1985-1986
Catalog Issue Announcements

East Central Junior College

Decatur, Mississippi

-BULLETIN-

2342 . E13 1985

Correspondence concerning the following items should be addressed to the officers indicated:

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East Central Junior College

Decatur, Mississippi

Holds Full Membership In

The Southern Association of Colleges and Schools The American Association of Junior Colleges The Mississippi Association of Colleges The Mississippi Junior College Association

Seventy Second

Annual Catalog

1985-86

(The College reserves the right to change any policies announced herein when deemed necessary.)

Table of Contents

	MANUFULL ADMINISTRATION	PAGE NO.	
	HAPTER I, ADMINISTRATION	7	
	Staff Special Staff		
	그 그림에 가는 아이를 가는 것이 없는 것이 없는 것이 없다.	10	
١	HAPTER 2, GENERAL INFORMATION	2.5	
	purpose of the College		
	File Collogo		
	1 Plantage and the second and the se		
	I I I I I I I I I I I I I I I I I I I		
	Organizations and Activities	20	•
	THAPTER 3, FINANCIAL INFORMATION		
	HAPTER 3, FINANCIAL INFORMATION	26	
	appenses for Regular Session	26	
	I land a for Studente	Y	•
	Information	27	7
	Humaing and Boarding Department	28	3
	Illimating and Boarding Department	29)
	Hallent Accounts Help Jobs, Band Grants and Athletic Grants	29-30)
	to to to be before		0
	m holaranips		
	CHAPTER 4, ACADEMIC POLICIES		
	Hapter 4, ACADEMIC POLICIES	35	2
	Indian for Incomplete Admission	34	4
	Caroliment Provisions for students who make less	0	
	American College Test	3	4
	I I mallmont Droceram	* * * * * * * * * * * *	
	III For Training		.,
	Malanthan Camping		U
	VA. Registration (School Standards)	3	6
	Tenting Service	3	6
	Testing Service School Terms and Periods	3	7
	1 Ct Jin a Honord Program		"
	I am I am I Framination Program	CO. O. C. C. C. C. C. C. C. C.	,,,
	- Communican Vocational		24
	Classing Drogram	A SECRETARY OF A SECRETARY	
	of Charles		
	Academic Class Attendance and Absences	4	1(

Dropping a Course Incomplete Grades 41	Furnishum Forty-Six: Administrative Assistant
Incomplete Grades Exemptions 41	72 Paramulum Forty-Seven: Word Processing
Exemptions 41 Vocational Technical Awards and B. 42	Telegraphic Forty-Seven: Word Processing 72
Vocational Technical Awards and Recognition 42	Visitional Programs
Pre-Registration Tests Orientation	Talk State S
Orientation	74
Maximum Load Withdrawal from School	Sixty - Auto Body & Fender Repair
Withdrawal from School Transfer Credits	74 Sixty-Two: Carpentry and Cabinet Making
Transfer Credits	75 76
Transfer Credits Requirements for Graduation Degrees 43	76 State Sta
Requirements for Graduation-Degrees Requirements for Certificates 43	Sixty-Five: Machine Shop
Requirements for Certificates 43 Graduation Fee 44	Turnedum Sixty-Six: Masonry Trades
	Table Sixty-Six: Masonry Trades 78 78 78
Transcripts, Health Services, Counseling-Guidance	Furriculum Sixty-Nine: Welding
	THE PROPERTY OF COURSES
	THAPTER 6, DESCRIPTION OF COURSES
Distribution Due to Conduct	ONIVERSITY PARALLEL 80
Non-Credit Courses	Annualing
Extension Center	Agriculture
Control of the Contro	81
CHAPTER 5, PROGRAMS OF STUDY	82 82
University Parallel Programs Basic College Core Curriculums 47	Manage Administration
- see conege core curriculums	Chamletry
	Numputer Science
Charle didin One, I I Diessinnai Lourgo in A creculture	Francisco
	ducation
Curriculum Two: Dusiness Administration	Mentional Psychology
Currently Tilles: Dusiness Education	mallah
THE COUNTY OF TH	1 mgraphy
- was a contain	Graphics Drawing
	Health, Physical Education and Recreation
	History
Carriedium Seven, Industrial Education	Home Economics
	Mathematics
Carried Light, Fie Engineering	Modern Foreign Language
	Military Science
Currently lying: frome Economics	Music Foundations
	Music Applied
Currentum Ten. Lineral Arts	Music Organization90
TO THE POLYTICES	Physica
Currentin Dieven: Fre-Henral	Political Science
Carredium I weive: Fre-Medical	Paychology
Carroundin I illi ceen. Fre-Uniomerry	Heading
	Secretarial Science
direction inteen, rie-lydrsing	Noticology
	Speech and Theatre
	INSTITUTIONAL CREDIT
	Hasic English
	Hasic Mathematics
	COLLEGE LEVEL TECHNICAL
	Technical Drafting
	Parkingal Mathematics 90
additional accumology	Tachnical Physics 96
Curriculum Forty-Five: Administrative Secretrary 68	Technical Data Processing

Technical Electronics Technical Business		15	A.W.					.,						19				. 9
VOCATIONAY												A	100	4	1			SA
Auto Mechanica																		
Auto Mechanics Auto Body and Fender Repair					-									-16				100
Auto Body and Fender Repair										- 4			Car			Ū		101
Carpentry and Cabinet Making Cosmetology				45	9			-	7-9-	9.74				a)))				109
Electricity	2.5	1.4.4	1.1	4. 1		10/		4	37	414				, ,		100		103
Machine Shop					4.0			4.4				656	4		SV	100		104
Masonry Trades			+ +	* *	+ 4				4		W.	٠.,			Va.			105
Refrigeration and Air Conditioning				* *						1.0	91)		-		1	110	9	107
Welding	* * *	4.4	+ +			1					200	CA	10. 1		in the		- 13	OB
Welding Related Studies		0702	2.1	1.8	* 4		100				613		6	Ý			2	10
		9.4			4. 4			1.1	2.5	20	1.1		4.0		1000	. /4	9	10
CONTINUING EDUCATION																		
Academic and Technical Evening Classes																		
Banking and Finance													*:*			1	- 1	11
Art							+ +			3434		0 1		il a	4	3	. 1	11
Vocational Evening Classes Business and Office		404		4 1						(0)		313		*			. 1	12
Business and Office Trade and Industrial				100	73.50		4) 4	(W)		6.0			(0)			31	- 1	12
Trade and Industrial Other						0.5							*	(A)	0.0	100	1	12
Other			***		+179	er and	6.5	Gart I	1.50				,	* 1	1		1	13
NINGLE LEVEL CO.				100	100	SOASO	0.4						417	1014	100	47	1	14
SUMMARY OF ENROLLMENT																		
Roll of Students			2.4														+	
			-					* *	(0)	60e	0.1		* 1	1/4	100	* . *	L	0

Board of Trustees 1985

LEAKE COUNTY

Box 85, Madden, MS 3	9109
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Route 7, Box 246, Carthage, MS 3	9091
Myere Box 137, Lena, MS 3	9094
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NESHOBA COUNTY

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100	Igone Huntyn Route 2, Bo	ox 332, Union, MS 39365
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*Hanry B. Hudspeth	306 Eastridge Drive, Louisville, MS 39339
Hoy L. Roberts	Route 1, Box 60, Louisville, MS 39339
Lan Parker	Route 1, Box 226, Noxapater, MS 39346
Thomas Saterfiel	Route 6, Box 74, Louisville, MS 39339

^{*} Chairman

Board of Supervisors 1985

LEAKE COUNTY

	ZEITHE COUNTY
Dean Myers, 609 Valley S Thomas Crane, Route 2, 1	Beat Carthage, MS 39051 Carthage, MS 39051 Carthage, MS 39051 Ctreet, Carthage, MS 39051 Beat Box 271, Carthage, MS 39051 Beat Grove, MS 39189 Beat
	NESHOBA COUNTY
Arlo Winstead, Route 3, B	hiladelphia, MS 39350 . Beat 1 Philadelphia, MS 39350 . Beat 3 Fox 96 Union, MS 39365 . Beat 3 For Philadelphia, MS 39350 . Beat 4 For Philadelphia, MS 39350 . Beat 4 For Philadelphia, MS 39350 . Beat 4
	NEWTON COUNTY
Henry Mack Smith, Route Spurgeon Jones, Route 1, F	Beat 1 Box 243, Decatur, MS 39327 Beat 1 Box 263, Little Rock, MS 39337 Beat 2 2, Box 31, Union, MS 39365 Box 25, Lawrence, MS 39336 Beat 4 ox 152-A, Hickory, MS 39332 Beat 5
	SCOTT COUNTY
Jack I. Miles, Star Rt., Mor W. J. Measells, Jr. Route 3	Box 118-4, Forest, MS 39074 Beat 1 Forest, MS 39074 Beat 2 ton, MS 39117 Beat 3 Box 118, Morton, MS 39117 Beat 4 Ee 1, Box 199, Forest, MS 39074 Beat 5
	WINSTON COUNTY
3. G. Hull, Route 5, P.O. Boarry Miller, Route 1, Roy 2	207, Louisiville, MS 39339 37, Dekalb Rd., Louisville, MS 39339 8 88, Louisville, MS 39339 95-B, Louisville, MS 39339 8 95-B, Louisville, MS 39346 8 305, Noxapater, MS 39346 Beat 5

ADMINISTRATION

Administrative and Special Staff

President
Alle M. Smith, A.A., B.S., M.Ed., Ed.D. President
Dean of Admissions and Records
Mallan A A B S. M.Ed.
Director of octadent recurrence
V. Clark, A.A., B.A., M.Ed Men's Dormitory Supervisor
Women's Dormitory Supervisor
Diffector of Compared Services
Landon A A B S W E.C. Director of I maricial and
Massangala R N
Secretary to Dean of Admissions and Records
Secretary to Dean of Admissions and Records
A A
Harbara Deaton, A.A. Secretary to Director of Student Activities
Linda Hansford, A.A Secretary to Vocational and Technical Director
Honnie Smith, A.A. Secretary to Vocational and Technical Director
Data Management Secretary Secretary to Business Manager
Laura Baggett, A.A.S. Secretary to Business Manager
Secretary Cloria Rigdon
Secretary to Director of Special Set vices
Decretary to Dusiness Manager
Terry Walton, A.A., B.S. Publicity Director

CALENDAR 1985-86

CALENDAR FOR SUMMER SESSION

First Term 1985

Tuesday, May 28 First Term Summer Session Registration
Wednesday, May 29 First Term Summer Session Registration
A Mady, May 31
* * * * * * * * * * * * * * * * * * *
Friday, June 7 Last day for registration or changing schedule Friday, June 28 Friday, June 28 First Term Summer Session Examinations
Friday, June 28 First Term Summer Session Examinations First Term Summer Session ends
First Torse C.
12 1 Ferm Summer Session ends

Second Term 1985

Aonder I.I.
Monday, July 1 Second Term Summer Session Registration
Monday, July 1 Second Term Summer Session Registration hursday, July 4 Classes Begin
riday, July 5
riday, July 5 Last day for registration or changing schedules
riday, July 12 Last day for registration or changing schedules riday, August 2 Second Term Summer Session Examinations
ludy. Allonery
riday, August 2 Second Term Summer Session Examinations Second Term Summers Sessions ends Summer Session Graduation Exercises
Summer Session Graduation Exercises

CALENDAR FOR REGULAR SESSION

First Semester

	Selfester
Sunday, August 25	
2:00 p.m.	
Monday, August 26	Dormitories open
vocational students	First Semester begins Assembly in Auditorium (all students) reshman-Orientation period for first time academic and (transfer students and first time summer students in-
10:00 a.m.	. Class scheduling for all return:
Tuesday, August 27	Class scheduling for all returning vocational students other than first time summer students. Class scheduling for all returning academic students
0:00 a.m.	Sanham
1:00 p.m.	Sophomore registration (academic and vocational) Freshman class scheduling
wednesday, August 28	(academic, vocational, and transfers)
Thursday, August 29	Freshman registration
8:00 a m	Tesiman registration
8:00 a.m.	Late registration charge of \$15.00 begins
Monday C	Late registration charge of \$15.00 begins Regular class schedule (all students)
Friday, September 2	Regular class schedule (all students) Last day for registration and all. Holiday
Friday, September 6	Last day for registration and adding course
Liudy, October 5	
wednesday, October 17	Last day for registration and adding course Last day to remove I's of previous semester Last day to drop a course with a grade of W

Princelay, October 23	Thanksgiving	nondays (en	d of 5th pe	riod cla	isses)
December 12 - Wecomber 12 - Wecomber 18 - Onesday, December 18 - Onesday, December 18 - Onesday, December 20	Inesday, Decem Christmas holid	ays begin a	t end of cla	by 4:00	n day

Second Semester

4.00 p.m.	Dormitories open
General William Assembly of all new students in	ling for students in Newton Hall
(c	A OC I COM DIMENSE
	Lunch
1100 p.m Class scheduling in Nev	(academic and vocational)
	r sophomore students other than uation (academic and vocational)
100 a.m. Class scheduling conting to a.m. Registration in	(academic and vocational)
8:30 a.m.	Lunch
Class sche	(new students and transfers)
1 00 p.m	on continues in voc reen summing
Wednesday, January 8 8:00 a.m	ass schedule (Wednesday classes)
8:00 a.m. Registration of 8:00 a.m.	
Fiday, January 17 Last day f Fiday, February 14 Last day t Wednesday, February 26 Last day t	o drop a course with a grade of W
Wodnesday, March 5, 8:00 a.m. Filday, March 7 Monday, March 17 Filday, March 28	Classes resume Easter holiday
Thursday, May 1 - Wednesday, May 7 Wednesday, May 7	Grades due by 2:00 p.m. Semester ends
Friday, May 9, 8:00 p.m.	Baccalaureate and commencement

CALENDAR FOR SUMMER SESSION

First Term 1986

Tuesday, May 27	First Town C
Wednesday, May 28	First Term Summer Session Registration
Friday, May 30	Lost don 6 Classes Heavy
Friday, June 6	Last day of registration or changing scholule
Friday, June 27	First Term Summer Session Examination
Friday, June 27	First Term Summer Session Examination
2,0000	First Term Summer Session and

Second Term 1986

Monday June 20	
Monday, June 30	Second Term Summer Session Registration
Thursday, July 3	Lost des f
Friday, July 4	Last day for registration or changing schedules
Friday, July 11	Last day a con-
Friday, August 1	Second my be dropped with a grade of W
Friday, August 1	Second Term Summer Session Examinations Second Term Summer Session end
Friday, August 1	Second Term Summer Session ends Summer Session Graduation Exercises
	Summer Session Graduation Exercises

FACULTY

EDDIE M. SMITH — President A.A., East Central Junior College B.S. and M.Ed., Mississippi State University Ed.D., University of Southern Mississippi East Central Junior College since 1985

JOHN C. ADCOCK — Vocational Counselor B.S., University of Southern Mississippi M.Ed., Delta State College East Central Junior College since 1974

MRS. CARRIE ANN ALFORD — English B.S., M.A., Mississippi State University East Central Junior College since 1969

ALFRED H. BAILEY — Vocational Related Studies
B.S., University of Southern Mississippi;
M.Ed., Mississippi State University; further work at
University of Tennessee, Memphis State University,
Memphis Area Vocational School and Memphis Technical School
East Central Junior College since 1971

LARRY BLACKBURN — Carpentry and Cabinet Making A.A., East Central Junior College B.S., University of Southern Mississippi East Central Junior College since 1975

> PETER BORONSKY — Military Science B.S. Stonehill College: Further work Boston University and Mississiippi State University East Central Junior College since 1982

MRS. ANN BURKES — Librarian

A.A., East Central Junior College; B.S. and M.S., University of Southern Mississippi; further work at University of Southern Mississippi and Mississippi State University East Central Junior College since 1969

THOMAS W. CARSON — Music A.A., East Central Junior College; B.M.E. and M.M.E., Delta State University East Central Junior College since 1982

BRUCE CATER — Auto Mechanics
A.A., East Central Junior College
further work at Mississippi State University
Certificates in Automotive Electrical and Motor Tune Up
Electronic Fuel Injection, Computer Command Control-Fundamentals
Computer Command Control-Advanced
East Central Junior College since 1983

CHESTER K. CLARK — Assistant Vocational Director and Drafting and Design Technology
A.A., East Central Junior College; B.S., Mississippi State University; M.Ed., Mississippi State University; further work at Mississippi State University and Mississippi College East Central Junior College since 1969

JOE V. CLARK — Mathematics, Physical Education and
Men's Dormitory Supervisor
A.A., East Central Junior College; B.A., Livingston State College;
M.Ed., Mississippi College
East Central Junior College since 1963

RICHARD W. CLARK — Machine Shop A.A. East Central Junior College; further work at Mississippi State University Five years experience operating machine shop equipment East Central Junior College since 1969

WILLARD CLAY — Vocational Welding
University of Southern Mississippi Vocational Post Secondary Training,
additional work in Welding Specifications from
Industrial Educational Programs
East Central Junior College since 1969

ALFORD DEATON — Science B.S., M.Ed., Mississippi State University East Central Junior College since 1968

RICHARD C. ETHRIDGE — Social Science
A.A., Clarke Memorial College; B.S., Mississippi College;
further work, University of Southern Mississippi;
M.A., Ph.D., Mississippi State University
East Central Junior College since 1961

MRS. JESSIE M. EVERETT — Business Education
A.A., East Central Junior College; B.S.C., M.S.C., University of
Mississippi; further work at University of Mississippi
and Georgia State College
East Central Junior College since 1956

RICHARD FISHER — Chemistry
B.A., Cornell University
Ph.D., University of North Carolina at Chapel Hill
East Central Junior College since 1977

MRS. MARTHA GRAHAM — Reading A.A., East Central Junior College B.S., M.Ed., Mississippi State University, further work at Mississippi State University East Central Junior College since 1967

MRS. SARA GRIFFIN — Data Processing
A.A., East Central Junior College; B.S., M.Ed., Mississippi State
University; further work at University of Southern Mississippi
and Mississippi State University
East Central Junior College since 1972

MRS. SARAH GRIFFIN — Costmetology
Certificate, East Central Junior College, Cosmetology School
East Central Junior College 750 hours — Teacher Training
Pre-Service Training at Mississippi State University
further work at Meridian Junior College
Seminars as required by State Board of Cosmetology
East Central Junior College since 1984

J. BRUCE GURAEDY — Art
B.A. and M.Ed., University of Southern Mississippi
further work at Mississippi State University
East Central Junior College since 1975

JAMES C. HANSFORD — Industrial Coordinator A.A.S., East Central Junior College B.S., Mississippi State University further work at Mississippi State University East Central Junior College since 1979

SHELBY L. HARRIS — Mathematics
A.A., East Central Junior College;
B.S., University of Southern Mississippi;
M.Ed., Mississippi State University; and
further work at Tulane University, Florida
State University, Mississippi College, and
University of Tennessee;
Ed.D., University of Southern Mississippi
East Central Junior College since 1963

RICKY HARRISON — Drafting and Design A.A.S., East Central Junior College; further work at Mississippi State University East Central Junior College since 1983

EMMETT HEAD — Military Science A.A., North East Louisiana East Central Junior College since 1982

MRS. SARA L. HEARD — Biology
B.S., Mississippi State College for Women;
M.S., Mississippi State College for Women; and
further work at Mississippi State University
East Central Junior College since 1969

GLEN HICKS — Economics
A.A., East Central Junior College
B.S., Mississippi State University;
further work at Mississippi State University
East Central Junior College since 1980

CHARLES W. HINSON — Music A.A., Copiah-Lincoln Junior College; B.M. Ed. University of Southern Mississippi M.M. Ed. Louisiana State University East Central Junior College since 1983 EDGAR W. HOLLINGSWORTH — Electronic Technology
Certificate, Radio and Television Training Association, New York, N.Y.
Two years Clarke College, further work at
Mississippi State University and University of Southern Mississippi
Twelve years experience in Radio and Television repair
East Central Junior College since 1969

MRS. ROBERTA HOLT — Business Education B.S., M.S., Mississippi University for Women East Central Junior College since 1981

GREGGORY JEFCOAT — Psychology B.S., M.Ed. University of Mississippi further work at Mississippi State University East Central Junior College since 1983

BRENDA JOHNSON — Data Processing A.A.S., East Central Junior College further work at Mississippi State University; East Central Junior College since 1983

GLORIA D. JOHNSON — Assistant Librarian B.S., Mississippi Valley State University M.L.S., University of Mississippi, further work at Mississippi State University East Central Junior College since 1978

MRS. DOT KEEN — Cosmetology
Certificate, East Central Junior College, Cosmetology School
East Central Junior College 750 hours — Teacher Training
Pre-Service Training at Mississippi State University
further work at Meridian Junior College
Seminars as required by State Board of Cosmetology
East Central Junior College since 1980

WALLACE PIERCE KEEN, Electronic Technology
B.S., University of Southern Mississippi
Officers Airborne Electronics Course — Keesler AFB
Academic Instructors Course — Air University
Guidance and Control of Missile Systems — Redstone Arsenal
Air Force Satellite Tracking and Control Western Development Labs
Apollo Guidance and Control System Marshall Space Flight Center
Computer Aided Design Systems — IBM

Computer Aided Design Systems — IBM

Computer Aided Manufacturing Systems — IBM

IBM Management Course

IBM Staff School

IBM Professional Development Course Air Force Supervisors Course East Central Junior College since 1983

ANDREW JAMES KILPATRICK — Physical Education B.S., University of Southern Mississippi: M.A., Mississippi College East Central Junior College since 1982 THEOREGE PAUL McELHENNEY — Masonry Trades

Abouted East Central Junior College in Carpentry and Masonry.

Franctive of experience as bricklayer and foreman in brick,

and tile work of both residential and commercial buildings.

Work at Mississippi State University.

East Central Junior College since 1976

MRS, LOIS McMULLAN — Mathematics

Mississippi College; M.Ed., University of Southern Mississippi;
further work at University of Southern Mississippi
East Central Junior College since 1970

HAYMOND McMULLAN — Academic Counselor and
Director of Student Activities

A Fast Central Junior College; B.S. and M.Ed., University of
Bouthern Mississippi; further work at University of
Bouthern Mississippi and Mississippi State University
East Central Junior College since 1968

GEORGE L. MASON — Science

H. H. Mississippi College; M.S., Mississippi State University;
further work at University of Southern Mississippi and
Mississippi State University
East Central Junior College since 1960

THOMAS R. MAYES — English

A. Fast Central Junior College; B.A. and M.A., Mississippi State
University; further work at University of Southern Mississippi
and University of Mississippi
East Central Junior College since 1958

LEWIER S. MILES — Refrigeration and Air-Conditioning Certificates: Refrigeration & Air Conditioning from Mississippi Delta Junior College, Carrier Corporation, Memphis, TN Seven years work experience East Central Junior College since 1984

A.A., Itawamba Junior College; B.S., M.S.; further work at Mississippi State University

East Central Junior College since 1961

BRUCE W. PETERSON — Speech and Theatre
H.A., Minningippi State University; M.A., University of Mississippi;
East Central Junior College since 1967

MRS. ELIZABETH PITTS — Business Education B.S., M.Ed., Mississippi College; further work at Mississippi State University East Central Junior College since 1975 MRS. ALICE POUNCEY — Psychology and Home Economics A.A., Jones County Junior College; B.S., University of Southern Mississippi; M.Ed., Livingston University; further work at University of Southern Mississippi East Central Junior College since 1969

FRANK RIVES — Dean of Admissions and Records
A.A., Clarke College; B.S., Mississippi College; M.S., University
of Mississippi; further work, University of Mississippi,
Mississippi State University and University of Southern Mississippi
East Central Junior College since 1953

STEVE RIVES — Sociology A.A., Hinds Junior College B.A., and M.Ed., Mississippi College East Central Junior College since 1982

GROVER SHOEMAKER — Body and Fender Certificate, General Motors; Dupont Refinishing Training Center; further work at East Central Junior College, Mississippi State University and University of Southern Mississippi East Central Junior College since 1964

J. E. SMITH — Mathematics
B.S. and M.Ed., Mississippi State University; further work at
Mississippi State University, University of Southern Mississippi,
and Texas A&M University
East Central Junior College since 1965

MRS. MARIAN THORNTON — Music

A.A. East Central Junior College; B.M., Mississippi Woman's College

M.M.Ed. University of Southern Mississippi

East Central Junior College since 1968

THOMAS W. THRASH — Social Science
A.A., East Central Junior College; B.S., and M.SS., Mississippi State
University; further work at University of Southern Mississippi
East Central Junior College since 1962

MRS. LAWRENCE S. TINGLE — Director of Special Services B.S. Alcorn State University M.Ed., Mississippi State University East Central Junior College since 1982

> HARVEY TRAPP — Business Manager A.A., East Central Junior College; B.S., and M.P.A. Mississippi State University East Central Junior College since 1972

TONY ANTHONY TRIPLETT — Vocational V.I.D.S. B.S., Jackson State University East Central Junior College since 1984 B. J. TUCKER — Dean of Academics

A. Fast Central Junior College; B.S., M.S., Mississippi State

(latvaralty; further work at University of Southern Mississippi

and University of Texas; Ed.D., Mississippi State University

East Central Junior College since 1951

HICKIE A. VAUGHN — Electricity
Attended North-West Mississippi Junior College
II B., Mississippi State University and further work
II B. Mississippi State University; and Mississippi State University;
Twelve years experience in Residential and Commercial
Electrical Service and Installation
East Central Junior College since 1980

CAROL VICKERS — English
A.A., East Central Junior College
IIA, MS, University of Southern Mississippi;
further work at Mississippi State University
East Central Junior College since 1983

O. S. VICKERS — English
B.A., M.A., Ed.S., George Peabody College,
further work at University of Southern Mississippi
East Central Junior College since 1954

MRS. GAIL D. WOOD — Assistant Librarian

A. Hinds Junior College; B.A., University of California

Banta Harbara; M.S., University of Southern Mississippi

further work at University of Southern Mississippi

East Central Junior College since 1975

LUCILLE WOOD — Physical Education

Last Central Junior College; B.S., M.A., University of Southern
further work at University of Mississippi, University of
Mississippi, and Mississippi State University
East Central Junior College since 1956

MRB. CHARLES V. WRIGHT — Business Education
A.A., Jones County Junior College;
B.S., M.S., University of Southern Mississippi;
further work at Florida Technological University,
Bouthern Mississippi, and Mississippi State University
East Central Junior College since 1966

COMMITTEES OF THE FACULTY

ADMINISTRATIVE COUNCIL:

Dr. Smith, Dean Tucker, Dean Rives, Mr. McMullan, Mr. Trapp and Mr.

ACADEMIC PROBATION:

Dean Rives, Dean Tucker, and Mr. McMullan.

ADMISSIONS:

Dean Rives, Dean Tucker, and Mr. McMullan.

INTERCOLLEGIATE ATHLETIC:

Coach Kilpatrick, Coach Wood, and Coach Rives

INTRAMURALS:

Miss Wood, Coach Clark, Coach Kilpatrick, Mr. Hicks, and student repre-

LIBRARY:

Mr. Vickers, Dr. Harris, Mrs. Burkes, Mr. Thrash, Mr. Chester Clark, and student (S.B.A. representative).

TEXTBOOK:

Dean Tucker, Mr. Trapp, and division chairman.

SCHOLARSHIP:

Mr. McMullan, Mr. Trapp, Mrs. Everett, Dr. Harris, and Mr. Mayes.

CURRICULUM COMMITTEE:

Dean Tucker, Dean Rives, Mr. McMullan, division chairmen, and student (S.B.A. representative).

CHAPTER 2

GENERAL INFORMATION

Purpose of the College

Central Junior College seeks to fulfill the educational needs of its denia from the five-county district which it serves. In a continuing effort to those needs, the college, through its board of trustees, administration, family, conceives its purpose to be to provide instruction and service. To the instructional goals, the college is committed to offer opportunities mental, physical, and emotional development. As a service agency, the colprovides programs of instruction which incorporate knowledge and skills and to life in a complex society.

In successfully fulfill its purpose, East Central Junior College provides, at dalamam coat, a variety of programs which include senior college or university technical, vocational, adult, and remedial education. The college furhas subscribes to and provides for self-improvement, continuing education, minimunity services.

Through curricular and extracurricular activities, the college provides exwhich lead to the development of the total individual. These expermen include guidance, participation, and leadership in campus activities, mudent clubs, and organizations.

HISTORY OF THE COLLEGE

In 1928 Legislature of the State of Mississippi adopted the first basic laws has the organization and operation of the Mississippi public junior college. East Control Junior College opened its doors to a freshman class of twenty students he the first regular session in September of 1928. The college occupied buildthat were a part of the Newton County Agricultural High School, which had been organized in 1914. The Agricultural High School was located on prometty belonging to the Decatur Municipal School District, which had been reated in 1912. The upper high school grades which comprised the Newton County Agricultural High School were a part of the college until 1958 when they joined the Decatur Attendance Center.

In March of 1939, East Central Junior College became a member of The Senthern Association of Colleges and Secondary Schools. It now holds memterralip in The American Association of Junior Colleges, The Southern Assotiation of Colleges and Schools, The Mississippi College Association, and The Mississippi Junior College Association.

In the beginning there was only one curriculum — Liberal Arts. A look at the program of studies will show that the college now offers thirty-two programs of study, including vocational education, a one-year intensified business curriculum, and technical programs. These expanded course offerings are a far vey from the original Liberal Arts curriculum composed of English, History, Spanish, Chemistry, and Mathematics.

More than thirty different major buildings worth approximately 10,000,000 have been added to the original three buildings. The latest additions include an air-conditioned library, women's dormitory, dining hall, and build-

23

ings designed specifically for science, vocational-technical courses, agriculture education, fine arts and physical education.

Orginally this institution was supported by three counties — Newton Neshoba and Scott. Later they were joined by Leake and Winston. To suppose the original plant, Newton County provided \$90,000 in 1930. In 1933 amount. Over five million dollars provided by the State and five supporting counties has been spent on the plant since 1946-47.

From the two members of the original faculty of East Central Junior (see Mrs. W. W. Newsome and Mr. Robert Marshall — the number of faculty members has increased to a present total of 59. Since its founding, five presidents have served the institution.

SCHOOL PLANT AND EQUIPMENT

Through the cooperative efforts of the district and the state legislature the school has experienced a phenomenal growth in buildings and facilities during the past several years. The school plant consists of approximately 200 are seventeen main brick buildings.

In addition to facilities sufficient to sustain the general education program laboratories are provided for art, engineering drawing, audio visual education applied music, dramatics, reading, languages, athletic and recreation activities, and scientific and vocational education.

BUILDINGS AND GROUNDS ADMINISTRATION BUILDING

Occupied at the beginning of the 1978-79 school year, the administration building houses the offices of the president, academic dean, business manager, public relations director, and data processing operator and the Board of Trustee's room. Proper vault facilities for the business office and adequate storage for all offices are provided in the building. This facility was provided by renovating the 7,995 square-foot former library which had been outgrown. It was constructed in 1962. It is modern, spacious, and comfortable and is located on the front campus adjacent to the student services buildings.

HUFF AUDITORIUM AND STUDENT SERVICES BUILDING

This modern structure has a seating capacity of one thousand. The building has excellent acoustics and modern equipment and is conveniently located. The college holds its graduation, assemblies, and dramatic productions here. The air-conditioned student services offices are located on the ground floor.

BURTON LIBRARY

Occupied during the 1976-77 school year, this building is located near the center of the campus and contains a large reading area, a conference room, a spacious lobby, librarians' offices, a workroom, a faculty reading room, nine study rooms, and a room for special collections. Total seating capacity, mostly at individual and grouped carrels is 250; and shelving is provided for 50,000 volumes. Provision is also made for housing non-book materials. Closed circuit, public, or commercial television viewing is available in any area of the building. Other media include slides, filmstrips, audio tapes, film loops, and micro texts.

MILIVAN CENTER

the the college student center building and houses the vending machines, and college post office. The second floor contains the offices of interes, the Wesley Foundation, College Dispensary with an office for the murse, and an assembly room. This air-conditioned building was commonly remodeled in 1963.

MARKY DINING HALL

The main dining room has a seating capacity of 300. Other dinterms are the Gold Room, which seats 120; the Gordon Room, which seats the Magnolia Room, which seats 20.

THE NUMBER ACTIVITY CENTER

The office of the Director of Student Activities is located in this building with many student special activity facilities.

DROBS HALL

It is a modern air-conditioned science building. The classrooms and labolater for the biological, chemical, and physical sciences, as well as facilities and physical sciences, as well as facilities

NEWNOME HALL

It was completed in 1957 and is the sophomore girls' dormitory. It is multipled with modern furniture and appliances and accommodates fifty to sixtumen and the dormitory supervisor, who has an apartment and an office in the air-conditioned building.

JACKSON HALL

It is the freshman girls' dormitory. This building, which was remodeled in 1993 and again in 1978, houses 125 women and contains the office and apartment of the dormitory supervisor. It is completely air-conditioned.

NENHOBA COUNTY HALL

This is a new, two-story, air-conditioned dormitory for men. This building was constructed in 1971 and is modern in every way. It consists of thirty-one mome and houses sixty-two students.

MOOTT COUNTY HALL

This is a new, two story, air-conditioned dormitory for men. This building was constructed in 1972 and is modern in every way. It consists of thirty-one and houses sixty-two students.

TODD HALL

This is a dormitory for men. It was completed in 1957 and is a modern, well-equipped building arranged in suites rather than having the conventional halls found in most men's dormitories. Seventy-two men are housed in this airconditioned dormitory.

WINSTON COUNTY HALL

This building is now being used for maintenance storage and masses trades.

THE VOCATIONAL ANNEX BUILDING

It was completed in 1969 and is located north of the vocational-technical building, adjacent to the college farm. This building includes classrooms laboratories for vocational programs.

THE VOCATIONAL BUILDING

It contains over 58,000 square feet of floor space and was built at a contain \$680,000. It was opened in 1969 and houses business education, drafting to the nology, and programs in machine shop, radio and television, welding, air comditioning and refrigeration, electricity, automotive mechanics, and body and

THE FINE ARTS BUILDING

Completed in 1969, it contains a 212 seat auditorium, a choral room band room, a music library, a listening room, classrooms for the teaching at

PHYSICAL EDUCATION

This modern building was constructed in 1970 and is located near the foot ball stadium. It contains facilities for the teaching of health and physical edu cation, and varsity basketball. This building includes offices for the Physical Education personnel and coaches and dressing rooms for young men and

NEWTON HALL

This is a new, two story, air-conditioned classroom building which was constructed in 1975. It houses the Home Economics, English, Mathematics Social Science, History, Journalism, Education, and Psychology departments Also, thirteen faculty offices are located in this building along with several

OTHER BUILDINGS

THE PRESIDENT'S HOME

This is located on the main street of the Town of Decatur at the Southeast corner of the campus. This spacious modern home was constructed in 1961.

LEAKE HALL

It was originally constructed for married students. Today it is occupied by both faculty and married students. It is a two-story building containing six-

FACULTY HOUSES

These are located at various sites on the college property. There are eleven of these houses.

ATHLETIC FIELDS

THEFTHALL STADIUM

the ass relocated in 1967 and is now equipped with the most modern high lighting and an enlarged seating capacity.

BRAMURAL FIELD

it is formulated north of the baseball field. This playing field contains an area manural aports.

THE BAREBALL FIELD

It is situated near the football stadium and is well located, being adjacent parking facilities and the Physical Education Building.

SERVIN FIELD

It is located north of Newsome Hall. This playing field contains four tennin courts.

MORAL AND RELIGIOUS INFLUENCE

Fast Central Junior College intends to develop Christian character. Its The ultry is selected with that purpose in mind. Its administration and regulation that every agency of the institution - teaching, playing, and social will aid in this purpose.

there are in Decatur five churches. All are near the campus. These thur has are well organized to serve the religious development of students. Presbyterian, Episcopal, Christian, Methodist, Protestant and Thursh of Christ churches at Newton and Union, each only ten miles from Destudents of those faiths.

Under the auspices of these student Christian organizations, the students have an opportunity to cultivate definite moral and religious standards. Duron the year, outstanding religious speakers are brought to the college.

STUDENT ORGANIZATIONS AND ACTIVITIES

fitudent organizations include:

Student Body Association

Honor Society - Phi Theta Kappa

Publications - TOM-TOM (newspaper), WO-HE-LO (annual)

Heligious Organizations - Baptist Student Union, Wesley Foundation, Wast minister Fellowship, Newman Club and Church of God organization.

Special Interest Organizations - Athletics, Band, Choir, Intramural Mustle, E.C.J.C. Players, Delta Psi Omega, Chess Club, French Club, and

Curricular Clubs — Agriculture Club, Engineering Club, Future Business Landers of America, Student Education Association, Home Economics Club, Madical Service Club, Music Club and Vica.

For detailed information about each organization listed above see the Stualent Handbook.

CHAPTER 3

FINANCIAL INFORMATION

Expenses for Regular Session

FIRST SEMESTER	Dormitor: Student	
Matriculation Fee (Non-refundable)	Student	Student
Registration Fee (Which includes \$8.00 student service fee)	\$200.00	\$200.00
- and a second	\$ 50.00	\$ 50.00
Room Fee (Non-refundable)		
Board	\$150.00	
Total First Semester	\$450.00	
SECOND SEMESTER	\$850.00	\$250,00
Matriculation Fee (Non-refundable)		
Registration fee	\$200.00	\$200.00
(Which includes \$8.00 student service fee) Room Fee (Non-refundable)	\$ 50.00	\$ 50.00
Board	\$150.00	
board		
Total Second Semester	\$450.00	
Total for Year	\$850.00	\$250.00
Each dormitory student	\$1,700.00	\$500.00

Each dormitory student is required to purchase a meal ticket.

Students who prefer the Deferred Payment Plan may pay their board in the

FIRST SEMESTER

- 1. \$150.00 upon entrance
- \$150.00 on September 30, 1985
- \$150.00 on November 11, 1985

SECOND SEMESTER

- \$150.00 upon entrance
- 2. \$150.00 on February 10, 1986
- \$150.00 on March 24, 1986

The above dates are for convenience only. Cosmetology students see "L" under General Information.

GENERAL INFORMATION

there is no special charge for laboratory, music, or commercial courses fulltime students.

The sin \$10,00 per month if from a Mississippi county outside this disthat supports a junior college, \$90.00 per semester for students from Mississippi counties, and \$200.00 per semester for out-of-state stu-

Bents. small students are classified as district students if they are from Mississippi counties and as out-of-state students if not from Mississippi for pay purposes, and they are the same as other students under Mass chasifications.

If the deferred payment plan is used and these payments are not met there will be an additional charge of \$5.00 added to the account.

All fees are payable in advance on the date due as indicated in the "Board

all students who fail to clear their accounts with the college seven (7) salami days prior to the starting date for examinations each semester will a dropped from school.

a written notice will be mailed to the student when this action is taken of the student.

For registration on dates other than those listed on the college calendar, then there will be an additional charge of \$5.00 added to the account.

All students who expect to register for fall semester as scheduled in bulthe must have completed admission requirements by August 20. Stuhave not registered as scheduled in the bulletin will be assessal a late registration fee.

Partition atudents will pay fees at the rate of \$24.00 per semester hour at

the time they register not to exceed \$250.00. Adults who are 65 years of age or older may attend East Central Junior

I allege with matriculation fees waived. Fast Central Junior College reserves the right to change any charges

published if it should become necessary.

I mut for the 12 months Cosmetology Program is \$908.00 which includes banks and cosmetology kit. A first time student has a first time charge of \$100,00 laboratory fee. Students applying for cosmetology must make an advanced partial tuition payment of \$50.00 in order to get on the admission list. (Non-refundable). Charges may be made the following way:

Fall Hementer\$250.00 Spring Semester\$250.00 Hummer Semester\$288.00

from and Hoard are same as listed on opposite page.

Transportation fee (per semester/bus students only)\$75.00

REFUNDS

A student who becomes unable to attend the college may write the Busi-Manager at least two weeks before the date of school opening and receive are found of room desposit. No refunds will be made after this date. This applies by summer, fall, or spring registration.

The deposit is retained as long as the student is in residence. The deposit a refunded when the student withdraws if the student is not charged with

29

breakage, loss of keys - which is \$5.00 per key - defacing or destruction property. This refund will be made by check automatically within thins

Any student withdrawing from college completely will be refunded board payment due the student for the remainder of the board period at rate of \$2,34 per day and all additional board payments that have been made

A student remaining in college but withdrawing from the dormitory period of less than one full week (7 days) will receive no refund. If this period of less than one full week (7 days) will receive no refund. exceeds one week, the student will be refunded at the above rate.

East Central Junior College charges a \$200.00 matriculation fee to all a dents. This fee is non-refundable because it is for privileges and materials joyed and consumed regardless of student's continued school enrollment fee charges above will be refunded to veterans or other eligible persons rese ing VA benefits on a pro-rata basis.

Students enrolled under the veteran's program must check with the Des of Admissions and Records before withdrawing from school.

SUMMER SCHOOL EXPENSES

Expenses for the summer are different from those during the regular nos sion. They are announced in a special bulletin, a copy of which may be obtained on request from the Dean of Admissions and Records of the college.

THE COLLEGE BOOKSTORE

The bookstore on the campus is operated as a convenience to students and instructors in securing books when needed.

Secondhand books, in good condition, are purchased from students at a fair price provided such books will be used again as textbooks. This exchange of textbooks reduces the total cost of books for each student.

HOUSING AND BOARDING DEPARTMENT

The college operates a dining hall, six residence halls, and an apartment building.

The apartments are small and only large enough to accommodate one family. Two families will not be allowed to live in the same quarters. In case of a close single relative who is in school, the student may be allowed to reside in the apartment with the family, but there will be an additional charge for utilities. The rent is \$75.00 per month. Students interested in these accommoda-

All students who are not actually residing in their own homes or close relatives are expected to live on the campus if accommodations are available. Permission must be obtained before other arrangements are made.

The college operates a dining room where wholesome but inexpensive meals are served. Students are sold a meal ticket at the beginning of each pay period on the payment of board, and they must present this ticket each time they eat in the dining room. All dormitory students are expected to take their meals in the dining room. The dining room will be closed on the holidays listed

A room may be reserved by making a deposit of \$25.00 which includes a \$5.00 key deposit, provided application for admission has been made to the distantante. This room deposit may accompany the application for adthe the team of Admissions; otherwise, the student should make applia name to the Business Manager of the college.

the producer of room and roommate is desired, a student should indicate the time a room reservation is requested. In the residence halls, furniprovided by the college. The student will furnish linens, covers, and a

I thanilory withdrawal information see refunds above.

STUDENT ACCOUNTS

These who wish to do so may make all payments of student's expenses to The law check or money order. Check should be made out to EAST CEN-The college will keep money or other valuables in and an request. In reality, the business office serves as a band for many

STUDENT FINANCIAL AID

the following information is a summary of financial aid programs and and appeared at East Central Junior College. For further information and apse sina forms, write to:

Financial Aid Office East Central Junior College Decatur, MS 39327

HISTOR I FINANCIAL AID PROGRAMS

alkinia.

THE CHANT - This Federal Program is designed to provide financial assisto students on the basis of need. Any eligible student may receive a Pell Figure A Pell Grant is not a loan; therefore, it does not have to be paid back.

THE PRINCIPLE MENTAL EDUCATION OPPORTUNITY GRANT (SEOG) - This Finderal Program is designed to assist students who would be unable to obtain an advation without the grant and is available to a limited number of students of exceptional financial need. Because it is a grant, it does not have to be paid back

WITH STUDY - East Central Junior College participates in two types of and study - Federal Work-Study and Institutional Work-Study. Students are awarded jobs based on need and academic ability. This program gives studenta a chance to earn money to help pay their educational expenses.

QUARANTEED STUDENT LOAN (GSL) - A Guaranteed Student Loan is a low-interest loan made to the student by a lender such as a bank, credit union, or savings and loan association to help with educational expenses. The Fuderal Government will pay the interest while the student is in school.

PLUS LOAN - PLUS loans provide additional funds to students for edurational expenses. Like GSL's, these loans are made by a lender.

SCHOLARSHIPS — East Central Junior College offers various scholarships in eligible students.

ACT SCHOLARSHIPS — The ACT Scholarships listed below will available to any Mississippi resident who enrolls full-time at East Computer College within three (3) years following high school graduation, wided that the first enrollment is at East Central Junior College.

ACT SCHOLARSHIP (18-22) - A scholarship in the amount of \$100 at ACT SCHOLARSHIP (20 ACT SCHOLARSHIP) (20 ACT SCHO

ACT SCHOLARSHIP (23-25) - A scholarship in the amount of \$200 as ACT SCHOLARSHIP (23-25) - A scholarship in the amount of \$200 as

ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-29) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-20) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-20) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-20) - A scholarship in the amount of \$300 and ACT SCHOLARSHIP (26-20) - A scholarship in the amount of \$300 and

ACT SCHOLARSHIP (30-36) - A full scholarship (matriculation feet room and board) will be available to the student for four (4) semesters.

ATHLETIC SCHOLARSHIP — All Athletic Scholarships are awarded by the respective coaches. The athlete must meet the eligibility requirements of has Central Junior College and the National Junior College Athletic Association and Any athlete to remain on an athletic scholarship must meet the Institution academic requirement of passing nine semester hours and eighteen quality applies to remain on scholarship. The scholarships are awarded in the following manner: 1/4, 1/2, 3/4, and full.

BAND SCHOLARSHIP — The Band Scholarships are awarded by the band director to full-time students. The scholarships are awarded by audition for marching band, concert band, jazz band, orchestra, and Collegians. Scholar ship amounts vary depending upon participation in the various groups.

CHEERLEADER SCHOLARSHIP — Cheerleader Scholarships are awarded ships are awarded in the following amount: 1/2 tuition.

SALUTATORIAN SCHOLARSHIP — A scholarship in the amount of \$200 will be awarded to the salutatorian of each high school in the five-county district who enrolls full-time the fall semester following graduation. In case of a scholarship will be available to the student(s) for two (2) semesters. See Section WALESTON

VALEDICTORIAN SCHOLARSHIP — A scholarship in the amount of \$300 will be awarded to the valedictorian of each high school in the five-county district who enrolls full-time the fall semester following graduation. In case of a tie, East Central Junior College will award a scholarship to both students. The scholarship will be available to the student(s) for two (2) semesters. See Section II for further requirements.

SECTION II: FINANCIAL AID POLICIES

FEDERAL PROGRAMS — In order to be eligible to receive financial aid at East Central Junior College, students are expected to maintain satisfactory progress toward their degree objective whether it be an academic, technical, or vocational program. Satisfactory progress for all Title IV aid (Pell, SEOG, Federal Work-Study, GSL, and PLUS) is defined as follows:

the length of the program of study in which a student enrolls, to student will be limited to the following number of semesters of eligi-

Program Length	Number Semesters Eligible
0 months	3 semesters
12 months	4 semesters
18 months	6 semesters

That year student must pass nine semester hours and earn eighteen pass young a semester. After two semesters in college, the stumust pass twelve semester hours and earn twenty-four quality during a semester.

todent who fails to achieve these standards will be allowed one meeter on financial aid probation. A student on financial aid probation to the does not meet the satisfactory progress standard will be ineligible to financial aid and will remain ineligible until he meets these remarks.

- Any student who attended East Central Junior College prior to applying the financial aid must also meet these satisfactory progress requirements.
- the Financial Aid Office should submit a written request for an appeal the Director of the Financial Aid Office.

THE PROGRAMS — The following information is related to the state of th

A student will not be allowed to receive institutional financial aid in the form of an athletic scholarship, band scholarship, cheerleader scholarship, or Institutional Work-Study if he fails to meet the institutional requirements. The student will remain ineligible until he meets these requirements. The requirements are as follows:

A first year student must pass nine semester hours and earn eighteen quality points during a semester. After two semesters in college, the student must pass twelve semester hours and earn twenty-four quality points during a semester.

- To retain an ACT, Salutatorian, or Valedictorian scholarship, a student must maintain a B (3.0) average each semester. Any student who does not maintain a B (3.0) average and is removed from scholarship, can get back on scholarship by having a B (3.0) average the following semester provided the scholarship is for four (4) semesters. See Section I for further eligibility requirements.
- A student who is offered an ACT scholarship and either a Salutatorian scholarship or a Valedictorian scholarship will be permitted to accept only one of the scholarships.
- 4. Total financial aid in scholarships from East Central Junior College may not exceed the published cost of matriculation fees, room and board. Commuter scholarship recipients will be limited to matriculation fees only. Each student must pay the registration fee each semester (scholarship cannot cover this fee).

CHAPTER 4

ACADEMIC POLICIES

Requirements for Admission

East Central Junior College ascribes to the "Open Door" policy and generally admits all students from the district who can profit from the instructional program. Specific admission policies are as follows:

- To the academic or technical credit programs.
- A. FULL TIME Full time students are admitted to the regular college program provided they have graduated from high school, have transferred from another college, have been issued a high school equivalency certificate, or have presented to this institution a high school transcript showing fifteen acceptable academic units.
 - (1) HIGH SCHOOL GRADUATES Students graduation from a non-accredited high school will be placed upon entrance on accademic probation for a full semester. The student will be restored to otherwise the student will be academically suspended.
 - (2) TRANSFER STUDENTS It is the policy of East Central Junior College to be as liberal as possible regarding transferees who have had difficulty and are not eligible for re-entrance at the last college attended. From written records and by personal contact with the appropriate authorities, an attempt is made to determine the nature of the student's problem. If the student's problem can be identified and if it is thought that the environment and study conditions at East Central will afford the student an opportunity to correct the problem, an effort will be made to accept the student.

Any student transferring from any other college with less than a 2 grade point average is automatically placed on academic probation. In addition, requirements such as compulsory attenance at all classes or any other restrictions that appear to be appropriate to the individual's case are imposed by the Admissions Committee.

- (3) GENERAL EDUCATION DEVELOPMENT TEST Students who are not graduates of an accredited secondary school may be admitted on satisfactory scores made on the General Education Development Test. The student presents to the college a high school equivalency certificate issued by the State Department of Education which will be accepted in lieu of high school graduation.
 (4) FIFTEEN UNITS Students
- (4) FIFTEEN UNITS Students presenting only fifteen acceptable academic units must complete another approved unit during their freshman year.
- B. PART TIME Students who meet the above admission requirements and desire to take less than (12) twelve semester hours. Students of sufficient maturity who may not meet the above admission requirements may be provisionally admitted. If any admission deficiencies exist, they must be removed before the student exceeds thirty semester hours credit.

ADMISSION PROCEDURE — Before a student can be admitted to the Abstraction of Technical College Credit Program and fully classified, the student must have on file with the Dean of Admissions and Records an application, a transcript of credit from the last school attended (or GED invalency certificate), a health certificate, Documental evidence of Immigration for Measles and Rubella if born after 1957, and a composite on the American College Test of ten or more. Any questionable applications must be submitted to the Admissions Committee for final decision. See special enrollment provision for students who make less than to on the American College Test.

ADMISSION DATE — Students are admitted to the Academic or Technical College Credit Programs during the first two weeks of the regular amounters and during the first four days of each five week summer term.

To the Vocational Programs.

VOCATIONAL — Students are admitted provided that they have: (1) must the admission requirements to the Academic or Technological College Credit Programs, or (2) demonstrated an interest and aptitude in the skilled trade area in which they desire to enroll and are eighteen years of age or older.

ADMISSION PROCEDURE — Before a student can be admitted to the Vocational Programs and fully classified, the student must have on file with the Director of Admissions an application, a transcript of credits from all schools attended, a photo, and a health certificate. Students applying for cosmetology must take an advanced partial tuition payment at 50,00 in order to get on the admission list. (Non-refundable)

Any questionable applications must be submitted to the Admissions Committee for final decisions.

ADMISSION DATE — Students are admitted to the Vocational Program (clock hours) during the first two weeks of the regular semesters and during the first four days of first five week summer term.

III To the continuing education programs.

EVENING CREDIT COURSES:

- A student must meet the admission requirements for the academic and technical programs as listed in I-A above except photo and health certificate.
- A student can be provisionally admitted until deficiencies are removed as in I-B above.

NON-CREDIT EVENING AND ALL NON-CREDIT PROGRAMS OTHER THAN FULL-TIME VOCATIONAL PROGRAMS:

- A student must complete appropriate application form for CEU enrollment and be of sufficient maturity for the particular instruction desired.
- No transcript, certificate, test scores or photo is necessary for admission to a non-credit continuing education class. A check covering the cost of the course submitted to the ECJC business office with course identification on it will hold the place in any class until the first meeting, at which time registration can be completed.

All advance checks for continuing education classes will be held until the first class meeting unless return is requested. They will be returned on request before the first class meeting or at the first class meeting if enrollment is insufficient for establishing the class When the class has met for the first meeting and has been estalished, enrollment is considered final, and no fees wil be returned afterward.

POLICY FOR INCOMPLETE ADMISSIONS

Any full time student who is permitted to enroll in East Central Junior College that has not met all the requirements for admission will be allowed *** weeks into the semester to take care of this matter. Should a student fail to do so within this six weeks period of time then upon written notice from this inst tution the student will be dropped from school.

ENROLLMENT PROVISIONS FOR STUDENTS WHO MAKE LESS THAN TEN ON AMERICAN COLLEGE TEST

- Students with an ACT score of less than 10 who are admitted to the regular academic program or Intensive Business will be given a probationary status and will be required to:
 - enroll in basic studies courses in Math, English, Reading and Psychology and pass a minimum of 9 semester hours with 18 quali ty points during first semester of enrollment.

enroll in a minimum of 12 semester hours and be a day-time campus

re-enroll in basic studies in event of failure to pass basic studies.

follow suspension procedure if conditions set forth in (a) and (b) above are not met.

schedule Typing if Business major.

Students enrolling in Basic studies courses because of ACT scores of less than 10 will not be permitted to drop those courses.

Students transferring from the academic program to Intensive Business must possess a 2.0 quality point average on courses in the Intensive Busines curriculum in order to qualify for graduation.

Any student graduating from the Intensive Business program and desiring to transfer to the regular academic program may have all ACT requirements waived.

ACT WAIVER FOR ADULTS

Students who have been out of high school for five or more years, or those who are 23 years of age or older will have the ACT requirement waived.

EARLY ENROLLMENT PROGRAM

East Central Junior College has an early enrollment program for high school students during the summer.

Students may enroll the summer following the eleventh grade and take courses other than Freshman English for college credit.

All students must have completed junior year in high school.

All students must have a B average for previous high school work.

All students must have a composite score of 25 on ACT.

All students must make application for admission, complete student health form, and send a partial transcript from high school.

All sudents must attend a counseling session prior to enrollment in colbegro.

BENEFITS FOR VETERANS

Fast Central Junior College is an approved institution for providing edutraining for veterans. The Dean of Admissions and Records serves as Adviser and offers assistance in handling matters pertaining to vetthe college.

SELECTIVE SERVICE

Information and assistance in handling matters concerning Selective Serthe for students are available in the office of the Dean of Admissions and Rec-

VETERANS PREVIOUS EDUCATION

This college maintains a written record of the previous education and maining of each veteran enrolled and appropriate credit is given. When the period has been shortened proportionately as a result of previous eduand training, the veterans or eligible person and the VA are so notified. t redits earned in the armed forces will be granted in a manner and amount ampletent with the requirements of the American Council of Education and the Massasppi Accrediting Commission. No credit will be granted on the college Issul General Education Development Test.

EAST CENTRAL JUNIOR COLLEGE SCHOOL STANDARDS OF PROGRESS AS REQUIRED BY VA REGULATIONS 14253 [D]

EXAMINATION OR RECORDS:

The college records and accounts pertaining to veterans and eligible persoms enrolled are readily identifiable and available for examination by authorized representatives of the Government.

ENTRANCE REQUIREMENTS:

Proof that entrance requirements to East Central Junior College have been met prior to enrollment are a part of the veteran's and eligible person's permanent record. They also include the grade in each subject per semester, record of withdrawals, and the number of absences from any subject. These records are maintained in the Dean of Admissions and Records office headed by Frank Rives.

PREVIOUS EDUCATION AND TRAINING RECORDS:

The school maintains permanent record showing previous education and training. Enrollment certificates submitted to VA reflect proper credit for previous education and training in accordance with the policies of the college.

4. PROGRESS RECORDS:

In the academic and technical program, the school records show grades of A, B, C, D, F, G, (withdrawal passing), H (withdrawal failing), W (as ministrative withdrawal, no grade), I (incomplete — grade which is too porary and is changed to a grade of A, B, C, D, or F on completion and a used in the overall grade point average of the student).

The State Veterans Affairs Approving Agency requires that grade of W, G, H and I be considered as F's in computing grade point average. This procedure is followed in all reports to the Veterans Administration concerning the student's status. Course changing is not allowed after the first two weeks of classes. Any time a student quits a course without officially withdrawing, a final grade of "F" will be recorded. The VA will be promptly notified when a veteran or other eligible person drawing VA benefits changes his course load.

Veterans who are attending East Central Junior College in the Academic and Technical programs must pass a certain number of hours each semester, the same as regular students, to remain in good standing. A first year freshman must pass nine semester hours and earn 18 quality points to remain in good standing. A second year college student must pass 12 semester hours and earn 24 quality points. Quality points are as signed per semester hour the following way: A—4 quality points; B—1 quality points; C—2 quality points; D—1 quality point; and F—6 quality points.

For the Veterans and other eligible persons, East Central Junior College will apply the probation and suspension policies as listed in this catalog.

5. ATTENDANCE RECORDS:

East Central Junior College maintains schedule cards and permanent record cards. Absences are kept on the student's schedule card. The last date of attendance is also reflected on this card when one drops a course. The number of absences in any particular course is placed on the final Grade Report and also in the teachers grade book which is turned in at the end of the term and is filed for records and is available in the Dean of Admissions and Records office. An individual is allowed absences per semester equal to the times a class meets per week. Any unexcused absences after that penalize the student's final grade. Total absences for any reason may not exceed 20 percent of the class meeting. If this happens in a course, the student will be recorded a final grade of F. This policy is given in detail elsewhere in the college catalogue.

SOPHOMORE STATUS

Before a student can be classified as a sophomore, he must have earned a minimum of 28 semester hours or its equivalent from an approved college.

TESTING SERVICE

East Central Junior College is a fully participating institution in the American College Testing Program. The American College Test is given here on all national scheduled testing dates.

SCHOOL TERMS AND PERIODS

Fast Central operates on the semester system. There are two regular sewhich begin in August and in January. There is a 10 week summer sesmental into two terms beginning in May.

facture periods meet a minimum of 50 minutes. Laboratory periods are stated to two lecture periods. Semester hours of credit are granted on the laboratory periods the class meets per week for one

NON-DISCRIMINATION

Central Junior College does not discriminate on the basis of race, and on a price of the 1964 Civil Rights Act, Title IX of the 1972 Education—18 Title VI of the 1964 Civil Rights Act, Title IX of the 1973. Dr. B. J. The Academic Dean, Administration Building, P.O. Box 7, office telements and section 202, East Central Junior College, Decatur, Missis—18 has been designated as the responsible employee to receive and incomplaints and carry out responsibilities in conformity with the acts—18 amendments. Inquiries or complaints may also be made to the of the Office for Civil Rights, Department of Health, Education, and Washington, D.C. 20013.

RECORDS FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

Hant Central Junior College is in compliance with provisions granted moder the Pamily Educational Rights and Privacy Act of 1974. Under this law, modern enrolled in any educational institution receiving federal funds are pertain rights concerning school records.

The following rights are accorded to students under this act:

Mindents are entitled to have access to school records upon request.

Request for access to records concerning academic grades, transcripts and absences should be filed with the Dean of Admissions and Records. Request for access to records concerning test scores administered by Fast Central Junior College counselors, financial aid, and other personal data should be filed with the Dean of Students.

Students are entitled to inspect and review the contents of their school records and to challenge the contents if they feel the contents are inaccurate, misleading, inappropriate data. If a student wishes to challenge the contents, the Dean of Admissions and Records or Dean of Students will provide a written copy of procedures to be followed.

tlefore any school records will be released to third parties (colleges, potential employers, etc.) who have requested copies of school records, the achool must have the students' written consent.

Upon receipt of a subpoena or judicial order requiring the Dean of Admissions and Records and or Dean of Students to reliniquish control of a

student's records, the student will be notified of the subpoena or justice. order before the Dean of Admissions and Records and-or Dean of Ba dents will relinquish control of the records.

Whenever a student seeks to enroll in another institution outside and district, the student must approve transfer of the record.

The law allows "directory information" about students to be made put without specific permission. Students are entitled, however, to require the deletion of certain information from school directories. Any require for deletion of directory information must be made within fourteen caldar days from the date of registration. Forms for requesting the deletes of information may be secured from the Office of the Dean of Admissions

The school will maintain a list containing the signature, the date, and the reason for all persons receiving access to students' records. The law how ever, allows school officials, including teachers, to have access to a six dent's records. Students are entitled to have access to this list.

GRADING SYSTEM

The College uses the grading system in general use in the colleges throughout the South.

- 92-100 Excellent B

83-91 Good

C 74-83 Average D

65-73 Poor

F Failure

G Withdrawal passing H Withdrawal failing

W Administrative Withdrawal, no grade R

Registered for audit

Incomplete, but can be made up

A progress report is made to the student at Mid-Term of each semester

HONORS AND QUALITY POINTS

HONORS - Special recognition is given those students doing outstanding work in their academic subjects at the end of each grade period and at gradua tion. The honors are based on quality point averages.

President's List Dean's List	Required Quality Point Average
Dean's List	
Dean's List Honorable Mention	
Honorable Mention QUALITY POINTS — Quality points	

 Quality points are based on the grade and number of hours credit for each and are computed as follows:

4 fo	Quality Points
4 fc	or each semester hour
3 fo	or each semester hou
3 fo	r each semester hour
2 fo	or each semester hour

0 for each semester hour 0 for each semester hour

the last grade in each course attempted will be counted for quality point

ADVANCED STANDING - HONORS PROGRAM

the college has initiated an Honors Program for high achieving students. The last lamors course is English Composition. Seniors who indicate an interattending East Central by having their ACT Scores sent will be screened the hands of those scores. Students with a composite standard score on the If I if it more and with a standard English score of 25 or more are invited

those students qualifying (maximum of 15) are given advanced standing The ENG 1113 and participate in a special seminar in the restructured BEREN STURY

COLLEGE LEVEL EXAMINATION PROGRAM [CLEP]

Fast Central Junior College awards academic credit through the College I samination Program only on Subject Examinations to students who at the College and who make a scaled score of 50 or above. Such main will be limited to six (6) semester hours.

The College will accept from other colleges academic credit that has been attablished on either the General or Subject Examinations not to exceed six se-

saint hours.

Fast Central does not serve as a testing center and does not establish mette on the General Examination. Credit established on CLEP will not carry befor grades and will not be included in calculating quality point averages.

ACADEMIC PROBATION

If a first year student fails to pass nine semester hours and earn 18 quality period, the student is placed on Academic Probation the student's academic record has improved sufficiently to meet this minseason standard. After two semesters in college, the student must pass 12 semaster hours and earn 24 quality points during a grading period or the student is placed on academic probation until the student's academic record has impercent sufficiently to meet the minimum standards of the college.

When a student persists on academic probation and shows little effort or interest in improving his or her scholastic standing, the student may be recomannulad for dismissal by the Academic Probation Committee at any time.

If the student fails to meet the minimum requirements for two consecutive mementer, the student will be required to drop out of school for one regular sementer before becoming eligible for readmission. If the academic suspension at the end of the spring semester, the deficiency may be removed by attending summer school. Students will be allowed to enroll in summer school to suprove their G.P.A. By repeating courses with low grades taken the spring semister or by earning a minimum of 9 semester hours with 18 quality points of new work, the student may remove probation or suspension. Otherwise, this summer work does not constitute one regular semester. Deviation from this miley will be made only with the approval of the Academic Probation Commit-

The above policy will also apply to all transfer students.

COURSE CHANGE

A fee of \$5 is assessed for each change in schedule after the date a student's schedule is completed and accepted.

CHANGING PROGRAM

A student should discuss any proposed changes in his program with the instructors involved, but no change in a student's program is official until the change has been approved by the Dean of Academics or Dean of Admission and Records. No full time student will be permitted to register in a new course after the second week of any regular semester.

PROGRAM OF STUDY

A student registering for 12 or more semester hours will be considered a full-time student and should follow one of the curriculums as outlined.

ACADEMIC CLASS ATTENDANCE AND ABSENCES

Nothing is more important to success in college than regularity of class at tendance. When a student enrolls in a course, the student assumes the responsibility for attending all class meetings, completing all assignments, and other wise satisfying the requirements of that course. Realizing that from time to time there may be just cause for absence, the college has established the policy.

It should here be noted that nothing in the policy as stated or implied alters the fact that common courtesy requires that a student discuss with the instructor the impending absence before it occurs where possible and immediately after return to class in emergencies. The student is still responsible for all work missed regardless of the reason for being absent.

- Official absences are those incurred when students miss class while officially representing the college. Illustrations include but are not limited to athletic contests, band, field trips, and workshops. The college sponsor of the group supplies a list to the Dean of Admissions and Records office in advance, and instructors are notified from that office before the next meeting of the class following the absence.
- Serious illness absences will be classified in one of the three classes listed and explained below:
 - a. Confinement by the college nurse either in the clinic or in the dormitory. Students will receive written permission from the nurse to miss class only when she deems the illness serious enough to warrant confinement.
 - Confinement in hospital or home under a physician's care. A statement must be brought to the instructors signed by the attending physician.
 - Death in the family when certified in writing from the student's parents.

Note: Only the 3 provisions under "serious illness' require a written statement to the instructor. These statements must be presented first to the Dean of Admissions and Records and then to each instructor whose class was missed within seven calen-

dar days after the absence occurs or the absence will be counted against the free or restricted absences as listed in the classes 3 and 4 below. Periodic checks will be made by the office with the parents or physicians to confirm suspicious cases.

These absences will be allowed in the same number that the class meets per week. These absences are allowed for minor illness, dental appointments, visits to other colleges, transacting personal business, oversleeping, missing rides, and all other reasons not specifically covered in classes 1 and 2 above.

Hestricted absences may occur after the free absences have been used. Each restricted absence will result in 2 points deduction from the final arade in the course.

Any student reporting to class after roll has been checked will receive a Tardy. Three tardies will result in a student being counted absent from alass and will be recorded as such.

Total absences (1 through 5 above) must not exceed 20 percent of the mass a class meets. In a course meeting 1 time per week an F will be recorded in the fourth absence. In a course meeting 2 times per week an F will be resulted with the seventh absence. In a course meeting 3 times per week an F will be recorded with the eleventh absence. In a course meeting 4 times per week an F will be recorded with the fourteenth absence. In a course meeting 5 may be week an F will be recorded with the eighteenth absence.

DROPPING A COURSE

If a student desires to drop a course, the student may do so at any time to be a midsemester week with a grade of "W" provided the student gets proper approval by the Dean of Academics or Dean of Admissions and Records.

If the student drops a course during mid-semester week or after mid-semester week, the student will get a grade of "G" (withdrawal passing) or "H" withdrawal failing) provided the student gets proper approval by the Dean of Admissions and Records.

Unofficial withdrawal from a course at any time during the semester will main a grade of "F". No student can drop a course five class days prior to

INCOMPLETE GRADES

A grade of "I" (incomplete) may be submitted in lieu of a final grade when the student, because of illness, death in the student's immediate family, or immediate circumstances beyond the student's control, is unable to complete the work or to take final examinations. The student must have in writing, approval by the Dean of Admission and Records before the student can implete this course work.

An "incomplete" on final semester grades must be removed by completing the required work by the end of the first six weeks of the next semester the student is in school, or a grade of "F" will be recorded by the Dean of Admissions and Records. The individual student has the responsibility of making the necessary arrangements with the instructor concerned.

EXEMPTION

Any student who has applied and been accepted as a candidate for preuation may be exempt from the final examination of any course in which is student has a B or better average as of the last regular class meeting. Exemption of graduates and types of examination (unit or comprehensive) is left in

VOCATIONAL ATTENDANCE AND ABSENCES

- Class rolls are to be checked at the beginning of each class, laboratory are related studies session.
- 2. Students not present at roll check but reporting within 15 minutes we receive a tardy. Those reporting later than 15 minutes after rollcheck we be marked absent for 1/2 day.

3. A student may receive two tardies in the same half day but will not be charged more than 1/2 day absence in any half day.

4. Three tardies will count as 1 day absence. One or two tardies will not per alize a student until he receives the third tardy.

5. Any student leaving a class early will be subject to the same penalty in reverse. (Less than 15 minutes will be counted as a tardy and over it minutes as 1/2 day absence.)

6. A vocational student will be allowed to accumulate up to five (5) days at lowable official absences.

7. Any student exceeding the allowable numbers in (6) above will meet with the Attendance Review Committee (applying first at the vocational counselor's office) before attending any further classes.

The Committee will include the counterpart of the committee will be allowable numbers in (6) above will meet with the counterpart of the counterpart o

8. The Committee will include the student instructor, the counselor, and one administrator. This Committee may authorize non-official absences up to with six or more absences at their discretion.

Official absences are those incurred while officially representing the college. They may be granted up to nine days, but total absences in a semester may not exceed 18 and in a summer may not exceed 10.

VOCATIONAL-TECHNICAL AWARDS AND RECOGNITION

Students in vocational shop programs, excluding Cosmetology, are recognized as graduating with honors provided they have a 3.50 average in the program they are completing. Final semester grades are averaged together to a rive at a grade point average. Final semester grades carry a point value of (A-4) (B-3) (C-2) (D-1) (F-0).

Honors in Cosmetology are figured by a numerical grade. A student in Cosmetology must have a 95 average for the three semesters to graduate with

Intensive Business student honors are figured by the same method as honors for academic students.

PRE-REGISTRATION TESTS

The American College Test will be administered to all academic students under age 25 who have not previously taken it. The results will be used in classification.

ORIENTATION

participate in the orientation program. The program is designed to new students with rules and regulations of the college, registration and college curriculums. During this time standardized testing is new students are completed, and students are assigned to faculty who help them in proper course selection. School publications are remaindant bandbooks are distributed and discussed.

MAXIMUM LOAD

Them or sixteen semester hours of academic work is considered a normal semester. First semester freshmen are not allowed to register for than a normal load unless specified in curriculum. Other students desirted for more semester hours than specified in curriculum must get all permission from appropriate curriculum advisor and approval by the Dean and Dean of Admissions and Records. A fulltime vocational cannot enroll in a daytime academic course for credit.

WITHDRAWAL FROM SCHOOL

Any student who leaves the college, except for temporary absences, must withdrawal permit in duplicate from the Academic or Vocational mater's office, where he will be instructed as to the proper procedure. This when completed, must be filed with the Dean of Admissions and Record Husiness Manager of the college. A forced withdrawal may be protected by the Dean of Students or Dean of Admissions and Records.

TRANSFER CREDITS

All credit transferred from accredited institutions are reproduced on the second records of East Central Junior College. This action is evidence that the redita are considered valid. Only those courses with C or better will be applied toward graduation when transferred average is less than C.

GRADUATION

ALL STUDENTS EXPECTING TO BECOME CANDIDATES
FOR DEGREES OR CERTIFICATES MUST FILE AN APPLICATION
WITH THE ACADEMIC DEAN EARLY IN THE SEMESTER
IN WHICH THEY EXPECT TO GRADUATE

REQUIREMENTS FOR DEGREES

Tast Central Junior College grants three associate degrees — The Associate in Arts, The Associate in Science, and The Associate in Applied Science. Students who plan to transfer to senior institutions should take note that attention in the specified courses of Categories I and II below may be made approval of the Academic Dean in order to meet senior college requirements.

To graduate from the college with the degree of Associate in Arts a student must:

- Earn a minimum of 64 semester hours of credit to include.
 - a. The 24 semester hours listed in the Basic College Core.
 - b. Not more than four semester hours of activity courses (P) cal Education, band, choir, ROTC, and varsity sports)
- Earn an average of two quality points for each semester hour at tempted. Where a course is scheduled and rescheduled only the last grade recorded will count for quality point purposes.

Complete the last twelve semester hours at East Central June

- Earn not more than one-fourth of the work required for graduation by correspondence and or extension.
- To graduate from the college with the degree of Associate in Science
 - Earn a minimum of 64 semester hours of credit to include
 - a. The 24 semester hours listed in the Basic College Core.
 - Fourteen or more semester hours of laboratory science.
 - Not more than four semester hours of activity courses (Physical Reviews) cal Education band, choir, ROTC, and varsity sports).
 - Earn an average of two quality points for each semester hour at tempted. Where a course is scheduled and rescheduled, only the last grade recorded will count for quality point purposes.

Complete the last twelve semester hours at East Central Junior

- Earn not more than one-fourth of the work required for graduation by correspondence and-or extension.
- III. To graduate from the college with the degree of Associate in Applied
 - Earn a minimum of 64 semester hours of credit to include:
 - All technical courses in the curriculum guide, chapter 5.
 - Not more than four semester hours of activity courses (Physical Education, band, choir, ROTC, and varsity sports).
 - c. Enough approved non-technical electives to complete 64 semester hours when added to a. and b. above.
 - Earn an average of two quality points for each semester hour attempted. When a course is scheduled and rescheduled, only the last grade recorded counts for quality point purposes.

Complete the last regular semester at East Central Junior College.

Earn not more than one-fourth of the work required for graduation (4) by correspondence and-or extension.

REQUIREMENTS FOR CERTIFICATES

East Central Junior College grants nine months, one year, eighteen months, and two year certificates.

To graduate from the college with a certificate in a particular program, a student must:

- Make a passing grade and average a "C" (2.00 point) on all those courses required in the curriculum.
- Matisfactorily complete a prescribed certificate program as outlined under curriculum.

GRADUATION FEE

A \$40,00 graduation fee is charged all students who are tentatively acand for graduation.

TRANSCRIPTS

It is the policy of this institution to furnish free to each graduate of East Table 1 Junior College upon written request one transcript of his or her credits have If a request for a transcript occurs during the period a student is the college, a charge of \$1.00 is made. All other transcripts are \$2.00 The terrespondence pertaining to this service should be addressed to the Admissions and Records of the college. The college reserves the right product the student's records from outside agencies.

HEALTH SERVICES

Fast Central Junior College realizes that good health is necessary for the progress and future welfare of its students.

the campus infirmary is a part of the facilities available to students. A man is employed full time and is available to students for medical service.

The Town of Decatur has a medical clinic with a local physician. Two hosattala are located within ten miles of the college.

Fara paid upon entrance take care of routine medical care and simple med-The student is responsible for any major medical service.

Each student is required to have a health certificate form on file with the This completed form is a part of the admission requirement of the col-

COUNSELING AND GUIDANCE

Fast Central Junior College is wholly committed to providing the service of professionally trained guidance personnel to all of its students. The purpose of the guidance work is to provide professional assistance to the students in deadding academic, vocational, and personal questions, especially as they involve their college life.

The Dean of Students has overall supervision and coordination of guidance, counseling, extra-curricular activities, religious development, and alumni affairs. In addition, two full-time academic counselors and full-time vocational summedor are employed in the guidance department. Also, faculty members serve as academic advisors in their particular areas. Academic advisors are seby the students from the teaching faculty according to curricula and are well qualified to assist the students in their academic career planning. Each student upon entering selects a course of study with the aid of one or more of the counseling personnel. Frequent meetings are held and the students are urged to keep constantly in touch with their Academic Advisor on matters pertaining to their educational or vocational careers. By careful planning, the students can find and pursue the course of study that will be most helpful in their chosen profession. Each student is thus aided in choosing a vocation for which

Personal problems should be referred to the Dean of Students or one of the professionally qualified guidance persons working under the Dean of Student supervision.

FIREARMS ON CAMPUS

In keeping with the laws of Mississippi, students are not permitted thave rifles, shotguns, or other forms of weapons on campus.

STUDENT IDENTIFICATION CARD

Each full-time student will be issued an identification card during registration at a cost of \$3.00. The card will be used as activity card during regular school session. Failure to show or surrender identification card when requests by any East Central Junior College official will result in disciplinary action Replacement of card due to loss will cost \$3.00.

DISMISSAL DUE TO UNSATISFACTORY CONDUCT

Upon enrollment each student is given a Student Handbook in which rules of conduct and major violations are listed in detail. Students disobeying the school conduct regulations are presented to the faculty discipline committee for action. Each violation is dealt with in the best interest of the students and

NON-CREDIT COURSES

Non-credit courses in the field of Adult Education are offered in the vocational programs and other special interest areas when sufficient numbers war rant class offerings.

EXTENSION CENTER

Classes may be organized in courses given credit beyond junior college credit. The college has served as an Extension Center for Mississippi State University and University of Southern Mississippi at various times in the past

CHAPTER 5

PROGRAMS OF STUDY

the greated programs of study in many fields of interest have been estab-

UNIVERSITY PARALLEL PROGRAMS

The East Central Junior College transfer programs are designed for the state who wishes to complete two years of college work and continue toward transfer degree at a senior college. These suggested programs of study them set up with extreme care.

BASIC COLLEGE CORE CURRICULUM

This core curriculum is designed for students who later plan to transfer the lumor standing to one of the four-year colleges in Mississippi. Students that understand that different colleges and universities have their own remains, and students should consult the latest catalog of the institution in the latest catalog of th

The following core curriculum is required by all universities under the man thought of Trustees, Institutions of Higher Learning beginning fall 1984 incorporated in all transfer programs of study as outlined in this chap-

English Composition	6 semester hours
Laboratory Science	6 semester nours
College Algebra	3 semester nours
Humanities & Fine Arts	9 semester hours

Total 24 semester hours

This same 24 semester hour core curriculum is required for graduation than Central Junior College in both transfer degrees — the Associate in the Associate in Science. (See requirements for degrees section of four — Academic Policies.)

Agriculture

CURRICULUM ONE

Dr. B. J. Tucker, Advisor

The combination of courses in this curriculum is offered for students are planning to be professional agriculture workers. All students expecting complete a four-year Agricultural Course in a senior college should select criculum One.

A. GENERAL AGRICULTURE AND OTHER FOUR YEAR COLLEGE OF AGRICULTURE PROGRAMS

FRESHMAN YEAR

CHE HIS	1113 1214 2213	First Semester 4 Animal Science 4 English Composition 3 General Chemistry 4 American History 3 College Algebra 3	ENG	1123 1224	Second Semester Plant Science English Composition General Chemistry . Approved Electives	
		-				
		17				

SOPHOMORE YEAR

PSC 1113 Amer. Nat. Government .3 BIO 1134 General Biology4 AGR 2314 Basic Soils4 * Approved Electives6	AGR 2713 Agricultural Econ
--	----------------------------

^{*} Approved by curriculum advisor for specific transfer requirements.

B. PRE-FORESTRY

FRESHMAN YEAR

CHE	1134 1214 1313	First Semester English Composition 3 General Biology 4 College Chemistry 4 College Algebra 3 History 3	CHE	1144 1224 1323	Second Semester English Composition
		(20)			

SOPHOMORE YEAR

0110 F 1010 C 0014 S	First Semester Principles of Economics	SPT	Second Semester Oral Communication .3 Social Studies Elective .3 * Elective Literature Elective .3
	_		_
	16		16

If the tives to be selected with advisor based on upper division option to be selected.

C. PRE-VETERINARY MEDICINE

FRESHMAN YEAR

DHE.

SHIP

17

	First Semester College Chemistry	1123 1323	Second Semester College Chemistry 4 English Composition 3 Trigonometry 3 Zoology 4
20.0	Soc. Sci. or Humanities 3		Soc. Sci.or Humanities 3
	_		_
	17		17

SOPHOMORE YEAR

* *	First Semester Organic Chemistry 4 General Physics	CHE SPT PHY BIO	1113 2324 2924	Second Semester Organic Chemistry 4 Oral Communication 3 General Physics 4 Microbiology 4 Electives 3
	1/ -/			_
	18			18

Hocial Science, Humanities courses to be selected from History, Political Science, Hocialogy, Economics, Literature, Music, or Art.

All electives to be selected from the same area with the help of an advisor — Agrinulture, Biological Sciences, Health Related or Science Education. This allows the veterinary medicine student to complete a bachelor's degree while completing the veterinary degree program.

Business

The courses in this group should be elected by those students who wisk to become well-trained office workers, (2) to gain valuable knowledge, or (1) to continue their education in schools of business education and business administration.

The Business Department has turned out many people who have secured and are now holding good office positions.

There is every reason why young people contemplating entering business should get their foundation courses in a regular academic college where the individual has the advantage of courses in English, Mathematics, and Economics. The efficient secretary or stenographer must have a well-rounded education as well as a through knowledge of the individual's field of specialization.

BUSINESS ADMINISTRATION CURRICULUM TWO

Mrs. Holt, Advisor

Students should take this curriculum who plan to continue through a four year college course in business administration or wish to get training for general business purposes.

FRESHMAN YEAR

ENG PSY MAT HIS BIO	1113 1313	First Semester English Composition 3 General Psychology 3 College Algebra 3 History (Elective) 3 General Biology 4 Activity 1	ENG HIS BIO SPT MAT	1113	Second Semester English Composition History (Elective)
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SOPHOMORE YEAR

PSC ECO ACC BAD	2113 1213	First Semester Literature (English or American) 3 Amer. Nat. Government 3 Principles of Economics 3 Principles of Accounting . 3 Business Law	ENG ECO ACC BAD	2123 1223 2323	Second Semester Literature (English or American)
		15			18

^{*} Approved by Curriculum Advisor for specific transfer requirements.

BUSINESS EDUCATION CURRICULUM THREE

Miss. Pitts, Advisor; Mrs. Everett, Advisor; Mrs. Wright, Advisor

program may be followed by those who plan to teach in the business is includes some of the general education courses required of all teachers distinct number of business courses to allow proficiency in the field for may wish to work prior to the completion of the four-year program.

It is planning to be business teachers may choose to take fewer business than are listed below and may enroll in Curriculum Five — Education of this curriculum.

this curriculum is designed for students who plan to transfer with junior to a four-year institution. Changes may be made in order to meet the

FRESHMAN YEAR

1118 Ec 1818 El	rst Semester Inglish Composition 3 Inglish Composition 3 Inglish Composition 3 Inglish Composition	ENG SEC SEC	1123 1223 1123	Second Semester English Composition 3 Intermediate Shorthand . 3 Intrm. Typewriting 3
0r 1818 Re 1184 Ge	ecords Management 3 eneral Biology 4 istory	SCI HIS HPR	1213	Laboratory Science 3 History 3 Per. & Com. Health 3
	_ 16			18

SOPHOMORE YEAR

ENO

BEAT

2113 2113 1213 1213	First Semester Literature (English or American) 3 Economics 3 Advanced Typewriting 3 Principles of Accounting 3 College Algebra 3 Elective 3	ENG SPT SEC ACC EPY	1113 2223 1223 2523	Second Semester Literature (English or American)3 Oral Communication3 Advanced Shorthand3 Principles of Accounting .3 Adolescent Psychology3
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RECOMMENDED COURSES

ECO PRY MOR	1513	Economics General Psychology Music Appreciation		Foundation of Education Art Appreciation
		Music Appreciation		

Education

An education curriculum should be selected by those who are planning teach. East Central Junior College offers the fundamental courses required the present certification requirements of the State Department of Education Every student who plans to teach should become familiar with Bulletin No. 19 of the State Department of Education, REGULATIONS FOR TEACHIE CERTIFICATION. The requirements include courses in General Education Professional Education, and Specialized Education. It is suggested that the registering in one of the curriculums meet most of the requirements in General Education during attendance at East Central Junior College. Those who plan to teach in high school should decide on their teaching field and take one more courses in the field each semester. For example, those wanting to teach mathematics or science should take as many courses as practical now of the courses offered in those departments. Students who plan to teach agriculture or home economics, should register in Curriculum One or Nine. Those planning to teach business or music should consult the advisor of those curriculums and the dean for advice in their course.

ELEMENTARY EDUCATION CURRICULUM FOUR

Mrs. Pouncey, Advisor; Mrs. Graham, Advisor; Mr. McMullan, Advisor

FRESHMAN YEAR

ENG BIO HIS	1113 1134	General Biology 4 History	ENG BIO HIS	1123 1144	Second Semester English Composition General Biology Social Studies
MAT HPR	1723 1213	(World or American) 3 The Real Number System 3 Per. & Com. Health 3	MAT	1733	(Electives)
			PSY	1513	General Psychology
		16			-

SOPHOMORE YEAR

ENG PHY	2213	First Semester Literature (English or American)3 Physical Science3	MAT ART	1913	Second Semester College Algebra
PHY MUS PSC EPY EDU	1113 2513	or General Physics 4 Music for Children 3 Amer. Nat. Government 3 Child Psychology 3 Foundations of Ed. 3	SPI	1113	World Geography

Elementary majors should complete the 63 hours listed above, plus at least four additional hours in activities or in courses leading to a selected area of concentration.

18 or 19

SECONDARY EDUCATION CURRICULUM FIVE

Mrs. Pauncey, Advisor; Mrs. Graham, Advisor; Mrs. McMullan, Advisor

FRESHMAN YEAR

	First Semester			Second Semester
110	English Composition3	ENG	1123	English Composition3
613	General Psychology 3	HPR	1213	Per. & Com. Health 3
1.04	General Biology4	BIO	1144	General Biology4
200	History	ART	1113	Art Appreciation
	(World or American) 3			or
ara	College Algebra 3	MUS	1113	Music Appreciation3
10.10	Activity1	HIS		History
	Thereton, International			(World or American) 3
				Activity 1
	_			_
	17			17

SOPHOMORE YEAR

MAY

First Semester Literature (English or American)3 Chemistry, Physics or Phys. Sci. Survey 4 or 3 Oral Communication3 Electives	ENG HIS EPY EDU	Second Semester Literature (English or American) 3 Social Studies 3 Adolescent Psychology . 3 Foundation of Ed 3 Electives 6
15 or 16		18

PHYSICAL EDUCATION CURRICULUM SIX

Miss Wood, Advisor; Mr. Kilpatrick, Advisor; Mr. Jefcoat, Advisor

This Physical Education Curriculum is designed for students who plan a career as a physical education, athletic coach, or director of recreation programs. The state will need to meet requirements of General Education required of other teachers.

FRESHMAN YEAR

ENG BIO HPR HIS	1113 1134 1213 1113	First Semester 3 English Composition 3 General Biology 4 Per. & Com. Health 3 History (World or American) 3 or MUS 113 3 Activity 1	ENG MAT BIO HIS HPR	1313 1144	Second Semester English Composition College Algebra General Biology History (World or American) First Aid Activity
		17			17 to 10

SOPHOMORE YEAR

		Fi- + G			
ENG		First Semester Literature (English or American)3	ENG		Second Semester Literature
ECO	2213	Economics or	HPR MAT	2323	(English or American) Rec. Leadership
SOC	2113	Intro. to Sociology3	MAI		or
PHY	2213	Physical Science3	SCI		Science (Elective)
HPR	1313	Introduction to Health,	EPY	2523	Adolescent Psychology
HPR SPT	1113	Physical Education and Recreation			Elective
		16			

RECOMMENDED ELECTIVES

HPR	2422	Football Theory	HPR	2439	Basketball Theory
		Educational Psychology	***	2402	Dasketball Theory

INDUSTRIAL EDUCATION CURRICULUM SEVEN

Mr. Chester Clark, Advisor

The course of study in Industrial Eduation is for the purpose of preparing students to be teachers or coordinators in the field of Industrial Arts, Trade and Industrial Education, or diversified occupations. The first two years of training in any of the above mentioned professions are the same. Any person completing this course may transfer to a four-year school in the Industrial Education Department with little or no loss of credit.

Those who desire to go into the four-year Industrial Technology program will leave off two semesters of physical science, two semesters of literature, two semesters of American History, and Educational Psychology. In place these will take two semesters of General Physics, two semesters of General Inorganic Chemistry. Trigonometry, Analytic Geometry, and Business English.

FRESHMAN YEAR

1118 1148 1184 1118	First Semester 3 English Composition 3 Graphic Com. 3 General Biology 4 History (Elective) 3 or MUS 1113 3 Activity 1	ENG GRA BIO HIS PSY	1144	Second Semester English Composition 3 Visualization and Graphic Design 3 General Biology 4 History (Elective) 3 General Psychology 3 Activity 1
				_
	17			17

SOPHOMORE YEAR

III VANIET	9918 1818 1118 1118	Literature (English or American) 3 Physical Science 3 College Algebra 3 Amer. Nat. Government .3 Oral Communication 3 Elective 3	ENG PHY HPR EPY	Second Semester Literature (English or American)3 Physical Science3 Per. & Com. Health3 Adolescent Psychology3 Elective6	
		18		18	

STATE CERTIFICATION

It is recommended that electives be selected from the General Education set up by the State Department of Education. Other electives have be selected from fields of special interest.

PROFESSIONAL EDUCATION

Courses available at East Central Junior College to meet the Professional

Child Psychology
Child Psychology
Adolescent Psychology
Child Foundations of Education

EDU 2543 Educational Psychology

SPECIALIZED EDUCATION

Most courses at East Central Junior Collge can be applied to the requirements in the several major fields of high school teaching such as English, Mathematics, Social Science, Physical Education, Agriculture, Music, and Industrial Education.

Engineering

PRE-ENGINEERING CURRICULUM EIGHT

Dr. Harris, Advisor; Mr. Smith, Advisor; Mrs. McMullan, Advisor

Students who are interested in any engineering field should register in the curriculum. The first two years of engineering are basically the same for branches of engineering, and this curriculum is designed to meet these

FRESHMAN YEAR

MAT	1313 1323	First Semester English Composition 3 Graphic Com. 3 College Algebra 3 Trigonometry 3 General Chemistry 4 Activity 1	MAT MAT	1613 1623	Second Semester English Composition Visualization and Graphic Design Calculus I Calculus II General Chemistry
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SOPHOMORE YEAR

MAT MAT PHY HIS ECO	2623 2414 2213 2113	First Semester 3 Calculus III 3 Calculus IV 3 General Physics 4 American History I 3 Prin. of Economics 3 Fine Arts (Elective) 3	Second PSC MAT PHY	d 1113 2913 2414	Semester Amer. Nat. Government Differential Equations General Physics Humanities (Electives)
		_			
		19			TO THE REAL PROPERTY.

RECOMMENDED COURSES

HIS	1113	123 French World History American History Literature (any)	SOC 2113 Intro. to Sociology CHE 2424-2324 Organic Chemistry				
			PSY 1513 Psychology				

Home Economics

CURRICULUM NINE

Mrs. Pouncey, Advisor

This is a suggested curriculum outline for students interested in teaching assumption. Students who elect other fields of home economics should the advisor for this curriculum before selecting their courses of study.

FRESHMAN YEAR

	First Semester			Second Semester
1133	English Composition3	ENG	1123	English Composition3
1918	Food Selection and	HEC	1313	Elementary Clothing3
	Preparation3	HPR	1213	Per. & Com. Health 3
1113	Oral Communication3	BIO	1144	General Biology4
1154	General Biology4			or
	or		2424	Zoology4
1815	Botany	HIS	1123	World History 3
1113	World History 3			Activity1
1111	Social Usage1			
	16 or 17			17

SOPHOMORE YEAR

					Second Semester
		First Semester	ENG		
eno:		Literature	ENG		Literature
		(English or American)3			(English or American) 3
HIO	2513	Clothing Construction 3	HEC	2213	Meal Management3
MV.	2213	Physical Science 3	PHY	2223	Physical Science3
		Elective	HIS		Social Studies
EAT	1313	College Algebra 3			Electives6
		Elective1			Elective1
		-			-
		16			16

RECOMMENDED ELECTIVES

ART	1113 Art Appreciation	PSC	1113	Amer. Nat. Government
Phy	1813 General Psychology	SOC	2113	Introduction to Sociology
31111	9213-2223 American History			

Liberal Arts

CURRICULUM TEN

Dr. Ethridge, Social Science Advisor; Mr. Thrash, Social Science Advisor Mr. Steve Rives, Social Science Advisor;

Mr. Guraedy, Art Advisor; Dr. Harris, Mathematics Advisor; Mrs. Lois McMullan, Mathematics Advisor; Mr. Smith, Mathematics Advisor;

Mr. Vickers, English Advisor; Mrs. Alford, English Advisor; Mr. Mayes, English Advisor;

Mr. Mason, Science Advisor; Dr. Fisher, Science Advisor; Mr. Deaton, Science Advisor; Mrs. Heard, Science Advisor; Mr. Peterson, Speech Advisor

Liberal Arts Curriculum will meet the pre-professional needs of many students who are planning some professional vocation. It may be selected by the pre-law students, by pre-ministerial students, or by those planning a career is journalism, or social work, and by others. In addition to the above, students who come to college to secure the general and liberalizing value of education who are planning to continue a similar curriculum in a four-year college, whose interests cannot be met by another curriculum usually select this curriculum. Electives should be chosen from a student's field of interest with the approval of the individual's advisor.

FRESHMAN YEAR

ENG HIS BIO MAT PSY	1313	First Semester English Composition 3 History (World or American) 3 General Biology 4 College Algebra 3 Psychology 3	ENG HIS BIO SPT	1123 1144 1113	Second Semester English Composition History (World or American) General Biology Oral Communication Elective
		Activity1			Activity
		17			17

SOPHOMORE YEAR

ENG		First Semester Literature	ENG		Second Semester Literature
PSC	1113	(English or American) 3 Amer. Nat. Government . 3	SOC	2133	(English or American)
ART	1113	Electives			Electives
		-			
		10			

RECOMMENDED ELECTIVES

is a semester hours of French be strongly considered in 13 General Psychology HPR 1313 Per. & Com. Health SOC 2113 Introduction to Sociology

Medical Services

PRE-DENTAL CURRICULUM ELEVEN

PRE-MEDICAL CURRICULUM TWELVE

PRE-OPTOMETRY CURRICULUM THIRTEEN

Mr. Mason, Advisor; Mrs. Heard, Advisor; Dr. Fisher, Science Advisor

Mudents who are preparing for one of the professions in the medical field the register in the appropriate curriculum. East Central graduates have a standard from first grade medical, dental, optometry, pharmacy, and nursing and several are now enrolled in such schools.

FRESHMAN YEAR

BHO MAT CHE BHO	1214	First Semester English Composition 3 College Algebra 3 General Chemistry 4 Zoology 4 Elective 3	MAT	1123 1323 1224	Second Semester English Composition .3 Trigonometry .3 General Chemistry .4 Zoology .4 Elective .3
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SOPHOMORE YEAR

					and the same of th
но		First Semester Literature	ENG		Second Semester Literature or
HE HY	2424 1113 2414	Language 3 Organic Chemistry 4 World History 4 General Physics 4 Elective 3	CHE HIS PHY	1123	Language 3 Organic Chemistry 4 World History 3 General Physics 4 Elective 3
		_			17

PRE-PHARMACY CURRICULUM FOURTEEN

Mr. Mason, Advisor

FRESHMAN YEAR

MAT CHE BIO	1313 1214 2414	First Semester English Composition 3 College Algebra 3 General Chemistry 4 Zoology 4 World History 3	BIO CHE	1323 2424 1224	Second Semester English Composition Trigonometry Zoology General Chemistry World History
		17			

SOPHOMORE YEAR

ECO CHE PHY	2424	First Semester 3 Economics 3 Organic Chemistry 4 General Physics 4 Electives 6	ECO CHE BIO PHY	2434 2924 2424	Second Semester Economics (Elective) Organic Chemistry Microbiology General Physics Elective

RECOMMENDED ELECTIVES

PSC	1113	Amer. Nat. Government	HIS 2213, 2223 American History
HPR	2531	Individual & Dual Sports	SOC 2113 Introduction to Sociology
ACC	1213	Principles of Accounting	MAT 1613, 1623 Calculus
ENG	2323,	2333 Literature	1010, 1025 Calculus

75 semester hours may be transferred to the University of Mississippi School of Pharmacy.

PRE-NURSING CURRICULUM FIFTEEN

Mr. Mason, Advisor, Mrs. Heard, Advisor

The program below is designed to meet the requirements in pre-nursing and to prepare the student to enter the B.S. degree program at a university as a junior nursing student.

FRESHMAN YEAR

BIO MAT	1214 2414 1313	First Semester 3 English Composition 3 General Chemistry 4 Zoology 4 College Algebra 3 General Psychology 3 Activity 1	SOC	1224 2424 2113	Second Semester English Composition General Chemistry Zoology Introduction to Sociolog Activity Marriage and Family
		activity1	SOC	2143	Marriage and Family

SOPHOMORE YEAR

10	First Semester Literature (English or American)3 American History3 Anatomy & Physiology4 Child Psychology3 Elective6	ENG HIS BIO EPY BIO	2523	Second Semester Literature (English or American) 3 American History 3 Anatomy & Physiology 4 Adolescent Psychology 3 Elective 3 Microbiology 4
	THE PERSON NAMED IN COLUMN			100
	19			17

The tives should be selected with the approval of the curriculum advisor to meet the university nursing school requirement.

Music

Mr. Hinson, Advisor; Mrs. Thornton, Advisor; Mr. Carson, Advisor

The work of the music department is organized (1) to give sound foundation music theory, (2) to develop understanding and appreciation of the music and history of music, and (3) to develop techniques with the voice

the following suggested programs of study lead to the Bachelor's Degree

MUSIC WITH VOCAL EMPHASIS CURRICULUM SIXTEEN

Mr. Hinson, Advisor

FRESHMAN YEAR

		First Semester			Second Semester
100	1113	English Composition 3	ENG	1123	English Composition3
W	1014	Music Theory4	MUS	1224	Music Theory II4
Ψ.	1113	World History 3	HIS	1123	World History3
Di-	1813	College Algebra3	MUS	1123	Music Survey3
IA.	1511	Class Piano I	MUA		Class Piano II1
223	2111	OF.			or
NA.	1572	Major Piano I2	MUA		Major Piano II2
10	8.00 1.00	Major Voice I 2	MUA	1782	Major Voice II 2
88	1762	Choir I	MUO		Choir II1
UAA.	2011	-			_
					17 10

17 or 18

17 or 18

18

10

ET A FORT O	TOWNSON.	ALJUN	TOP CO	LIEGE
DAME	ENTR	ALJUN	10n co	LILEUTE

SOPHOMORE YEAR

-		First Semester			
ENG	2223	Literature (American)3	ENG	2233	Second Semester
ENIO		or	2110	2200	Interactive (American)
ENG	2323	Literature (English) 3	ENIC		or
MUS	2214	Music Theory III 4	ENG	2333	Cheracute (Ellellan)
BIO	1134	General Dial	MUS	2224	Music Theory IV
		General Biology 4	BIO	1144	General Biology
PHY	2414	General Physics			or
MUA	2511	General Physics4	PHY	2424	General Physics
	2011	Class Piano III1	MUA	2521	Class Piano IV
MUA	2572	Major Piano III 2			or
MUA	2762	Major Valantii2	MUA	2582	Major Piano IV
	2102	Major Voice III 2	MUA	2782	Major Voice IV
MUO	2211	Elective	MUO		Choir IV

18

MUSIC WITH INSTRUMENTAL EMPHASIS CURRICULUM SEVENTEEN

Mr. Carson, Advisor

FRESHMAN YEAR

*	MUA MUA	1214 1113 1313 1511 1711 1172 1472 1872	Music Theory I	* * *	 1123 1123 1521 1721 1182 1482 1882	Music Theory II
			1.0116			17 or 18

* Choose Major Instrument

SOPHOMORE YEAR

	First Semester				Second Semester
SWA	Literature (American) 3		ENG	2233	Literature (American)3
	OF				or
NAME.	Literature (English) 3		ENG	2333	Literature (English) 3
1114	Music Theory III4		MUS	2224	Music Theory IV 4
104	General Biology4		BIO	1144	General Biology4
	Dr				or
414	General Physics 4		PHY	2424	General Physics4
iiii	Class Piano III1		MUA	2521	Class Piano IV1
Wii.	Class Voice III1		MUA	2721	Class Voice IV 1
910	Hrans III	*	MUA	2182	Brass IV 2
479	Percussion III 2	*	MUA	2482	Percussion IV2
871	Woodwinds III2	*	MUA	2882	Woodwinds IV2
1111	Hand III		MUO	2121	Band IV1
	Elective				
	-				
	10				15

I I house Major Instrument

MUSIC WITH PIANO EMPHASIS CURRICULUM EIGHTEEN

Mrs. Thornton, Advisor

FRESHMAN YEAR

		First Semester			Second Semester
DIG	1115	English Composition3	ENG	1123	English Composition 3
dilli	1914	Music Theory I 4	MUS	1224	Music Theory II4
Will.	1113		HIS	1123	World History3
MAT	1813		MUS	1123	Music Survey3
III) A	1572		MUA	1582	Major Piano II2
GIGA.	1762		MUA	1782	Major Piano II2
		Choir I1			Choir II1
	2000	_			- half house a little

A THE RESERVE AND ADDRESS OF THE PARTY OF TH

SOPHOMORE YEAR

		Management of the Control of the Con			
ENG	2223	First Semester Literature (American)3	ENG	2233	Second Semester Literature (American)
ENG	2323	Literature (English) 3			or
MUS	2214	Music Theory III	ENG	2333	Literature (English)
BIO	1134	A THEOLY III	MUS	2224	Music Theory
	-	General Biology 4	BIO	1144	General Biology
PHY	2414				or
MUA	2572	General Physics4	PHY	2424	General Physics
MUA	2762	Major Piano III 2	MUA	2582	Major Piano IV
MUO	2211	Major Voice III 2	MUA	2782	Major Voice IV
	and the same of	Choir III	MUO		Choir IV

Computer Science

CURRICULUM NINETEEN

Mr. Byxbe, Advisor

SUGGESTED CURRICULUM

FRESHMAN YEAR

ENG 1113 English Composition 3 ENG 1123 English Composition 3 ENG 1123 English Composition 4 ENG 1123 ENG 112	* SCI Laboratory Science 4 CSC 1113 Intro. to Computer Con 3	MAT MAT * SCI	1623	Calculus II Laboratory Science
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SOPHOMORE YEAR

* PHY CSC	2414 2543	First Semester 6 Humanities 6 General Physics 4 Programming II 3 Elective 6	* PHY	2424 2613	Second Semester Humanities
					16

^{*} Selected with approval of Advisor.

COLLEGE LEVEL TECHNICAL PROGRAMS

The Last Central Junior College non-transfer programs are designed for who wishes to extend his or her education by completing one of the programs of the Intensive Business Program. An Associate in applied abaree will be awarded those students who satisfactorily complete the programs recommended by the Advisory Committee for a given curtortificates will be awarded those students who satisfactorily committee Intensive Business Program.

In United States Department of Labor in a report on technicians who the engineers and physical scientists use the term "technician" to dealing and loosely defined group of occupations at many levels of skill wide variety of training requirements. In general, technician jobs fall those of the skilled drafters and the professional engineer or scientist. In technical in nature, but narrower in scope than that of the engineer with and has a practical rather than a theoretical orientation. Frequential nature, but narrower electronic and mechanical instruction jobs require use of complex electronic and mechanical instruction. Almost all technicians must be able to use engineering handbooks apputing devices, such as the slide rule and calculating machines.

Technicians are utilized in virtually every activity where know-how is repoint. Their largest and best known areas of employment are research, develment, and design work.

DRAFTING CURRICULUM FORTY-TWO

Mr. Clark, Advisor; Mr. Harrison, Advisor

Mudents who are interested in a two year college program of drafting and should register in this curriculum.

FRESHMAN YEAR

TOD		First Semester Fund. of Drafting 3 Technical Math I 1	TDD	1213 1123	Second Semester Descriptive Geometry3 Machine Drafting3
THE	1113	or	TMD		Technical Math II 3
MAT ECO EBC EBG		College Algebra	MAT TPD	1323 1213	or Trigonometry
100	1110	Activity1	PHY	2313 1123	

SOPHOMORE YEAR

TDD TDD TDD TDD TDD	2414 2513 2613 1313	Electrical Piping, Sheet Metal Drafting 4 Surveying and Topo I 3 Cost Estimating 3 Technical Physics II 3 or	TDD TDD TDD SPT TDD	2813 1113	Second Semester Surveying and Tope 11 Architectural Drafting Strength of Materials Oral Communications Industrial Relations
		100			

TECHNICAL DATA PROCESSING CURRICULUM FORTY-THREE

Mrs. Griffin, Advisor; Mrs. Johnson, Advisor

The Data Processing curriculum is designed to prepare students for employment in business and industry as a computer operator and/or computer programmer. Successful completion of the two-year program leads to an Association Applied Science degree.

Beginning with the fall semester 1984 a student must be admitted to the Technical Data Processing program after being admitted to the college. Fame Central Junior College will require 12 or more composite score on the ACT satisfactory scores on the Math and Social Studies Reading section of the ACT and indicated success on an aptitude test administered before registration These admission requirements are included in recommendations from the Vocational Division, State Department of Education, received during the spring semester 1984.

FRESHMAN YEAR

1313 1213 1213	First Semester English Composition 3 College Algebra 3 Prin. of Accounting 3 Data Processing Operations 3 Intro. to Data Processing 4	TDP	1223 1113 1314 1223	Second Semester English Composition Prin. of Accounting Intro. to Business RPG Programming I Adv. Data Processing Oper
	16			16

SOPHOMORE YEAR

TDP	2514 1113	First Semester RPG Programming II . 4 COBOL Programming I . 4 Social Science Elective 3 Oral Communication 3 Business Elective 3	2414 2524	Second Semester Systems Analysis & Design

17

BUSINESS ELECTIVES RECOMMENDED:

NA.	Office Machines	BAD	2413	Business Law
	Typewriting	BAD	2423	Business Law
	The second secon			Business Statistics
	Husiness Math	CSC	1313	FORTRAN Programming

ELECTRONIC TECHNOLOGY CURRICULUM FORTY-FOUR

Mr. Wallace Keen, Advisor

Technology curriculum is designed to prepare students for most in government, business and industry as electronic diagnosticians personnel on analog and digital equipment such as computers, dignalog interface, process control, communication and multipurpose machines. Successful completion of the two-year program leads to an Applied Science degree.

FRESHMAN YEAR

	First Semester			Second Semester
1113	English Composition3	TMD		Technical Math II 3
1113	Technical Math I 3	TEL	1215	Electronic Devices
1013	Intro. to Electronic			and Circuits 5
232.20	Technology3	TEL	1225	Digital Principles 5
1105	Basic Electricity	CSC	1213	Basic Computer
1100	for Electronics 5			Programming3
1100	Drafting for			or
2200	Electronics			Elective3
	-			
	17			16

SOPHOMORE YEAR

8414	First Semester Physics	TEL	2325	Second Semester Interfacing and
9934				Control Systems 5
2204	Circuits4	TEL	2335	
0515	Intro. to Micro-processor			Communications 5
2010	Based Systems5	PHY		Physics 4
	Elective3	PSY	1513	General Psychology3
	Emetaro			=
	16			17

I fleetives will be selected with the approval of the Electronic Instructor.

Business Technology

The overall objective of the Business Technology Programs is to present business training in theory and practical applications necessary for one ment in business, industry, government agencies, and professional areas curriculum consists primarily of training to provide employable skills using to-date procedures, processes, and equipment.

The Associate in Applied Science degree is awarded for successful pletion of any one of the following Business Technology programs ministrative Secretary, Administrative Assistant, and Word Processing

The following courses are required of all Business Technology majors.

	Semester Ham
Typewriting/Flomentamy as I	
Typewriting/Elementary or Intermediate	
Accounting	
Accounting Business English	Section 3
Business Communications	3
Introduction to Information Processing	3
Introduction to Information Processing English Composition Records Management	
Psychology	3
Psychology	3
Oral Communications Introduction to Business Business Calculations	3
Business Calculations	3
Business Calculations	3
	-
Te	to1 96

ADMINISTRATIVE SECRETARY

The administrative secretary option provides training for employment as a secretary in organizations of every description. Duties range from taking dictation, typewriting, filing, routing mail, and answersing the telephone to more complex work such as writing letters, conducting research, and preparing statistical reports.

The administrative secretary option consists of the core curriculum and the following courses.

	Semester Hours
Intermediate or Advanced Typewriting	
Intermediate or Advanced Typewriting	3
Shorthand I, II, and III	9
Machine Transcription Word Processing I	3
Business or Activity (Max 4 hrs. Activities)	3
Elective	7
	_

Total 28

ADMINISTRATIVE ASSISTANT

atmosphetion of the administrative assistant options gives an understandof general business activities required of all office employees for ocand a thorough competence. Students gain mastery of the skills and a thorough and the subject matter essential for initial employment.

typical jobs are typist, receptionist, machine transcriptionist, word pro-

and record keeper.

the administrative aide option consists of the core curriculum and the folhally emiraes.

	Semester Hours
Intermediate or Advanced Typewriting	3
Accounting II Number Numb	3

WORD PROCESSING

This is the era of high technology-the age of information processing. To maintain a competitive edge in this fast-paced world, dynamic organizations and a critical need to do more work in less time, thus, generating reduced As a result, high levels of productivity are required. To attain such a fargoal, managers rely on benefits of progressively more powerful the hardogies, which include new concepts and new equipment as well as more highly qualified personnel.

Upon successful completion of this program, the student should be prement for positions as word processors, supervisors of word processors, and

managers of word processing operations.

The word processing option consists of the core curriculum and the follow-INE COUFSES.

Se	emester Hours
Data Base Management Word Processing I. Word Processing II. Office Procedures	3
Machine Transcription Intermediate Typewriting or Advanced Typewriting Electives - Business and Activities with not more than 4 hrs. in Activities	3
	al 28

CERTIFICATE PROGRAMS

Certificates may be awarded in the three programs in Description of the course of TSC courses with a concentration of 12 to 18 semester appropriate to that program. A Certificate in Word Processing will require hours of TSC courses including 12 in Micro-Computer based courses, all was 2.0 (C) quality point average. The Administrative Secreatary Certificate require 30 hours of TSC courses with a minimum of 12 hours in Typewal and Shorthand. The Administrative Assistant Certificate requires 30 second hours of TSC courses with a minimum of two courses in each of three areas, Typewriting, Micro Processing, and Accounting, for 18 hours.

SUGGESTED OUTLINE OF COURSES FOR BUSINESS TECHNOLOGY

ADMINISTRATIVE SECRETARY CURRICULUM FORTY-FIVE

Mrs. Everett, Advisor; Mrs. Pitts, Advisor

FRESHMAN YEAR

TSC TSC TSC	1113 1213 2523	First Semester or 1123 Typewriting 3 or 1223 Shorthand 3 Business Calculations or	TSC TSC TSC	1123 1223 2523	or 2113 Typewriting or 2113 Shortand Business Calculations
TSC	1813	Intro. to Information	TSC	1813	or Intro. to Information
TSC ENG	1313 1113	Processing	ACC ENG	1213 1123	Processing
		Social Usage1			Varsity Sports, Social Usage

SOPHOMORE YEAR

TSC TSC TSC SPT	1613 1013	The state of the s	TSC TSC TSC PSY TSC	2613 2913 1513 2213	Second Semester Machine Transcription Business Communications Office Procedures General Psychology Shorthand or Elective Band, Choir, ROTC, P.E., Varsity Sports, Social Usage
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ADMINISTRATIVE ASSISTANT CURRICULUM FORTY-SIX

Mrs. Everett, Advisor; Mrs. Pitts, Advisor

FRESHMAN YEAR

	1110	First Semester or 1123 Typewriting 3 Business Calculations	TSC	1123 2523	Second Semester or 2113 Typewriting 3 Business Calculations or
	1818	Intro. to Information	TSC	1813	Intro. to Information
	Ann	Processing3			Processing3
	1010	Introduction to Business . 3	ENG	1123	English Composition II 3
	0.000	English Composition I 3	SPT	1113	Oral Communication3
σ.	1110	the I Perchalage 3	10000		Business Elective 3
Υ.	1818	General Psychology3			Band, Choir, ROTC, P.E.,
		Band, Choir, ROTC. P.E.,			Varsity Sports,
		Varsity Sports,			
		Social Usage1			Social Usage1
		_			
		16			16

SOPHOMORE YEAR

0 1818 0 2818 0 1218 0 1618 10 2413	First Semester Records Management 3 Word Processing I 3 Accounting I 3 Business English 3 Business Law 3 Band, Choir, ROTC, P.E., Varsity Sports, Social Usage 1	TSC TSC TSC ACC TSC	2823	Second Semester Business Communications 3 Machine Transcription 3 Word Processing II 3 Accounting II 3 Office Procedures 3 Band, Choir, ROTC, P.E., Varsity Sports, Social Usage 1
	16			16

WORD PROCESSING CURRICULUM FORTY-SEVEN

Mrs. Everett, Advisor; Mrs. Pitts, Advisor

FRESHMAN YEAR

ENG PSY TSC TSC TSC TSC	1113 1513 1113 1123 1813 1013	First Semester English Composition I 3 General Psychology 3 Typewriting or Typewriting 3 Intro. to Infor. Processing 3 Introduction to Business . 3 Band, Choir, ROTC, P.E., Varsity Sports, Social Usage 1	ENG TSC TSC TSC TSC TSC	1123 2523 1123 2113 2813 1613	Second Semester English Composition II Business Calculations Typewriting or Typewriting Word Processing I Business English Band, Choir, ROTC, P I Varsity Sports, Social Usage
		16			

SOPHOMORE YEAR

ACC TSC TSC SPT	1213 2823 2613 1113	Word Processing II 3 Business Communications 3	TSC CSC TSC TSC	2833 2913	Records Management Database Management Office Procedures Machine Transcription Elective Band, Choir, ROTC, P.E. Varsity Sports, Social Usage

BUSINESS CERTIFICATES

Mrs. Everett, Advisor Mrs. Pitts, Advisor

Administrative Secretary Curriculum Forty-Eight

Administrative Assistant Curriculum Forty-Nine

> Word Processing Curriculum Fifty

VOCATIONAL PROGRAMS

to those who complete one of the programs. Many job opportunities are to those who complete one of the programs. These programs are to those who complete one of the programs. These programs are description. Classroom activities in each vocation and related well as laboratory experiences are given each student. A vocational tab is provided to give additional training to students in each trade page 75 for Cosmetology daily schedule, which includes seven hours a days a week.

AUTOMOTIVE MECHANICS CURRICULUM SIXTY

Mr. Cater, Advisor

The automotive mechanics program is designed to provide each individual an indepth educational exposure in the automotive repair field; both practical experience on live automobiles.

AM AM AM	1115 1216 1313 1414	Fall Semester 5 Engines I 5 Engines II 5 Welding 3 Brakes 4	VAM VAM	1126 1226 1325	Spring Semester Power Train 6 Electrical, Auto Chassis, Alternators and Starters
		_			-
		17			17
		Summer Semester			
AM	1136	Suspension & Steering6			
SAM	1004	Air-Conditioning			
iji.	200.7	and Heating4			
		_			
		10			
330	Clock	Hours			

30 Clock Hours = One Semester Hour

tack semester all students will be enrolled in the same courses.

AUTO BODY & FENDER REPAIR CURRICULUM SIXTY-ONE

Mr. Shoemaker, Advisor

This course is designed to equip the student with a working knowledge necessary to secure employment dealing with the repair of automobile both The student is provided with exposure to on-the-job situations through the and practical work and straightening fenders and bodies, painting, replace glass, welding, and the use of tools.

VBF VBF	1113 1217 1317	Auto Metals & Materials . 7 Panels & Fender Straightening & Painting 7 17 Summer Semester	VBF VBF VBF	1126 1228 1323	Spring Semester Frame Straightening Refinishing Process Hardware & Trim	
		Glass Replacement & Refinishing3				
VBF	1237	Advanced Panel and Fender Straightening 7				
		10				
		30 Clock Hours =	1 Semest	er Hou	44 Semester Heer	-

Each semester all students will be enrolled in the same courses.

Fall Semester

CARPENTRY & CABINET MAKING CURRICULUM SIXTY-TWO

Mr. Blackburn, Advisor

This program is designed to prepare the student for the entry level of Car pentry and Cabinet Making trades. By providing training in the basic skills and technical knowledge, both rough and finish carpentry and cabinet making This training includes proper tools, equipment and material uses that are comparable to those that are used in the industry. This course of study will be centered around the performance of useful and/or productive jobs.

VCC	1114	First Semester Plans, Specifications	VCC	1128	Second Semester Cabinet Construction
VCC	1215	and Foundations 4 Floor, Wall, Ceiling,	VCC	1225	Hardware, Trim & Laminates
VCC	1318	Roof Framing & Roofing .5 Insulation, Exterior and Interior Finishing and Coordinating 8	VCC	1324	Cabinet Finishing

	Third Semester			Fourth Semester
2134	Blueprint Reading, Specs.	VCC	2148	Cabinet Construction
	Codes & Foundation 4			Techinques8
9935	Techniques in Framing and	VCC	2245	Laminate Application, Trim and Hardware5
9336	Roofing	vcc	2344	Cabinet Finishing 4
	ing, Insulating and Coordinating8			The second second second
	_			17
	17			11

68 Semester Hours

30 Clock Hours = One Semester Hour

work seminator all students will be enrolled in the same courses.

COSMETOLOGY CURRICULUM SIXTY-THREE

Mrs. Keen, Advisor

This course is designed for those who want to become cosmetologists. The Tourse has been approved by the State Board of Education and the Mississippi heard of Cosmetology. It has the approval and support of beauty salon owners and operators throughout this area of the State.

A student enrolling must be at least 18 years of age or must have combigh school. If a student is over 18 years of age and has completed the mh grade of high school or 10th grade equivalence of the GED, they may en-

thuring the training period, students must maintain an overall average grade of 85 to be eligible for State Board Examination in order to attain a

Fifteen hundred clock hours of training are required to complete the These 1500 hours are completed in the 12-month course.

VCO 11: VCO 12: VCO 13	Destinal T 0	vco vco vco	1123 1228 1328	Spring Semester Cosmetology Theory 3 Cosmetology Practical III 8 Cosmetology Practical IV 8
VCO 12	Summer Semester Cosmetology Theory 3 Cosmetology Practical V . 6 Cosmetology Practical VI 6 15			
1500 Ct.	k Hours =53 Semester Hours			.30 Clock Hours = 1 Sem. I

Fach semester all students will be enrolled in the same courses.

CURRICULUM SIXTY-FOUR

Mr. Vaughn, Advisor

This program is designed to provide training for placement of students the entry level of electricity in the areas of: residential wiring, communication and motors, motor controls, working with power companies or make the electrical maintenance. Theory and practical application are used to students.

VEL VEL VEL VEL	1115 1214 1314 1412 1511 1611	5	VEL VEL VEL VEL VEL	1124 1224 1324 1423 1521 1621	Spring Semester Introduction of Electronics Electrical Circuits Electronic Controls & Devices Electronics Controls Applied Math Shop Safety
		Summer Semant			

VEL	1133	Summer Semester Industrial Motor
VEL VEL	1333	Controls
		and the same of
		10

1,320 Clock Hours	AND STREET, ST
	30 Clock Hours = 1 Semester Hours

Each semester all students will be enrolled in the same courses.

MACHINE SHOP CURRICULUM SIXTY-FIVE

Mr. Clark, Advisor

This program is designed to prepare the student for machinist trades to enter the field of entry level. The student will be able to work with blueprints, shop mathematics and machines to include lathes, shapers, milling machines, grinders, drills, use of precision instruments, methods of machining and heat trating.

	1111 1913 1010 1010 1010	First Semester Orientation & Safety	VMS VMS VMS	1123 1223 1328 1423	Second Semester Metal Sawing Process 3 Blueprint Reading 3 Vertical Milling and Jig Borer 8 Drilling Machines 3 ————————————————————————————
		Third Semester			Fourth Semester
	SIM	Horizontal Milling8	VMS	2142	Cutting Tools & Cutting Fluids
	9935	Metallurgy & Physics	552.00		
		of Metal Cutting5	VMS	2248	Grinding Machines
	8034	Special Processes 4	VMS	2344	
	2004		VMS	2443	Shaper
		_			
		17			17
					68 Semester Hours
	Ettock	30 Clock Hours =	One Sem	ester l	Hour
Kash	SOUTH	ter all students will be enrolled i	n the sar	ne cou	rses.

MASONRY CURRICULUM SIXTY-SIX

Mr. McElhenney, Advisor

This program is designed to prepare an individual for gaining employment the masonry trades. It provides the individual with the opportunity to active knowledge and develop skills in the limit of individual capabilities. This meaningludes theory and practical work on varied live projects.

VMA VMA	1113 1217 1317	Fall Semester History of Masonry, Tools Equipment & Masonry Materials	VMA VMA VMA	1123 1227 1327	Spring Semester Methods of Estimating3 Reinforced Masonry7 Chimney & Fireplaces7
		Cleaning			-
		17			17

Fach semester all students will be enrolled in the same courses.

EAST CENTRAL JUNIOR COLLEGE

REFRIGERATION & AIR-CONDITIONING CURRICULUM SIXTY-EIGHT

Mr. Whitehead, Advisor

This Refrigeration & Air-Conditioning and Heating course is designed prepare students to enter the field of work at or above the entry level. The passing will be able to install, service, troubleshoot and repair equipment in field. Safety will be emphasized as well as trade terminology and employer apployee relations.

VAR	1114	Welding, Pipe & Flaring	VAR	1124	Second Semester Basic Compression System & Servicing
VAR	1214	Tubing4	VAR	1224	
,,,,,,	1214	- more compression	VAR	1324	Thermostats
VAR	1314	Refrigeration 4 Wiring Diagrams 4	VAR	1425	Electric Motors and
VAR		Domestic Refrigeration			Controls
		Fundamentals5			
		_			
		17			THE BUILDING NAMED IN
		Third Semester			
VAR	2134	Refrigerants & Controls 4	TEAD		Fourth Semester
VAR	2235	Commercial Systems 5	VAR	2144	Load Calculations
VAR	2334	Introduction To Heat 4	VAR	2244	Air Distribution
VAR	2434	Gas & Electric Heat 4	VAR	2344	Heat Pump
		cas a Dicetile Heat4	VAR	2445	Troubleshooting, Re-
					pairing & Customer
		And the state of t			Relations
		17			
		11			11

Each semester all students will be enrolled in the same courses.

WELDING CURRICULUM SIXTY-NINE

Mr. Clay, Advisor

This program is designed to prepare an individual to enter welding at the entry level. The student will learn basic and advance gas welding, arc welding, tungsten welding, metal cutting, safety, using the latest technique and equipment; the student completing this program can expect to find employment in the ship building, automobile industry, railway cars, aircraft manufacture, bridges, power plants, etc.

11000	Fall Semester Hasic Arc Welding 11 Hasic Gas Welding 3 Acetylene Cutting 3	VWE	1126 1226	Spring Semester Inert Gas - Tig 6 Short Arc Welding 6 Advanced Arc Welding 5
				17
	17			11

30 Clock Hours = 1 Semester Hour

all students will be enrolled in the same courses.

CHAPTER 6

DESCRIPTION OF COURSES UNIVERSITY PARALLEL

Beginning with the 1971-72 academic year East Central Junior Converted to the common course number system adopted by the Mississaciation of Junior Colleges. The new numbers for University Paragraph Courses carry four digits. The first digit indicates the year that the common mally taught. Generally courses required or recommended for freshmen gin with a 1 and courses at the sophomore level begin with a 2. The last indicates semester hours credit carried by the course. The second and digits are used to separate courses within departments. The course describes are those adopted in the uniform numbering system and are intended be equivalent to those courses at the same level at four-year institutions.

Accounting

- ACC 1202 PRINCIPLES OF ACCOUNTING A study of the elementary accounting principles as applied to the various forms of business or lectures and one hour laboratory. Three semester hours credit.
- ACC 1223 PRINCIPLES OF ACCOUNTING A continuation of Accounting 1213. Prerequisite: Accounting 1213. Three lectures and one have

Agriculture

- AGR 1214 ANIMAL SCIENCE Fundamental principles and practical application of livestock, dairy, and poultry science. Three lectures and two AGR 1214 ANIMAL SCIENCE Fundamental principles and practical applications.
- AGR 1313 PLANT SCIENCE Scientific principles as the basis for practice in producing, handling, processing, marketing, and utilizing agree nomic and horticultural crops. Two lectures and two hours laboratory
- AGR 2314 BASIC SOILS A general course in soils designed to give the student a basic understanding of all important phases of the subject in cluding soil genesis, morphology, classification, and the physical, chemical and biological aspects of soils as applied to soil fertility. Soil management including fertilization and liming of soils is also included. Three lectures and two hours laboratory. Four semester hours credit.
- AGR 2173 PRINCIPLES OF AGRICULTURAL ECONOMICS Economic principles applied to production, value, prices, credit, taxation, land tenure, marketing, international trade, and related problems affecting agriculture. Three lectures. Three semester hours credit.

Art

- ART APPRECIATION A simple approach to the understanding of the plastic arts (drawing, architecture, sculpture, painting, minor art, and industrial arts) on a conceptual basis. Three lectures are semester hours credit.
- INVENTIVE CRAFTS A survey of art-craft ideas and promethods. Emphasis on creative invention. The following crafts are holded batik, staining glass, rug punching and hooking, macrame, and Three lectures. Three semester hours credit.
- DRAWING I Study of basic principles of construction of the local forms. Emphasis on line, perspective, and shading. Use of black and media, pencil, charcoal. Required of art majors. Six hours laboratory.
- DRAWING II (Prerequisite: ART 1213) Introduction to the dynamics and precision drawing as used in creative expression. Employed on composition. Required of art majors. Six hours laboratory. Three hours credit.
- DESIGN I Emphasis on principles and materials in visual Introduction to theory and terms. Use of color theory and elementary lettering. Required of art majors. Six hours laboratory. Three semestary credit.
- DESIGN II (Prerequisite: ART 1313 or special permission the instructor). Continuation of basic principles of design, color, and the instruction of the instruction of basic principles of design, color, and the instruction of the instruction of basic principles of design, color, and the instruction of the instruction of basic principles of design, color, and the instruction of the instruction of the instruction of basic principles of design, color, and the instruction of the instruction of basic principles of design, color, and the instruction of basic principles of design, color, and the instruction of basic principles of design, color, and the instruction of basic principles of design, color, and the instruction of basic principles of design, color, and the instruction of basic principles of design, color, and the instruction of basic principles of design, color, and the instruction of basic principles of design, color, and the instruction of basic principles of design, color, and the instruction of basic principles of design. Study of methods of water color, tempera and fluid media. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART FOR ELEMENTARY TEACHERS Designed for the media of the elementary education student. Includes essentials of public blood art, study of development of the children's art, experiences with materials of two-dimensional art problems, and experiences with a variety media. Two lectures and two hours laboratory per week. Three semester laws credit.
- PAINTING I (Prerequisite: ART 1313, 1323, 1413 & 1423) techniques used in painting water colors, oils, pastels, or other media, in life and landscape pictures. Six hours laboratory. Three semester hours credit.
- of pottery from the building by hand or throwing on the potter's wheel to the application of ceramic glazes and the firing procedures. An appreciation of the ceramics of the past and present will be included. Six hours laboratory. Three semester hours credit.
- ANT 3633 SCULPTURE I Problems in ceramic sculpture. Study of alaze mixing and application. Six hours laboratory. Three semester hours credit.

Biology

- BIO 1134 GENERAL BIOLOGY A laboratory course in general logical principles including a survey of the kinds of plants and their structure and function and their relationships with each other and environment. Three lectures and two hours laboratory. Four somewhours credit.
- BIO 1144 GENERAL BIOLOGY A continuation of BIO 1134, 11lectures and two hours laboratory. Four semester hours credit.
- BIO 1313 BOTANY A laboratory course dealing with the application biological principles to the study of plants including a survey of the kind their structure and function. Two lectures and two hours laboratory. The
- BIO 1323 BOTANY A continuation of BIO 1313. Two lectures and is hours laboratory. Four semester hours credit.
- BIO 2414 ZOOLOGY A laboratory course dealing with the application of biological principles to the study of animals including a survey of the kinds, their structure and function. Emphasis is on the invertebrate Three lectures and two hours laboratory. Four semester hours credit.
- BIO 2424 ZOOLOGY A continuation of BIO 2414 with emphasis on the vertebrates. Three lectures and two hours laboratory. Four semester hours credit.
- BIO 2514 HUMAN ANATOMY AND PHYSIOLOGY Study is made of anatomy and physiology of the human body as an integrated whole was more detailed studies of the skeletal, muscular, and nervous systems. General Chemistry recommended. Three lectures and two hours laborators
- BIO 2524 HUMAN ANATOMY AND PHYSIOLOGY A continuation of Anatomy and Physiology 2514 in which the circulatory, respiratory, all gestive, urinary, reproductive, and endocrine systems are studied. Programming Programming Programming Studies and two hours laboratory.
- BIO 2924 MICROBIOLOGY A survey of the microbes (microscopic or ganisms) of both plant and animal kingdoms, with emphasis and detailed study being placed on those affecting other forms of life, especially man Laboratory is devoted to basic techniques of microbial study, such as out turing, identifying, control, anatomy, and life cycles. Three hours lecture and three hours laboratory. Four semester hours credit.

Business Administration

- BAD 1113 INTRODUCTION TO BUSINESS An introduction to the major divisions of study that will be followed in succeeding business courses such as Business Organization, Accounting, Business Law, and other related courses. Three lectures. Three semester hours credit.
- BAD 1313 BUSINESS MATHEMATICS Emphasis is placed on the study of the fundamental processes, fractions, decimals, percentage, and problem solving. The application of these fundamental processes is applied toward the problems of business which the student will encounter in the

- relians commercial fields. Three hours lecture. Three semester hours cred-
- BUSINESS STATISTICS Introduction to statistical data luminess management and control. Three lectures. Three semester credit.
- BUSINESS LAW I Designed to acquaint the student with modamental principles of law as they relate to the basic legal problems transactions in our economy. Special attention will be given to introduction to law, law of contracts, agencies and employment, nego-instruments and commercial papers. Three lectures. Three semester credit.
- BUSINESS LAW II A continuation of Business Law 2413 designed to cover the following specific areas: sales contracts, perpending property and bailments, partnerships, corporations, real property and mortgages, and bankruptcy. Three lectures are seminated to the seminated property and mortgages, and bankruptcy. Three lectures are seminated property.

Chemistry

- GENERAL CHEMISTRY I A study of fundamental law theories of chemistry, including a study of the descriptive chemistry of metallic elements. Three lectures and three hours laboratory. Four setter hours credit.
- GENERAL CHEMISTRY II A study of the metals to intheir properties, uses, and identification. The topics ionization, absoluted equilibrium, and the colloidal state are emphasized. Three lec-
- ORGANIC CHEMISTRY I—A study of the basic principles of author chemistry bonding structure, and behavior; aliphatic compounds; identification and compounds. Prerequisite: General Chemistry 1224.

 These lectures and three hours laboratory. Four semester hours credit.
- ORGANIC CHEMISTRY II A continuation of Chemistry
 A study of Aromatic and complex compounds. Three lectures and
 three hours laboratory. Four semester hours credit.

Computer Science

- INTRODUCTION TO COMPUTER CONCEPTS—A basic that advances concepts, terminology, and theory of modern commuters and provides a background in programming languages. Three lectures. Three semester hours.
- BASIC COMPUTER PROGRAMMING—The writing of programs using the BASIC computer language. It is not open to Data Programs or Computer Science majors. Three lectures. Three semester hours.
- 1313 FORTRAN PROGRAMMING—Introduction to digital computers and computer programming using the FORTRAN language. Three setures. Three semester hours.
- 1533 COMPUTER PROGRAMMING I—Introduction to problemsolving methods and algorithm development; designing, debugging, &

- documentation in a high-level programming language with a variety of plications. Three hours lecture. Credit, three semester hours.
- CSC 2543 COMPUTER PROGRAMMING II—Continued programs velopment; algorithm analysis; string processing; recursion; search/sort methods; simple data structures; debugging & testing uisite: Computer Programming I.
- CSC 2613 INTRODUCTION TO FILE PROCESSING—To introduce concepts and characteristics of storage devices; file processing technique data structure; elementary data base concepts. Three lectures three semester hours. Prerequisite: Computer Programming I or Foundation or Cobol Programming.
- CSC 2333 ADVANCED FORTRAN—Algorithmic development bugging, and documentation or programs of moderate difficulty processing; data manipulation; recursion; application. Three bugging.

Economics

- An introduction to economic principles, problems, and policies with an open on the monetary system and national income theory and measurement. Three lectures. Three semester hours credit.
- ECO 2123 PRINCIPLES OF ECONOMICS (MICROECONOMICS) a continuation of Economics 2113 with emphasis on price and production theory and international trade. Three lectures. Three semester hours credit

Education

- EDU 1613 FOUNDATIONS OF EDUCATION Survey of the history and philosophies of American education with special emphasis on current issues and problems in education. Three lectures. Three semester house EDU 0710.
- EDU 2543 EDUCATIONAL PSYCHOLOGY This course includes the study of such topics as health, general process of growth, interests, and incentives, social psychology of the child, and development of intellectual efficiency and learning. Three lectures. Three semester hours credit. Prome quisite: EPY 1513.

Educational Psychology

- EPY 2513 CHILD PSYCHOLOGY (HUMAN GROWTH & DEVELOP MENT I) A course which deals with the various aspects of human growth and development. Problems studied include physical, mental, so cial and emotional development from infancy through preadolescence. Special attention is given to the implications for education. Three lectures
- EPY 2523 ADOLESCENT PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT II) A study of the individual during adolescent years. Three lectures. Three semester hours credit.

English

- ENGLISH COMPOSITION A study of grammar and commillion, with emphasis on the sentence and the paragraph. Readings, frethemes. Three lectures. Three semester hours credit.
- ENGLISH COMPOSITION A continuation of English 1113 mphasis on the whole composition. Readings, thenes, and research required. Three lectures. Three semester hours credit.
- and 1123H HONORS ENGLISH COMPOSITION type honors courses in composition. Enrollment by invitation Three semester hours credit each.
- AMERICAN LITERATURE Representative prose and potion of the United States from colonial beginnings to Walt Whitman. Three Three semester hours credit.
- AMERICAN LITERATURE II Representative prose and the United States from Walt Whitman to the present. Three lectures Three semester hours credit.
- ENGLISH LITERATURE I A survey of English literature man Heowulf through the Ages of Neo-Classicism. Three lectures. Three lectures credit.
- ENGLISH LITERATURE II A survey of English literature from the Age of Revolution and Romance to the present time. Three semester hours credit.
- BASIC ENGLISH See Institutional Credit Section.
- 1101 Developmental English I See Institutional Credit Section.
- 1901 Developmental English II See Institutional Credit Section.

Geography

WORLD GEOGRAPHY — A regional survey of the basic geographic features and major new developments of the nations of the world.

Three lectures. Three semester hours credit.

Graphics and Drawing

- GRAPHICS COMMUNICATIONS Blueprint reading, gentral use of instruments, and understanding basic lines and planes. Lettering theory of projection drawing, technical communication through orthogonable auxiliary and oblique vision. One hour lecture. Four hours laboratery. Three semester hours credit.
- Drawing 1143) Freehand methods and practice in pictorial and orthographic projections. Detail and sectional graphic design problems involving the geometry of points, lines, and planes in space relationships. One have lecture and four hours laboratory. Three semester hours credit.

Health Physical Education and Recreation

HPR 1131 - VARSITY SPORTS - Participation in football, basketball, baseball, or tennis. One semester hour credit.

- HPR 1141 VARSITY SPORTS Particiption in football, baskets baseball, or tennis. One semester hour credit.
- HPR 1213 PERSONAL AND COMMUNITY HEALTH Applies of principles and practices of healthful living to the individual and munity; major health problems and the mutual responsibilities of a school, and health agencies. Three lectures. Three semester hours
- HPR 1313 INTRODUCTION TO HEALTH, PHYSICAL EDUCATION AND RECREATION Introduction to the objectives, literature ganizations of the profession. Analysis of successful teaching with sion of the responsibilities and opportunity of professional personnel entation of student to opportunities in the field. Three lectures, Three mester hours credit.
- HPR 1571 DANCE Lecture and practice in square dance and rhythau.

 One semester hour credit.
- HPR 2131 VARSITY SPORTS Participation in football, basketter baseball, or tennis. One semester hour credit.
- HPR 2141 VARSITY SPORTS Participation in football, basketter baseball, or tennis. One semester hour credit.
- HPR 2213 FIRST AID Instruction and practice in methods prescribed in the American Red Cross standard and advanced courses. Two lectures Two semester hours credit.
- HPR 2323 RECREATIONAL LEADERSHIP Planning and leader ship techniques for conducting community recreation centers, plan grounds, parks, and school recreation programs. Three lectures. Three sections are supported by the conduction of the condu
- HPR 2531 INDIVIDUAL AND DUAL SPORTS Lecture and practice in tennis and badminton. Two hours per week. One semester hour credit
- HPR 2541 INDIVIDUAL AND DUAL SPORTS Lecture and practice in golf and recreation sports. Two hours per week. One semester hour creation.
- HPR 2561 FITNESS AND CONDITIONING TRAINING Lecture and practice in weights and conditioning. Two hours per week. One semister hour credit.
- HPR 2442 FOOTBALL THEORY Theoretical study of football from an offensive and defensive standpoint including the fundamentals of blocking, passing, tackling, charging, punting, generalship, rules and team play Two hours per week. Two semester hours credit.
- HPR 2432 BASKETBALL THEORY A theoretical study of basketball from an offensive and defensive standpoint, including the study of teach ing of the fundamentals and team organization. Two hours per week. Two semester hours credit.

History

- HIS 1113 WESTERN CIVILIZATION I A general survey of European history from ancient times to 1660 A.D. Recommended for freshmen Three lectures. Three semester hours credit.
- HIS 1123 WESTERN CIVILIZATION II A general survey of European civilization since 1660 A.D. Three lectures. Three semester hours credit.

- AMERICAN (U.S.) HISTORY I A survey of U.S. history the period of discovery and exploration through Reconstruction.
- AMERICAN (U.S.) HISTORY II A survey of U.S. history III— Mean instruction to the present. Three lectures. Three semester hours

Home Economics

- SOCIAL USAGE The essentials of good manners and actual standards of social usage. One lecture. One semester hour credit.
- INTRODUCTION TO MODELING A course designed to the students all the fundamentals of visual poise together with modeling that the fundamentals of visual poise together with modeling that the fundamentals of visual poise together with modeling that the fundamental poise together with modeling and villes and the various fields of modeling and will gain modeling and writing commentaries. Two hours laboratory. One that the fundamental poise together with modeling and will gain the various fields of modeling and writing commentaries. Two hours laboratory. One
- MODELING A course designed to practice modeling and to students to be professional models. The students will participate in above and for various other audiences. Prerequisite: Introduction to the line and selection to Fashion Squad. Two hours laboratory. One semantar hour credit.
- FOOD SELECTION AND PREPARATION Principles of least selection, preparation and service. One lecture and four hours laboration. Three semester hours credit.
- ELEMENTARY CLOTHING Study of fabrics most commodely used and selection of materials and ready-made clothing. Selection and use of commercial patterns. Planning and construction of garments of the wool, and synthetics. Use and care of the new slant-o-matic maline Affords practice in modeling and using accessories with costumes. The of garments. One lecture and four hours laboratory. Three semester than credit.
- MEAL MANAGEMENT Problems in planning, preparation, and service for average family meals as to nutritive requirements, find budgets and managerial principles. One lecture and four hours laborative. Three semester hours credit.
- The sail CLOTHING CONSTRUCTION Further principles of selection and construction applied to various fabrics. One lecture and four hours laboratory. Three semester hours credit.

Mathematics

- MAT 1103 CONCEPTS OF MATHEMATICS See Institutional Credit
- MAT 1813 COLLEGE ALGEBRA A review of algebraic operations, systems of linear equations, and a study of logarithms, determinants, programions, binomial theorem, partial fractions, and theory of equations. Three lectures. Three semester hours credit.

- MAT 1323 TRIGONOMETRY The study of solutions of right oblique triangles, identities, trigonometric equations, and polar and metric equations. Three lectures. Three semester hours credit
- MAT 1333 FINITE MATHEMATICS Introduction to symbols set theory, probability theory, difference equations, linear programming and the behavioral sciences. Three lectures. Three semester hours it.
- MAT 1423 FUNDAMENTALS OF MATHEMATICS A revise basic algebra, systems of linear equations and systems of linear income ties, and introduction to linear programming, and introduction to and matric algebra. Three lectures. Three semester hours credit.
- MAT 1613 CALCULUS I Coordinate systems, basic theorems of all lytics, functions, limits, the derivative, the integral, differentiation and tegration of algebraic functions, and applications. Three lectures. The latest terms of the coordinate systems of the coordinate systems of the coordinate systems.
- MAT 1623 CALCULUS II Differentiation and integration of transaction dental functions, the definite integral, methods of integration, applications. Three lectures. Three semester hours credit. Prerequisite: MAT 1613.
- MAT 1723 THE REAL NUMBER SYSTEM Structure and proposition of number systems of arithmetic. Limited to students preparing to teach the systems. Three semester hours credit.
- MAT 1733 INFORMAL GEOMETRY AND ALGEBRA Basic idea and structure of algebra; intuitive foundations of geometry. Three lectures
- MAT 2613 CALCULUS III Solid analytics vector, improper integrals line integration. Three lectures. Three semester hours credit.
- MAT 2623 CALCULUS IV Infinite series, partial differentiation, mail tiple integrals. Three lectures. Three semester hours credit. Prerequisits
- MAT 2913 DIFFERENTIAL EQUATIONS Solution of first and high er order differential equations; existence theorems; solution by series; and application to problems in geometry, physics and chemistry. Three leasures. Three semester hours credit. Prerequisite: MAT 2623.

Modern Foreign Language

- MFL 1113 ELEMENTARY FRENCH I Designed to develop basis language skills of speaking, reading and writing. Phonetic symbols are used to aid correct pronunciation. Three lectures. Three semester hours
- MFL 1123 ELEMENTARY FRENCH II A continuation of French 1113. Special drill on verb forms and uses, as well as idiomatic vocabulary, by means of oral and written exercises. Three lectures. Three semester hours credit.
- MFL 2113 INTERMEDIATE FRENCH I A review of French grammar and continued development of basic language skills. Reading materials are used which have literary and cultural value. Three lectures. Three semester hours credit.

INTERMEDIATE FRENCH II — Literary and cultural applation of the language and the country is enhanced by the reading of a which pictures life in a typical French village. Class conversations the contents of this book. Three lectures. Three semester hours

Military Science

- MILITARY SCIENCE (1ST YEAR, 1ST SEMESTER) Ormost long of the Army and ROTC, the Military as a profession. Historical
 most long development of the Army with emphasis on management techmost one hour lecture and two hours laboratory. Two semester hours
- MILITARY SCIENCE (1ST YEAR, 2ND SEMESTER) A minuted emphasis on the historical growth and development of the Army management techniques. The significance of military courtesy and discussions and traditions of the military service. One hour lecture and hours laboratory. Two semester hours credit.
- MILITARY SCIENCE (2ND YEAR, 1ST SEMESTER) MILITARY SCIENCE (2ND YEAR, 1ST SEMESTER) William geography and use of maps and aerial photography. Two hours two semester hours credit.
- MILITARY SCIENCE (2ND YEAR, 2ND SEMESTER) the functions, duties, and responsibilities of junior leaders; operations of the basic military team. Qualifying test for advanced ROTC. Two hours two two semester hours credit.

Music Foundations

(Education, History, Literature and Theory)

- MUSIC APPRECIATION Listening course designed to the student, through aural perception, understanding and appreciation of music as a moving force in Western Culture. Three lectures. Three meater hours credit.
- MUSIC SURVEY (Majors) Listening course, designed to adjust the music major with basic stylistic traits of the major eras of music history from the Renaissance to the present. Three lectures. Three appears hours credit.
- and rhythmic elements of music. Four-part writing, ear-training, dictation, tayboard-harmony, and sight singing. Three lectures and two hours laboratory. Four semester hours credit.
- MUSIC THEORY II A continuation of MUS 1214. Three lectures and two hours laboratory. Four semester hours credit.
- MUSIC THEORY III A continuation of MUS 1224. Three lectures and two hours laboratory. Four semester hours credit.
- MUSIC THEORY IV A continuation of MUS 2214. Three lectures and two hours laboratory. Four semester hours credit.
- MUSIC FOR CHILDREN I Music course designed for alementary education majors. A study of the fundamentals of music, single activities, accompanying skills and the application of teaching music to children. Three lectures. Three semester hours credit.

Music Applied

(Brass, Organ, Percussion, Piano, Voice and Woodwinds)
All applied music requires one half-hour lesson per semester hour credit

MUA 1141, 1151, 2141, 2151 — BRASS FOR NON-MAJORS (Fig. 1152) I, II, III, & IV — Half-hour lesson. One semester hour credit

MUA 1172, 1182, 2172, 2182 — BRASS FOR MAJORS I, II, III, & III

MUA 1331, 1341, 2331, 2341 — ORGAN FOR NON MAJORS (I)
Organ) I, II, III, & IV — Half-hour lesson. One semester hour credit

MUA 1362, 1372, 2362, 2372 — ORGAN FOR MAJORS I, II, III, & III

MUA 1441, 1451, 2441, 2451 — PERCUSSION FOR NON-MARINE (Elective Percussion) I, II, III, & IV — Half-hour lesson. One nome and the control of the control of

MUA 1511, 1521, 2511, 2521 — CLASS PIANO I, II, III, & IV — III. A LEGISTRIAN OF A STATE OF THE STATE OF THE

MUA 1541, 1551, 2541, 2551 — PIANO FOR NON-MAJORS (Floring piano - Prerequisite: Previous piano study) I, II, III, & IV - Half half

MUA 1572, 1582, 2572, 2582 — PIANO FOR MAJORS I, II, III, & IV

MUA 1711, 1721, 2711, 2721 — CLASS VOICE I, II, III, & IV — Omeon the control of the control of

MUA 1741, 1751, 2741, 2721 — VOICE FOR NON-MAJORS I, II, III IV — Half-hour lesson. One semester hour credit.

MUA 1762, 1782, 2762, 2782 — VOICE FOR MAJORS I, II, III, & IV

One hour lesson. Two semester hours credit.

MUA 1841, 1851, 2841, 2851 — WOODWINDS FOR NON-MAJORE (Elective Woodwinds) I, II, III, & IV — Half-hour lesson. One semester

MUA 1872, 1882, 2872, 2882 — WOODWINDS FOR MAJORS I, II, III

MUA 1472, 1482, 2472, 2482 — PERCUSSION FOR MAJORS I, II, III, A IV — One hour lesson. Two semester hours credit.

Music Organizations

(Marching Band, Centralettes, Concert Band, Jazz Band, Pit Orchestra, Chorus, Collegians)

MUO 1111, 1121, 2111, 2121 - BAND I, II, III, & IV - One semester hour credit.

MUO 1211, 1221, 2211, 2221 — CHORUS I, II, III, & IV — One semester hour credit.

Physics

PHYSICAL SCIENCE SURVEY I — A study for the nontime al student. A survey of laws of physics and astronomy. Three lec-Three semester hours credit.

PHYSICAL SCIENCE SURVEY II — A study for the nontanical student. A survey of chemistry, meterology, and geology. Three

Three semester hours credit.

GENERAL PHYSICS I — A study of laws of mechanics and two lectures and two hours laboratory. Three semester hours credit.

GENERAL PHYSICS II — A study of laws of electricity and Two lectures and two hours laboratory. Three semester hours cred-

GENERAL PHYSICS III — A study of electricity, magnetic and atomic structure. Two lectures and two hours laboratory. Three master hours credit.

GENERAL PHYSICS — The fundamental concepts and laws superhanics, heat and sound. Three lectures and three hours laboratory.

The semester hours credit. Prerequisite: MAT 1323.

GENERAL PHYSICS — The fundamental concepts and laws districity, magnetism, light and modern physics. Three lectures and hours laboratory. Four semester hours credit. Prerequisite: PHY

Political Science

AMERICAN NATIONAL GOVERNMENT — Survey of the against ations, political aspects of and basis for American Government.

Three lectures. Three semester hours credit.

AMERICAN STATE AND LOCAL GOVERNMENT — Relationship between state and federal government and between states and but subdivisions; organization, function, and operation of executive, legislative, and judiciary; elections and suffrage generally, Mississippi partitive, and judiciary. Three lectures. Three semester hours credit.

Psychology

GENERAL PSYCHOLOGY I — An introduction to the scientilla atudy of human behavior. Includes history and methods of psychology growth and development, principles of learning, sensation and perception, thinking, statistics, personality, and intelligence. Three lectures.

Reading

THE A 1211 — READING IMPROVEMENT I — A course provided to help students develop reading skills necessary for success in college. Diagnostic testing followed by practice in skills according to the needs of the student. Emphasis on spelling, pronunciation, vocabulary and study skills. Guidence in developing wide reading interests. Two hours laboratory. One sementer hour credit.

REA 1231 — SPEED READING I — Diagnostic testing followed by tice in skills according to the needs of the students. Emphasis on hension skills such as getting mail ideas, summarizing, organizing drawing conclusions. Guidance in developing wide reading interest will provide background for college courses. Two hours laboratory the

Secretarial Science

- SEC 1113 ELEMENTARY TYPEWRITING Mechanism and the typewritter, its operation, keyboard drills to gain speed and accurate writing cannot receive credit for this course. Three lectures and two best course. Three semester hours credit.
- SEC 1123 INTERMEDIATE TYPEWRITING Advanced drills speed and accuracy, letter forms, telegrams, and other business forms manuscript typewriting. Three lectures. Three semester hours credit
- SEC 1213 ELEMENTARY SHORTHAND The theory and practice of the principles are applied by reading and writing should be a students with a limited amount of dictation and transcription from shorthand cannot receive craft for this course. Three lectures and two hours laboratory. Three seminators credit. Prerequisite: Proficiency in Typwriting.
- SEC 1223 INTERMEDIATE SHORTHAND A continuation of Section Proficiency in Typwriting.

 SEC 1213. Three lectures. Three semester hours credit. Prerequisits
- SEC 1313 RECORDS MANAGEMENT Basic principles and practical ing records in the office. Two lectures and two hours laboratory. Three as
- SEC 1613 BUSINESS ENGLISH A review of correct English usage including parts of speech, word choice, punctuation, and capitalization is emphasizes those aspects of English that are directly applicable to the credit.
- SEC 2113 ADVANCED TYPEWRITING A continuation of Secretarial Course 1113. Three lectures. Three semester hours credit.
- SEC 2123 PRODUCTION TYPEWRITING Skill development and vocational competency are the objectives of this course. Production of varied lectures. Three semester hours credit.
- SEC 2213 ADVANCED SHORTHAND The aim of this course is to in letters. Three lectures. Three semester hours credit.

 SEC 2223 DICTATION 150
- SEC 2223 DICTATION AND TRANSCRIPTION A course to develop transcription skills with emphasis on mailability. Accuracy and speed of words, and vocabulary building. Three lectures. Three semester hours credit.

- SECRETARIAL PRACTICE The study and practice of ofproduced that will give the students a better understanding of their standard potential so that they will be able to progress and achieve suctered that they will be able to progress and achieve sucsecretaries. Two lectures and two hours laboratory. Three semester stedit. Prerequisite: Proficiency in Typwriting and Shorthand.
- OFFICE APPLIANCES Instruction and practice in the atlan of office equipment including transcribing machines, electronic machine. Magnetic Card Selectric Typewriters, duplicators, and copyabline. Two lectures and two hours laboratory. Three semester hours prerequisite: Proficiency in Typwriting.
- OFFICE MACHINES Instruction and practice in the operaand adding and calculating machines. Problem-solving activities, maprogramming, and an extensive review of basic mathematics. Two the programming and two hours laboratory. Three semester hours credit.
- BUSINESS COMMUNICATIONS Study and practice in different types of business letters and reports with emphasis on spelling, grammar, punctuation, and clarity of communication. The lectures and two hours laboratory. Three hours credit. Prerequisite:

Sociology

- INTRODUCTION TO SOCIOLOGY Deals with human relationables. Students will receive a synopsis of the whole field of sociology moding the social world, the social and cultural process within this world, and the integration of these processes in relation to the individual, the grap, and the institution. Three lectures. Three semester hours credit.
- SOCIAL PROBLEMS A study of the nature, scope, and effects of the major social problems of today and the theoretical preventive major social problems of today and the theoretical preventive major social problems of today and the theoretical preventive major social problems as unemploy—ment, urbanization, crime, juvenile delinquency, alcoholism, drug addiction disaster, and family problems to include the aged, mentally ill, and remaided. Three lectures. Three semester hours credit.
- MARRIAGE AND FAMILY A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and of metal-economic adjustments to society. Three lectures. Three semester hours credit.
- tural and personality development plus methods and techniques employed by the anthropologist. Included are studies of primitive cultures, demonstrations of the precision required in archaeological excavation, and film interviews with anthropologists. Two 30 minute lectures plus independent atudy assignments. Three semester hours credit.

Speech and Theatre

Correct and effective English: correct pronunciation and enunciation, breath control, study and practice in making speeches for all occasions, and emphasis on organization of material, and practice in speaking before the group. Three lectures. Three semester hours credit.

- SPT 1213 FUNDAMENTALS OF THEATRE A basic course of the drama and investigation of essential elements of play present the course of the drama and investigation of essential elements of play present the course of the course of the drama and investigation of essential elements of play present the course of t
- SPT 2143 ORAL INTERPRETATION Training given in the niques of oral interpretative reading, its theories and practices. I applicated on studies of the backgrounds of the authors and selections upon reading the printed page. Three lectures. Three semester hours

INSTITUTIONAL CREDIT

Developmental studies courses on the preparatory or repair level can stitutional credit. Zero digits indicate that the course is not designed as a versity parallel course.

- ENG 1103 DEVELOPMENTAL ENGLISH I. This course basic reading and oral communication skills with special emphasis on prehension and vocabulary building in reading and standard English punctiation in speaking. Three hours lecture, two hours laboratory. The semester hours credit.
- ENG 1203 DEVELOPMENTAL ENGLISH II This course covers it basics of standard English in writing and grammar. The course is proached from a sequential standpoint beginning with the English tence and building to longer compositions. Three hours lecture, two house laboratory. Three semester hours. (ENG 0093)
- PHY 1103 PSYCHOLOGY OF LEARNING. This course is designed to aid in developing student study skills in three main areas; library usual hours laboratory. Three semester hours credit.
- MAT 1103 CONCEPTS OF MATHEMATICS. This course is designed for students whose preparation in Mathematics is inadequate for regular college mathematics review of the fundamental operations; fractions ponents, linear equations; systems of equations; ratio and proportion and the numbering systems are included in this course. Note: This course is not open to students with credit in Mathematics 1313 or Mathematics 1323. Three semester hours credit. (MATH 0093)

COLLEGE LEVEL TECHNICAL

The season in the Technical Division are college level credit courses. They do seasonly parallel any senior college courses, but instead are designed to season of the terminal technical students.

Technical Drafting

- MACHINE DRAFTING 3 hours. One lecture and two onelaboratory periods per week. This course is a study of the principles of machine design. Attention is focused on function, operation, safety, maintenance, and appearance of machine Prerequisite: Fundamentals of Drafting 133.
- ARCHITECTURAL DRAFTING 4 hours. Prerequisite:

 and amentals of Drafting 133. One hour lecture and two three-hour labomore periods per week. This course includes principles and practices of
 more design, requiring working drawing and solutions, typical construcmore detail and specifications for residential and industrial construction.
- DESCRIPTIVE GEOMETRY 3 hours. One lecture and four laboratory periods per week. Prerequisite: Fundamentals of Drafting 133.

 The course deals with a study of primary and secondary auxiliary views, and their application as used in mining, engineering, and their application and development of sheet metal.
- FUNDAMENTALS OF DRAFTING 3 hours. One hour lecture and two two-hour laboratories per week. This course deals with the and use of drafting instruments, alphabet of lines, free hand sketch-memory construction dimensioning, sections, and orthographic propertion with emphasis on size and shape description.
- STRENGTH OF MATERIALS 3 hours. Two two-hour lectures periods and one two-hour laboratory period per week. A study of materials, center of gravity, shear forces and bending moments. Computations necessary for structural and architectural are of primary importance in this course.
- 1814 ELECTRICAL, PIPING AND SHEET METAL DRAFTING
 4 hours. Prerequisite: Fundamentals of Drafting 133. One hour lecture
 and two three-hour laboratory periods per week. A study of electrical and
 the symbols, types and uses of pipes and electrical layouts and the development of sheet metal as used in modern industry.
- 101 2613 SURVEYING AND TOPO I 3 hours. One lecture and two two hour laboratories per week. Prerequisite: Fundamentals of Drafting, introduction to Surveying and Mapping with emphasis on the field and imputational methods which are utilized in the preparation of maps and marrow plats.
- 101) 2523 SURVEYING AND TOPO II 3 hours. One lecture and two two hour laboratories per week. Prerequisite: Surveying and Topo I. A continuation of Surveying and Topo I with emphasis on the development at sophisticated field methods, drafting techniques and applications.
- 100 2613 COST ESTIMATING 3 hours. Two lectures and one twohour laboratory per week. Prerequisite: Sophomore standing. An introduc-

tion to the basic methods of estimating and the development of quartering survey systems used in manufacturing and construction processes

- TDD 2314 STRUCTURAL DRAFTING 4 hours. Prerequisite 1 mentals of Drafting 133. One hour lecture and two three-hour labor periods per week. Structural drafting consists of the preparation of day and working drawings for buildings, bridges, tanks, towers, and structures.
- TDD 2913 INDUSTRIAL RELATIONS 3 hours. Three hours week. This course deals with problems involving human relations and development of a foundation for personal relations for dealing with some iors, associates, and subordinates. The role of a supervisor is emphasis.

Technical Mathematics

- TMD 1113 TECHNICAL MATH I 3 hours. Three one-hour periods week. This course is a study of the basic fundamentals of algebra needed the drafter in order to make computations, solve graphs and equations
- TMD 1213 TECHNICAL MATH II 3 hours. Three class meetings week. A study of angles, triangles, and trigonometric functions of analysis and solutions of triangles, logarithms, graphs and reduction formulas studied as they apply to drafting.

Technical Physics

- TPD 1213 TECHNICAL PHYSICS I 3 hours credit. Two hours lecture and two hours laboratory per week. A study of fluids and classical mechanics with emphasis on application.
- TPD 1313 TECHNICAL PHYSICS II 3 hours credit. (Prerequisits Technical Physics I). Two hours lecture and two hours laboratory week. A study of the fundamentals of heat, light, sound, and electricity with emphasis on application.

Technical Data Processing

- TDP 1213 DATA PROCESSING OPERATIONS 3 hours. Two hours lecture and two hours laboratory. This course is a study of the operation of the System/34 Computer. The operation control language, utility programs, and SSP procedures for the System/34 are included.
- TDP 1114 INTRODUCTION TO DATA PROCESSING 4 hours Three hours lecture and two hours laboratory. This course is a study of the functions and capabilities of computers. The student becomes familiar with the organization of computers and programming of the computer to solve basic problems. The BASIC language will be used to develop programming skills.
- TDP 1314 RPG PROGRAMMING I 4 hours. Three hours lecture and two hours laboratory. This course includes study of Report Program Generator programming language. Students will become proficient in RPG programming problems typical of those performed in data processing in stallations. Prerequisites: TDP 1213 and TDP 1114.
- TDP 1223 ADVANCED DATA PROCESSING OPERATIONS 3 hours. Two hours lecture and two hours laboratory. This course is a continuation of TDP 1213. The Disk Sort Program, Data File Utility Program,

Mercen Design will be included. Prerequisites: TDP 1213 and TDP

- RPG PROGRAMMING II 4 hours. Three hours lecture and hours laboratory. This course is a continuation of TDP 1314. Emphasis placed on file processing and more advanced RPG programming.
- COBOL PROGRAMMING I 4 hours. Three hours lecture two hours laboratory. This course is directed toward teaching effective efficient use of COBOL programming instructions. Students will gain experience by programming and debugging typical business using COBOL. Prerequisite: TDP 1223.
- COBOL PROGRAMMING II 4 hours. Three hours lecture two hours laboratory. This course is a continuation of TDP 2514.
- SYSTEMS ANALYSIS AND DESIGN 4 hours. Three lecture and two hours laboratory. The field of system analysis and modify systems apply to computer operations. Prerequisite: TDP 2514.

Technical Electronics

- INTRODUCTION TO ELECTRONIC TECHNOLOGY. —

 The lecture. Four hours laboratory. (3 semester hours credit). An intro
 tion to Electronic Technology which provides opportunity for be
 tion at the students to explore the general nature of the field and its career

 the students to explore the general nature of the field and its career

 the students in conjuction with laboratory experiences in basic skill areas.
- BASIC ELECTRICITY FOR ELECTRONICS. Three tures. Six laboratory. (5 semester hours credit). This course is designed a familiarize the student with the basic electrical fundamentals in alternating and direct currents which are prerequisite to subsequent electronic studies. Laboratory exercises provide theory reinforcement and interior with test equipment.
- DRAFTING FOR ELECTRONICS. One lecture. Four hours alteratory. (3 semester hours credit.) An elementary course designed for tronics students. Use of templates, including lettering templates; including lettering templates; and amentals of drawing and drafting room practices; electrical circuit tawing, terms, symbols and standards. Emphasis is placed on construction and interpretation of typical electrical circuits.
- BILD ELECTRONIC DEVICES AND CIRCUITS. Three lectures Six hours laboratory. (5 semester hours credit). Introduction to emiconductors including the construction, theory, static and dynamic haracteristics of diodes and bi-polar semiconductors; basic circuit configurations; rectifier and circuits; amplifiers.
- 1925 DIGITAL PRINCIPLES. Three lectures. Six hours laboratory. (5 semester hours credit). One cannot see the flow of electrons through a circuit. However, many people have experimented with the flow electrons, resulting in the establishment of many principles of electrons. These principles have been applied in many forms to do mant jobs in industry. Numerous applications are found in all plants, including the

- operation of motors, computers, machinery controls, power states measurement devices/instruments, and heating/cooling equipment subject matter content referred to in this course covers the fundamental principles and practices required for the more advanced and special courses which follow.
- hours laboratory. (4 semester hours credit). This course is planned to vide basic training in digital integrated circuits and devices encounted the installation, maintenance, and troubleshooting in instrumentation control circuits. Although training in circuit design is not intense coverage of Boolean Mathematics is included to provide a basis for being understanding of digital applications. In addition, no attempt is made study the more sophisticated arithmetic circuits usually found in puters, but only those basic to the field of digital control.
- TEL 2315 INTRODUCTION TO MICROPROCESSOR BASE SYSTEMS. Three lectures. Six hours laboratory. (5 semester having the student the opportunity to write and implement machine languages pheral interface devices.
- TEL 2325 INTERFACING AND CONTROL. Three hours lecture hours laboratory. (5 semester hours credit). The course in Interfacing a Control is planned to provide classroom and laboratory studies of the vices, circuits, principles and applications pertaining to electronic consequences using electromechanical, analog, digital, and microprocess
- TEL 2335 ELECTRONIC COMMUNICATION. Three lectures, hours laboratory. (5 semester hours credit). A study of the most frequently utilized systems of electronic communication, including the theory of operation, use, and servicing techniques applicable to each system Laboratory exercises are directed toward a hands-on approach to be operation and service.

Business Technology

- TSC 2113 ADVANCED TYPEWRITING (Prerequisite: Intermediate Typewriting) Emphasis on skill building and production in specialism areas. Three semester hours credit.
- TSC 1613 BUSINESS ENGLISH (Prerequisite: English and Type writing/Keyboarding) Introduction to the composition of business letters and reports. Emphasis on the application of grammar, typewriting, speech and human relations skills. Three semester hours credit.
- TSC 2613 BUSINESS COMMUNICATIONS II (Prerequisite: Business English) Continuation of the study of business communications with emphasis on principles of writing business correspondence, report writing proofreading, oral communications, parliamentary procedures, dictation and interview techniques. Three semester hours credit.
- TSC 2523 BUSINESS CALCULATIONS Designed to help students acquire the mathematical and computational skills needed for job performance in the business world and in personal situations. Students will use

- tronic calculators to perform a variety of business oriented exercises and job applications. Three hours per week. Three semester hours credit.
- DATABASE MANAGEMENT (Prerequisite: Introduction to database concepts using a data program to create files, enter and update data, and retrieve to the control of the cont
- ELEMENTARY TYPEWRITING Introduction to the keywith emphasis on developing correct typewriting techniques and apthis acquired skill to the typewriting of business letters, tables, outand manuscripts. Three semester hours credit.
- INTERMEDIATE TYPEWRITING (Prerequisite: pointary Typewriting or equivalent) Continuation of drills for speed and array and the study of letter styles, business forms, manuscripts, and the semester hours credit.
- INTRODUCTION TO BUSINESS Introduction to business principles, organizations, and procedures. Three semester hours credit.
- INTRODUCTION TO INFORMATION PROCESSING their design, organism and administration. An overview of information processing technodata, word, and voice processing; telecommunications, repropulses, records management, and electronic mail. Three semester hours
- MACHINE TRANSCRIPTION (Prerequisite: Typewriting)

 Machine in the use of transcribing machines to prepare mailable busimass correspondence. Three semester hours credit.
- OFFICE PROCEDURES (Prerequisite: Typewriting/Keylogiding) Study and application of modern office systems and practices.
- RECORDS MANAGEMENT Introduction to the major filma systems with emphasis on information retrieval, retention and disposal approach, and selection of supplies and equipment. Three semester hours
- SHORTHAND I Introduction to the theory and practice of aborthand with emphasis on the development of speed and accuracy in smaling and writing. Three semester hours credit.
- SHORTHAND II (Prerequisite: Shorthand I or equivalent Typewriting) Review of the principles of shorthand with emphasis on appeal and accuracy in dictation and transcription. Three semester hours
- SHORTHAND III (Prerequisite: Shorthand II) Emphasis building vocabulary of different types of businesses, mailable transcripts, and dictation and transcription speed. Three semester hours credit.
- wording and Introduction to Information Processing) Instruction in the use of various types of word processing equipment. Three semester hours
- 19823 WORD PROCESSING II (Prerequisite: Typewriting/Keyboarding and Introduction to Information Processing) Instruction in the use of the microcomputer/word processor. Three semester hours credit.

VOCATIONAL

VOCATIONAL INDIVIDUALIZED DEVELOPMENT SYSTEM (V.I.D.S.)

The C. A. P. S. screening test is given to all vocational students upon tering school. Results from this test will identify students functioning be peer group level. At this time, students below peer group level will be given T. A. B. E. Test to determine grade placement and areas of individual needs to be a students having deficiencies in the basic skills areas will be required to attach the VIDS Center three hours per week for two semesters.

- VID 1111 FIRST SEMESTER V.I.D.S. Individual instruction will be given in trade mathematics, communication, and reading. 51 clock hours
- VID 1121 SECOND SEMESTER V.I.D.S. A continuation of five semester with students receiving instruction in trade terminology. Also include employer-employee relations to assist them while in training as well as in the world of work. 51 clock hours 1 semester hour.

AUTOMOTIVE MECHANICS

- VAM 1115 ENGINES I—(To include gas, diesel, lubricating & cooling)
 Theory and practical work on automotive engines to consist of 4-stroke of cles, to include the internal combustion engine, cooling systems, lubrication, and diagnostic repair thereof. One Hundred Fifty Clock Hours.
- VAM 1213 ENGINES II—Continuation of Engines I. One Hundred Fifty
 Clock Hours. Five Semester Hours.
- VAM 1313 WELDING Theory and practical work in welding to consist of strike and holding an arc, deposit a head, flat welding, vertical welding, joints, torch lighting and adjusting, holding straight burning and angle burning. Ninety Clock Hours. Three Semester Hours.
- VAM 1414 BRAKES—Theory and practical work in repair and adjustment on drum and disc types, emergency brakes, master cylinders, wheel sylinders and vacuum boosters. One Hundred Twenty Clock Hours. Four
- VAM 1126 POWER TRAIN—Theory and practical in troubleshooting, adjustment and repair of the clutch, overdrive, synchromesh, automatic transmissions. Also work in the propellor shaft, universal joints, rear axis and differentials. One Hundred Eighty Clock Hours. Six Semester Hours
- VAM 1226 ELECTRICAL TO INCLUDE AUTO CHASSIS, ALTER NATOR AND STARTERS—Theory and practical work on electrical starting circuits, starters, charging circuits, alternator rebuild. Also, work on ignition systems, and electrical accessories with low voltage circuits. One Hundred Eighty Clock Hours. Six Semester Hours.

- TUNE-UPS—Theory and practical work in the Electrical ignition system, carburetor rebuild and adjustment. Also, some work in fuel stands. One Hundred Fifty Clock Hours. Five Semester Hours.
- SUSPENSION & STEERING—Theory and practical work on mappension systems to include tires, wheels, springs, shock absorbers, and front suspension and other control members steering gears and mage hydraulic pumps and lines. One Hundred Eighty Clock Hours. Six master Hours.
- AIR CONDITIONING & HEATING—Theory and practical mak in several types of air conditioning systems, and heating systems.

 Hundred Twenty Clock Hours. Four Semester Hours.

AUTO BODY AND FENDER REPAIR

- WELDING—A fundamental course in the basic principles of and brazing, oxyacetylene procedures including use and care of matters, flame adjustments, techniques of welding and cutting, safety brazing to include the advantages and disadvantages of arc ling. Ninety Clock Hours. Three Semester Hours.
- AUTO METALS & MATERIALS—Practical work in types of metals and metallurgy, characteristics of metals used in the field.

 Headth of auto body member, damage patterns, shrinking procedures.

 The Hundred Ten Clock Hours. Seven Semester Hours.
- PANEL & FENDER STRAIGHTENING & PAINTING—
 tractical work in analyzing the damage area, roughing out sequence, tools
 required in raising low spots, reworking deep bends, flattening high spots,
 me of file and sanding equipment. Two Hundred Ten Clock Hours. Seven
- FRAME STRAIGHTENING—Practical work in the fundamental of frame testing, and checking equipment, analyzing replacement versus repair, bumper straightening, arm alignment, estimating to include use the flat rate manual and time and material cost. One Hundred Eighty Hours. Six Semester Hours.
- REFINISHING PROCESS—Practical work in types of paints in industry. Prepainting procedure, operating techniques of paint appayers, drying process to include air dry and bake dry. Rubbing, waxing, jobs, etc., and safety. Two Hundred Forty Clock Hours.
- HARDWARE & TRIM—Practical course in removal and removal and trim to include the typical problems encountered and removal and replacement of moldings, door hardware, glass trim, and locks. Ninety Clock Hours. Three Semester Hours.
- GLASS REPLACEMENT & REFINISHING—Practical course in glass removal and replacement to include types of automotive glass, window regulations, removal and installation, estimating of flat rate manual and time and materials cost. Ninety Clock Hours. Three Semester
- Practical work in advanced analyzing the damaged areas, advanced techni-

ques in the roughing out sequence using specialized tools required raising low spots, advance technique of reworking deep bends, at techniques of flattening high spots, advanced use of files and equipment. Characteristic of fiberglas and plastic components to special finishing techniques. Two Hundred Ten Clock Hours.

CARPENTRY AND CABINET MAKING

- VCC 1114 PLANS, SPECIFICATIONS & FOUNDATIONS—
 plans in residential construction and specifications. Practical work
 ence in layout, installing batter boards, and the placing of foundations. One Hundred Twenty Clock Hours. Four Semester Hours
- VCC 1215 FLOOR, WALL, CEILING, ROOF FRAMING & ROOF the Theory and practical work in actual framing of floors, walks, ceiling roofs, and actual installation of roofing materials. One Hundred Clock Hours. Five Semester Hours.
- VCC 1318 INSULATION, EXTERIOR AND INTERIOR FINISHING COORDINATING—Theory and practical work experience in sound thermo insulation, interior and exterior buildings dealing with walls floors, cabinets, doors, windows and exterior trim. Also, steps to follow coordinating other work such as plumbing electrical, heating and coordinates. Two Hundred Forty Clock Hours. Eight Semester Hours.
- VCC 1128 CABINET CONSTRUCTION—Theory and practical work perience in blueprint reading, safety, measuring in a wide range of the nets, cabinet layout, materials, cabinet framing and shelf construction.

 Two Hundred Forty Clock Hours. Eight Semester Hours.
- VCC 1225 HARDWARE, TRIM & LAMINATES—Theory and work as perience in selection of correct hardware and installation of hardware as trim, and installation of plastic laminates. One Hundred Fifty (here)
- VCC 1324 CABINET FINISHING—Theory and practical experience sanding, preparing and finishing cabinets. One Hundred Twenty Classical Series of the Company o
- VCC 2134 BLUEPRINT READING, SPECIFICATIONS, CODES AND FOUNDATION—Theory and study of blueprint reading, specifications and codes. Actual work experience in laying out foundations, setting gradestakes, and placing of reinforcement steel. One Hundred Twenty Close VCC 2025.
- VCC 2235 TECHNIQUES IN FRAMING & ROOFING—Theory and was experience in all parts of residential framing and actual installation as sheathing and roofing material. One Hundred Fifty Clock Hours.
- VCC 2338 EXTERIOR & INTERIOR FINISHING, INSULATION & CO ORDINATING—Theory and work experience in all types of insulation siding, wall covering, and trim work plus the study of permits and coord nating building activities with other tradesmen. Two Hundred Forty Clock Hours. Eight Semester Hours.
- VCC 2148 CABINET CONSTRUCTION TECHNIQUES—Theory and practical experience in actual cabinet construction with emphasis being put

- a different styles and techniques. Two Hundred Forty Clock Hours. Eight
- LAMINATE APPLICATION, TRIM AND HARDWARE—

 and practical work experience in proper selection of hardware and
 installation of plastic laminates. One Hundred Fifty Clock Hours.
- CABINET FINISHING—Theory and practical experience in preparing and finishing cabinets. One Hundred Twenty Clock Four Semester Hours.

COSMETOLOGY

- COSMETOLOGY THEORY—Theory in the professional cosmelegalst, scalp and skin care, hair shaping, hair styling and permanent Ninety Clock Hours. Three Semester Hours.
- COSMETOLOGY PRACTICAL I—Practical in the following shampooing, hair shaping, permanent waves, fingerwaves, hair manicuring, makeup, chemical hair relaxing, hair pressing, therefore an ew student can be supposed by the state on paying customers they must have had 240 hours of training in a supposed by the state of theory and practical. Two Hundred Forty Clock Hours.
- Ten Hundred Forty Clock Hours. Eight Semester Hours.
- COSMETOLOGY THEORY—Theory in hair coloring, chemical making, hair pressing, thermal waving, blow drying, disorders of the nails, manuaring, pedicuring, facials and makeup. Ninety Clock Hours. Three master Hours.
- COSMETOLOGY PRACTICAL III—Cosmetology practical in the following areas: shampooing, hair shaping, permanent waves, hair string, manicuring, makeup, chemical hair relaxing, hair pressing, thermal waving and blow drying and salon management. Before a new student practice on paying customers, they must have had 240 hours of the string in a combination of theory and practical. Two Hundred Forty half Hours. Eight Semester Hours.
- Two Hundred Forty Clock Hours. Eight Semester Hours.
- 1133 COSMETOLOGY THEORY—Theory in superfluous hair removal, the skin and hair, anatomy, electricity, chemistry and salon management. Ninety Clock Hours. Three Semester Hours.
- **HITTER COSMETOLOGY PRACTICAL V—Practical in the following alread shampooing, hair shaping, permanent waves, finger waves, hair atvling, manicuring, makeup, chemical hair relaxing, hair pressing, thermal waving, blow drying and salon management. Before a new student can practice on paying customers, they must have had 240 hours of training in a combination of theory and practical. One Hundred Eighty Clock Hours.
- VO 1836 COSMETOLOGY PRACTICAL VI-Continuation of Practical V. One Hundred Eighty Clock Hours. Six Semester Hours.

ELECTRICITY

- VEL 1115 ELECTRICAL PRINCIPLES—Electric theory, static charged Ohm's Law, Series, parallel and combination circuits; principles of netism; alternating current; inductances and capacitance; power power factor correction; and application of meters and meter movement for measurement of voltage, current and resistance; measurement power in single and poly-phase systems; power factor measurement Hundred Fifty Clock Hours. Five Semester Hours.
- VEL 1214 ELECTRICAL WIRING OF RESIDENCES—Requirements the National Electric Codes; calculations for lighting circuits, applies circuits (fixed or portable), service entrance equipment feeders feeders, and over current protection devices, wiring techniques for and multi-family dwelling; properties of conductors, connections, lation, raceways, box housings, conduit and other hardware used in trade. One Hundred Twenty Clock Hours. Four Semester Hours.
- VEL 1314 INDUSTRIAL WIRING—Requirement of the National I trical Code; calculations of single and three-phase systems, commercial and marine lighting systems; heating, air-conditioning and chine power; water supply, emergency and alarm systems; power distriction bution systems. Installation, check out, inspections, trouble shooting mercial and industrial electrical systems. One Hundred Twenty Chapter Semester Hours.
- VEL 1412 ELECTRICAL PRINT READING—Use and blueprint symbols used on residential, commercial and industrial prints, explanation of the tional Electrical Code's articles on prints. Sixty Clock Hours. The Semester Hours.
- VEL 1511 APPLIED MATH—A basic unit of instruction for electric trade occupation program; problem solving as applied to the trade in whom numbers, fractions, decimals, percentages, averages, rations and proportions; trade formulas in applied Algebra and Trigonometry; as pertaining to the area of instruction. Thirty Clock Hours. One Semester Hour.
- VEL 1611 SHOP SAFETY—Personal and team safety; safe use of hand and power tools of the trade, safe testing procedures, safe dress and habits safe handling of the material of the trade; as pertaining to the area of a struction. Thirty Clock Hours. One Semester Hour.
- VEL 1124 INTRODUCTION TO ELECTRONICS—An introduction to the basic concepts of electronics. Includes the theory and application of tube and semi-conductor rectifying devices, and electronic power supplies. In troduces the student to the use of electronic test equipment such as VOM's, oscilloscopes and function generators in laboratory exercises. One Hundred Twenty Clock Hours. Four Semester Hours.
- VEL 1224 ELECTRONIC CIRCUITS—The theory and operating characteristics of: alternating current, inductance, capacitors, RLC circuits, A/C power, transformers and an introduction into semi-conductor devices; in laboratory exercises. One Hundred Twenty Clock Hours. Four Semester Hours.
- VEL 1324 ELECTRONIC CONTROL DEVICES—The theory and operating characteristics of transistors and tubes and of special control devices such as the SCR, UJT, disc tric and integrated circuits, all tested under

- the alory conditions, but designed to see the application as industrial one Hundred Twenty Clock Hours.
- ELECTRONIC CONTROLS—The analysis interpretation and the shooting of electronic control diagrams. Introduces the student to the student students of the students will fabricate motor control prolinety Clock Hours. Three Semester Hours.
- APPLIED MATH—A basic unit of instruction for electrical accupation program; problem solving as applied to the trade in whole least fractions, decimals, percentages, averages, ratios and proportrade formulas in applied algebra and trigonometry; as pertaining to the second contraction. Thirty Clock Hours. One Semester Hour.
- SHOP SAFETY—Personal and team safety; safe use of hand making to the trade, safe testing procedures, safe dress and habits; the handling of the material of the trade; as pertaining to the area of material. Thirty Clock Hours. One Semester Hour.
- INDUSTRIAL MOTOR CONTROL—Theory, operation and application of hardware and circuitry used in industry for the control of electronic includes relays, contactors, various types of starters, pilot determined timing devices and other related circuits. Ninety Clock Hours. Three interest Hours.
- ELECTRIC MOTORS (D/C)—Theory, operation and application at alternating current generators and motors. Ninety Clock Hours. Three departments of the control o
- The time of the territory of the time of the territory of
- SHOP SAFETY—Personal and team safety; safe use of hand power tools of the trade, safe testing procedures, safe dress and habits; as handling of the material of the trade; as pertaining to the area of interior. Thirty Clock Hours. One Semester Hour.

MACHINE SHOP

This program is designed to prepare the student for machinist trades to make the field of entry level. The student will be able to work with blueprints, the mathematics and machines to include lathes, shapers, milling machines, drills, ues of precision instruments, methods of machining and heat mathematics.

- **HBIIII ORIENTATION AND SAFETY—To include purpose and use, safe operation, controls, limitations and history and development of mathine shop equipment. Thirty Clock Hours. One Semester Hour.
- MB 1213 BASIC BLUEPRINT READING—To include practical print reading on three view drawings, visible outlines, dimensions, edges, invisible edges, anbles, scales, symbols, projections, circles, decimals, auxiliary views, threads and fasteners. Ninety Clock Hours. Three Semester Hours.
- WMR 1313 BENCH WORK AND LAYOUT—Practical work to include measuring tools, use of other tools such as, hammers, screwdrivers, wrenches, hacksaws, chipping, filing, layout angle plate, parallel clamps, gauges, punches and calipers. Ninety Clock Hours. Three Semester Hours.

- VMS 1418 ENGINE LATHE—Practical work to include constructions of the lathe, lathe sizes, operations, types, parts, cutting materials, thread and thread cutting, terms, class of fit, machine thread measuring, operation of gears and calculations. Two Hundred VMS 1518
- VMS 1512 PRECISION MEASUREMENT SYSTEMS AND INTERPRETATION—Course work to include measurement systems, English and Starting the basic fraction and going through the 4th decimal place.
- VMS 1123 METAL SAWING PROCESS—Practical work to include a saw, construction, applications and blade types, band blade welding tachment, basic operations and the reciprocating hacksaw. Ninety is the same of th
- VMS 1223 BLUEPRINT READING—To include machine shop practical auxiliary views, threads and fasteners, gears, working drawings in the Hours. Three Semester Hours.
- VMS 1328 VERTICAL MILLING AND JIG BORER—To include verification alignment of head, alignment of vise, machining surfactors and keyways, vertical mill operations and attachments. Also, the clude the jig borer and the calculations, layout and machining processing thereof. Two Hundred Forty Clock Hours. Eight Semester Hours.
- VMS 1423 DRILLING MACHINES—Practical work to include drill types parts of drills, drill press, reaming, alignment, counterbores, counterparts in a drill press, pulleys, and tapers. Ninety Clock Hours.
- VMS 2138 HORIZONTAL MILLING—Practical work in advanced used index head and operations, helical and spiral milling, spur gear and best gears. To include cutting of pitch, tooth parts, and nomenclature. The VMS 2235 METALLINGON.
- VMS 2235 METALLURGY AND PHYSICS OF METAL CUTTING Practical work to include properties and use of ferrous metals, metal publish speed steel, non-ferrous metal and alloy to include copper, tin, ring lead, aluminum, bronze and brass. One Hundred Fifty Clock Hours.
- VMS 2334 SPECIAL PROCESSES—To include electrical machining processes and electro chemical processes, process theory. Application to machining trade, advantages and disadvantages, application of these processes. One Hundred Twenty Clock Hours. Four Semester Hours.
- VMS 2142 CUTTING TOOLS AND CUTTING FLUIDS—Carbide Cutting tools, the manufacture and usage. Selecting proper grade, tool geometry, cutting speeds and feed, grinding and shaping the tool. Cutting fluids, pur pose and advantages. Types, functions and application. Sixty Clock
- VMS 2248 GRINDING MACHINES—Practical work to include makeup types of grinders, grinding wheels to components, abrasive, bonds, and

- wheels, standard diamonds and carbides, principles of grinding builds surfaces, truing, dressing, roughing, finishing cuts, lubricants, matrical cuts and other cuts. Two Hundred Forty Clock Hours. Eight Hours.
- BRAZING AND WELDING—Practical work in brazing to inmaterials, chemical content, flux, metal preparations, heat applicamaterials, chemical content, flux, metal preparations, heat applications, flux, flux,
- SHAPER—Practical work with the shaper construction parts, value, lubrication, feed speeds, tool head, shaper cutting tools, how hald shaper work, vertical and angular cuts and dove tails. Ninety Clock Three Semester Hours.

MASONRY

- HISTORY OF MASONRY, TOOLS, EQUIPMENT &

 Fundamentals of history, safety, tools and
- MATERIALS Fundamentals of history, safety, tools and materials used in masonry trades. Practical work with tools and materials. Ninety Clock Hours. Three Semester Hours.
- BONDS, PATTERNS & TEXTURE AND WALL TYPES work on layout of bonds, patterns, types of wall, block walls, brick walls and metal tied walls. Two Hundred Ten Clock Hours. Seven
- MASONRY CONSTRUCTION AND CLEANING Practito include wall design, quality of materials, specifications of flashing, to include wall design, quality of materials, specifications of flashing, to include wall design, quality of materials, specifications of flashing, to include wall design, quality of materials, specifications of flashing, and burrs from finished masonry. Powders or stains, use of hydrochloric two Hundred Ten Clock Hours. Seven Semester Hours.

BUBLING

- MA 1123 METHODS OF ESTIMATING—Classroom and practical matter include estimating by using square feet and cubic feet method. Mortar, mand, etc. Ninety Clock Hours. Three Semester Hours.
- PMA 1227 REINFORCED MASONRY—Practical work to include compublishin, shear, tension, measurement of compression and tension and pounds are square inch, grout and reinforced steel. Two Hundred Ten Clock Hours.
- MA 1327 CHIMNEYS AND FIREPLACES—Practical work in the planning and construction of fireplaces to include size, types, and components.

 The Hundred Ten Clock Hours. Seven Semester Hours.

REFRIGERATOR & AIR-CONDITIONING

- VAR 1114 SOLDERING, BRAZING, WELDING, PIPE AND FLAME TUBING—Practical work in the use of hand tools for cutting and tube and connecting pipe and tubing, testing for leaks, installated terials used in tubes and pipes, gasses and fluids. Practical work in the welding, arc welding, gas welding, soldering materials, propagate welding rods both gas and electric, machine settings, flame adjusted and metal thicknesses. One Hundred Twenty Clock Hours. Four Manual Propagation of the propagate welding and metal thicknesses.
- VAR 1124 BASIC COMPRESSION SYSTEMS AND SERVICES Practical work in relation to pressurizing and leak testing, safety in ing with the system, actual testing of pressurized systems, how to a mine leaks with soap bubbles, halide torch and electronic detector other laws of refrigeration. Instruction will be given in the operations of the total compression system. One Hundred Twenty to the compression of the total compression system.
- VAR 1214 BASIC COMPRESSION REFRIGERATION—Practical in identification of compressors, evaporators, condensors, line connects metering devices, condition of refrigerant systems, labeling of components direction of refrigerant flow. One Hundred Twenty Clock Hours.
- VAR 1224 COMPRESSOR CONSTRUCTION—Practical work in control compressors open, identification of components, repairing and re-scaling scaled compressors, open compressors, cylinders, pistons, connecting controls. Types of compressors to include: 1. reciporcating, 2. rotary ter Hours.
- VAR 1314 WIRING DIAGRAMS—Practical work in the layout of wiring diagrams, drawing of diagrams, electrical circuits, color coding of wins symbols, working with all types of wiring diagrams. One Hundred Twenty Clock Hours. Four Semester Hours.
- VAR 1415 DOMESTIC REFRIGERATION FUNDAMENTAL & WINDOW AIR-CONDITIONERS—Practical work in use of terminology, window units and their makeup, wire sizes, color coding, capacities, disassement in disassembly of household air conditioning units. Also, practical work in disassembly and assembly of window units, current involved in window units, major components of compressors, controls of installation. One Hundred Fofty Clock Hours. Five Semester Hours.
- VAR 1324 THERMOSTATS—Practical work in terminology use in thermostat work, types of thermostats and their components, heat anticipation, installation of wall thermostats, and thermostats for self control units. Cooling thermostats and thermostats for self control thermostats, heating and combination thermostats, furnace control, humidity control, refrigerant control and timers. One Hundred Twenty Clock Hours. Four Semester Hours.

MALECTRIC MOTORS AND CONTROLS—Practical work in makeup, safety, and parts of a motor. Single phase, 3-phase of each. Motor data, belt tension, disassembly and assembly of motor control to include principles circuit, relays, and starting overload protection and solid-state controls. One Hundred Fifty Hours. Five Semester Hours.

HEFRIGERANTS AND CONTROLS—Practical work in energy tation unit, Charles' Law, effects of pressure on evaporation, refrigerants and materials, requirements and classification of refrigerants, expansion valve, presented, low and high, capillary tube control, fittings, check valves, auction and pressure valves. One Hundred Twenty Clock Hours.

COMMERCIAL SYSTEMS—Practical work in load distribution in the state of the state of

INTRODUCTION TO HEAT—Practical work in the backmodel knowledge in early applications, body comfort, reverse cycles, heat
models, circuits, types of controls, systems checkout procedures, leakage,
motor controls. One Hundred Twenty Clock Hours. Four
models Hours.

GAS AND ELECTRIC HEAT—Practical work in installation of gas units and electric units, make-up, disassembly and assembly gas codes, electric codes, loads, controls, applications, service and safety of gas and electric heating. One Hundred Twenty Hours. Four Semester Hours.

LOAD CALCULATIONS—Practical work to include sources of most cooling, heat load estimating, identification of units for heating and cooling, components, symbols, proper function of the system, design and most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system, oils and technical characteristics of most of a heating and cooling system.

AIR DISTRIBUTION & DUCT DESIGN—Practical work in installation of ducts, duct size, size of outlets, instruments, ventilation of ducts, motor size, noise, drafts, and technical characteristics. One Hundred Twenty Clock Hours. Four Semester Hours.

HEAT PUMP—Practical work on the makeup of the heat pump, purpose, theory installation, operation, the performance, controls, remains valves and schematics, figuring loads, layout of systems, duct and milet sizes, disassembly and assembly of. One Hundred Twenty Clock four Four Semester Hours.

TROUBLESHOOTING & REPAIR OF AIR AND HEAT SYSTEMS & CUSTOMER RELATIONS—Practical work in problem solving a control air, heat and combination units, controls used on both, air and last systems, mechanical function, replacement of parts and regasing of One Hundred Fifty Clock Hours. Five Semester Hours.

WELDING

FALL

- VWE 1111 BASIC ARC WELDING—Practical work in the use of chine, machine setting, use of electrodes, metallurgical properties welds, vertical welds, joints and preparation of plates. Three Thirty Clock Hours. Eleven Semester Hours.
- VME 1213 BASIC GAS WELDING—Practical work in the use of ment, gas settings, tools, cylinders, flames, thickness of metals rods and types of joints. Ninety Clock Hours. Three Semester Hours
- VWE 1313 ACETYLENE CUTTING—Practical work in cutting of metal flame and temperature settings, blow pipe cutting, nozzle regulators at thickness of metal. Ninety Clock Hours. Three Semester Hours.

SPRING

- VWE 1126 INERT GAS TIG—Practical work in tungsten inert shielded arc and metal inert gas welding, machines and equipment rods and wire, flow meters, electrodes, aluminum welding, horizontal tical and overhead welding, stainless steel, low carbon steel, testing and spection. One Hundred Eighty Clock Hours. Six Semester Hours.
- VWE 1226 SHORT ARC WELDING—Practical work in short welding or solid core wire. Type of machine to be used and setting of the type of gas to be used, type of steel to be welded with solid core was One Hundred Eighty Clock Hours. Six Semester Hours.
- VME 1325 ADVANCED ARC WELDING—Job requirements, nature wear problems, selecting hard surfacing materials, processes used manual metal arc and metal spraying. One Hundred Fifty Clock House Five Semester Hours.

OTHER VOCATIONAL CLASSES

- VOC 1410 ACCOUNTING I A study of the elementary accounting printing troduction to specialized fields of accounting, 127.5 clock hours, 12.74
- VOC 1420 ACCOUNTING II A continuation of Accounting I. Prerequisite Accounting 1410. 127.5 clock hours. 12.75 CEU'S.
- VOC 1210 BUSINESS MATHEMATICS Emphasis is placed on the study of the fundamental processes, fractions, decimals, percentage, and problem solving. The application of these fundamental processes is applied toward the problems of business which the student will encounter in the various commercial fields. 85 clock hours. 8.5 CEU'S.
- VOC 1110 TYPEWRITING I Mechanism and care of the typewriter, its operation, keyboard drills to gain speed and accuracy, and introduction to letter forms. Students with a year of high school typewriting cannot receive credit for this course. 85 clock hours. 8.5 CEU'S.

- TYPEWRITING II Advanced drills for speed and accuracy, letterms, telegrams, and other business forms, and manuscript typeas clock hours, 8.5 CEU'S.
- parts of speech, word choice, punctuation, and capitalization. It those aspects of English that are directly applicable to the applicable to the applicative business letters. 85 clock hours. 8.5 CEU'S.
- THE TYPE WRITING II A continuation of secretarial course 1120. 85
- HECORDS MANAGEMENT Basic principles and practice that managing and using results office. 51 clock hours. 5.1 CEU'S.
- OFFICE APPLICANCES Instruction and practice in the operant office equipment including transcribing machines, electronic type-magnetic card selectric typewriters, duplicators, and copying manufactures, electronic typewriters, duplicators, and copying manufactures are considered to the control of the control
- THE OFFICE MACHINES Instruction and practice in the operation and calculating machines. Problem-solving activities, machine machine, and an extensive review of basic mathematics. 85 clock as CEU'S.
- HUSINESS COMMUNICATIONS Study and practice in writing types of business letters and reports with emphasis on correct plans, grammar, punctuation, and clarity of communication. 85 clock as 8.6 CEU'S.

CONTINUING EDUCATION

ACADEMIC AND TECHNICAL EVENING CLASSES

Hagular college courses are offered on campus and off campus in the everage of various locations in the college district including Carthage, Forest, Philadelphia, and Choctaw Central High School near Philadelphia.

Instructional standards are maintained, and the same tuition and apply as stated in the catalog for campus day students. In addition, the courses are offered only in the evening.

BANKING AND FINANCE

- PRINCIPLES OF BANKING OPERATIONS Fundamentals of bank functions in a descriptive fashion so that the beginning banker may view the profession in a broad (and operational) perspective. Descriptive orientation intentional. (3 hour lecture). Three semester hours credit.
- MONEY AND BANKING Practical aspects of money and banking and the basic monetary theory. Historical treatment minimum. Imphasis on such problems as economic stabilization, types of spending, theory of gold, limitations of central bank control, government fiscal poli-

cy, balance of payments, and foreign exchange, showing their resions on the banking industry in affecting yield curves and the street of portfolios. (3 hour lecture). Three semester hours credit.

BFT 2113 - ANALYZING FINANCIAL STATEMENTS - Organism to two main sections: Characteristics of Financial Statements and the cial Statement Analysis. Review of basic accounting principles for flow statement analysis. Three lectures. Three semester hours credit

Continuing education courses are offered in areas of skill development skill upgrading, and personal interest where traditional courses do not most needs. Classes are organized on demand. When interest is expressed and determined that 15 or more people desire instruction, a class can usually be ganized. Those completing such courses establish continuing education (one CEU per ten clock hours of instruction). In addition to the establishment of CEU credit, the college grants individual certificates of completion for

Such courses not already included in the catalog will be added in the form of addenda as they are developed.

ART

- ART 110 BEGINNING PAINTING A studio course designed for the beginner pertaining to the use and knowledge of various painting media well as decorative crafts. 3 CEU's credit.
- ART 210 BEGINNING CERAMICS A studio course designed for the beginner pertaining to the use and knowledge of various clays in hand building three dimensional art objects. An application of ceramic glaze and firing procedures will also be included. 3 CEU's credit.

VOCATIONAL **EVENING CLASSES**

The Evening Division of the Vocational Department is established primarily for the purpose of supplementary training of people already employed Those who are interested in improving their present skills, learning new skills or learning a new trade should enter the evening program. A certificate is sued to a person upon successful completion of each of the following courses Other courses will be established as the need arises, either on campus or an in plant training, both supplementary and preparatory. The courses will vary in length and carry Continuing Education Units. (One CEU per ten clock hours of

BUSINESS AND OFFICE

- FILING Three hours per evening, one evening per week for ten weeks. In struction as well as actual practice in filing is given in the following areas filing, system, coding, indexing, equipment, and materials. Three CEU
- TYPING I Three hours per evening, one evening per week for sixteen weeks. Instruction as well as actual practice in typing is given in the following

- mechanisms and care of the typewriter, its operation, keyboard and introduction to letter forms. Five CEU.
- Three hours per evening, one evening per week for sixteen Instruction as well as actual practice in typing is given in the folareas: advanced drills; letter forms, telegrams, and other business manuscript typewriting. Five CEU.
- Three hours per evening, one evening per week for sixteen Instruction as well as practice in shorthand is given in the theory and practice of Gregg Shorthand. The principles are applied by reading and shorthand with limited amounts of dictation and transcription shorthand notes. Five CEU.
- Three hours per evening per week. A continuation of amathand I. Five CEU.
- MACHINES Three hours per evening, one evening per week for weeks. Instruction and practice in the operation of the major types adding and calculating machines; development of a working knowledge It the ten key and full keyboard adding machines, rotary calculators and the mechanical office devices. Five CEU.
- APPLIANCES Three hours per evening, one evening per week for weeks. Instruction and practice in the operation of office apmanners, including stencils and spirit duplicators, transcribing machines, destric typewriters, mimeoscopes, and copying machines. Five CEU.
- Three hours per evening, two evenings per week for sixweeks. Instruction and practice in bookkeeping is given in the following areas: the bookkeeping cycle, special journals and subsidiary ledsees, recording special transactions, adapting bookkeeping methods to Ten CEU.
- Three hours per evening, one evening per week for sixweeks, A continuation of Bookkeeping I. Five CEU.

TRADE AND INDUSTRIAL

- THE PRICITY I, II, III & IV Three hours per evening, two evenings per seek for sixteen weeks. Instruction and practice in the electrical trade to include the following areas: use of electrical tools and instruments, basic electricity, residential and commercial wiring, motor testing and overhaul, summerals and related science. Ten CEU.
- MALHINE SHOP I, II, III & IV Three hours per evening, two evenings per week for sixteen weeks. Instruction and practice in machine shop to include the following areas: precision measuring instruments, tools, materials, heat treating, bench work, drilling machines, milling machines, lathes and shaper, Jig, boring and girding machines, and abrasive and cutting fluids. Ten CEU when offered on campus. If offered in industry, length of course is determined by the industry.
- REPRIGERATION, AIR-CONDITIONING & HEATING I, II, III & IV -Three hours per evening, two evenings per week for sixteen weeks. Inattraction and practice in the A-C and Refrigeration trade to include the following areas: basic electricity, motors and controls, service tools, fundamentals of refrigeration, Compression systems and constructions, refrig-

erants and controls cabinets, materials, absorption systems, house units, and commercial refrigeration and heating application. Ten Cliff

WELDING I, II, III & IV — Three hours per evening, two evenings per for sixteen weeks. Instruction and practice in welding including an oxyacetylene welding and cutting in the following areas: welding rods, machine setting, stick welding, wire welding, gases, weld passed and related information. Ten CEU when offered on campus. If offered dustry, length of course is determined by industry.

OTHER

- CAKE DECORATION Two hours per night, one night a week for 10 and 2 CEU. Instructions in making icing, frosting, and making decorate cones, and equipment, and making the following designs: sweet pear that basket, heart, wedding, bathing suit, doll, etc.
- COSTING IN FOOD SERVICE Three hours per evening, one evening week for 8 weeks. 2.4 CEU. Instructions in management, development skills, controls in budget, factors affecting the budget, labor cost, cost, menus, recipes, ordering and purchasing, receiving, storing, posterior.
- AUTO MECHANICS (carburetor and electrical) Three hours per day two days per week. 9.6 CEU. Instructions in fuel system, fuels, types carburetors, types of fuel pumps, air cleaners and manifolds. Electricity system-magnetism and electricity, generators, ignitions, lighting, and matics and diagram reading and symbols.
- BLUEPRINT READING Three hours per night, one night a week for it weeks. 4.8 CEU. Instructions in fundamentals, lines, views, notes are specifications, dimensions, shapes, abbreviations and symbols, sections details and assembly, precision instruments.
- EMERGENCY MEDICAL TECHNICIAN (EMT) Four hours per day for two days per week for 10-1/2 weeks. 9 CEU. Instructions in the role and a sponsibilities of the technician, use of equipment, airway obstruction and pulmonary arrest, resuscitation, cardiac arrest, bleeding, shock, wounds upper fracture, lower fracture, injuries, childbirth and problems related moving patients, environmental emergencies, auto accidents, operation of emergency vehicles, maintenance, records and reports, hospital procedures, responding to ambulance calls, testing at various intervals, comprehensive practice.
- MECHANICAL MAINTENANCE Instructions in elements of mechanical lubrication of drive components, bearings, pumps, piping systems, basis hydraulics, hydraulic trouble-shooting, tools, measurements, trouble shooting skills, pneumatics, blueprints and schematics. Length of course to be determined by industry.
- PERSONNEL MANAGEMENT Instructions in the management system personnel program, staffing the organization, employee potential, behavior management, labor relations, renumeration, security, and management of the future. Length of course to be determined by the industry.
- SEWING MACHINE MECHANICS Instructions in machine makeup, technology, stitches, threads, machine parts, tension, needle bar, pressure

- disassembling, timing, needle guard, feeder adjustments and motor sintenance. Three hours per day, two days per week for 16 weeks. 9.6
- TRAINING Instructions in history of company, the art of problem, planning, organizing, directing and leadership, controlling, making, motivation, communication, team work, performance and playing. Length of course determined by needs of industry.
- Three hours per day for 1 day per week for 10 weeks. 3 CEU.

 Three hours per day for 1 day per week for 10 weeks. 3 CEU.

 Three hours per day for 1 day per week for 10 weeks. 3 CEU.

 Three hours per day for 1 day per week for 10 weeks. 3 CEU.

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 Three hours per day for 1 day per week for 10 weeks. 3 CEU.

 Three hours per day for 1 day per week for 10 weeks. 3 CEU.
- TERREMANSHIP Two and one-half hours per day for 4 days.

 Instructions in fire triangle, travel, transfer of heat, exposure, transfer of petroleum, fire, use of equipment, operation of truck, breath-matter of petroleum, forceable entry and coordination of attack.
- Two hours per evening, one evening a week for 8 weeks. 1.5 Instructions are given in the basic stitches of crochet. Further instructions are given on how to select the design of item to be made and the color and size of thread to use.

EAST CENTRAL JUNIOR COLLEGE SUMMARY OF ENROLLMENT

SUMMER SESSION 1984

DAY

Freshman Academic (Male 12, Female 16)	54
Sophomore Academic (Male 19, Female 18)	- 91
Freshman Technical (Male 4, Female 5)	129
Sophomore Technical (Male 0, Female 1)	111
Freshman Vocational (Male 45, Female 21)	116
Part-time Freshman Academic (Male 6, Female 6)	11
Part-time Sophomore Academic (Male 16, Female 18)	11
Part-time Freshman Technical (Male 4, Female 6)	311
TOTAL	191
EVENING	
Part-time Freshman Academic (Male 17, Female 27)	44
Part-time Sophomore Academic (Male 2, Female 6)	68
Part-time Sophomore Technical (Male 2, Female 3)	65
TOTAL	51
IN PLANT	
Vocational (Male 49, Female 31)	80
GRAND TOTAL	334

SUMMER 1984 FRESHMAN STUDENTS ACADEMIC DAY FULL-TIME

Bharles Dawn Forest	Mangrum, James Darrell Decatur
nichard JoeNewton	May, Patti Suzanne Decatur
Union	McNair Velda Lois
Fuginia Carol	Moncrief, Mirian Ann Newton
Philadelphia	Moncrier, William Film
Industrial Ann	Moore, Ronny L Philadelphia
Philadelphia	Pedigo, Jeff Horton Louisville
Mary Lee	Phillips, Kristie Lea Forest
Pulaski	Ros Richard Irving Philadelphia
Philadelphia	Rohmann Richard Allen Newton
I and Denise Philadelphia	Smith Debra Lynn
Artis	Thomas James L
Buth Ann	Thompson, Kenneth Claude Morton
Ham Unyt	I nompson, Keinieth Claddo
namual A	Walker, Linda Beatrice Lawrence
Marie Philadelphia	Williams, Parsy AnnNewton
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SUMMER 1984 SOPHOMORE STUDENTS ACADEMIC DAY FULL-TIME

Lamar Decatur Tany Gail Union Tany Gail Union Tany Gail Union Tany Hoss Newton Tany Tany Hoss Travis, Jr. Union Travis, T	Morris, Robert Earl Pachuta Mott, John G. Decatur Nichols, Karen Dalene Union Risher, Laurie D. Philadelphia Robbins, Tatie Jane Hickory Sampsell, Michael Holden Philadelphia Simmons, Daniel Greogory Newton Sisson, Richard Kimberly Philadelphia Skinner, Vickie Lynn Newton Stewart, Carla Cassandra Philadelphia Stewart, Melissa Jean Philadelphia Strebeck, Sarah Lois Decatur Tadlock, Martha Ellan Morton Taylor, Mary Felicia Newton Trapp, Rory Eugene Philadelphia Wall, Susan E. Decatur Williamson, Dayna Renee Philadelphia Wyatt, Vicky L. Decatur

SUMMER 1984 FRESHMAN STUDENTS TECHNICAL DAY FULL-TIME

Patricia Ann Walnut Grove
Highard Carol Conenatia
Tary Franklin Sebastopol
Tami Lynn Forest
Ginger Kay Conehatta

Taylor, Judy Ann Lake
Thomas, Cindy Philadelphia
Walter, Kurt Gordon Forest
Williams, Alex Randolph Conehatta
Williams, Alex Randolph

SUMMER 1984 SOPHOMORE STUDENTS TECHNICAL DAY FULL-TIME

Rogers, Shelia Lynn Philadelphia

SUMMER 1984 FRESHMAN STUDENTS VOCATIONAL DAY FULL-TIME

	Addkison, Bridget Sorrell Louisville Amos, C. D., Jr. Decatur Anderson, Mack Hayes Conehatta Berryman, Edgar Albert Carthage Boulton, Helen Williams Newton Boydstun, Richard Louisville Chaney, James Alvin Little Rock Craig, Michael James Morton Crocker, Pamela Annette Union Crowther, Oliver F., Jr. Newton Davis, Charlie Cagle Louisville	Manning, Bruce Allen Martin, Kenneth Rene Martin, Matthew Glenn Massey, Herbert Lavon McClendon, Patricia Ann McNair, Rusty Lee Mitchell, Lee Quincy, Jr. Moore, Freida Moore, Larry Everette Moore, Mariel Gwendolyn Myers, Jeff Davis
	Dorman, Leia Angela Meridian	Peacock, Margaret Ann
	Gales, Willie Forest	Perritt, Herman, Jr
	Gardner, Carl Andrew Forest	Reed, James R Philadeles
	Goss, Jimmy Dale	Roper, Lisa Dianne Philadele
	Griffin, Sarah	Shoemaker, Jimmy Doyle Day
	Griffin, Tracey Lynn Hickory	Sikes, Douglas Arnold Maria
	Gunn, Alan Lamar	Smith, Milton C Conclusion
	Haralson, Bethany Gail Newton	Stewart, Ricky Carl Philadelph
	Hayes, Charles Bernard Forest	Thomas, Clifford Wayne Conchan
	Hillman, Melissa K Hickory	Thomas, John Earl
	Hollingsworth, Charles P Lake	Thompson, Richard Philadelph
	Hoye, Grady	Townsend, Terri Elisabeth
	Hunter, Robert Lee	Upton, Brian Scott News
	Jackson, Sandra Sue Decatur	Vandevender, Thomas C Press
	Johnson, Charlie R Decatur	Walker, Quincy C Lawies
	Jolly, Anthony Glyn Carthage	Walters, Cheryl LynnTooman
	King, Pamela Faye Louisville	Warren, Samuel JefferyPulan
	Kittrell, Betty J Morton	Wash, David L
	Knighton, William Roy Louisville	Wash, Mark Anthony News
Ì	Latham, Wanda Gail Forest	Weidman, Kevin Graham Rose II
J	Lee, Eddie L Newton	Whisenant, Sandra Lee Philadelphi
10101	Loper, Beverly Carol Rose Hill	Willis, Francis DeanFore
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SUMMER 1984 FRESHMAN STUDENTS ACADEMIC DAY PART-TIME

Duett, Larry Del	Herrington, Marcus Lee Union Liggett, Michael Robert Newton
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Wantell Morris Union	Vance, Betty Gail Newton Vance, Rita Kay Conehatta Vines, Kathy J Philadelphia Yarbrough, Roger Todd Newton
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SUMMER 1984 SOPHOMORE STUDENTS ACADEMIC DAY PART-TIME

Iteram Dawn Union Iteram Decatur Iteram Decatur Iteram Decatur Iteram Decatur Iteram Decatur Iteram Union Iteration Philadelphia Iteration Philadelphia Iteration Decatur Iter	Jolly, Jeffery Wayne Lepard, Teresa Gail Luke, Danny Alexander May, Robert Arnold, Jr. McMillan, Arthur Horace Nichols, Karen Dalane Nichols, Karen Dalane Rigdon, Alesia Deann Rogers, Judson Allen Seal, Susan D Stokes, Timothy Christian Strebeck, Sarah Lois Thorne, Lee Ann Wall, Susan E Wellis Philadelphia Union Pocatur Vance, Katrina Lynn Wall, Susan E Decatur Willis, Marty Warren Philadelphia Union Decatur Union Decatur Union Decatur Union Newton
John Anthony Decatur	Willis, Marty Warren

SUMMER 1984 FRESHMAN STUDENTS TECHNICAL DAY PART-TIME

Hichard CarolConehatta	Rogers, Jusdon Allen Newton Vance, Betty Gail Newton
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SUMMER 1984 SOPHOMORE STUDENTS TECHNICAL DAY PART-TIME

Tracy O'Neil Newton Forest Limmy Joe Forest Linda Gail Union	Harrent BBA
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EAST CENTRAL JUNIOR COLLEGE REGULAR SESSION 1984-85 DAY ACADEMIC SOPHOMORES FULL-TIME

EAST CENTRAL JUNIOR COLLEGE

Adair, Christopher R Union	2
Adams, Cynthia Ann Conthair	_
Allord, Ellen Suzanne Dhiladalaki	27
Allen, Jimmy Todd Louisville	
Amos, Calvin	
Anderson, Quanite Demetri Nortan	2 1
Arinder, George Wayne Forest	
Armstrong, Pammy L. Walnut Grove	F.
Bailey, Christie Marie Philadelphia	
Barrett, Debbie Lynn	1
Bassett, Michael D. Philadelphia	
Baucum Chamil I Philadelphia	
Baucum, Cheryl Lynn Decatur	
Beard, Joe Stewart Carthage	
Bell, Johnny Wayne Forest	
Blount, Kenneth M Philadelphia	
Bounds, Jon Earle Nonter	
Drasnear, Nancy (+ail TT.:	
Dreedlove, Sharon Dawn	
Drown, Jana Marie	
Brown, Michael Glynn Newton	
Brumett, Gene A., Jr.	
Bryant, William David	
Cade, Edwin Paul	
Chambers, Reverly Jean	
Childs, Farris (iene de la	
Cline, Kenneth Edward Louisville	
Cline, Michael Wayne	
Coker, Victor Ladell Newton	
Coleman, Sherry Ann	
Coleman, Susan Marie Newton	
Coleman Toney Rickey M. T.	
Cooksey, Wanda Dianne Lake Corkren, Gregory Earl Tuscaloosa, AL	
Corkren Gregory Earl Tuesday	
Cox, Amy Marie Lake	
Crick, Teresa Ann Louisville	
Denham, Stanley Ross Newton	
Dickerson, Kenny Ray Decatur	
Dickerson, Penelope M. Decatur	
Dobson Mary Donies Decatur	
Dobson, Mary Denise Newton	
Dolan, Richard Adam Morton	
Dooley, Lisa Leonora Louisville	
Dunn, Perry Clay Philadelphia	,
Edwards, Bennett Dee, Jr. Philadelphia	
Conchette	-
Edwards, Jackie Lynn IInion	1
ElChelberger, Andrea Joy	1
English, Annie Elaine	1
Evans, Alton Kay	i
Czeli, Wanda Jeanne Degetur	1
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Farrell, Marty Walnut Grove	Ī
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n	Freeny, Joseph Andrew
ŗe	ruiton, John Fitzgerald
a	Fulton, Laura Denise
le	Crallashy Bocky Lynn
n	Gallaspy, Paul Karandez
n	Gallaspy, Paul Karandez. Garvin, Andrew Bruce William
t	Gentry, Kathy Marie
e	Gill, Johnny T Walnut
a	Gilmer, Chris Charles
n	Gipson, Mona Ann
a	Goss, Ricky Dale
r	Gray, Melissa A.
В	Greenwood, Charles Ray
t	Griffith, Ricky Allen Ashland
1	Griffiths, Susan Jane
1	Grissom, Robert Austin
1	Haggard John The
1	Hagaard, John Thomas
	Hall, Pamela Juanita
	Hamil, Lisa J.
	Hand, Jeffery Allen
	Hardy, Sarah Goforth Philaday
	Hare, Gary Franklin Sohan
	Harkins, Michael Joseph Orale
	Harris, Britt Alan
	Hartness, Robin Leanne
	Hathorn, Cassandra Evette
	Henry, John Kevin
	Herrington, Marcus Lee
	Hillman, Tanya Wona
	Holder, Melissa Carol Louise
	Holladay, William, III Blountsville
	Hollingsworth, Rhonda Pat
	Holmes, Annie Fean Louis
	Horton, Clifton Alfred, Jr Harpers
	Hudson, Marree Louise Noxapa
	Hull, Teresa Ann
	Hurley, Ralph D
	Isaac, Darlene Ann
	Jackson, Janet Denise Philadelph
	Johnson, Artis News
	Johnson, Lonnie G Philadelph
	Johnson, Tammy Lynn Philadelphia
	Johnston, Joann Anthony Decar
	Ladd, Sherry JoPhiladelphy
	Lee, Tammy D
	Lett, Pamela Donice
	Lewis, Recia Maria Constant
	Lique, Roger Merrill Philadel
	Lique, Roger Merrill Philadelphia Long, Michael David Carthage
	Love, Ella M Louisville
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Arthur Horace Newto	on S
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Inthie CarolU	nion
Bur, Brenda S	atur
Willie DavisLouis	ville
Mary DianaU	nion
mandra Lynn	catur
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Daniel Gregory Ne Wanda Lyn Philade	lphia
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4	Michael Robert I uscalossa, All
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	Countrie Hornoll
	Dorinda Dale Morton
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	Tingle, Jimmy Trapp, Rory Eugene Trapp, Rory Eugene Louisville
	Trapp, Kory Eugene Triplett, Jennifer Alesia Louisville Louisville
	Turner, Matthew Lenny Louisville
	Turner, Matthew Lenny Underwood, Thomas Louis Sebastopol
	Vance, Katrina Lynn Union
	Vance, Katrina Lynn Decatur
	Walker, Dianne Nona
	Walker, Johnny Alexander Louisville
	Walker, Johnny Alexander Decatur Wall, Susan E Louisville
	Wall, Susan E Louisville Wallace, Cheryl Lynn Louisville
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	Weeks, Steven Lee, Jr Noxapater
	Charlotta A
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	Williams, Amy Louise Little Rock
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EAST CENTRAL JUNIOR COLLEGE REGULAR SESSION 1984-85 DAY ACADEMIC FRESHMAN FULL-TIME

Alford, Mit Amis, Geor Anderson, I Anderson, Arledge, No Arrington, Austin, Shi	Thristipher John Philadelphia Jerry Darnell, Jr. Carthage Paula Diane Philadelphia Pammy Reneea Philadelphia Philadelphia Philadelphia Decatur
	Tammy Reneea Decatur Highard Lamar Oxford Highard Lamar Little Rock Hyron Craig Little Rock Forest

Alford, Mitchell Eugene Philadelphia
Alford, Witterfell Edgester Decatur
Amis, George Carl Decatur Amis, George Carl Philadelphia Anderson, Henry Newton
Anderson, Helity Newton
Anderson, Tracey Annette Newton Philadelphia
Arledge, Neva Lynn Philadelphia
Autrey, Charylane Michael Forest
Autry, John Gregory Philadelphia
Bailey, Elizabeth Gaylynn Philadelphia

Baker, Deangelas Louisvil	la.
Dane, rameia Jean	1.00
Daires, Jeffy Conth-	
Darrett, Mary Ann	5000
Dates, Jimmy Wayne Dig 1 1 1 1	
Deliuer, Donnie Nell	
Distion, I nomas Wiley	
Diocker, Harold Robert Dhile delet	E 19
DOUDILL, Dridgerr	2
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Doini, Jane Elizabeth Conthe	. 4
Dollon, Dilaton Renee	
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Dowle, Deverly Jane	
Boykin, Richard Carol	I
Breland, Patty Sue	I
Brewer, Gregory Chuck Philadelphia	F
Bridges, Cynthia G. Philadelphia	F
Brittain, Lori Jonnette Fridadelphia	F
	F
Brown, Michael Wayne Carthage Bryant, Danny Ray Jr	
Bryant, Danny Ray, Jr Louisville	F
Buckley, Brenda Ann Union	G
Burkes, Demetra Forest	G
Burkes, Joe Davis, III Philadelphia	G
Burkes Tebby S	G
Burkes, Tabby S Philadelphia Burnside, George Presley	G
Burnside Lies Palekes	G
Burnside, Lisa Palokas	G
Byars, Jay Edwin Carthage	G
Carlyle, James S., IIINewton	G
Caron, Jennifer Jo Forest	Gi
Carter, Gregory Forest	Gi
Carter, John ScottPhiladelphia	Gr
Cash, Patricia A	Gr
Chamblee, Pamela M	Gr
Chamblee, Frilip Alan	Gr
Chaney, Michelle Lee Decatur	Gu
Cheatham, Mark Dhiladalahia	Gu
Chipley, Margaret Ashlie Contland	Ha
Clair, I ony Teresa Dhiladalakia	Ha
Ciai K. Sullya Leiph	Ha
Clark, Teresa Ann	Ha
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Cieveland, Carl Amos	Ha
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Forest	Hai
Journal Manager	Ha
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Covington, Tammie Marie Philadelphia	Hay
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ille	Crawford, Eddie Neal
on	Crawford, Lisa Kaye
ge	Crick, Teresa Ann
ter	Crouther, Ollie Steven
nia	Cuipenner Shorry Loc
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ky	Dawkins, Alice Ruth
on	Dennis, Marguerite
lle	Donald, Janet
on	Duss, Clinton Keith
ck	Duett, Mark Axel
ia	Dukes, Melissa Jane
st	Durant, Hartford David
ia	Edwards, Dennis
st	Edwards, Lammy Lum
n	Elchelberger, Andrea Joy
re	Elcheiberger, Carl Sedric
n	Elchelberger, Pamela I.
a	Edderldge, Mark Tammy
B	rarmer, Barbara App
a	Fleids, Frances Harrison
n	riake, Mark Wintred
а	rietcher, Teresia Lee
a	roru, riope Amandia
t	Franks, J. Kim
е	French, Jason Scott
В	ruiton, Martha Kav
	Gaines, Kerry Coker
1	Ganann, Donna Sue
	Gates, Loretta Walnus
	Germany, Kimberly Dawn Camely
	Germany, Nelda Joyce
	Germany, Stephen Boyd
	Gill, Yvette
- 4	Gordon, Teresa Deloris
	Grant, James Kevin Cometa
-	Gray, Phoebe Lynne
-	Greenwood, Lisa Marie Noss
(Griffin, Brenda G
(Griffiths, Susan Jane
(Grove, Michael
(Gunn, Maxwell Thomas
(Gunter, Mary Joyelynn News
	tall, Eddie
- 1	tamil, Almherly Sue
E	lanna, Sara Constance
5000	laruy, James S. Dhiladala
- 4	atkins, Michael Joseph
1	larren, Lori Ann
	larrison, Ronald Wada
	arrison, Warren Daniel
	arthcock, Rebecca Lynn
1.7	awthorne, Angie
п	ayes, Edward Allen Continu
H	ayes, Randy Earl Fores

McCool Newton	M
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Newton	M
Louisville	M
Philadelphia	M
Sneads, FL	M
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Lame Lake	777
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Louisville	1
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Carthage	1
Philadelphia	1
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Michael A Newton	1
Amy Carol Carthage	1
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Philadelphia	
Lawrence	
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Newton	
Mewton	11
Cartnage	
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	Damola Maliga	Laurei
46.	I I Tomas Thomas	141011011
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	r de Dillio Lonn	Nosciusko
N	Mask, Brian	Philadelphia
2	- Marie Com	Newton
V	Matthews, Peggy Sue	Noxapater
N	Matthews, Peggy Sue May, Cindee Michelle	Lawrence
N	May, Cindee Michelle	McCool
ħ	McCool, Angela Dawn	Lawrence
1	McCool, Angela Dawn	Decatur
	r maland Carl Ermin	
1	McGee, Mary Ann	Dekalh
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	ar blain Domma	I IIIIIIIIII
	McNair, Gregory Michael	Union
	as all bala Elizabeth	Ullion
	Trackoono A	Louisvine
	The are Norman	Cartinage
	agula Donno Kov	Linductor
	Milling, Patricia M. Mills, Michael Anthony	Helena, AR
	Mitchell, Dorothy J.	Lena
	Mitchell, Stanley Lewis	Louisville
	Monk, Lynda Merle	Lawrence
	Monk, Lynda Merie	Harnerville
	Montgomery, Stephen T	Carthage
	Moore, Charles Scott	Corthage
	Moore, Rhonda	Docatur
	Morgan, Romana Trapp Morrow, Patricia Ann	Walnut Grove
	Morrow, Patricia Ann	Walnut Grove
	A.F. Valorio	THE WOOLE
	Moseley, Regina Leanne	Di II. Jalahio
	Myatt, Celeste Leta	Philadelphia
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	AT Michael	Louisvine
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	Door Tobias Edward	Forest
a	Owens, Monica Donniette Pace, Tobias Edward Parker, Monica Lynn	Saginaw, MI
K	Parker, Rickey Dewayne	
n	n Malania lane	Linducipans
e	Patterson, Melanie Jane Paulk, Darron Develle	Fosters, AL
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9	Pillsbury, Annette Smith.	Decatu
a	Pillsbury, Annette Smith.	

EAST CENT	CRAT. J	TINIOR	COLLEGE
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Care Control of the C	
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rowell, James T.	Timin
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nea, nichard Irving	DL 3 - 1 - 1 - 1 -
need, Tammy Michelle	Novanata
neeves, ratty Dell	Dogotu
negister, Herbert Lee	Morto
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ruchardson, Nona Deweese	Union
RODDINS, KIPK	Milwaukoo W
Roberts, Melanie Denise	Fores
moderts, Sharron Kay	Forces
nobertson, Karen Lynn	Mortor
Robinson, Ruby Doris	Forget
Roland, Alben David	Morton
Rush, Willie Clifton	Philadelphia
Rusning, Frank Carroll	Union
Rushing, Molly Annette	Lake
Sanders Greg	Canturatilla AT
Sandifer, Brenda S	Deceture, AL
Scarborough, Shanan Leigh	Carthaga
Sears, Kenneth Wayne	Philadelphia
Sellers, Marsha Lynn	Little Peek
Sessums, Louise	Morta-
Sessums, Terry Maxwell	Union
Shepard, Michael L	Conthaga
Shurden, Larry Taylor	Lauianilla
Smith, Angela Annette	Madda
Smith, Corrinia Kay	Cth
Smith, Jacob Scott	Louissille
Smith, James Scott	Doostu
Smith, Jeffery Lynn	Decatur
Smith, Michael Parrish	Decatur
Smith, Otis Derrell	Dh. J. J. L.
Scokey, Richard Dale	Philadelphia
Spivey, Felicia Marie	Philadelphia
Steele, Darell R	. Wainut Grove
Sterling, Alonzo	Philadelphia
Stokes, Tonia Renee	i uscaioosa, AL
Taylor, Anita Rochelle	Union
Taylor Jeffery Doe	Decatur
Taylor, Jeffery Dee	Carthage

Thames, Alice Faye
Thames, Olive Doloros
Thomas, James Mitchell
Thomas, Lawrence Darin
Thompson, Debria Rena
Thompson, Philip Dwayne
Thorne, Johnnie Hendrick
Thrash, Judy Ann
Thrasher, Mark Anthony
Townsend, Sethia Arnez
Tune, Theresa Dawn
Union, Anita Cheree
Usry, Stephen Michael
Vaughn, William Harold
Viverette, Paula Denise
Wade, Sonyia L.
waiker, Billy Ray
Walker, Linda Beatrice
Ware, Gregory Paul
warren, Henry (
wash, Sandy Fave
Watkins, Jeffrey Lamar
Weaver, Pattie Suzanne May
welch, Kendall Philander
Weils, Charmin Charnell
White, Sharon Denise
white, Sheldon Jerome
whitheld, Inger L. R.
Whitlock, Ethel Marie
Wilkerson, Sally Danita District
Williams, Alex Randolph
williams, Annette
Williams, David Lee
Williams, Kenneth Dewain
Williams, Patsy Ann
Williams, Tracy Leigh
Williamson, Alicia Carol Philadelle
Williamson, Jeffrey Scott
winzer, Carla E.
Wolverton, Anna Ruth
wooten, William Eugene Walnut
Wyatt, Cathy Camp

EAST CENTRAL JUNIOR COLLEGE REGULAR SESSION 1984-85 DAY TECHNICAL FRESHMAN FULL-TIME

A	dams, Jerry Darrell, Jr	Carthage
47	nderson, Sarrita	Forget
A	nderson, Thomas Lee	Walnut Grove
A	nderson, Willie David	Preston
A	ndrews, Myra Michelle thur, Richard Alan	Conehatta

Blass, Gregory S Little III
Bolton, Sharon Renee
Brooks, Jacquelyn B
Brooks, Lori Anne
Brunson, Belinda Gail
Burt, William Woody Philadelphi

The state of the s	Fowert
Habira Lynn	Porest
Famula Marline	Cartnage
mote Dell	Newton
Tarna Paulette	Lake
Turry Lamar	Philadelphia
Toronto Heatt	Union
Lammy Lynn	Carthage
and the Could control of the Country	Philadelphia
muchara Ann	. Philadelphia
Tracy Tracy	Lawrence
Associated Juffrey	Forest
mina Earl	Lake
House Holth	Louisville
Marsha Huntyn	Union
Admin Charles Contract of the	Newton
Marsha May	. Philadelphia
Walliam Hobert	Union
Harry Mershon	Forest
Landy Lanotte	Carthage
Limitario Pearl	Louisville
Hagnid Clann, Jr.	Hickory
Havid Ray	Carthage
Agurah Anne	Union
Fundall Troy	Philadelphia
Michael A. Commission	Newton
William T	Sturgis
Warn Ellen	Union
Michael E.	Philadelphia
Patricia Nell	Noxapater
Autor Earl	Newton
to Harry Jo	Decatur
hathy Jo	Union
Atichael Gene	Philadelphia
t harleng	Philadelphia
Michelle	wainut Grove
Paggy Spe	Noxapater
Tami Lann	Forest
Pamela Delorise	Lake
was Edward L.	Lawrence
Augustia Marie	Cartnage
Language Thompson	Louisville
Mislam Ann	Newton
Manny Hay	Carthage
Hairiela Ann	. Wainut Grove
Farnest Russell	Carthage

Myers, Lynn Hunter	Conehatta
Monico Donniette	Morton
Peoples, Lisa Gail	Walnut Grove
Permenter, Ronald David	Forest
Phillips, Terry Allen	Carthage
Phillips, Terry Allen	Morton
Rawson, Sandra Kay	Llouma I.A
Ray, Charles	I one
Reid, Gayle Rhinewalt	Completts
Richardson, Ginger Kay	Conenatia
Dichardson Tywonna	Philadelphia
Deck Margaret Ann	Union
Sietrunk Stanley Jasper	Philadelphia
Smith Otic Derrell	Philadelpina
Consuder Tamalyn M	Decatur
Standridge, Lloyd Ray	Little Rock
Stone Kimberly Ann	Lake
Tower Myrtle A Lene	Philadelphia
Thomas Olive Doloros	Union
mb amos Cindu	Philadelphia
Thomas, James L.	Union
Townsend, Terri Elisabeth	Forest
Triplett, Anette	Noxapater
Tubby, Kenny L	Philadelphia
Turner, Teresa Lynn	Forest
Union, Anita Cheree	Brewton
Vance, Betty Gail	Newton
Viverette, Paula Denise	Union
Waggoner, Cecilia M	Forest
Walter, Kurt Gordon	Forest
Wash, Sandy Faye	Forest
Wash, Sandy Faye	Morton
Westerfield, David	Union
White, Lawrence L.	Forest
Wilkerson, Tonya Patricia .	Forest
Williams, Angela	Walnut Crown
Williams, Bradley Dean	Walnut Grove
Williams Grace	rorest
Williams, Loretta Lynn	Conenatta
Williamson, Marty	Little Rock
Willie Lies Annette	r orest
Windham Terri Lynn	Decatur
Winetend Retty Jeanne	Rose пш
Wiedom Linda Sue	. Woodward, Un
Walf Tomonia Carol	Forest
Wolverton, Gregory Keith	Union
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EAST CENTRAL JUNIOR COLLEGE REGULAR SESSION 1984-85 DAY TECHNICAL SOPHOMORES FULL TIME

	Bell, Tommy Joe Forest Boler, Lesia Ann Union Brown, Elizabeth Newton
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Bufkin, James Ladell	····· Fores
Burnside, Sheila Wadean	Philadelphia
Callahan, Thomas Michael	Carthage
Coleman, Sherry Ann	Forcet
Crenshaw, Linda Gail	Union
Cunningham, Donald A	Union
Dolan, Annette	Morton
Evans, Vivian Vaniette	Newton
Farmer, Maria Annette	Philadelphia
Gardner, Lisa Gaye	Corthogo
Gilmer, Amanda Lynn	Carthage
Griffin, Sandy Jeanette	Union
Guthrie, Tina Carol	Forest
Haralson, Vicki Susan	Forest
Hardin, Marsha Buntyn	Union
Hardy, Sheila J.	Union
Harkins, Eliza Theresa	Corthogo
Harrell, Peggy Sue	Schartenal
Harrison, Tod Dwayne	Little Peels
Hegwood, Daniel Shane	Little Rock
Hewitt, Sonya Nanette	Conthorn
Howington, Marsha S	I ittle Beels
Hoyt, Teresa Darlene	I Inion
Jefferson, Annie Joyce	I amiguilla
Johnson, Tammy Lynn	Philadalphia
Johnson, William Dale	Philadelphia
Jones, Kimberly Elaine	Wolnut Com
Keeton, Sharon Rhenae	, wamut Grove
Lassetter, Dan Benjamin	Morton
Lee, William Eric	r orest
Lewis, Robert Michael	Dhiladalala
	Filladelphia

Lynn, George James
Mangrum, Jean Kimberly
Mayes, Kenneth Eugene
McLaurin, Jill A.
Miller, Miki Chapman
Miller, Penny Renee
Milling, Melissa Denise
Moore, Demetria
Nickey, Diana Kaye
Ogletree, Jeff Morgan
Phillips, Terry Allen
Pierce, Kenny Lee
Pinter, Philip Dwayne
Purvis, Cordie Elizabeth
Rogers, Judson Allen
Roland, James Daniel
Sanders, Deborah Crane
Sharplin, Brenda Joyce
Shivers, Mollie Elaine
Sparkman, Bridgett Lynne
Spivey, Felecia Mae Walnut
Sullivan, Gary Lee Philade
Talbot, Mary Lynn
Thomas, James Theodore
Thrasher, Mark Anthony
Vowell, Latricia Carol Philadell
Warren, Keith Laneil November 1
White, Jerridean November 1
Willis, Raymond, Jr Philadelle
Wilson, Allison Yongue, III.
York, Christine Ann Philadele

EAST CENTRAL JUNIOR COLLEGE REGULAR SESSION 1984-85 DAY VOCATIONAL SOPHOMORES FULL-TIME

EAST CENTRAL JUNIOR COLLEGE

Bryan, Andrew Lamar Morton
Bryan, Jason Hiram Decatur
Carmichael, Henry Oree Newton
Catchings, Don L
Clark, Robert Glynn Philadelphia
Crimm, Larry Lynn Forest
Fitzgerald, James Ricky Decatur
Glass, Tracy Lee Louisville
Hatch, Alan Dean Morton
Holditch, Lewayne Union
McDaniel, Garey Lake
McGee, Mark AlecForest

Moore, Darron	France
Nickey, Diana Kaye	Conches
Nye, William W.	Philadeles
Oswald, Timothy Wayne	Manage Manage
Riley, Herbert Lee	
Riley, James	versus and the later
Shilling, Leroy Edward.	Pulsak
Simoneau, Danny T	Accessor Land
Thompson, Timothy Thu	rman . Philadel
Upton, Brian Scott	Nowthe
Wilson, William Lewis .	Collinava

EAST CENTRAL JUNIOR COLLEGE REGULAR SESSION 1984-85 DAY VOCATIONAL FRESHMAN FULL-TIME

Ann Ann Is Ann Is Ann Is I ynn Is I yn Is I yn	Walnut Grove Meridian Decatur Forest Decatur Brent, AL Lawrence Tuscaloosa, AL Philadelphia Morton Morton Forest Louisville Newton Chunky Hickory Philadelphia Morton Morton Chunky Hickory Philadelphia Morton Longbeach Forest Decatur Newton Bay Springs Louisville Little Rock Louisville Decatur Philadelphia Carthage Decatur Pulaski Morton Newton Louisville Louisville Little Rock Louisville Little Rock Louisville	Graham, Tammy Gray, Charlie Ray Gray, Mary Ann Grimes, Phillip M Hall, Robert Haralson, Bethan Harrall, Linda Gr Hastings, Geri G Hayes, Gerald Za Hayes, James Ch Hayes, Racheal I Henderson, Ethe Henry, Dwight Hewitt, Sandy Le Hickman, Rando Hillman, Melissa Hines, Milton R. Holder, Mark R. Holloway, Rober Hoye, Grady Huddleston, Ern Hunter, Robert I Jenkins, Jeffery Jim, Randy Lee Johnson, Bobby Johnson, Charlie Johnson, Pamels Johnson, Williar Jones, Joe Clyde Jones, Lynda Ve Jones, Michael I Killen, Robin R. Kinard, Angelia Kincaid, Darren King, Carey Lyr King, Ferry Lee Kohoutek, Ray U Lanier, James A Lanthrip, Jamie Lee, Eddie L. Lepard, Fulton Lewis, Sherron Little, Jessie D
htadilin Louise	Louisville	Lanier, James A Lanthrip, Jamie
James Stacey	Louin	Lepard, Fulton
Marchelle	Louisville	Little, Jessie D. Lloyd, Adam
Marc Rogers . William Thomas	Pulaski	Logan, James G
Willia	Forest	Longmire, Wood Love, Leaster A
tracy Lee	Louisville	Manning, Bruce
David	Louisville	Martin, Raymo
Mark Lemuel		Massey, Herber McCree, Essie l

Graham, Tammy Malyn	Forest
Grav Charlie Ray	Cartnage
Grav Mary Ann	rorest
Grimes Phillip Mitchell	Carthage
Hall Robert	Carthage
Haralson Bethany Gail	Newton
Harrall Linda Gail	Newton
Hastings Geri Glynn	Meridian
Haves Gerald Zawon	Louisville
Haves James Charles	Forest
Haves Racheal Dianne	Forest
Henderson Ethel Mae	Carthage
Henry Dwight	Carthage
Howitt Sandy Lenette	Carthage
Hickman Randolph	Philadelphia
Lillman Maligea K	Hickory
Hines Milton B	Carthage
Hines, Milton R. Holder, Mark R.	Louisville
Hallower Robert	Shreveport, LA
Hove Grady	Union
Hoye, Grady	Little Rock
Hunter, Robert Lee	Union
Jenkins, Jeffery Ken	Carthage
Jim, Randy Lee	Philadelphia
Johnson, Bobby Keith	Philadelphia
Johnson, Charlie R.	Decatur
Johnson, Pamela Rose	Decatur
Johnson, WilliamN.	Little Book AR
Johnson, William	Forest
Jones, Joe Clyde	Dhiladalphia
Jones, Lynda Vernice	Dhiladelphia
Jones, Michael Fitzgerald	Dhiladelphia
Killen, Robin R.	Laviaville
Kinard, Angelia Annette	Louisville
Kincaid, Darren Bernard	Conthone
King, Carey Lynn	Cartnage
King, Ferry Lee	Conenatta
Kohoutek, Ray Gerald	Newton
Lanier, James Adrian	Little Rock
Lanthrip, Jamie G.	r orest
Lee, Eddie L.	Newtor
Lenard Fulton Dwight	Philadelphia
Lewis, Sherron	Philadelphia
Little Jessie D.	Hickory
Lloyd, Adam	Mortor
Logan James Glenn	Lake
Longmire Woodrow	Fores
Love Leaster Ann (Lisa)	Louisville
Manning Bruce Allen	Lawrence
Martin Raymond C	Conehatta
Massey Herbert Lavon	Chunk
McCree, Essie Rine	Newto

McCune, Paul Lewis Newton	Sims, Donald Ray
McElhenny, Randy D Decatur	Smith, James Dale
McGee, Jonas Earl Philadelphia	Smith, William T.
McIntosh, Elb Bennett Decatur	Solomon, Darryl Ray
McKinney, Gerald Keith Philadelphia	Stevens, Harry Wayne
McNair, Rusty Lee Carthage	Steward, Sharon Irene
Meredith, Landerous G Collinsville	Tabb, Andrell
Mitchell, Harvey Randolph Louisville	Talley, Earl Eugene Philip
Mitchell, Lee Quincy, Jr Morton	Taylor, James M
Moore, Freida Newton	Thames, Paul Lyndon
Moore, Fritze Dewayne Forest	Thomas, Clifford Wayne
Moore, Larry Everette	Thomas, Sandy Lynn
Moore, Mariel Gwendolyn Noxapater	Triplett, Coronda
Morgan, Kenny Morton	Triplett, Perry Dewayne
Morris, Regena Lynn Louisville	Upton, Brian Scott
Moseley, Andre' Walnut Grove	Vines, Angelia Gayle Philane
Myricks, David Fornois Carthage	Vivians, John Earl
Noblin, Milton Forest	Waddell, Sharon Celisa
Nunn, Archie Louisville	Wade, Darron D Mena
Peacock, Margaret Ann	Walker, Anthony Patrick
Permenter, William Brad Philadelphia	Walker, Quincy
Pernell, Todd Holman Louisville	Walker, Quincy C
Perritt, Herman, JrLake	Walters, Cheryl Lynn Tummer
Quick, James Darrell Carthage	Ward, Ricky Lee
Rash, Earnest Dee Louisville	Ware, John F.
Reeves, Johnny E Decatur	Watkins, George Edward
Rhodes, L. C., Jr Jackson	Weidman, Kevin Graham How
Robinson, Jerry Pernail Forest	White, Phil Nathaniel
Robinson, Reid Dewayne Newton	Whitebird, Malcolm J Philadele
Robinson, Tommy K. R Newton	Whitehead, Douglas Wayne Lamin
Rutledge, Lori AleneMeridian	Windham, Esther Lene
Sanders, Roxan J Meridian	Windham, Rickey Lee
Savell, David Steve Carthage	Windham, Tommy Ray
Schilling, Leroy Edward Pulaski	Winstead, David Lee
Sherrod, Kenneth Lepatric Louisville	Wright, Jeffery Allen Louis
are provide 11.1.1.1. Louisville	All I I All I

EAST CENTRAL JUNIOR COLLEGE REGULAR SESSION 1984-85 DAY ACADEMIC SOPHOMORES PART-TIME

Baker, Edward Phillip Newton
Blackburn, Jimmy L., Jr Union
Crawford, Vicky Lawan Philadelphia
Dickerson, Kenny Ray Decatur
Edward, Bennett Dee, Jr Philadelphia
Hamilton, Frederick Newton
Harrison, Ricky Little Rock
Hollingsworth, James W Lake
Johnston, JoAnn Anthony Decatur
Lepard, Teresa Gail Philadelphia
Mayes, Steven Lee Lake

McMullan, Brenda Garvin Decare
Moreau, Henry Otto II IIII
Parkes, Luke Lamar Louise
Roberts, Sharron Kay
Rowell, Patricia AnnNews
Sellers, Marsha Lynn Little III
Smith, Glen Wayne
Sinclair, Robert Michael
Sullivan, Gary Lee Philadelphi
Wall, Susan E Decan

EAST CENTRAL JUNIOR COLLEGE REGULAR SESSION 1984-85 DAY ACADEMIC FRESHMAN PART-TIME

Morton Decatur Noxapater Decatur Louisville Conehatta Philadelphia	Russell, Elizabeth Mapp Forest Smith, Shane C. Union Thompson, Pam Gordy Forest Upton, Patricia J. Newton
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EAST CENTRAL JUNIOR COLLEGE REGULAR SESSION 1984-85 DAY TECHNICAL SOPHOMORES PART-TIME

inda Meria	Rush, Margaret AnnUnion	
Forest		

EAST CENTRAL JUNIOR COLLEGE REGULAR SESSION 1984-85 DAY TECHNICAL FRESHMAN PART-TIME

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a	DianeNew

EAST CENTRAL JUNIOR COLLEGE REGULAR SESSION 1984-85 EVENING ACADEMIC FRESHMAN PART-TIME

elphia Cauthen, Sharron Annette Carthage elphia Chickaway, Sherry Kay Philadelphia Clark, Ginger N. Philadelphia Copeland, Linda Gail Philadelphia Davidson, Wanda Gayle Philadelphia Dennis, Frances R. Walnut Grove elphia Denson, Angela Joanne Walnut Grove elphia Denson, Iva L. Philadelphia Denson, Selma Walnut Grove elphia Denson, Selma Walnut Grove elphia Denson, Walnut Grove Philadelphia Carthage elphia Duett, Kay I. Philadelphia Ezelle, Patricia Ann Philadelphia Philadelphia elphia Farmer, Clara A. Philadelphia
elphia Farmer, Clara A. Philadelphia rthage Farmer, Rose Marie Philadelphia lelphia Fletcher, Sherry Dianne Carthage lelphia Flint, Phyliss John Carthage

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Gibson, Jeanette Stephens Philadelphia	Roth, Richard Rudolph
Gibson, Judy L Philadelphia	Sam, Annie Kate
Gibson, Sharon Ann Philadelphia	Sam, Charlene Wall
Grisham, Fannie Mae Philadelphia	Sam, Peggy Ann
Henry, Charles Doby Philadelphia	Scott, Bridgett Renee
Hickman, Allene Philadelphia	Scott, Louella
Hickman, Anna Sue Philadelphia	Shumake, Sharon John
Hickman, Elizabeth Philadelphia	Smith, Vickie W
Isaac, Brenda J Philadelphia	Solomon Changeller
Isaac, Cira Lynn Philadelphia	Solomon, Chancellor
Isaac, Esterlene Philadelphia	Steve, Lucille
Isaac, Kathy NoraPhiladelphia	Steve, Nellie
Isaac, Ina M Philadelphia	Sullivan, Linda Sue
Jefferson, Shirley Ann Carthage	Taylor, Linda Rose
Jelen, Carla A	Thomas, Henrietta Kay
Jimmie, Donna Sue Philadelphia	Thomas, Madge Sue
Jimmie, Joyce I von	Thomas, Nancy Jane Philadella
Jimmie, Joyce Lynn Forest	Thompson, Benny Lee
John, Edward L Philadelphia	Thompson, Gilbert Hank
John, Rita P Philadelphia	Thorne, Johnnie Hendrix
Jones, Sanders Philadelphia	Truett, Dane Clark
Kilpatrick, Toni Carol Philadelphia	Tune, Donna Jean
King, Adair	Vaughn, Nancy Marie Philade
Kyzar, Betty Lynn Lena	Wallace, Beverly Ann Philade
Ladd, Patsy S Philadelphia	Watkins, D. Richardson Philane
Lewis, Joyce Marie Philadelphia	Watkins, Peggy Annette Philades
Lilly, Tony Kevin Philadelphia	Weaver, Sandra Kay Philade
Loden, Mary Philadelphia	Wesley, Valmarie Philane
Lotten, Pam Holley Philadelphia	White, Susan D Philade
Martin, Julia Yazzie Philadelphia	Williams, Dinah Sue
Martin, Shirley Ann Philadelphia	Williams, Earlie Mae Philade
Mayes, Kent Lee Decatur	Williams, Linda R
McMillan, Clara Ann Philadelphia	Williamson, Betty Marie Philade
McMillan, Joy Ann Philadelphia	Willis, Annette Philades
McNair, Donna L Philadelphia	Willis, Barbara Ann Philada
Mingo, Page Marie Philadelphia	Willie Gilbert
Moore, David	Willis, Gilbert
Peden, Phyllis HLouisville	Willis, Lamona Lisa Philade,
Ponder, Mildred Estelle Union	Willis, Marion Marie Philadele
Reynolds, Bernita Joyce Philadelphia	Willis, Patricia Ann Philadel
Richardson, Karen Marie Philadelphia	Wison, Betty
Robertson, Billy Ray Philadelphia	York, Dora H Philadely
This may Frilladelphia	York, Janice Kay

EAST CENTRAL JUNIOR COLLEGE REGULAR SESSION 1984-85 EVENING ACADEMIC SOPHOMORES PART-TIME

Bell, Gina Marie Philadelphia Isaac, Nannie Mae Philadelphia Isaac, Ina M Philadelphia Johnson, Jacky Joseph Newton	Reynolds, Bernita Joyce Philadelphia
Johnson, Jacky Joseph Newton	White, Linda L Philadelal

EAST CENTRAL JUNIOR COLLEGE REGULAR SESSION 1984-85 EVENING TECHNICAL FRESHMAN PART-TIME

Austria Ann	Viverette, Peggy C.	, Union
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	CJC? If s		
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	as a Freshman?		ing \$25.00 room and
He you plan to live in the	e dormitory?	Are you enclos	ing \$23.00 (00iii aiii
Ampirent Yes	No		
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	e filed with the Dean of Admissions b	efore process is complete.	
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Mail to: Dean of Ad	missions, East Central Junior College 29, Mississippi Code of 1972 Annotated	. Decardi, Mississippi 30027- 1.	

Entering freshmen must have transcript mailed from high school after graduation. Transfers must have transcript mailed from high school after graduation. Transfers must have transcript mailed from high school after graduation. Transfers must have transcript mailed from high school after graduation. Transfers must have transcript mailed from high school after graduation. Transfers must have transcript mailed from high school after graduation. Transfers must have transcript mailed from high school after graduation. Transfers must have transcript mailed from high school after graduation. Transfers must have transcript mailed from high school after graduation. Transfers must have transcript mailed from high school after graduation. Transfers must have transcript mailed from high school after graduation. Transfers must have transcript mailed from high school after graduation. Transfers must have transcript mailed from high school after graduation. Transfers must have transcript mailed from high school after graduation and graduation are graduation.

Have you had the American College Test?______If you did not list East Central as one of your choices of colleges to attend, arrange should be made to have your test results forwarded to the Admissions office.

East Central Junior College does not discriminate on the basis of race, color, religion, national origin, sex, age, or handicap to is in compliance with Title VI of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments and section 501 of the tation Act of 1972. Dr. B.J. Tucker, the Academic Dean, Administration Building, P.O. Box 7, office telephone 635-2171 extension 2014. East Central Junior College, Decatur, Mississippi 39327, and Mr. Denver Brackeen, Dean of Students, Student Services Illustresponsible employees in their respective areas to receive and investigate complaints and carry out responsibilities in confine the acts and their amendments. Inquiries or complaints may also be made to the director of the Office for Civil Rights, Opposite Health, Education, and Welfare, Washington, D.C. 20013.

EAST CENTRAL JUNIOR CULLEGE

Decatur, Mississippi 39327

STUDENT HEALTH INFORMATION RECORD - TO BE COMPLETED BY STUDENT

like lecord to. Dean of Admissions, East Central Junior College, Decatur, Mississippi before the beginning of the semester when you plan to enroll. You cannot register until this report is received. Date Middle First Zip Code City Street 6 No. Age Sophomore Freshman and the year plan to register at E.C.J.C.? (check one) Aug. 19 May 19_ 795.15 Check below if you have had or now have any of the following ailments: ☐ Kidney Infection Tuberculosis Assa Throat Nervous Trouble Frequent Colds STATISTICS. Bronchitis Referry Chest Pains E BARRION List medications to which you are now allergic: the same accessively after □ No. F80 at the made allians you are now taking, and why? AT SERVEDORS. BRANCE PHYSICIAN: Address: Weight: and the in unnural, what is the condition of your health? when withouse the campus nurse of East Central Junior College to administer routine medications and treatments or to refer this makes to a physician at her discretion. SIGNATURE OF APPLICANT: SIGNATURE OF PARENT OR GUARDIAN: ments. The completion of this form will be kept in the College Clinic. It is necessary that the information given on this form be correct so

and the College Nurse can consider it valid.

Entering freshmen must have transcript mailed from high school after graduation. Transfers must have transcript mailed by lege previously attended. Official transcripts must be mailed directly from a school official to the Dean of Admissions, I are the Dean of Admissions. ior College, Decatur, Mississippi 39327.

Have you had the American College Test? _____If you did not list East Central as one of your choices of colleges to attend as the colleges to attend to the colleges to the colleg should be made to have your test results forwarded to the Admissions office.

East Central Junior College does not discriminate on the basis of race, color, religion, national origin, sex, ago, or hands as the second origin. is in compliance with Title VI of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments and section 501 of the 1972 Education 501 of the 1972 tation Act of 1972. Dr. B.J. Tucker, the Academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office telephone 6.6-2171 and academic Dean, Administration Building, P.O. Box 7, office 8.6-2171 and academic Dean, Administration Building, P.O. Bo East Central Junior College, Decatur, Mississippi 33327, and Mr. Denver Brackeen, Dean of Students, Student Services B. Box 8, office telephone 635-2111 extension 204, East Central Junior College, Decatur, Mississippi 33327 have been designated as responsible employees in their respective areas to receive and investigate complaints and carry out responsibilities in combine and carry out responsibilities an the acts and their amendments. Inquiries or complaints may also be made to the director of the Office for Civil Righm. Date of the Office for Civil Righm. Health, Education, and Welfare, Washington, D.C. 20013.

EVOLPEIALUME DEMINISTRATION Decatur, Mississippi 39327

BTUDENT HEALTH INFORMATION RECORD — TO BE COMPLETED BY STUDENT

	register until this report is received.	Date
First	Middle	Date
100		
Street & No.	City	State Zip Code
Age	☐ Freshman	☐ Suphamare
The Heregister at E.C.J.C.? (check one	B) May 19	Aug. 19
Check below if you	have had or now have any of the following	ailments:
long (broad	☐ Tuberculosis	Kidney Infection Nervous Trouble
Egiziea	Frequent Colds Bronchitis	
Spiloser Spilose	☐ Chest Pains	
No. No.	?	
Name:		
DAY PRIYBICIAN:		
Name:Address:	Weight: ur health?	
Address:Address:	Weight:	e medications and treatments or to refer
Address: Ad	Weight: our health? Central Junior College to administer routin	e medications and treatments or to refer



ADDRESS

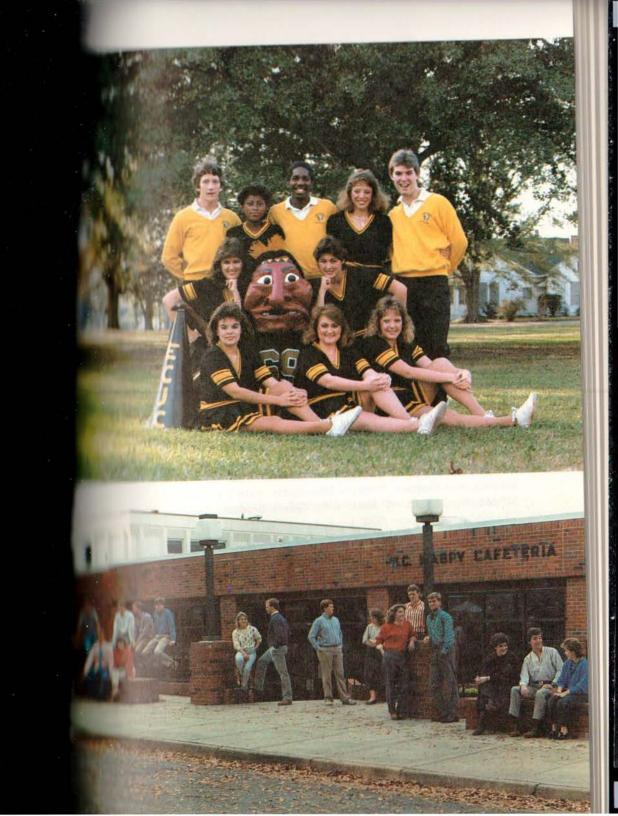
1985-88 CATALOG

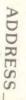
EAST CENTRAL JUNIOR COLLEGE

LEAKE NESHOBA

SCOTT NEWTON

WITH YOU IN WIND







E EDRARD

INFORMATION DIRECTORY

Mailing Address:

EAST CENTRAL JUNIOR COLLEGE DECATUR, MISSISSIPPI 39327

Telephone Switchboard: (601) 635-2111 (Daytime)

Administrative, President, extension 200.

Admissions, Dean of Admissions and Records, extension 206

Athletic Matters, Athletic Coordinator, extension 244.

Business and Industry Assistance, Industrial Coordinator, extension 265.

Business Matters, Business Manager, extension 208.

Counseling, Academic - extension 231, Vocational-Technical, extension 214.

Dormitory Accommodations, Director of Housing, extension 213

Evening Programs - Dean of Instruction, extension 202.

Graduation, Dean of Instruction, extension 202.

Instructional Matters, Dean of Instruction, extension 202.

Scholarships, Student Jobs, and Other Student Services, Dean of Students, extension 204.

Student Aid, Director of Financial Aid, extension 218.

Summer School, Dean of Instruction, extension 202.

Transcripts, Schedules and Bulletins, Dean of Admissions and Records extension 206.

Telephone - Evenings and Holidays

(601) 635-212 635-267 635-323 635-212
635-2126 635-3246

-BULLETIN-

JUNIOR COLLEGE

Decatur, Mississippi

Accreditation

Southern Association of Colleges and Schools American Association of Junior Colleges Mississippi Association of Colleges Mississippi Junior College Association

Seventy Second and Seventy Third

Annual Sessions 1986-87 1987-88

The College reserves the right to change any policies announced herein when deemed necessary.)

CHAPTER 1

TABLE OF CONTENTS

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Board of Supervisors	* *	* *		٠,									**			16					
Administration	2000						*			*											
riolessional Stoff							263		*			974		÷	1						
ruculty				-			*	. ,			4		1								
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NON-DISCRIMINATION

East Central Junior College does not discriminate on the basis of race color, religion, national origin, sex, age, or handicap. The college is in compliance with Title VI of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments and Section 504 of the Rehabilitation Act of

ORGANIZATION BOARD OF TRUSTEES

1.1	EA	KE	CO	IIN	TY

LEAKE COUNTY
Box 85, Madden, MS 39109 Lone Williams
Doute 2 Boy 205 Philodelphia MS 39350
Route 2, Box 295, Philadelphia, MS 39350 Route 3, Box 91, Union, MS 39365 Route 3, Box 91, Union, MS 39360 Route 3, Box 91, Union, M
Boute 2 Box 332, Union, M3 39303
Route / Box /o.) Little hoch, Mo 07007
BOX 100, Luwience, wis 67666
The state of the s
D () BOX 63, Decator, NO 07027
McMillan Route 2, Box 139, Newton, M3 07043
SCOTT COUNTY
A F. Hollingsworth, Scott Co. Supt. of Education Forest, MS 39074
hohn Rushing
ROME O MONOTON MOVED IN
Route 1, Box JoA, Folest, MJ 07074
M.D. Weems291 Second Avenue, Forest, M.D. Vicest, M
Boute 5 Box 174, Louisville, MS 39339
Poute A Roy 167 Follisville, Ma 04004
306 Fostidoe Drive, Louisville, Mo 07007
KOLIFE T DOX OU LOUISVIIIC, MID O 7007
ROUTE 1 BOX //O NOXUDULE, MIS O 7040
Thomas Saterfiel Route 6, Box 74, Louisville, MS 39339
RPL-turner

^{*}Chairman

BOARD OF SUPERVISORS

LEAKE COUNTY

James L. Freeny, Route 8, Box 173, Carthage, MS 3905 Jack Murphey, Route 2, Carthage, MS 39051 Dean Myers, 609 Valley Street, Carthage, MS 39051 Thomas Crane, Route 2, Box 271, Carthage, MS 39051 Jack Jones, Route 2, Walnut Grove, MS 39189	Den
MEGNA	

NESHOBA COUNTY

Willar	d Posev Route 4 Philadalata
Walla	d Posey, Route 4, Philadelphia, MS 39350.
Arlo W	ce B. Cox, Route 3, Philadelphia, MS 39350. /instead, Route 3, Box 96, Union, MS 39350.
Dolo I	Vinstead, Route 3, Box 96, Union, MS 39350. Reynolds, P.O. Box 67, Philadelphia, MS 39365.
lahal	Reynolds, P.O. Box 67, Philadelphia, MS 39365.
John F	Holley, Route 3, Box 36, Philadelphia, MS 39350.

NEWTON COUNTY

Parold Hollingsworth, Route 1, Box 243, Decatur, MS 39327 Deal	
Purwood Pinson, Route 2, Box 263, Little Rock, MS 39327 Jenry Mack Smith, Route 2, Box 34, Using MS 39337	
lenry Mack Smith, Route 2, Box 31, Union, MS 39337	
Ourgeon Jones, Route 1, Box 25, Lawrence, MS 39336	ı
LE. Edwards, Route 1, Box 152-A, Hickory, MS 39332	8

SCOTT COUNTY

Monzell Stowers, Route 3, Box 118-4, Forest MS 39074	0
Powell Jones, P.O. Box 335, Forest, MS 39074. Jack I. Miles, Star Route, Morton, MS 39447.	Bear
Jack I. Miles, Star Route, Morton, MS 39117. W.J. Measells, Jr., Route 3, Box 118, Morton, MS 30117.	Book
W.J. Measells, Jr., Route 3, Box 118, Morton, MS 39117. Isaac (Junior) Weems, Route 1, Box 100, 5	Beat
Isaac (Junior) Weems, Route 1, Box 199, Forest, MS 39117.	Bears

WINSTON COUNTY

	207, Louisville, MS 39339 Beat t x 237, Dekalb Road, Louisville, MS 39339
B.G. Hull, P.O. Box 88, Lor arry Miller, Route 1, Box 3	Disville, MS 39339 Disville, MS 39339

EAST CENTRAL JUNIOR COLLEGE

ADMINISTRATION

Fost Central Junior College; B.S. and M.Ed., Mississippi State East Central Junior Southern Mississippi
TOST Central Junior College; B.S., M.S., Mississippi State University; work at University of Southern Mississippi and University of Ed.D, Mississippi State University
DEAN OF STUDENTS (1985) 1 d.5., M.Ed. and M.Ed.S., Mississippi State University; further work William Carey College
BUSINESS MANAGER (1972) A East Central Junior College; B.S. and M.P.A., Mississippi State
ANK RIVES DEAN OF ADMISSIONS AND RECORDS (1953) Clarke College; B.S., Mississippi College; M.S., University of Mississippi, further work, University of Mississippi, Mississippi State University of Southern Mississippi
D.L. NEWELL. DIRECTOR OF VOCATIONAL-TECHNICAL INSTRUCTION (1961)
A.A., Itawamba Junior College; B.S., M.S. and further work at Missis- lippi State University
TECHNICAL INSTRUCTION (1969) A.A., East Central Junior College; B.S., Mississippi State University M.Ed., Mississippi State University and further work at Mississippi State University and Mississippi College
HARRY CARTER DIRECTOR OF PHILADELPHIA, NESHOBA COUNTY VOCATIONAL-TECHNICAL CENTER (1983) A.A., East Central Junior College; B.S., M.S., and further work of Mississippi State University
ANDREW J. KILPATRICK ATHLETIC COORDINATOR (1982) B.S., University of Southern Mississippi; M.A., Mississippi College

TERRY WALTON.... DIRECTOR OF PUBLIC INFORMATION (1984)

A.A., East Central Junior College; B.S., University of Southern

Mississippi

EAST CENTRAL JUNIOR COLLEGE

ANN DUDGES	EAST CENTRAL JUNIOR COLLEGE 9
A.A., East Central Junior College; B.S., M.S., University of Mississippi; further work at University of Southern Mississippi State University.	DURAN
A.A., East Central Junior College; B.S., M.Ed., Mississippi State University	IMMONS ELECTRICITY, PHILADELPHIA—NESHOBA
A.A., East Central Junior College; B.S., M.Ed., Delta State U.S.	Twelve years military service-Electronic Technician; Fourteen working experience in Industrial Electricity-Electronics
A.A., East Central Junior College; B.M.E. and M.M.E., Delta	HARD C. ETHRIDGE SOCIAL SCIENCE (1961) Clarke Memorial College; B.S., Mississippi College; further work Memority of Southern Mississippi; M.A., Ph.D., Mississippi State Univer-
CHESTER CLARK DRAFTING AND DESIGN TECHNOLOGY A.A., East Central Junior College; B.S., Mississippi State University; further work at Mississippi University and Mississippi College	M. EVERETT BUSINES TECHNOLOGY (1956) Last Central Junior College; B.S.C., M.S.C., University of Mississip- Turther work at University of Mississippi, Georgia State College and
A.A., East Central Junior College; B.A., Livingston State College; further work at Mississippi State University	Comell University; Ph.D., University of North Carolina at Chapel
RICHARD W. CLARK	HAL FULTON
WILLARD CLAY University of Southern Mississippi, Vocational Post Secondary Training additional work in Welding Specifications from Industrial Educational Programs	MSG. LARRY GABBARD
ALFORD DEATON. B.S., M.Ed., Mississippi State University; further work at Mississippi State University and University of Mississippi	ARRY GRESSETT
KEITH DOSS AUTOMOTIVE MECHANICS, PHILADELPHIA NESHOBA CENTER (1983) Injection, Computer Comment of Motor Tune Up, Electronic Fuel	A.A., East Central Junior College; B.S., M.Ed., Mississippi State University; further work at University of Southern Mississippi and Mississippi State University.
Command Control-Advanced, Air Conditioning and Heating Systems, Professional Teaching Educational Course at Texas A & M University Northeast Texas; Continuing Education at Mississippi State University: Member of Ford Motor Service Club and General Motors Inservice	SARAH GRIFFIN

CANT CENTENT HANDER COLLEGE	EAST CENTRAL JUNION COLLEGE (1965)
EAST CENTRAL JUNIOR COLLEGE	
GEORGE L. MASON	MATHEMATICS (1965) MITH
THOMAS R. MAYES ENGLISH (1994) A.A., East Central Junior College; B.A., M.A., Mississippi State University of Southern Mississippi and University Mississippi	SOCIAL SCIENCE (1962) Last Central Junior College; B.S., M.SS., Mississippi State University of Southern Mississippi and Mississippi
Certificates: Refrigeration and Air-Conditioning from Mississippi Dunior College; Carrier Corporation, Memphis, Tennessee; further at Mississippi State University	TRIPLETT
EDITH MOOREINDUSTRIAL SEWING, PHILADELINIA NESHOBA CENTER (1996) Trade and Industry Certificate, Mississippi State University; Continua Education at Mississippi State University; Trade area workshops will the Division of Vocational Technical Education, State Department Education	ELECTRICITY (1980)
SAMUEL PACE	Histopi and University of Southern Mississippi
BRUCE W. PETERSON SPEECH AND THEATRE (1967) B.A., Mississippi State University; M.A., University of Mississippi; full ther work at the University of Mississippi	LIBRARY SCIENCE (1975)
ELIZABETH PITTS BUSINESS TECHNOLOGY (1975) B.S., M.Ed., Mississippi College; further work at Mississippi State University	LIBRARY SCIENCE (1776) A.A., Hinds Junior College; B.A., University of California, Santa Barbara; M.S., University of Southern Mississippi; further work at University of Southern Mississippi UCILLE WOOD PHYSICAL EDUCATION AND EDUCATION (1956)
ALICE POUNCEY	LUCILLE WOODPHYSICAL EDGE (1956) (1956) A.A., East Central Junior College; B.S., M.A., University of Southern Missississippi, University of Southern (1956)
A.A., Jones County Junior College; B.S., University of Southern Mississippi; M.Ed., Livingston University; further work at University of Southern Mississippi and Mississippi State University	sissippi; futilet was a state University
GROVER SHOEMAKER AUTOMOTIVE BODY AND FENDER	Mississippi and Mississippi State of Modern Mississippi and Mississippi and Mississippi State of Mississippi and Mississippi and Mississippi State of Mississippi and
Certificate, General Motors, Dupont Refinishing Training Center; further work at East Central Junior College, Mississippi State University and University of Southern Mississippi	(),S., United States Military Academy

SUPPORT STAFF

MIKE ANDERSON	98 98 98 98
MARY JANE CLEVELAND. DONALD J. CLEVELAND. BARBARA DEATON. BARRY DICKERSON. ALTON FOREMAN. WILLIE GALLASPY, JR. LINDA HANSFORD. SECRETARY TO DEAN OF STUDENTS (19) CAROLYN HARALSON. WOMEN'S DORMITORY SUPERVIS	765 765 765 765
BERTHA HARRISON	69
WILLIE KIDD	74)
MARY MASSENGALE	(3) (3) (0) (9)
EDWARD E. NEEDHAM	3)
CLAUDE RAYFORD GROUNDS KEEPER (1974	1)

EW21 CELLITORE
ORIA RIGDON SECRETARY TO FACULTY (1982) ANN SCOGGIN SECRETARY TO PRESIDENT (1972) BY L. SHOEMAKER BOOKSTORE CLERK (1975) HNIE SMITH SECRETARY TO VOCATIONAL AND TECHNICAL DIRECTOR (1969)
MORIA SPEARS SECRETARY TO FINANCIAL AID DIRECTOR (1985)
CUSTODIAN (1970) CUSTODIAN (1970) CUSTODIAN (1970) CUSTODIAN (1976) CUSTODIAN (1976)



COMMITTEES OF THE FACULTY

ADMINISTRATIVE COUNCIL:

President, Dean of Instruction, Dean of Students, Business Management of Admissions and Records, Director of Vocational Technology, Athletic Coordinator, Director of Public Information Director of Maintenance

APPEALS COMMITTEE FOR ABSENTEES:

Mr. Gene Davis, Mr. Raymond McMullan, Mrs. Alice Pouncey, M. Ovid Vickers, and SBA President.

ACADEMIC PROBATION:

Dean of Admissions and Records, Dean of Instruction and Dean of Students

ADMISSIONS:

Dean of Admissions and Records, Dean of Instruction and Dean of Students

CURRICULUM:

Dean of Instruction, Dean of Admissions and Records, Academic Counselor, Division Chairpersons and students (SBA Representatives)

FINANCIAL AID APPEALS:

Dean of Students, Academic Counselor, Director of Financial Ald. Vocational Counselor, Dean of Admissions and Records

INTERCOLLEGIATE ATHLETICS:

Athletic Coordinator, Women's Basketball Coach, Men's Basketball Coach, Baseball Coach and Tennis and Golf Coach

INTRAMURALS:

Mr. Glen Hicks, Coach Joe Clark, Coach A.J. Kilpatrick and Ms. Lucille Wood

LIBRARY:

Mr. Ovid Vickers, Mrs. Lois McMullan, Mrs. Ann Burkes, Mr. Tommy Thrash, Mr. Chester Clark and student (SBA Representative)

TEXTBOOK:

Dean of Instruction, Business Manager, and Division Chairpersons SCHOLARSHIP.

Mr. Gene Davis, Mr. Harvey Trapp, Mrs. Jessie Everett, Dr. Shelby Harris and Mr. Rudolph Mayes





GENERAL CALENDAR

1986 SUMMER SESSION

First Term

May 20, Monday	
May 27, Tuesday	· · · · · · · · Memorial Day Halla
May 28, Wednesday	
May 30. Friday	Closses bear
June 6. Friday	Last day to register for first the
June 27 Friday	Last day to register for first to Last day to drop with a grade of
,oay	· · · · · · · · · · · · · · · First town

Second Term

June 30, Monday	
July 1, Tuesday	Second term registralia
July 4, Friday	Classes begin
July 7, Monday	
July 11. Friday	
August 1 Friday	Last day to register for second lend
August 1 Friday	Summer commencement at 8,00 a
3 · · · / · · · · · · · · · · · · · · ·	· · · · · · · Summer commencement at 8 00 a

1986-87 REGULAR SESSION

First Semester
August 1, Friday Application for admission should be on file by
August 14 & 15
August 18, Monday Assembly of all students in Huff Auditor
August 19, Tuesday Completion of regular registration beginning
August 20, Wednesday Classes begin, late registration fee of \$15
August 29, Friday charged at 8:00 a.m.
September 1, MondayLast day to register or change classes September 26, FridayLast day to remove the Labor Day Holiday
September 26, Friday Last day to remove I's of previous semester October 8, Wednesday Last day to remove I's of previous semester
October 8, Wednesday Last day to remove I's of previous semester October 15, Wednesday
grades due in records office at
November 26, WednesdayThanksgiving Holidays begin at
Thanksgiving Holidays begin at
December 1, Monday Theolistic 12:30 p.m.
December 1, Monday Thanksgiving Holidays end at 8:00 a.m. December 9, 10, 11, 6 12.
December 12, Friday Examinations end at 12:30 p.m. and
p.m. Final semester grades are due in the records office at 3:00 p.m.

Second Semester

Dormitories open at 2:00 p.m. Assembly of all students in Huff Auditorium at 8:00 a.m. Registration to follow immediately
8:00 a.m.
7, Wednesday Classes begin, late registration fee of \$15 charged at 8:00 a.m.
Last day to register or change classes 10. Friday Last day to remove I's of previous semester 11. Friday Last day to drop a course with a W 12. Wednesday
Spring Holidays begin at the end of the class day Spring Holidays end at 8:00 a.m. Easter Holiday Finday Final examinations Grades due in records office at 4:00 p.m. Spring commencement at 8:00 p.m.

1987 SUMMER SESSION

First Term

May 25, Monday	First term registration
May 27, Wednesday	Lost day to register for first term
May 29, Friday	Last day to drop with a grade of W
Aine 5, Friday	First term ends
June 26 Friday	

Second Term

Second term registration	the same and the s
Second term registration Classes begin	June 29, Monday
Last day to register for second term	mily 5, Filody
Last day to drop with a grade of W Second term ends	July 6, Monday
Summer commencement at 8:00 p.m.	Liv O.4. Friday
	HIM AT FRICION

1987-88 REGULAR SESSION

First Semester

March 11, Friday.... Spring Holidays begin at the end of the class day March 21, Monday.....Spring Holidays end at 8:00 a.m. April 1, Friday..... Easter Holiday May 2, 3, 4, 65..... Final examinations May 5, Thursday Grades due in records office at 4:00 p.m. May 6, Friday Spring commencement at 8:00 p.m.



CHAPTER 2

GENERAL INFORMATION

PURPOSE OF THE COLLEGE

East Central Junior College seeks to fulfill the educational needs students from the five-county district which it serves. In a continuing of to meet these needs, the college, through its board of trustees ministration, and faculty, conceives its purpose to be to provide instruction and service. To achieve its instructional goals, the college is mitted to offer opportunities for mental, physical, and emotion development. As a service agency, the college provides programs of struction which incorporate knowledge and skills applicable to life in the complex society.

To successfully fulfill its purpose, East Central Junior College provides at minimum cost, a variety of programs which include senior college university parallel, technical, vocational, adult, and remedial education. The college further subscribes to and provides for self-improvement, continuing education, and community services.

Through curricular and extracurricular activities, the college provide experiences which lead to the development of the total individual These experiences include guidance, participation, and leadership in campus activities, student clubs, and organizations.

HISTORY OF THE COLLEGE

In 1928 the Legislature of the State of Mississippi adopted the first basic laws for the organization and operation of the Mississippi public junior college. East Central Junior College opened its doors to a freshman class of twenty students for the first regular session in September of 1928. The college occupied buildings that were a part of the Newton County Agricultural High School, which had been organized in 1914. The Agricultural High School was located on property belonging to the Decatur Municipal School District, which had been created in 1912. The upper high school grades which comprised the Newton Coun-

behalfural High School were a part of the college until 1958 when parted the Decatur Attendance Center.

the of 1939, East Central Junior College became a member of 1939, East Central Junior College became a member of white in Association of Colleges and Secondary Schools. It now a membership in The American Association of Junior Colleges, The Association of Colleges and Schools, The Mississippi College Association.

beginning there was only one curriculum—Liberal Arts. A look at more of studies will show that the college now offers forty-four of study, including nine vocational trades options and eleven degree and certificate options. These expanded course offermuch more comprehensive than the original Liberal Arts curcomposed of English, History, Spanish, Chemistry, and

major buildings worth approximately \$9,000,000 have added to the original three buildings. The additions include a women's dormitory, dining hall, and buildings designed women's received by three counties — Newton,

In 1933-37 \$110,000 was spent on the plant, and Newton Counties — Newton County provided \$44,000 of this amount. Over five million dollars provided \$44,000 of this amount. Over five million dollars provided \$44,000 of this amount.

Mrs. W.W. Newsome and Mr. Robert Marshall — the number of Mrs. W.W. Newsome and Mrs. Robert Marshall — the number of ministrators, faculty, and professional staff employed by the college increased to 80 for the current year. Since its founding, six presidents neved the institution.

SCHOOL PLANT AND EQUIPMENT

Through the cooperative efforts of the district and the state legislature, the school has experienced a phenomenal growth in buildings and facilities during the past several years. The school plant consists of approximately 150 acres with buildings and facilities now valued at over million dollars. There are seventeen main brick buildings. All residence halls, classrooms and offices are air conditioned.

In addition to facilities sufficient to sustain the general education program, laboratories are provided for art, engineering drawing, audio visual education, applied music, dramatics, reading, athletic and recreation activities, and scientific and vocational education.

ADMINISTRATION BUILDING

Occupied at the beginning of the 1978-79 school year, the ministration building houses the offices of the president, dean of line tion, business manager, public relations director, computer analysis the Board of Trustee's room. Proper vault facilities for the business and adequate storage for all offices are provided in the building facility was provided by renovating the 7,995 square-foot former II which had been outgrown. It was constructed in 1962. It is made spacious, and comfortable and is located on the front campus adjusted to the student services building.

HUFF AUDITORIUM AND STUDENT SERVICES BUILDING

This structure has a seating capacity of one thousand. The building leaves excellent acoustics and modern equipment and is conveniently localise The college holds its graduation, assemblies, and dramatic production here. The student services offices are located on the ground floor

BURTON LIBRARY

Occupied during the 1976-77 school year, this building is located new the center of the campus and contains a large reading area, a contains ference room, a spacious lobby, librarians' offices, a workroom, a faculta reading room, nine study rooms, and a room for special collections. Turns seating capacity, mostly at individual and grouped carrels is 250 and shelving is provided for 50,000 volumes. Provision is also made for hour ing non-book materials. Closed circuit, public, or commercial television viewing is available in any area of the building. Other media include slides, filmstrips, audio tapes, film loops, and micro texts.

SULLIVAN CENTER

It is the college student center building and houses the grill bookstore, and post office. The second floor contains the offices of the Military Science instructors, the Wesley Foundation, and the Clinic with an office for the nurse, and an assembly room. This building was completely remodeled in 1963.

MABRY DINING HALL

Remodeled in 1979, it is a modern building containing four dining rooms. The main dining room has a seating capacity of 300. Other dining rooms are the Gold Room, which seats 120; the Gordon Room, which seats 50, and the Magnolia Room, which seats 20.

THE STUDENT ACTIVITY CENTER

The office of the Director of Student Activities is located in this building along with many student special activity facilities.

HOSS HALL

modern science building. The classroom and laboratories for the chemical, and physical sciences are located here.

MOVSOME HALL

manufeted in 1957, the sophomore women's dormitory is equipped modern furniture and appliances and accommodates fifty to sixty and the dormitory supervisor.

MCKSON HALL

the freshman women's dormitory was remodeled in 1963 and again It houses 125 women and contains the office and apartment of and domitory supervisor.

MISHOBA COUNTY HALL

This is a new, two-story dormitory for men. This building was conand in 1971 and is modern in every way. It consists of thirty-one and houses sixty-two students.

MOTT COUNTY HALL

This is a new, two-story dormitory for men. This building was conmuted in 1972 and is modern in every way. It consists of thirty-one morn and houses sixty-two students.

TODD HALL

This is a dormitory for men. It was completed in 1957 and is a modern, well equipped building arranged in suites rather than having the conrentional halls found in most men's dormitories. Seventy-two men are housed in this dormitory.

WINSTON COUNTY HALL

This building is now being used for maintenance storage and masonry mides.

THE VOCATIONAL-TECHNICAL ANNEX BUILDING

It was completed in 1969 and is located north of the vocational-technical building, adjacent to the college farm. This building includes classrooms and laboratories for vocational programs.

THE VOCATIONAL-TECHNICAL BUILDING

It contains over 58,000 square feet of floor space and was built at a cost of \$680,000. It was opened in 1969 and houses business technology, computer technology, electronic technology, drafting technology, and programs in machine shop, welding, air-conditioning and refrigeration, electricity, automotive mechanics, and body and fender repair.

THE FINE ARTS BUILDING

Completed in 1969, it contains a 212 seat auditorium, a charal a band room, a music library, a listening room, classrooms has teaching of music and art, and art studios.

PHYSICAL EDUCATION

This modern building was constructed in 1970 and is located new football stadium. It contains facilities for the teaching of health physical education and varsity basketball. This building includes are for the Physical Education personnel and coaches and dressing roums

NEWTON HALL

This is a new, two-story classroom building which was constructed 1975. It houses the Home Economics, English, Mathematics, See Science, History, Journalism, Education, and Psychology departments Also, thirteen faculty offices are located in this building along will several supporting facilities.

OTHER BUILDINGS

THE PRESIDENTS HOME

This is located on the main street of the Town of Decatur at the Southeast corner of the campus. This spacious modern home was com-

LEAKE HALL

It was originally constructed for married students. Today it is occupied by both faculty and married students. It is a two-story building containing sixteen apartments.

FACULTY HOUSES

These are located at various sites on the college property. There are eleven of these houses.

ATHLETIC FIELDS

THE FOOTBALL STADIUM

Warrior Field was relocated in 1967 and is now equipped with the most modern high intensity lighting and an enlarged seating capacity.

INTRAMURAL FIELD

This playing field is located north of the baseball field. It contains an area for intramural sports.

BASEBALL FIELD

are illusted near the football stadium and is well located, being adjaample parking facilities and the Physical Education Building.

HIHIS COURTS

they are located north of Newsome Hall. This playing area contains modern tennis courts.

STUDENT ORGANIZATIONS

millent organizations include:

muldent's Council

Instant Body Association

Manor Society — Phi Theta Kappa

Mullications — TOM-TOM (newspaper), WO-HE-LO (annual)

Manager Organizations — Baptist Student Union, Wesley Foundation, Manual Property of Christian Athletes, West-minister Fellowship, Newman Club

thurch of God organization.

Special Interest Organizations — Athletics, Band, Choir, Intramural L.C.J.C. Players, Delta Psi Omega, Chess Club, Fashion Squad, Marrior Corps, Collegians, and Election

Turricular Clubs — Agriculture Club, Engineering Club, Student Educammittee. Association, Home Economics Club, Medical Service Club, Music

VICA, Phi Beta Lambda, and Math Club.

for detailed information about each organization listed above, see The Student Handbook.



EAST CENTRAL JUNIOR COLLEGE who prefer the Deferred Payment Plan may pay their board in

CHAPTER 3

FINANCIAL INFORMATION

Expenses for Regular Session

	regular session				
FIRST SEMESTER	Dormitory Student	Day			
Matriculation Fee (Non-refundable)	\$ 220.00	Student			
Registration Fee (Which includes \$8.00	¥ 220.00	\$ 220.00			
student services fee) (Non-refundable)	\$ 50.00	\$ 50.00			
Room Fee					
(Non-refundable)	\$ 200.00				
Board (5 day meal ticket)	\$ 450.00				
Total First Semester	\$ 920.00	\$ 270.00			
SECOND SEMESTER Matriculation Fee (Non-refundable)	\$ 220.00				
Registration Fee (Which includes \$8.00 student services fee)		\$ 220.00			
Room Fee	\$ 50.00	\$ 50.00			
(Non-refundable)	\$ 200.00				
Board (5 day meal ticket)	\$ 450.00				
Total Second Semester	\$ 920.00				
otal for Year		\$ 270.00			
	\$1,840.00	\$ 540.00			

Each dormitory student is required to purchase a meal ticket.

FIRST SEMESTER

1140 00 - upon entrance

Islawing way:

1100 on September 22, 1986

1980 00 - on November 3, 1986

SECOND SEMESTER

1140 00 - upon entrance

140.00 - on February 9, 1987

1150.00 - on March 30, 1987

EAST CENTRAL JUNIOR COLLEGE

1987-88 academic year dates will be released in an addendum. students see "11" under General Information

GENERAL INFORMATION

- there is no special charge for laboratory, music, or commerrial courses for full-time students.
- fees are an additional \$200.00 per semester for out-ofstate students.
- If the deferred payment plan is used and these payments are not met, there will be an additional charge of \$5.00 added to the account.
- All fees are payable in advance on the date due as indicated in the "Board Calendar."
- All students who fail to clear their accounts with the college seven (7) school days prior to the starting date for examinations each semester will be dropped from school. A written notice will be mailed to the student when this action is
- 16. For registration on dates other than those listed on the college calendar, there will be an additional charge of \$15.00 added to the account.
- All students who expect to register for fall semester as scheduled should complete admission requirements by August 1. Students who have not registered as scheduled in the bulletin will be assessed a late registration fee.
- 6. Part-time students will pay fees at the rate of \$25.00 per semester hour at the time they register not to exceed \$270.00.
- Adults who are 65 years of age or older may attend East Central Junior College with matriculation fees waived.
- 10. East Central Junior College reserves the right to change any charges published if it should become necessary.
- 11. Cost for the 12 months Cosmetology Program is \$1,000.00 which includes books and cosmetology kit. A first time student has a first time charge of \$160.00 for special supplies.

EAST CENTRAL JUNIOR COLLEGE who prefer the Deferred Payment Plan may pay their board in

CHAPTER 3

FINANCIAL INFORMATION

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(Non-refundable)	\$ 200.00	
Board (5 day meal ticket)	\$ 450.00	
Total Second Semester	\$ 920.00	
Total for Year	\$1,840.00	\$ 270.00
		\$ 540.00

Each dormitory student is required to purchase a meal ticket.

FIRST SEMESTER

1110.00 - upon entrance

selfowing way:

1110 00 - on September 22, 1986 1180.00 - on November 3, 1986

SECOND SEMESTER

1150.00 - upon entrance

1150.00 - on February 9, 1987

1150 00 - on March 30, 1987

EAST CENTRAL JUNIOR COLLEGE

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SECTION I: FINANCIAL AID PROGRAMS

PELL GRANT — This Federal Program is designed to provide la assistance to students on the basis of need. Any eligible student receive a Pell Grant. A Pell Grant is not a loan; therefore, it have to be paid back.

SUPPLEMENTAL EDUCATION OPPORTUNITY GRANT (SEOG) — This Program is designed to assist students who would be unable to an education without the grant and is available to a limited number students of exceptional financial need. Because it is a grant, it disable to be paid back.

WORK-STUDY — East Central Junior College participates in two work-study — Federal Work-Study and Institutional Work-Study are awarded jobs based on need and academic ability. This gives students a chance to earn money to help pay their educations penses.

GUARANTEED STUDENT LOAN (GSL) — A Guaranteed Student Loan low-interest loan made to the student by a lender such as a bank union, or savings and loan association to help with educational penses. The Federal Government will pay the interest while the students is in school.

PLUS LOAN — PLUS loans provide additional funds to students for educational expenses. Like GSL's, these loans are made by a lender

SECTION II: FINANCIAL AID POLICIES

FEDERAL PROGRAMS — In order to be eligible to receive final aid at East Central Junior College, students are expected to main satisfactory progress toward their certificate or degree objective in academic, technical, or vocational programs. Satisfactory progress in Title IV aid (Pell Grant, Supplemental Educational Opportunity Federal Work-Study, Guaranteed Student Loan, or Parents Loans Undergraduate Students) for the various programs for full-time studented listed below. The required number of hours to be completed will reduced proportionately for part-time students. At the end of the limit frame allowed for the completion of a program, students will not eligible to receive financial aid regardless of their grade point avenue of cumulative hours earned.

The time frame for the number of hours to be completed and the grade point average required is as follows:

At the end of this.

At the end of this semester A student must have	1	2	3	4	5	6	
ocumulated at least this many hours With at least a cumulative grade	9	18	28	40	52	64	
point average of	1.0	1.5	1.75	2.0	2.0	2.0	

minimum who does not meet these standards will be placed on minimum did probation for a semester. During the probationary mester, a student will continue to be eligible for financial aid. The completion of the probationary semester a student who not meet the satisfactory progress standards will be ineligible receive financial aid and will remain ineligible until the blads are achieved.

but lent's entire record at East Central Junior College will be limited to determine eligibility for financial aid regardless of the line or not the student has received aid for all semesters.

In enrolling at East Central, a transfer student will be control to be maintaining satisfactory progress and will therefore allowed to receive financial aid for one semester without the credits being considered. At the end of that semester the limiter student's entire record, including not only the credits earning that Central but also the accepted transfer credits from the limitaining satisfactory progress in the program being pursued the student.

revelopmental courses will be treated in the same manner as a supplier courses since students receive institutional credit and less for these courses.

procedure for determining satisfactory progress as related to samplete grades, withdrawing from a course, or repeating a will be the same as those procedures followed by the Admission and Records Office. Students may obtain additional information about these procedures from the Admission and Records or the Financial Aid Office.

Into the final tide of the decisions and financial aid who wish to appeal the decisions and financial aid made by the Financial Aid Office should submit a written usest for an appeal to the Director of the Financial Aid Office.

The written request should include any information relative to the line appeal will be reviewed by the Financial Aid Appeal militee. The student will be notified in writing of the committee decision.

THE FORMAL PROGRAMS - The following information is related to make and Institutional Work-Study.

A student receiving institutional financial aid in the form of an Athletic Scholarship, Band Scholarship, Cheerleader Scholarship, or Institutional Work-Study must pass nine (9) semester hours and man eighteen (18) quality points during a semester. If a student does not meet this standard at the end of a semester, the student will be placed on probation for a semester. During the probationary semester, the student will be eligible to receive the in-

ACT Scholarship (30-36) -

stitutional financial aid. Upon completion of the probations semester, a student who does not meet the standard will be eligible to recieve the institutional financial aid. This policides with the academic probation and suspension policy college; therefore when suspended students become eligible return to college, they shall also be eligible to receive intimational financial assistance.

- 2. To retain an ACT, Salutatorian, or Valedictorian scholarship dent must maintain a B (3.0) average each semester. Any dent who does not maintain a B (3.0) average and is remarkable from scholarship, can get back on scholarship by having a average the following semester provided the scholarship four (4) semesters. See Section I for further eligibility requirements.
- A student who is offered both an ACT scholarship and either Salutatorian scholarship or a Valedictorian scholarship will be mitted to accept only one of the scholarships.
- 4. Total financial aid in scholarships from East Central Junior College for dormitory and commuter students may not exceed the published cost of matriculation fee, room and board. Each sudent must pay the registration fee each semester (scholarship can not cover this fee).
- Total financial aid awards for a student which includes Title IV and institutionally funded aid may not exceed the campus based budget or the student's need as determined by ACT's Comprehensive Financial Aid Report.

INSTITUTIONAL SCHOLARSHIPS - East Central Junior College of various scholarships to eligible students.

ACT Scholarships - The ACT Scholarships listed below will be available any Mississippi resident who enrolls fulltime at East Central Junior College the fall semester following high school graduation. The ACT Scholarshipsilisted below will be available to the student for four (4) consecutive semesters. Section II for further requirements.

ACT Scholarship (18-22) -

ACT Scholarship (23-25) - A s

ACT Scholarship (26-29) -

A scholarship in the amount of \$100 will be awarded each semester to the eligible student A scholarship in the amount of \$200 will be awarded each semester to the eligible student A scholarship in the amount of \$300 will be awarded each semester to the eligible student semester to the eligible student.

A full scholarship (matriculation fee, room and board) will be awarded each semester to the eligible student.

Scholarships - All Athletic Scholarships are awarded by the live coaches. The athlete must meet the eligibility requirements Central Junior College and the National Junior College Athletic The scholarships are awarded each semester in the followment 1/4, 1/2, 3/4, and full.

tcholarships - The Band Scholarships are awarded by the band to full-time students. The scholarships are awarded by audition band, concert band, jazz band, orchestra, and Collegians.

The band scholarships are awarded by audition or full-time students. The scholarships are awarded by audition in the various are awarded by the band services to full-time students. The scholarships are awarded by the band students to full-time students. The scholarships are awarded by the band students to full-time students. The scholarships are awarded by the band students to full-time students. The scholarships are awarded by audition to full-time students. The scholarships are awarded by audition are awarded by audition to full-time students. The scholarships are awarded by audition are awarded by audition to full-time students. The scholarships are awarded by audition are awarded by audition to full-time students. The scholarships are awarded by audition are awarded by audition to full-time students.

students who are selected by a committee. The scholarships are awarded to students who are selected by a committee. The scholarships are matriculation fee.

The scholarships - A scholarship in the amount of \$200 will be add to the salutatorian of each high school in the five-county district enrolls full time at East Central Junior College the fall semester hing high school graduation. In the case of a tie, each student will have ded the scholarship. The scholarship will be available to the student two (2) consecutive semesters. See Section II for further resements.

dictorian Scholarships - A scholarship in the amount of \$300 will be mided to the valedictorian of each high school in the five-county who enrolls full time at East Central Junior College in the fall mitter following high school graduation. In the case of a tie, each sturill be awarded the scholarship. The scholarship will be available student(s) for two (2) consecutive semesters. See Section II for furnequirements.

THOOWED SCHOLARSHIPS - Endowed Scholarships are funded by interior or group donations and are made available to eligible

It Covington Scholarship - This scholarship was established in 1985 by Iddie M. Smith, President of East Central Junior College, in recognition of the support and assistance Mr. W.R. Covington of Noxapater, MS, provided for many students to aid them in attending college and provided for many students and financial support of Dr. Smith memorally for his encouragement and financial support of Dr. Smith was a student at East Central Junior College. This scholarship is a graduate of Noxapater High School in the amount of the appropriate of the scholarship are a graduated at East Central. One-half of the scholarship will be awarded each semester.

CHAPTER 4





ACADEMIC POLICIES

REQUIREMENTS FOR **ADMISSION**

Time Central Junior College ascribes to the "Open Door" policy and amenally admits all students from its district who can profit from the instational program. Specific policies follow.

ACADEMIC AND TECHNICAL STUDENTS

In the admitted to the full-time academic or technical programs apmust either

- (1) Present a high school transcript with 15 or more acceptable units or
- Present a high school equivalency certificate from the State Department of Education or satisfactory scores on the General Education Development Test.

Melore admission can be granted the following must be in the office of infinissions:

- 1. A college application on the official form supplied by the
- 2. A student health information record on the official form supplied by the college
- 3. A transcript of high school and previous college record
- 4. Scores on the American College Test (applicants 23 years of age and over are exempt from the ACT requirement)
- 5. A \$25.00 room deposit if the applicant is to reside in a dormitory
- A rubella vaccination record if born since 1957

Admission as an East Central Junior College student does not quarantee admission to specific program of studies.

TRANSFER STUDENTS

Students desiring to attend East Central Junior College after himself tended another college must meet the same requirements as even freshmen. Students with records indicating unsatisfactory standing be accepted on probation if individual cases indicate a remove chance of success in program selected.

VOCATIONAL STUDENTS

To be admitted to a full-time vocational program an applicant

- 1. Be of legal working age (18) before program complete
- 2. Have on file in the admissions office, an official application, a student health information record, a rubella vac cination record (if born since 1957) and a transcript of the last school attended
- 3. Have an interview with the vocational counselor or instructor of the program selected
- 4. Make a \$25.00 room deposit if planning to stay in dar-
- 5. Make an additional deposit if the program requires it (cosmetology requires \$50.00 partial tuition payment)

Part-time Students

Students who may not meet the above admissions requirements must be provisionally admitted as part-time students. Any deficiencies must be removed before the student either enrolls full-time or accumulates (III) semester hours credit.

NON-CREDIT OR CEU STUDENTS

To participate in non-credit (CEU) programs or courses a student should complete an application form and be of sufficient maturity for the course

Note:

No transcript, certificate, test scores, photo, or anything in addition to a completed application is required. A personal check covering the cost of the course with course identification on it will hold a place in any class until the first class meeting at which time the application can be completed.

EAST CENTRAL JUNIOR COLLEGE

ENROLLMENT PROVISIONS FOR STUDENTS WHO MAKE LESS THAN TEN ON AMERICAN COLLEGE TEST

Students with an ACT score of less than 10 who are admitted to the regular academic program will be required to:

(a) enroll in basic studies courses in Math, English, and Reading.

(b) enroll in a minimum of 12 semester hours and be a day-time campus

annull in basic studies in event of failure to pass basic studies. Malients enrolling in Basic studies courses because of ACT scores of less 10 will not be permitted to drop those courses.

malents transferring from a degree program to a certificate program manage on courses in the certificate man in order to qualify for graduation.

ACT WAIVER FOR ADULTS

mulents who have been out of high school for five or more years, or who are 23 years of age or older will have the ACT requirement minured.

EARLY ENROLLMENT PROGRAM

Central Junior College has an early enrollment program for high all and students during the summer.

findents may enroll the summer following the eleventh grade and the courses other than Freshman English for college credit.

EAST CENTRAL JUNIOR COLLEGE

- All students must have completed junior year in high school. All students must have a B average for previous high school
- All students must have a composite score of 25 on ACT.
- All students must make application for admission, complete stuthent health form, and send a partial transcript from high school.
- All students must attend a counseling session prior to enrollment in college.

BENEFITS FOR VETERANS

Tast Central Junior College is an approved institution for providing inducation training for veterans. The Dean of Admissions and Records serves as Veterans Adviser and offers assistance in handling matters permining to veterans at the college.

SELECTIVE SERVICE

Information and assistance in handling matters concerning Selective Service for students are available in the office of the Dean of Admissions and Records.

VETERANS PREVIOUS EDUCATION

This college maintains a written record of the previous education and training of each veteran enrolled and appropriate credit is given. When the traning period has been shortened proportionately as a result of previous education and training, the veterans or eligible person and the VA are so notified.

Credits earned in the armed forces will be granted in a manus amount consistent with the requirements of the American Casassa Education and the Mississippi Accrediting Commission. No credit granted on the college level General Education Development Issue

EAST CENTRAL JUNIOR COLLEGE SCHOOL STANDARDS PROGRESS AS REQUIRED BY VA REGULATIONS 14258

1. EXAMINATION OR RECORDS:

The college records and accounts pertaining to veterans and eligible persons enrolled are readily identifiable and available examination by authorized representatives of the Government

2. ENTRANCE REQUIREMENTS:

Proof that entrance requirements to East Central Junior College have been met prior to enrollment are a part of the veteran and eligible person's permanent record. They also include the grade in each subject per semester, record of withdrawls, and the number of absences from any subject. These records are maintained in the Dean of Admissions and Records office.

3. PREVIOUS EDUCATION AND TRAINING RECORDS: The school maintains permanent records showing previous education and training. Enrollment certificates submitted to VA reflect proper credit for previous education and training in accordance with the policies of the college.

4. PROGRESS RECORDS:

In the academic and technical program, the school records show grades of A, B, C, D, F, G, (withdrawal passing), H (withdrawal failing), W (administrative withdrawal, no grade), I (incomplete grade which is temporary and is changed to a grade of A, B, C D, or F on completion and is used in the overall grade point average of the student).

The State Veterans Affairs Approving Agency requires that grades of W, G, H, and I be considered as F's in computing grade point averages. This procedure is followed in all reports to the Veterans Administration concerning the student's status. Course changing is not allowed after the first two weeks of classes. Any time a student quits a course without officially withdrawing, a final grade of "F" will be recorded. The VA will be promptly notified when a veteran or other eligible person drawing VA benefits changes his course load.

Veterans who are attending East Central Junior College in the Academic and Technical programs must pass a certain number of hours each semester, the same as regular students, to remain in good standing. Students must pass nine semester hours and earn 18 quality points to remain in good standing. Quality points are assigned per semester hour the following way: A-4 quality points; B-3 quality points; C-2 quality points; D-1 quality point; and F-O quality points.

the Veterans and other eligible persons, East Central Junior Tailings will apply the probation and suspension policies as listed in this catalog.

ATTENDANCE RECORDS:

Central Junior College maintains schedule cards and permaname record cards. Absences are kept on the student's schedule The last date of attendance is also reflected on this card when one drops a course. The number of absences in any par-Ikular course is placed on the final Grade Report and also in the muchers grade book which is turned in at the end of the term and is filed for records and is available in the Dean of Admissions and Records office. An individual is allowed absences per semester equal to twice the times a class meets per week in adallion to any official absenses representing the college. This mulicy is given in detail elsewhere in this publication.

SOPHOMORE STATUS

thefore a student can be classified as a sophomore, he must have sumed a minimum of 28 semester hours or its equivalent from an apmoved college.

TESTING SERVICE

Central Junior College is a fully participating institution in the American College Testing Program. The American College Test is given time on all nationally scheduled testing dates.

EAST CENTRAL JUNIOR COLLEGE SCHOOL TERMS AND PERIODS

Trust Central operates on the semester system. There are two regular somesters which begin in August and in January. There is a 10 week number session divided into two five-week terms.

Lecture periods meet a minimum of 50 minutes. Laboratory periods are equivalent to two lecture periods. Semester hours of credit are granted on the number of lecture and/or laboratory periods the class meets per week for one regular semester.

RECORDS

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

Last Central Junior College is in compliance with provisions granted under the Family Educational Rights and Privacy Act of 1974. Under this low, students enrolled in any educational institution receiving federal funds are given certain rights concerning school records.

The following rights are accorded to students under this are 1. Students are entitled to have access to school records upon

2. Request for access to records concerning academic gradies transcripts and absences should be filed with the Dean of A sions and Records. Request for access to records concerning scores administered by East Central Junior College counseless financial aid, and other personal data should be filed with the Dean of Students.

3. Students are entitled to inspect and review the contents of the school records and to challenge the contents if they feel the tents are inaccurate, misleading or inappropriate. If a student wishes to challenge the contents, the Dean of Admissions and Records or Dean of Students will provide a written copy of page cedures to be followed.

4. Before any school records will be released to third parties (rel leges, potential employers, etc.) who have requested copies school records, the school must have the students' written com-

5. Upon receipt of a subpoena or judicial order requiring the Deast of Admissions and Records and/or Dean of Students to relinquit control of a student's records, the student will be notified of the subpoena or judicial order before the Dean of Admissions and Records and/or Dean of Students will relinquish control of the

6. Whenever a student seeks to enroll in another institution outside this district, the student must approve transfer of the record.

7. The law allows "directory information" about students to be made public without specific permission. Students are entitled however, to request the deletion of certain information from school directories. Any request for deletion of directory information must be made within fourteen calendar days from the date of registration. Forms for requesting the deletion of information may be secured from the Office of the Dean of Admissions and

8. The school will maintain a list containing the signature, the date and the reason for all persons receiving access to students' records. Students are entitled to have access to this list. The law, however, allows school officials, including teachers, to have access to a student's records.

GRADING SYSTEM

92-100 Excellent 83-91 Good

74-82 Average

65-73 Poor

Failure

SCHOOL STOP

Withdrawal passing

Withdrawal failing

Administrative Withdrawal, no grade

Registered for audit

Incomplete, but can be made up

a progress report is made to the student at Mid-Term of each

HONORS AND QUALITY POINTS

5 Special recognition is given those students doing outstanwork in their academic subjects at the end of each grade period and all graduation. The honors are based on quality point averages.

Hillings	Required Quality Point Average
enudent's List	
mano's List	3.50
Mention	3.00

WALITY POINTS — Quality points are based on the grade and number redit for each course and are computed as follows:

IN Hours credit for each coolse and	Quality Points
Grades	for each semester hour
Accommendation	3 for each semester hour
By the recent section of the section	2 for each semester hour
	1 for each semester hour
William or see as a see as a see as a see	O for each semester hour
	O for each semester hour
11	to des quality

The last grade in each course attempted will be counted for quality point purposes.

HONORS PROGRAM

The college has an honors program for high achieving students. Both temesters of English Composition, American History, and English Literature are offered on an honors basis with enrollment by invitation unly. Invitation is extended to those students with qualifying ACT scores and grades.

Students with scores of 25 or above on English and standard posite sections of the ACT are given advanced standing in English 11 they elect to participate in Honors English.

COLLEGE LEVEL EXAMINATION PROGRAM [CLEP]

East Central Junior College awards academic credit through the lege Level Examination Program only on Subject Examination students who are enrolled at the College and who make a scaled of 50 or above. Such credit will be limited to six (6) semester hours

The college will accept from other colleges academic credit that been established on either the General or Subject Examinations necessarily semester hours.

East Central does not serve as a testing center and does not established on the General Examination. Credit established on CLEP will carry letter grades and will not be included in calculating quality passenges.

ACADEMIC PROBATION AND SUSPENSION

A student who fails to pass nine semester hours and to earn 18 quality points during a regular semester will be placed on probation until academic record meets this minimum standard. If the minimum quirements are not met for two consecutive semesters, the student be suspended for one regular semester. If the suspension occurs at the conclusion of the spring semester, it may be removed by attending summer school and improving the record to the stated minimum. Deviation this policy will be made only with the approval of the Academic Probation Committee.

The above policy will also apply to all transfer students.

COURSE CHANGE

A fee of \$5 is assessed for each change in schedule after the date a student's schedule is completed and accepted.

CHANGING PROGRAM

A student should discuss any proposed changes in his program with the instructors involved, but no change in a student's program is official until the change has been approved by the counselor. No full-time student will be permitted to register in a new course after the second week of any regular semester.

PROGRAM OF STUDY

A student registering for 12 or more semester hours will be considered a full-time student and should follow one of the curriculums as outlined.

ACADEMIC CLASS ATTENDANCE AND ABSENCES

a student enrolls in a course, the student assumes the respontor attending all class meetings, completing all assignments, and the satisfying the requirements of that course. Realizing that from time there may be just cause for absence, the college has the policy outlined below.

the student should discuss with the instructor the impending absence in occurs where possible and immediately after return to class in the student is still responsible for all work missed alless of the reason for being absent.

mission absences are those incurred when students miss class while mission and representing the college. The college sponsor of the group alist to the Dean of Admissions and Records' office in admissions and instructors are notified from that office before the next meting of the class following the absence. Official absences will not the total number of absences allowed the student.

Serious illness absences will be classified in one of the three classes listed and explained below:

Confinement by the school nurse either in the clinic or in the dormitory. Students will receive written permission from the nurse to miss class only when she deems the illness serious enough to warrant confinement.

Confinement in hospital or home under a physician's care. A statement must be brought to the instructors signed by the attending physician.

c. Death in the family.

Note:

These statements must be presented first to the Dean of Admissions and Records and then to each instructor whose class was missed. Periodic checks will be made by this office with the parent or physician to confirm suspicious cases.

Unexcused absences will be allowed in the same number that the class meets per week. The absences are allowed for visits to other colleges, transacting personal business, missing rides, oversleeping, and all other reasons not specifically covered in classes #1 and #2 of the above.

Any student reporting to class after the second bell and after roll has been checked will receive a tardy. Three tardies will result in a

4

student being counted absent from class and will be recomb

NOTE:

Total unofficial absences may not exceed in number of times a class meets for the week, if a exceeds this number, he/she will be cut out of the will receive an "F" for the course.

The student has the right to appeal if he or she feels that me extenuating circumstances for exceeding the allowable number or being cut out of class and receiving an "F" for the course should submit in writing to the Dean of Students' office the reappeal. The student will be allowed to attend class until a deappeal. The student will meet with the Absentee Appeals tee. This committee will include the Dean of Students, student tor, academic or vocational counselor (depending on classification), administrator-at-large, instructor-at-large, and the Student. A majority vote will be necessary for the student to be reacted into class. Should the matter not be resolved to the student of the right to appeal to the President of the College. Any student questing it shall be accorded to appeal to the Board of Trustees last step in the appeal process.

VOCATIONAL ATTENDANCE AND ABSENCES

Class rolls are to be checked at the beginning of each class laboratory or related studies session.

Students not present at roll check but reporting within 15 minutes will receive a tardy. Those reporting later than 15 minutes after roll check will be marked absent for ½ day.

3. A student may receive two tardies in the same half day but will not be charged more than ½ day absence in any half day.

Three tardies will count as 1 day absence. One or two tardies will not penalize a student until he receives the third tardy.

5. Any student leaving a class early will be subject to the same penalover 15 mintues as 1/2 day absence.)

6. A vocational student will be allowed to accumulate up to five (5) days absences in a semester of three (3) days in the summer in addition to the allowable official absences.

7. Any student exceeding the allowable numbers in (6) above will meet with the Absentee Appeals Committee of the college. The student should submit in writing the reason for his/her appeal to the Dean of Students' office and vocational counselor's office. The student will be allowed to attend class until a decision can be reached.

vocational counselor, an administrator-at-large, an at large, and the SBA president. This committee may non-official absences up to a maximum of nine (9) days.

Interest of the student with six or more absences a student with six or more absences discretion. A majority vote will be necessary for the student matter not be resolved and any student has the right to appeal to the President of the Any student requesting it shall be accorded an appeal to the days as the last step in the appeal process.

DROPPING A COURSE

mudent desires to drop a course, the student may do so at any before midsemester week with a grade of "W" provided the student proper approval by the counselor.

week, the student will get a grade of "G" (withdrawal passing)
withdrawal failing) provided the student gets proper approval by

in withdrawal from a course at any time during the semester and the semester and the semester and the semester are selected withdrawal from a course five class days are examination.

INCOMPLETE GRADES

A grade of "I" (incomplete) may be submitted in lieu of a final grade the student, because of illness, death in the student's immediate or similar circumstances beyond the student's control, is unable to make the course work or to take final examinations. The student have in writing, an approval by the Dean of Admission and Records the student can complete this course work.

Incomplete" on final semester grades must be removed by completing the required work by the end of the first six weeks of the next state the student is in school, or a grade of "F" will be recorded by the Dean of Admissions and Records. The individual student has the appointment of making the necessary arrangements with the instructor ancerned.

EXEMPTION

Any student who has applied and been accepted as a candidate for graduation may be exempt from the final examination of any course in which the student has a B or better average as of the last regular class meeting. Exemption of graduates and types of examinations (unit or comprehensive) are left to the discretion of the instructor.

VOCATIONAL-TECHNICAL AWARDS AND RECOGNITION

Students in vocational shop programs, excluding Cosmetoling recognized as graduating with honors provided they have average in the program they are completing. Final semester grades averaged together to arrive at a grade point average. Final semester grades carry a point value of (A-4) (B-3) (C-2) (D-1) (F-0).

Honors in Cosmetology are figured by a numerical grade. A state Cosmetology must have a 95 average for the three semester graduate with honors.

PRE-REGISTRATION TESTS

The American College Test will be administered to all across students under age 23 who have not previously taken it. The results be used in classification.

ORIENTATION

All students entering East Central Junior college for the first time expected to participate in the orientation program. The program designed to acquaint new students with rules and regulations of the lege, registration procedures, and college curricula. During this standardized testing is done, personal data sheets are completed students are assigned to faculty advisors who help them in proper courselection. School publications are reviewed, and handbooks distributed and discussed.

MAXIMUM LOAD

Fifteen or sixteen semester hours of academic work is considered normal load each semester. First semester freshmen are not allowed register for more than a normal load unless specified in the curriculum Other students desiring to enroll for 20 or more semester hours multiple special permission from an appropriate curriculum advisor and approval by the Dean of Instruction. A fulltime vocational student cannot enroll in a daytime academic course for credit.

WITHDRAWAL FROM SCHOOL

Any student who leaves the college, except for temporary absences must secure a withdrawal permit in duplicate from the Academic or Vocational Counselor's office, where he will be instructed as to the proper procedure. This permit, when completed, must be filed with the Dean of Admissions and Records and Business Manager of the college. A forced withdrawal may be processed by the Dean of Students or Dean of Admissions and Records.

TRANSFER CREDITS

in transferred from accredited institutions are reproduced on the seconds of East Central Junior College. This action is evidence credits are considered valid. Only those courses with C or better applied toward graduation when transferred average is less than

GRADUATION

STUDENTS EXPECTING TO BECOME CANIDATES FOR DEGREES OR
HINCIATES MUST FILE AN APPLICATION WITH THE DEAN OF INSTRUCTION BY THE ANNOUNCED DEADLINE DATE

REQUIREMENTS FOR DEGREES

Central Junior College grants three associate degrees — The associate in Arts, The Associate in Science, and The Associate in Applied

bullents who plan to transfer to senior institutions should take note substitution in the specified courses of Categories I and II below the made with the approval of the Dean of Instruction in order to senior college requirements.

To graduate from the college with the degree of Associate in Arts

- (1) Earn a minimum of 64 semester hours of credit to include.
 - a. The 24 semester hours listed in the Basic College Core.
 - b. Not more than four semester hours of activity courses (Physical Education, band, choir, ROTC, and varsity sports).
- Earn an average of two quality points for each semester hour attempted. Where a course is scheduled and rescheduled only the last grade recorded will count for quality point purposes.

(3) Complete the last twelve semester hours at East Central Junior College.

(4) Earn not more than one-fourth of the work required for graduation by correspondence and-or extension.

II To graduate from the college with the degree of Associate in Science a student must:

- Earn a minimum of 64 semester hours of credit to include a. The 24 semester hours listed in the Basic College Core.
 - b. Fourteen or more semester hours of laboratory science.
 - c. Not more than four semester hours of activity courses (Physical Education band, choir, ROTC, and varsity sports).
- (2) Earn an average of two quality points for each semester hour attempted. Where a course is scheduled and rescheduled, only the last grade recorded will count for quality point purposes.

(3) Complete the last twelve semester hours at East Central Junior College.

(4) Earn not more than one-fourth of the work required has graduation by correspondence and-or extension.

- III. To graduate from the college with the degree of Associate in Applied Science a student must:
 - (1) Earn a minimum of 64 semester hours of credit to include a. All technical courses in the curriculum guide, chapter
 - b. Not more than four semester hours of activity course (Physical Education, band, choir, ROTC, and variety sports).
 - c. Enough approved non-technical electives to complete 64 semester hours when added to a. and b. above
 - (2) Earn an average of two quality points for each sementation attempted. When a course is scheduled and rescheduled, only the last grade recorded counts for quality point purposes.
 - (3) Complete the last regular semester at East Central Junior College.
 - (4) Earn not more than one-fourth of the work required from graduation by correspondence and-or extension.

REQUIREMENTS FOR CERTIFICATES

East Central Junior College grants nine months, one year, eighteen months, and two year certificates.

To graduate from the college with a certificate in a particular program a student must:

- (1) Make a passing grade and average a "C" (2.00 point) on all those courses required in the curriculum.
- (2) Satisfactorily complete a prescribed certificate program as outlined under curriculum.

GRADUATION FEE

A \$20.00 graduate fee is charged all students who are tentatively accepted for graduation.

TRANSCRIPTS

It is the policy of this institution to furnish free to each graduate of East Central Junior College upon written request one transcript of his or her credits earned here. If a request for a transcript occurs during the period a student is attending the college, a charge of \$1.00 is made. All other transcripts are \$2.00 each. Correspondence pertaining to this service should be addressed to the Dean of Admissions and Records of the college. The college reserves the right to protect the student's records from outside agencies.

HEALTH SERVICES

Central Junior College realizes that good health is necessary for all future welfare of its students.

the manus infirmary is a part of the facilities available to students. A semployed full time and is available to students for medical ser-

Town of Decatur has two medical clinics with two local physicians.

This pitals are located within ten miles of the college.

The student is responsible for any major medical service.

The student is responsible for any major medical service.

The student is required to have a health certificate form on file with the student is required to have a health certificate form on file with the student is completed form is a part of the admission requirement college.

COUNSELING AND GUIDANCE

Central Junior College is wholly committed to providing the serprofessionally trained guidance personnel to all of its students. Impose of the guidance work is to provide professional assistance students in deciding academic, vocational, and personal quesespecially as they involve their college life.

Dean of Students has overall supervision and coordination of students has overall supervision and coordination of students has overall supervision and coordination of students has overall supervision and counselors and a summing a students. In addition, two full-time academic counselors and a summing faculty members are employed in the guidance departance. Academic advisors are selected by the students from the faculty according to curricula, faculty members are well attend to assist the students in their academic career planning. Each suppose the counseling personnel. Frequent meetings are held, and the summing are urged to keep constantly in touch with their Academic Administrator or matters pertaining to their educational or vocational careers. By the students can find and pursue the course of study will be most helpful in their chosen profession. Each student is thus after the course of students or one of students or one

Personal problems should be referred to the Dean of Students or one of the professionally qualified guidance persons working under the Dean of Student's supervision.

FIREARMS ON CAMPUS

In keeping with the laws of Mississippi, students are not permitted to have rifles, shotguns, or other forms of weapons on campus.

STUDENT IDENTIFICATION CARD

Each full-time student will be issued an identification card registration at a cost of \$3.00. The card will be used as activity conting regular school session. Failure to show or surrender the identificant when requested by any East Central Junior College official will in disciplinary action. Replacement of card due to loss will cost \$3.00.

UNSATISFACTORY CONDUCT

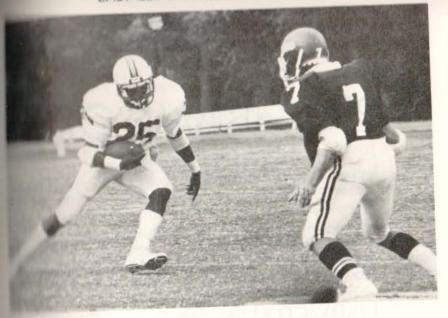
Upon enrollment each student is given a Student Handbook in violeties of conduct and major violations are listed in detail. Student disobeying the school conduct regulations are presented to the laddiscipline committee for action. Each violation is dealt with in the best terest of the students and school.

NON-CREDIT COURSES

Non-credit courses in the field of Adult Education are offered in levocational programs and other special interest areas when sufficient numbers warrant class offerings.

EXTENSION CENTER

Classes may be organized in courses given credit beyond junior courses given credit. The college has served as an Extension Center for Mississippi State University and the University of Southern Mississippi at various times in the past.





EAST CENTRAL JUNIOR COLLEGE Central Junior College in both transfer degrees — the

Arts and the Associate in Science. (See requirements for

Region of chapter four — Academic Policies.)

CHAPTER 5

PROGRAMS OF STUDY

Suggested programs of study in many fields of interest have have established with recommended courses for each semester. Students should note that these outlines are suggestions, not requirements quirements for degrees and certificates are listed in Chapter Four

UNIVERSITY PARALLEL **PROGRAMS**

The East Central Junior College transfer programs are designed for the student who wishes to complete two years of college work and continue toward a Baccaleurate degree at a senior college. These suggested pres grams of study have been set up with extreme care; yet students should consult with advisors and the university or college catalog of their choice

BASIC COLLEGE CORE CURRICULUM

This core curriculum is designed for students who later plan to transfer with junior standing to one of the four-year colleges in Mississippi Students should understand that different colleges and universities have their own requirements, and students should consult the latest catalog of the institution in which they are interested.

The following core curriculum is required by all universities under the State Board of Trustees, Institutions of Higher Learning beginning fall 1984 and is incorporated in all transfer programs of study as outlined in this chapter.

English Composition	6 semester hours
Laboratory Science	6 semester hours
College Algebra	3 semester hours
Humanities & Fine Arts	9 semester hours
Total	24 semester hours

This same 24 semester hour core curriculum is required for graduation

AGRICULTURE (AGRI)

Advisor: Dr. Tucker

ma rembination of courses in this curriculum is offered for students to be professional agriculture workers. Students exto complete a four-year Agricultural Course in a senior college select this curriculum.

WHERAL AGRICULTURE AND OTHER FOUR-YEAR COLLEGE

AGRICULTURE PROGRAMS FRESHMAN YEAR

First Semester 110 English Composition	Second Semester ENG 1123 English Composition 3 CHE 1224 General Chemistry 4 * Approved Electives 9
College Algebra3	

First Semester 113 Amer. Nat. Government 3 113 General Biology 4 113 Principles of Ec 3 Approved Electives 7	Second Semester SPT 1113 Oral Communication
17	16

Approved by curriculum advisor for specific transfer requirement

ART (ARTC)

Advisor: Mr. Guraedy

Students planning to major in art in a senior college or university in select this curriculum.

FRESHMAN YEAR

ART 1113 Art Appreciation 3 ENG 1113 English Composition I 3	Second Semester ART 1423 Design II. ART 1323 Drawing II. ENG 1123 English Composition HIS 1173 World Civilization II Elective. Activity.

16

SOPHOMORE YEAR

Social Science Elective	Second Semester ENG 2333 English Literature II BIO 1144 Gen. Biology Social Science Elective Art Elective Elective	

BUSINESS ADMINISTRATION (BADM)

Advisor: Mrs. Holt

Students should take this curriculum who plan to continue through a four-year college course in Business Administration, Accounting, Banking and Finance, Marketing, Management, and other business fields.

FRESHMAN YEAR

First Semester ENG 1113 English Composition	Second Semester ENG 1123 English Composition HIS History (Elective) BIO 1144 General Biology SPT 1113 Oral Communication MAT 1333 Finite Mathematics Activity

SOPHOMORE YEAR

ACC 1212 D	ECO 2123 ACC 1223 BAD 2323	Literature (English or American). Principles of Economics. Principles of Accounting. Business Statistics. Art or Music Appreciation.
45		

15

BUSINESS EDUCATION (BEDU)

to teach business in secondary schools should the in Secondary Education.

COMPUTER SCIENCE (CSCI)

Advisor: Mr. Fulton

FRESHMAN YEAR

First Semester Inglish Composition	ENG 1123 English Composition
16	16

SOPHOMORE YEAR

Second Semester * Humanities	First Semester Humanities 6 414 General Physics 4 A3 Programming II 3 Elective 6
16	19

the curriculum advisor to specific university requirements.

DENTISTRY (PDEN)

fludents majoring in predentistry should enroll in the medical cur-

EDUCATION, ELEMENTARY (EEDU)

Advisors: Mrs. Pouncey, Miss Wood, Mr. McMuss

An education curriculum should be selected by those who was ing to teach. The requirements include courses in General Education fessional Education, and Specialized Education. Those who per teach in high school should decide on their teaching field and tolk or more courses in the field each semester. The Comp test the taken during the second semester of the sophomore year.

FRESHMAN YEAR

MAT 1723 The Real Number System. 3	Second Semester ENG 1123 English Composition BIO 1144 General Biology PSC 1113 Nat'l. Government MAT 1733 Informal Geometry Algebra PSY 1513 General Psychology

SOPHOMORF YEAR

		O'IL ILAN
ENG	First Semester Literature	Second Semester ART 1113 Art. App.
EPY 2513 EDU 161	(English or American) 3 3 Survey of Gen. Physics 3 3 Music for Children 3 3 Child Psychology 3 3 Foundations of Ed 3 3 College Algebra 3	ART 1913 Art for Elementary Teachers GEO 1113 World Geography SPT 1113 Oral Communication EDU 2543 Educational Psychology

18

EDUCATION, INDUSTRIAL (IEDU) Advisor: Mr. C. Clark

FRESHMAN YEAD

N. Jenes II.	DAIN I LAIN
First Semester ENG 1113 English Composition	GRA 1153 Visualization and

EAST CENTRAL JUNIOR COLLEGE

SOPHOMORE YEAR

hat Semester Tradish or American)	ENG Literature (English or American) HPR 1213 Per. & Com. Health EPY 2523 Adolescent Psychology Electives	.3
45		15

59

EDUCATION, PHYSICAL (PEDU)

Miss L. Wood, Mr. J. Clark, Mr. Kilpatrick

FRESHMAN YEAR

Second Semester ENG 1123 English Composition	First Semester It reglish Composition
17 to 19	17

SOPHOMORE YEAR

30	
First Semester Literature (English or American)3 213 Economics or 213 Intro. to Sociology3 Physical Science Elective3 113 Introducton to Health, Physical Education and Recreation3 Activity (Fitness & Cond)1	Second Semester ENG Literature (English or American)

RECOMMENDED ELECTIVES

IPO.	2422	Football Theory
IPA	2432	Basketball Theory
ĐU	2543	Educational Psycholog

EDUCATION, SECONDARY (SEDU)

Advisors: Mrs. Pouncey, Miss Wood, Mr. McMulley

FRESHMAN YEAR

First Semester ENG 1113 English Composition	Second Semester ENG 1123 English Composition HPR 1213 Per. & Com. Health BIO 1144 General Biology ART 1113 Art Appreciation or MUS 1113 Music Appreciation His History (World or American)
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16

SOPHOMORE YEAR

First Semester Literature (English or American)	Second Semester ENG Literature (English or American) HIS Social Studies EPY 2523 Adolescent Psychology SPT 1113 Oral Communication Electives
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RECOMMENDED ELECTIVES

Courses in the field you plan to teach. (See teaching areas listed below):

English: ENG 2323 or 2333 English Literature; ENG 2223 or 2733 American Literature.

Mathematics: MAT 1323 Trigonometry Cal. I 1613, Cal. II 1623, Cal. II 2613, Cal. IV 2623, Differential Equations 2913.

Physical Education: HPR 1313 Intro. to Health Physical Education & Recreation, HPR 2213 First Aid, HPR 2323 Recreational Leadership Minimum of 3 P.E. activity courses.

Social Studies: HIS 1163 or 1173 World Civ., Am. History 2213, 2223 Geography 1113, Sociology 2113, Am. Government 1113, State 6 Local Gov. 1123, Economics 2113.

Speech: 1233 Acting I, 1213, Fundamentals of Theatre.

Home Economics: HEC 1213 Food Selection & Preparation, HEC 1313 Elementary Clothing, HEC 2213 Meal Management, HEC Advanced Clothing, Construction.

ENGINEERING (ENGR)

Advisors: Dr. Harris, Mr. Smith, Mrs. McMullan

The first two years of engineering field should register in the first two years of engineering are basically the same thanches of engineering, and this curriculum is designed to meet needs.

FRESHMAN YEAR

First Semester 113 English Composition 3 113 Graphic Com 3 113 College Algebra 3 113 Trigonometry 3 114 General Chemistry 4 Activity 1	Second Semester ENG 1123 English Composition
17	16

SOPHOMORE YEAR

First Semester 13 Calculus III	Second Semester PSC 1113 Amer. Nat. Government
Fine Arts (Elective)	CSC 1313 Fortran Programming

RECOMMENDED COURSES

HIS 1163	World Civilization I
	American History
	Literature (any)

SOC 2113 Intro. to Sociology CHE 2424-2324 Organic Chemistry (for Chemical Engineer) PSY 1513 Psychology

FORESTRY (FORS)

Advisor: Dr. Tucker

FRESHMAN YEAR

First Semester HIG 1113 English Composition . 3 HIG 1134 General Biology . 4 HI 1214 College Chemistry . 4 HI 1214 College Algebra . 3 HIS History . 3 Second Semester Second Semester Second Semester Second Semester 4 CHE 1224 College Chemistion . 3 MAT 1323 Trigonometry . 3 HIS History . 3

17

SOPHOMORE	YEAR
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First Semester ECO 2113 Principles of Economics	Social Studies
Fine Arts Elective	Elective. *Electives Literature.

HOME ECONOMICS (HECO)

Advisor: Mrs. Pouncey Clothing, Textiles, and Fashion Merchandising FRESHMAN YEAR

ART 1113 Art Appreciation 3	Second Semester ENG 1123 English Composition BIO 1144 Biology HIS History HEC 1313 Elementary Clothing MAT 1313 College Algebra

SOPHOMORE YEAR

	ENG Literature. HEC 2213 Meal Management

16

HOME ECONOMICS EDUCATION

See Secondary Education Curriculum and follow suggested outline for students interested in teaching home economics.

Students who choose other fields in home economics should consult the advisor to help in course selection.

LIBERAL ARTS (LART)

Science Advisors: Dr. Ethridge, Mr. Thrash, Mr. Pace

An Advisor: Mr. Guraedy, Mathematics Advisors: Dr. Harris, Mrs. McMullan, Mr. Smith

Mr. Vickers, Mrs. Alford, Mr. Mayes Mason, Dr. Fisher, Mr. Deaton, Mrs. Heard

Speech Advisor: Mr. Peterson

The Liberal Arts Curriculum will meet the pre-professional needs of students who are planning some professional vocation. It may be and by the pre-law students, by pre-ministerial students, or by those mining a career in journalism, or social work, and by others. In addition allie above, students who come to college to secure the general and beaution, who are planning to continue a similar and the state of t mather curriculum usually select this curriculum. Electives should be from a student's field of interest with the approval of the inamhual's advisor.

FRESHMAN YEAR

First Semester 1113 English Composition	Second Semester ENG 1123 English Composition
17	17

SOPHOMORE YEAR

First Semester Literature (English or American)3 MC 1113 Amer. Nat. Government3 Electives	Second Semester ENG Literature (English or American)
15	15

RECOMMENDED ELECTIVES

10 12 semester hours of Spanish should be strongly considered IFY 1513 General Psychology HIPR 1313 Per. & Com. Health

Electives to be selected with advisor based on upper division option to selected

00

MEDICAL (PMED)

Advisors: Mr. Mason, Mrs. Heard, Dr. Fisher

The curriculum listed below will satisfy the requirements of the first years of preprofessional study leading to professional school.

FRESHMAN YEAR

First Semester ENG 1113 English Composition. 3 MAT 1313 College Algebra. 3 CHE 1214 General Chemistry. 4 BIO 2414 Zoology. 4 Art or Music App. 3	ENG 1123 English Composition MAT 1323 Trigonometry CHE 1224 General Chemistry BIO 2424 Zoology Elective
47	

SOPHOMORE YEAR

	The state of the s	10 T. T. Street T. Street T. S.	
ENG	First Semester Literature or	Secon ENG Lite or	d Semester rature
HID 110	Language	HIS 1173 World PHY 2424 Gen	Civilization II
	17		

MEDICAL TECHNOLOGY (MTEC)

Advisors: Mr. Mason, Mrs. Heard

FRESHMAN YEAR

CHE 1214 Chemistry 4	Second Semester ENG 1123 English Composition MAT 1323 Trigonometry SOC 2113 Sociology CHE 1224 Chemistry BIO 2424 Zoology
17	

SOPHOMORE YEAR

	SOFTON	ONE TEAR	
ENG	First Semester Organic Chemistry 4 Anatomy and Physiology . 4 Art or Music App 3 Literature (English or American) 3 Elective 3	CHE 2434 BIO 2524 BIO 2924 ENG	econd Semester Organic Chemistry Anatomy and Physiology Microbiology Literature (English or American)3
	Elective		(English or American)3

MUSIC

work in music theory, (2) to develop understanding and apof the literature and history of music, and (3) to develop with the voice and music instruments.

with the voice and most instantial lead to the Bachelor's with vocal, instrumental, or piano emphasis.

MUSIC WITH INSTRUMENTAL EMPHASIS (MEIE)

Advisor: Mr. Carson

FRESHMAN YEAR

First Semester 13 English Composition	Second Semester ENG 1123 English Composition
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Talwate Major Instrument

SOPHOMORE YEAR

SOPHOMO	ALL LEAST
First Semester 223 Literature (American) or 23 Literature (English)	Second Semester ENG 2233 Literature (American) or ENG 2333 Literature (English)

I Choose Major Instrument

MUSIC WITH PIANO EMPHASIS (MEPE)

Advisor: Mrs. Graham

FRESHMAN YEAR

First Semester ENG 1113 English Composition	Second Semester ENG 1123 English Compositi MUS 1224 Music Theory II HIS 1173 World Civilization MUS 1123 Music Survey MUA 1582 Major Piano II MUA 1782 Major Piano II MUO 1221 Chorus II

SOPHOMORE YEAR

First Semester ENG 2223 Literature (American)3	Second Semester ENG 2233 Literature (American)
ENG 2323 Literature (English)	ENG 2333 Literature (F) MUS 2224 Music Theory BIO 1144 General Biology
PHY 2313 Survey of Gen. Physics .3 MUA 2562 Major Piano III .2 MUA 2762 Major Voice III .2 MUO 2211 Chorus III .1	PHY 2313 Survey of Gen. Physics MUA 2582 Major Piano IV MUA 2782 Major Voice IV MUO 1221 Chorus IV

15 or 16

MUSIC WITH VOCAL EMPHASIS (MEVE)

Advisor: Mr. Hinson

FRESHMAN YEAR

First Semester ENG 1113 English Composition 3 MUS 1214 Music Theory 4 HIS 1163 World Civilization I 3 MAT 1313 College Algebra 3 MUA 1511 Class Piano I 1 or MUA 1572 Major Piano I 2 MUA 1762 Major Voice I 2 MUO 1211 Chorus I 1	MUS 1224 Music Theory II. HIS 1173 World Civilization MUS 1123 Music Survey. MUA 1521 Class Plane II
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17 or 18

17 or 10

15 0/11

SOPHOMORE YEAR

First Semester A Literature (American)	Second Semester ENG 2233 Literature (American) or ENG 2333 Literature (English)3 MUS 2224 Music Theory IV4
Music Theory III 4 Music Theory Biology 4	BIO 1144 General Biology 4
H Class Piano III	PHY 2323 Survey of Gen. Physics 3 MUA 2521 Class Piano IV
Major Piano III	MUA 2582 Major Piano IV
17, 18 or 19	17, 18 or 19

NURSING (PNUR)

Advisors: Mr. Mason, Mrs. Heard

program below is designed to meet the requirements in preany and to prepare the student to enter the B.S. degree program at any analysis a junior nursing student.

FRESHMAN YEAR

Second Semester ENG 1123 English Composition	First Semester 13 English Composition
16	16

SOPHOMORE YEAR

First Semester Literature (English or American)	Second Semester ENG Literature (English or American)
4.7	1/

liectives should be selected with the approval of the curriculum advisor to meet the specific university nursing school requirement.

OPTOMETRY (POPT)

Students majoring in optometry should enroll in the medical cur-

69

PHARMACY (PPHA)

Advisor: Mr. Mason

The curriculum below will meet the requirements of pharmary in at most universities.

FRESHMAN YEAR

CHE 1214 General Chemistry 4 BIO Zoology or Biology 4	MAT 1323 Trigonometry BIO Zoology or Biology CHE 1224 General Chemistry
HIS 1103 World Civilization 13	HIS 1173 World Civilization II

17

SOPHOMORE YEAR

PHY 2414 General Physics 4	CHE 2434 Organic Chemistry BIO 2924 Microbiology
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17

RECOMMENDED ELECTIVES

PSC 1113 Amer. Nat. Government HPR 2531 Individual & Dual Sports SOC 2113 Introduction to Sociology ACC 1213 Principles of Accounting

HIS 2213, 2223 American Hillian MAT 1613, 1623 Colours

ENG 2323, 2333 Literature

75 semester hours may be transferred to the University of Mississipper School of Pharmacy.

PHYSICAL THERAPY (PTHE)

Advisors: Mr. Mason, Mrs. Heard

FRESHMAN YEAR

CHE 4044 CL	PSY 2523 Adolescent Psychology SOC 2113 Sociology

SOPHOMORE YEAR

First Semester

Literature

111 Oml Communication 3

(Inglish or American)....3

Second Semester PHY 2424 Gen. Physics 4

Literature ENG (English or American)....3 Music or Art App......3

14

VETERINARY MEDICINE (PVET)

Advisors: Mr. Mason, Mrs. Heard

FRESHMAN YEAR

Second Semester CHE 1224 College Chemistry	First Semester College Chemistry
17	17

SOPHOMORE YEAR

First Semester 174 Organic Chemistry 4 114 General Physics 4 * Soc. Sci. or Humanities 9	Second Semester CHE 2434 Organic Chemistry 4 SPT 1113 Oral Communication
17	15

Mysics and Microbiology recommended

focial Science, Humanities courses to be selected from History, Science, Sociology, Economics, Literature, Music, Art, Fighology.



ADMINISTRATIVE SECRETARY

diministrative secretary option provides training for employment secretary in organizations of every description. Duties range from electron, typewriting, filing, routing mail, and answering the to more complex work such as writing letters, conducting and preparing statistical reports.

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ing coorses.									10		
Intermediate or Advanced Typewriting								*);		+	3
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Descoduras											- 52
La blas Teoperation				 . *				*			1000
Word Processing I Activities	5)	3	 * *		*			•			
Elective			• : •	٠	. *						
							To	ot	ta	12	28

ADMINISTRATIVE ASSISTANT

general business activities required of all office employees for oclineal competence. Students gain mastery of the skills and a many knowledge of the subject matter essential for initial employ-

mical jobs are typist, receptionist, machine transcriptionist, word pro-

In administrative assistant option consists of the core curriculum and following courses.

						1001
Intermediate or Advanced Typewriting			*	*		
d or		4. 4. 7			.0	51-71,0
Tiotion						
I LESSON WERE VOICE II TO THE PROPERTY AND ADDRESS OF THE PARTY OF THE				 		
Business Law Electives not to include more than four Ac	tivit	ies			2	4 4

Total 28

TECHNICAL PROGRAMS

Technical training programs at East Central Junior College signed to prepare the student for employment upon completion specified program curriculum. Students who complete a two years are then eligible to receive the Associate of Applied Degree. Students who complete the nine-month options in Technology and Computer Technology will receive a certificate

Business Technology

The overall objective of the Business Technology Programs is vide business training in theory and practical applications necessary employment in business, industry, government agencies, and sional areas. The curriculum consists primarily of training to employable skills using up-to-date procedures, processes, and ment.

The Associate in Applied Science degree is awarded for successful completion of any one of the following Business Technology program Administrative Secretary, Administrative Assistant, and Word Processful Following courses are required of all Business Technology

Typewriting/Elementary or Intermediate.
Accounting
Business English
Business Communications
Introduction to Information Processing
English Composition
Records Management
Psychology
Oral Communications
Introduction to Business
Business Calculations

Total an

WORD PROCESSING

This is the era of high technology—the age of information present to maintain a competitive edge in this fast-paced world organizations sense a critical need to do more work in less time generating reduced cost. As a result, high levels of productivity quired. To attain such a far-reaching goal, managers rely on brogressively more powerful technologies, which include new and new equipment as well as more highly qualified personnel.

Upon successful completion of this program, the student should prepared for positions as word processors, supervisors of word cessors, and managers of word processing operations.

The word processing option consists of the core curriculum and following courses.

D															5	ie	er)	n	(9)	iti	oi
Data Base Management.																		ı			
Word Processing I																	ľ		-		
Word Processing II		ili	ं	÷			*	•		20.		*		*		(*)	(4)		*		
Office Procedures				*		*		*	*						4		4				
Machine Transcription					ď			•	**			*		*	*	1		A			
Intermediate Typewriting	0	r	A	C	tv	ď	n	Ce	9	d	T	v	0	0	·	rci	ti	n	0		
Electives - Business and A more than 4 hrs. in Activ	cti	iv	it	ie	25	1	N	t	h	C	C	t									

Total |

SUGGESTED OUTLINE OF COURSES FOR BUSINESS TECHNOLOGY

ADMINISTRATIVE SECRETARY (ADMS)

Advisors: Mrs. Bynum, Mrs. Everett, Mrs. Pitts

FRESHMAN YEAR

TSC 2523 Business Calculations or TSC 1813 Intro. to Information Processing	Second Semester TSC 1123 or 2113 Typewriting. TSC 1223 or 2213 Shorthand. TSC 2523 Business Calculations or TSC 1813 Intro. to Information Processing. ACC 1213 Accounting I ENG 1123 English Composition II. Band, Choir, ROTC, P.E. Varsity Sports, Social Usage
	and sports, social oscial

EAST CENTRAL JUNIOR COLLEGE

SOPHOMORE YEAR

First Semester Word Processing I	Second Semester TSC 2533 Machine Transcription
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ADMINISTRATIVE ASSISTANT (ADMA)

Advisors: Mrs. Bynum, Mrs. Everett, Mrs. Pitts

FRESHMAN YEAR

TSC 1123 or 2113 Typewriting	Flist Semester or 1123 Typewriting
16	16

Second Semester

SOPHOMORE YEAR

Word Processing 13	Second Semester TSC 2613 Business Communications . 3 TSC 2533 Machine Transcription 3 TSC 2823 Word Processing II 3 ACC 1223 Accounting II 3 TSC 2913 Office Procedures
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WORD PROCESSING

(WORP)
Advisors: Mrs. Bynum, Mrs. Everett, Mrs. Pille

FRESHMAN YEAR

First Semester TSC 1113 or 1123 Typewriting 3 TSC 2523 Business Calculations or TSC 1813 Intro. to Information Processing	Second Semester TSC 1123 or 2113 Typewriting TSC 2523 Business Calculation TSC 1813 Intro. to Information Processing ENG 1123 English Composition SPT 1113 Oral Communication Business Elective Band, Choir, Rath
	Varsity Sports, Social II

16

SOPHOMORE YEAR

First Semester TSC 1313 Record Management 3 TSC 2813 Word Processing I 3 ACC 1213 Accounting I 3 TSC 1613 Business English 3 BAD 2413 Business Law 3 Band, Choir, ROTC, P.E., Varsity Sports, Social Usage1	Second Semester TSC 2613 Business Communication TSC 2533 Machine Transcription TSC 2823 Word Processing II ACC 1223 Accounting II TSC 2913 Office Procedures Band, Choir, ROTC Paragraphy Varsity Sports, Social II
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16

Certificates may be awarded in each of the three programs in Business Technology. To earn a certificate a student must complete 30 seminations of the degree program with a 12 semester hour emphasis in specialized skilled subjects in that program. Suggested outlines follows:

ADMINISTRATIVE SECRETARY CERTIFICATE (ASBC)

Advisors: Mrs. Bynum, Mrs. Everett, Mrs. Pitts

TSC 1613 Business English	Second Semester TSC 1123 or 2113 Typewriting TSC 1223 or 2213 Shorthand TSC 2613 Business Communication TSC 2533 Machine Transcription TSC 2913 Office Procedures SPT 1113 Oral Communications
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EAST CENTRAL JUNIOR COLLEGE

ADMINISTRATIVE ASSISTANT CERTIFICATE (AABC)

Advisors: Mrs. Bynum, Mrs. Everett, Mrs. Pitts

First Semester	Second Semester TSC 1123 Typewriting or TSC 2113 Typewriting
	15

WORD PROCESSING CERTIFICATE (WPBC)

Advisors: Mrs. Bynum, Mrs. Everett, Mrs. Pitts

First Semester Typewriting Typewriting Int. to Information Processing Business English Business Calculations Records Management 3	Second Semester TSC 2113 Typewriting
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15

15

COMPUTER TECHNOLOGY

The objective of the Computer Technology program is in page 1 students for successful careers in today's computer-oriented sources emphasis is directed toward developing competence in page operations and/or programming so that upon successful complete two-year program, graduates may seek entry level positions in land industry, government, or professional areas as computer opening computer programmers.

The Associate in Applied Science degree is awarded for warmen completion of either of the Computer Technology programs Comp Programming or Computer Operations.

The following courses are required of all Computer Technology

English Composition I, II College Algebra	nology
Prin. of Accounting I, II	9
Intro. to Data Processing	0
Computer Keyboarding	0
or	0
Elem./Inter. Typewriting	
or	
Elective	
Humanities Elective	3
Speech	3
Introduction to Business	3
Data Processing Seminar	3
y serial di	4

Electives will be selected with the approval of the Computer Technology instructor.

COMPUTER PROGRAMMING OPTION

The Programming option provides training for employment annual programmer in a business-oriented environment. Instruche provided in several different programming languages, and experience will be included on microcomputers as well as on the business computer system.

late into the Computer Programming option requires admission to Sentral Junior College and a 12 composite score on the American

Test (ACT). tomputer Programming option consists of the core courses as well

following courses:	3
NASIC Programming	8
RPG Programming 1, 11	0
flectronic Spreadsheet	3
FORCH Programming I II	8
COBOL Programming I, II	4
System Analysis & Design	3
Data Processing Operations	3
Elective	· ·
Allowers and the second	
	32

the computer will be selected with the approval of the Computer manningy instructor.

Suggested Outline of Courses for Computer Technology

COMPUTER PROGRAMMING (CPRO)

Advisors; Mrs. Griffin, Mrs. Johnson

FRESHMAN YEAR

First Semester 113 Intro. to Data Processing	Second Semester MAT 1313 College Algebra
This is to bright our p	

MUSICIOY.

SOPHOMORE YEAR

First Semester ACC 1213 Prin. of Accounting. 3 TDP 2324 RPG Programming II. 4 TDP 2514 COBOL Programming I. 4 Humanities Elective. 3 SPT 1113 Oral Communication. 3 TDP 2111 D.P. Seminar. 1	TDP 2524 COBOL Programming
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18

COMPUTER OPERATIONS OPTION

Upon successfully completing the Computer Operations graduates should be prepared for positions as computer operator and/or data entry operators. Instruction will be provided on an obsession business computer system as well as on microcomputers.

Entrance into the Computer Operations option requires admission East Central Junior College and an 11 composite score on the American College Test (ACT).

The Computer Operations option consists of the core curriculum the following courses:

BASIC Programming	1
Electronic Spreadsheet	3
Data Processing Operations	3
Adv. Data Processing Operations	3
Data Base Management	3
Business Calculations	3
Word Processing I, II	6
Electives	6

Electives will be selected with the approval of the Computer Technology instructor.

EAST CENTRAL JUNIOR COLLEGE

COMPUTER OPERATIONS (COPE)

Advisors: Mrs. Griffin, Mrs. Johnson

FRESHMAN YEAR

First Semester Intro to Data Processing . 3 Data Processing Operations3 Intro to Business 3 Computer Keyboarding 3 or Elem/Inter Typewriting or Elective III D.P. Seminar	MAT 1313 College Algebra
THE RESERVE OF THE PARTY OF THE	

16

16

SOPHOMORE YEAR

First Semester 13 Prin. of Accounting	Second Semester ACC 1223 Prin. of Accounting
16	16

I flectives will be selected with the approval of the Computer Technology in-

CERTIFICATE PROGRAM

The Computer Technology certificate program is designed for those millents who wish to obtain employable skills without earning a large.

The earn a certificate in Computer Technology a student must complete and observed hours specified in the program. After successfully competing the certificate program, a student may enter the Computer apprations option.

Intrance into the certificate option requires admission to East Central and College and an 11 composite score on the American College Test and or one semester of satisfactory college work.

^{*} Electives will be selected with the approval of the Computer Technologies structor.

COMPUTER TECHNOLOGY (CTPC)

Second Semester
TDP 2623 Electronic Spreadship
TDP 2723 Data Base Manual
TDP 1223 Adv. D.P. Operation
BAD 1113 Intro. to Business
ENG 1123 English Composition

Tipee

15

DRAFTING AND DESIGN TECHNOLOGY (DRAF)

Advisors: Mr. C. Clark, Mr. Harrison

The Drafting and Design Program is a two year technical productions are student essential knowledge and skills required efficient and productive performance in the field of drafting. East Comparison of the curriculum and assists in placing students in garantee employment.

FRESHMAN YEAR

First Semester TDD 1113 Fund. of Drafting	Second Semester TDD 1213 Descriptive Geometr TDD 1123 Machine Drafting. TMD 1213 Technical Math II. or MAT 1323 Trigonometry. SPT 1113 Oral Communication ENG 1123 English Composition Activity.

16

SOPHOMORE YEAR

First Semester TDD 2314 Structural Drafting 4 TDD 2414 Electrical Piping, Sheet Metal Drafting 4 TDD 2513 Surveying & Topo I 3 PHY 2313 Survey of General Physics I . 3 ECO 2113 Principles of Eco 3	TDD 2714 Architectural Drafting TDD 2813 Strength of Materials TDD 2913 Industrial Relations

EAST CENTRAL JUNIOR COLLEGE

ELECTRONIC TECHNOLOGY (ELET)

Advisors: Mr. Keen, Mr. Lynn

Ilectronic Technology curriculum is designed to prepare students imployment in government, business and industry as electronic muticians and repair personnel on analog and digital equipment computer, digital and analog interface, process control, computer and multipurpose business machines. Successful completion two-year program leads to an Associate in Applied Science

FRESHMAN YEAR

FIZEDLIAN	
First Semester 113 English Composition	Second Semester TMD 1213 Technical Math II

SOPHOMORE YEAR

First Semester 4 114 Physics 4 115 Intro. to Micro-processor Based Systems 5 113 Oral Communication 3	Second Semester TEL 2325 Interfacing and Control Systems
	17

VOCATIONAL PROGRAMS

The following East Central Junior College Vocational Programs designed to prepare the student to learn a trade. A certificate upon satisfactory completion of one of the programs. Many just tunities are available to those who complete one of the programs are scheduled to meet six hours a day, five week, unless otherwise specified in the course description. Classactivities in each vocation and related fields as well as laborate periences are given each student. A vocational learning lab is protonic programs are schedule, which includes seven hours a day days a week.

AUTOMOTIVE MECHANICS Advisor: Mr. Hill

Automotive Mechanics Curriculum is designed to give the student bling knowledge of the total operation of the automobile and to specialized skills in the diagnosing, repairing, rebuilding of company and servicing the latest models.

who has successfully completed two years of Automotive at the secondary level, or one who has sufficient amount of motive work or military experience in the automotive mechanic may elect to take a Challenge Exam. By scoring at or above the percent accuracy level on the exam, the student will be permitter the Automotive Mechanics Program at the Sophomore this will enable a student to complete the program in one year. Who completes the first year will receive a Certificate in Basic motive Mechanics. A student who completes the second year will a Certificate in Advanced Automotive Mechanics.

BASIC (AUTM)

First Semester Introduction to Auto Mechanics	Second Semester VAM 1124 Tune Up & Special Systems4 VAM 1224 Suspension and Steering . 4 VAM 1325 Introduction to Drive Train5 VAM 1424 Automatic Transmissions 14
47	17

ADVANCED (AUME)

Wheel Drive 4 Wheel Drive 4 2334 Automatic Transmission II . 4 2334 Brake Systems II 4	VAM 2144 Fuel Systems II
	4-

2,040 Clock Hours = 68 Semester Hours 30 Clock Hours = 1 Semester Hour

AUTOMOTIVE BODY & FENDER REPAIR (BODF)

Advisor: Mr. Shoemaker

This course is designed to equip the student with a knowledge necessary to secure employment dealing with the automobile bodies. The student is provided with exposure to a situations through theory and practical work and straightening and bodies, painting, replacing glass, welding, and the use of

Fall Semester VBF 1113 Welding	Spring Semester VBF 1126 Frame Straightening VBF 1228 Refinishing Process VBF 1323 Hardware & Trim
17	
Summer Semester VBF 1133 Glass Replacement G Refinishing	
1320 Clock Hours	1 Semester Hour ed in the same courses.

CARPENTRY & CABINET MAKING (CCMA)

Advisor: Mr. Blackburn

This program is designed to prepare the student for the entry level of Carpentry and Cabinet Making trades. It provides training in the basis skills and technical knowledge in both rough and finish carpentry and incabinet making. This training includes proper tools, equipment and material uses that are comparable to those that are used in the industry. This course of study will be centered around the performance of useful and/or productive jobs.

First Semester VCC 1114 Plans, Specifications and Foundations	indicate, militio
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Third Semester This Blueprint Reading, Specs, Codes & Foundation. 4 The Techniques in Framing and Roofing. 5 The Exterior & Interior Finishing, Insulating and Coordinat- ing. 8	VCC 2148 Cabinet Construction Techniques 8 VCC 2245 Laminate Application, Trim and Hardware 5 VCC 2344 Cabinet Finishing 4
17	17 68 Semester Hours
Little Hours	O Females Hour

30 Clock Hours = One Semester Hour

30 clock Hours = One Semester Hour

amendment = One Semes

COSMETOLOGY (COSM)

Advisors: Mrs. Griffin, Mrs. Keen

been approved by the State Board of Education and the Board of Cosmetology. It has the approval and support of salon owners and operators throughout this area of the State.

The Holling must be at least 18 years of age or must have supported high school. If a student is over 18 years of age and has completed high school of high school or 10th grade equivalence of the they may enroll.

through the training period, students must maintain an overall average and of 85 to be eligible for State Board Examination in order to attain

These 1500 hours are completed in the 12-month course.

Fall Semester 1113 Cosmetology Theory3 1218 Cosmetology Practical I8 1318 Cosmetology Practical II8	Spring Semester VCO 1123 Cosmetology Theory 3 VCO 1228 Cosmetology Practical III . 8 VCO 1328 Cosmetology Practical IV . 8
Summer Semester 1133 Cosmetology Theory3 1236 Cosmetology Practical V.6 1336 Cosmetology Practical VI.6	
	S

ELECTRICITY (ELEC)

Advisor: Mr. Vaughn

This program is designed to provide training for placement of House at the entry level of electricity in the areas of residential wiring transcial wiring and motors, motor controls, working with power company or industrial electrical maintenance. Theory and practical applications used to the fullest.

Fall Semester VEL 1116 Electrical Principles 6 VEL 1215 Electrical Wiring of Residences	VEL 1125 Introduction of Fierman VEL 1225 Electrical Circuits VEL 1324 Electrical Controls & Dev VEL 1423 Electronics Controls
Summer Semester VEL 1134 Industrial Motor Controls 4 VEL 1233 Electric Motors (A/C) 3 VEL 1333 Electric Motors (D/C) 3	
1,320 Clock Hours	1 Semester Hour

MACHINE SHOP (MACH)

Advisor: Mr. Clark

This program is designed to prepare the student to enter the machinist trade at the apprentice level. The student will be able to interpret blueprints, make necessary shop mathematical calculations, and skillful ly operate the lathe, shaper, milling machines, grinders, drills, and molius precision measurements. Also, the student will be competent in machine ing methods, metallurgy, heat treatment of metals and other pertinent aspects of the trade.

VMS 1123 Metal Sawing Process VMS 1223 Blueprint Reading VMS 1328 Vertical Milling and	ú
1	VMS 1328 Vertical Milling and

Third Semester I in Horizontal Milling 8 The Metallurgy & Physics of Metal Cutting 5 Metal Cutting 5 Metal Special Process 4	VMS 2142 Cutting Tools & Cutting Fluids VMS 2248 Grinding Machines VMS 2344 Brazing & Welding VMS 2443 Shaper
17	. 68 Semester Hour

30 Clock Hours = One Semester Hour sumester all students will be enrolled in the same courses.

MASONRY (MATR)

Advisor: Mr. McElhenney

The program is designed to prepare an individual for gaining employthe masonry trades. It provides the individual with the opporto acquire knowledge and develop skills within the limit of intapobilities. This course includes theory and practical work on live projects.

Spring Semester VMA 1123 Methods of Estimating
17 34 Semester Hours

30 Clock Hours = 1 Semester Hour has remester all students will be enrolled in the same courses.

CHAPTER 6

REFRIGERATION & AIR-CONDITIONING (REAC)

Advisor: Mr. Miles

This Refrigeration & Air-Conditioning and Heating Course is the to prepare students to enter the field of work at or above the enter The person will be able to install, service, troubleshoot and reputs ment in this field. Safety will be emphasized as well as immediately minology and employer-employee relations.

WAY STEEL		First Semester
VAR	1114	Soldering, Brazing Welding
		PIDE LA FLORIDO Tubico
VAK	1214	Dasic Compression
VAR	1311	Refrigeration4
1111		
VAR	1413	Domestic Refrigeration
		Fundamentals5

Second Semester VAR 1124 Basic Compression & Servicing VAR 1224 Compressor Comme VAR 1324 Thermostats VAR 1425 Electric Motors and Controls

Third Semester		
VAR 2134 Refrigeronts & Controls		
VAD 4400 Commercial Systems		
VAIL 2004 Introduction to Heat		
VAR 2434 Gas & Electric Heat	- 0	

Fourth Semester VAR 2144 Lood Calculations VAR 2244 Air Distribution VAR 2344 Heat Pump VAR 2445 Troubleshooting, Rej & Customer Relations

2.040 Clock Hours ... 64 Semester II 30 Clock Hours = 1 Semester Hour Each semester all students will be enrolled in the same courses.

WELDING (WELD)

Advisor: Mr. Clay

This program is designed to prepare an individual to enter welding in the entry level. The student will learn basic and advanced gas welding arc welding, tungsten welding, metal cutting, safety while using the latest techniques and equipment. The student completing this program can expect to find employment in the ship building, automobile in dustry, railway cars, aircraft manufacture, bridges, power plants, etc.

VWE 1116 Basic Arc Welding I 6 VWE 1415 Basic Arc Welding II 5 VWE 1213 Basic Gas Welding 3 VWE 1313 Acetylene Cutting 3	Spring Semester VWE 1126 Inert Gas - Tig. VWE 1226 Short Arc Welding. VWE 1325 Advanced Arc Welding
1.020 Clock Hours	345
30 Clock Hours = Each semester all students will be enroll	1 Semester Hour ed in the same courses

DESCRIPTION OF COURSES

UNIVERSITY PARALLEL

anymning with the 1971-72 academic year East Central Junior Colto the common course number system adopted by the Association of Junior Colleges. The new numbers for University Courses carry four digits. The first digit indicates the year that the the normally taught. Generally courses required or recommended hashmen begin with a 1 and courses at the sophomore level begin The last digit indicates semester hours credit carried by the The second and third digits are used to separate courses within The course descriptions are those adopted in the uniform and are intended to be equivalent to those courses a the same level at four-year institutions.

ACCOUNTING

PRINCIPLES OF ACCOUNTING — A study of the elementary principles as applied to the various forms of business augunizations, and an introduction to specialized fields of accounting. Three lectures and one hour laboratory. Three semester hours credit. 1223 — PRINCIPLES OF ACCOUNTING — A continuation of Accoun-1213. Prerequisite: Accounting 1213. Three lectures and one man laboratory. Three semester hours credit.

ART

1113 — ART APPRECIATION — A simple approach to the understanding of the plastic arts (drawing, architecture, sculpture, pointing, graphics, minor art, and industrial arts) on a conceptual Three lectures. Three semester hours credit.

MIN 1313 — DRAWING I — Study of basic principles of construction of visual forms. Emphasis on line, perspective, and shading. Use of black and white media, pencil, charcoal. Required of art majors. Six hours inhoratory. Three semester hours credit.

MII 1323 — DRAWING II — (Prerequisite: ART 1213) Introduction to rolor dynamics and precision drawing as used in creative expression. Emphasis on composition. Required of art majors. Six hours laboratory. Three semester hours credit.

- ART 1413 DESIGN I Emphasis on principles and materials in design. Introduction to theory and terms. Use of color themselementary lettering. Required of art majors. Six hours laborate semester hours credit.
- ART 1423 DESIGN II (Prerequisite: ART 1313 or special period of the instructor). Continuation of basic principles of design texture. Creative approach to three dimensional design methods of water color, tempera and fluid media. Required majors. Six hours laboratory. Three semester hours credit
- ART 1913 ART FOR ELEMENTARY TEACHERS Designed needs of the elementary education student. Includes essentially public school art, study of development of the children periences with major forms of two-dimensional art problems periences with a variety of media. Two lectures and two laboratory per week. Three semester hours credit.
- ART 2513 PAINTING I (Prerequisite: ART 1313, 1323, 141) 1423) Techniques used in painting water colors, oils, pastels are media, in still life and landscape pictures. Six hours laboratory the semester hours credit.
- ART 2613 CERAMICS I A studio course designed to cover the ing of pottery from the building by hand or throwing on the possible wheel to the application of ceramic glazes and the firing procedure. An appreciation of the ceramics of the past and present will be cluded. Six hours laboratory. Three semester hours credit.
- ART 2633 SCULPTURE I Problems in ceramic sculpture. Study glaze mixing and application. Six hours laboratory. Three semesters hours credit.

BIOLOGY

- BIO 1134 GENERAL BIOLOGY A laboratory course in general biological principles including a survey of the kinds of plants animals, their structure, and function, and relationships with other and the environment. Three lectures and two hours laboratory Four semester hours credit.
- BIO 1144 GENERAL BIOLOGY A continuation of BIO 1134. Three lectures and two hours laboratory. Four semester hours credit.
- BIO 2414 ZOOLOGY A laboratory course dealing with the application of biological principles to the study of animals including survey of the kinds, their structure and function. Emphasis is on the invertebrates. Three lectures and two hours laboratory. Four semester hours credit.
- BIO 2424 ZOOLOGY A continuation of BIO 2414 with emphasis on the vertebrates. Three lectures and two hours laboratory. Four semester hours credit.

- HUMAN ANATOMY AND PHYSIOLOGY Study is made of material and physiology of the human body as an integrated whole more detailed studies of the skeletal, muscular, and nervous General Chemistry recommended. Three lectures and two laboratory. Four semester hours credit.
- HUMAN ANATOMY AND PHYSIOLOGY A continuation of and Physiology 2514 in which the circulatory, respiratory, urinary, reproductive, and endocrine systems are studied.

 Human Anatomy 2513. Three lectures and two hours the control of the control of
- MICROBIOLOGY A survey of the microbes (microscopic minims) of both plant and animal kingdoms, with emphasis and study being placed on those affecting other forms of life, lally man. Laboratory is devoted to basic techniques of mobilal study, such as culturing, identifying, control, anatomy, and tycles. Three hours lecture and two hours laboratory. Four mester hours credit.

BUSINESS ADMINISTRATION

- INTRODUCTION TO BUSINESS An introduction to the madivisions of study that will be followed in succeeding business such as Business Organization, Accounting, Business Law, and little related courses. Three lectures. Three semester hours credit.
- BUSINESS STATISTICS Introduction to statistical data for management and control. Three lectures. Three semester
- BUSINESS LAW I Designed to acquaint the student with the fundamental principles of law as they relate to the basic legal moblems of business transactions in our economy. Special attention will be given to an introduction to law, law of contracts, agencies and amployment, negotiable instruments and commercial papers. Three semester hours credit.
- BUSINESS LAW II A continuation of Business Law 2413 and is designed to cover the following specific areas: sales contracts, personal property and bailments, partnerships, corporations, real property and leases, insurance security and mortgages, and bankruptcy. The lectures. Three semester hours credit.

CHEMISTRY

- 1214 GENERAL CHEMISTRY I Atomic and molecular structure, periodicity and atomic properties, stoiciometry, the mole concept, types of solutions, energy-enthalpy.
- 1224 GENERAL CHEMISTRY II Gases, kinetics, equilibria, thermodynamics, electrochemistry, nuclear chemistry, coordination compounds.

CHE 2424 — ORGANIC CHEMISTRY I — A study of the basic principle carbon chemistry, bonding structure, and behavior, allphane pounds; identification and preparation of compounds. Present General Chemistry 1224. Three lectures and three hours laborated four semester hours credit.

CHE 2434 — ORGANIC CHEMISTRY II — A continuation of Chemical 2424. A study of Aromatic and complex compounds. Three land three hours laboratory. Four semester hours credit.

COMPUTER SCIENCE

- CSC 1113 INTRODUCTION TO COMPUTER CONCEPTS A basic control that advances concepts, terminology, and theory of modern puters and provides a background in programming languages lectures. Three semester hours.
- CSC 1213 BASIC COMPUTER PROGRAMMING The writing of grams using the BASIC computer language. It is not open to Data be cessing or Computer Science majors. Three lectures. Three semilibrours.
- CSC 1313 FORTRAN PROGRAMMING Introduction to digital puters and computer programming using the FORTRAN language. Three lectures. Three semester hours.
- CSC 1533 COMPUTER PROGRAMMING I Introduction to problem solving methods and algorithm development; designing, debugging documentation in a high-level programming language with a visit of applications. Three hours lecture. Credit, three semester hours
- CSC 2543 COMPUTER PROGRAMMING II Continued program development; algorithm analysis; string processing; recursion; interessearch/sort methods; simple data structures; debugging & testing larger programs. Three hours lecture. Credit, three semester hours Prerequisite: Computer Programming I.
- CSC 2613 INTRODUCTION TO FILE PROCESSING To introduce concepts and characteristics of storage devices; file processing techniques; data structure; elementary data base concepts. Three lectures Credit, three semester hours. Prerequisite: Computer Programming

ECONOMICS

- ECO 2113 PRINCIPLES OF ECONOMICS (MACROECONOMICS) An introduction to economic principles, problems, and policies with emphasis on the monetary system and national income theory and measurement. Three lectures. Three semester hours credit.
- ECO 2123 PRINCIPLES OF ECONOMICS (MICROECONOMICS) A continuation of Economics 2113 with emphasis on price and production theory and international trade. Three lectures. Three semester hours credit.

EDUCATION

FOUNDATIONS OF EDUCATION — Survey of the history and supplies of American education with special emphasis on current and problems in education. Three lectures. Three semester credit. (EPY 1613.)

DUCATIONAL PSYCHOLOGY — This course includes the such topics as health, general process of growth, interests, incentives, social psychology of the child, and development of interest incentives, and learning. Three lectures. Three semester hours the Pre-requisite: EPY 1513.

EDUCATIONAL PSYCHOLOGY

— CHILD PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT I)

Thurne which deals with the various aspects of human growth and selepment. Problems studied include physical, mental, social and motional development from infancy through preadolescence. In attention is given to the implications for education. Three lectures semester hours credit.

ADOLESCENT PSYCHOLOGY (HUMAN GROWTH & DEVELOP-HIHI I) — A study of the individual during adolescent years. Three HUMBS. Three semester hours credit.

ENGLISH

- POSITION A study of grammar and composition, with emphasis on the sentence and the paragraph, markings, frequent themes. Three lectures. Three semester hours
- HILLSH COMPOSITION A continuation of English 1113 with emphasis on the whole composition. Readings, themes, and the earth paper required. Three lectures. Three semester hours credit.

 HILLSH COMPOSITION Seminar type honors courses in composition. Enrollment by invitation only. Three semester hours credit each.
- 2223 AMERICAN LITERATURE Representative prose and poetry of the United States from colonial beginnings to Walt Whitman. Three lectures. Three semester hours credit.
- poetry of the United States from Walt Whitman to the present. Three lectures. Three semester hours credit.
- 100 2020 ENGLISH LITERATURE I A survey of English literature from Beowulf through the Age of Neo-Classicism. Three lectures. Three termester hours credit.
- the Age of Revolution and Romance to the present time. Three lectures. Three semester hours credit.

- ENG 2353 HONORS ENGLISH LITERATURE I (Prerequisite semester hours in Freshman Composition) Designed for studient have a special interest in English Literature and who have at 18 "B" average in Freshman Composition. A study of English Literature its beginnings until 1798. An individualized course with all to program the study of literature to the student's major interest skills. Enrollment by invitation.
- ENG 2363 HONORS ENGLISH LITERATURE II (Prerequilibrium semester hours in Freshman Composition) Designed for student have a special interest in English Literature and who have at limits average in Freshman Composition. A study of English Literature 1798 until the present. An individualized course which are to program the study of literature to the student's major interestials. Enrollment by invitation.

ENG 1103 — Developmental English I - See Institutional Credit See ENG 1203 — Developmental English II - See Institutional Credit See ENG 1203 — Developmental English II - See Institutional Credit See ENG 1203 — Developmental English II - See Institutional Credit See ENG 1203 — Developmental English II - See Institutional Credit See ENG 1203 — Developmental English II - See Institutional Credit See ENG 1203 — Developmental English II - See Institutional Credit See ENG 1203 — Developmental English II - See Institutional Credit See ENG 1203 — Developmental English II - See Institutional Credit See ENG 1203 — Developmental English II - See Institutional Credit See ENG 1203 — Developmental English II - See Institutional Credit See ENG 1203 — Developmental English II - See Institutional Credit See ENG 1203 — Developmental English II - See Institutional Credit See ENG 1203 — Developmental English II - See Institutional Credit See ENG 1203 — Developmental English II - See ENG 1203 — Developmental English II - See ENG 1203 — Developmental English II - See English II - S

GEOGRAPHY

GEO 1113 — WORLD GEOGRAPHY — A regional survey of the language geographic features and major new developments of the national the world. Three lectures. Three semester hours credit.

GRAPHICS AND DRAWING

- GRA 1143 GRAPHICS COMMUNICATION A study of the language fundamentals through the use of instruments and understanding of lines and plans. Reading and writing the graph language both with instruments and free hand sketching geometrical construction lettering, pictorials, multiview, sections orthographic projections. One hour lecture and four hours laborated Three semester hours credit.
- GRA 1153 VISUALIZATION AND GRAPHIC DESIGN (prerequisite of 1143) Methods and practice in pictorial and orthographic projections detail and graphic design problems involving the geometry points, lines and planes as applied to working drawings related specialized engineering fields. One hour lecture and four hour laboratory. Three semester hours credit.

HEALTH PHYSICAL EDUCATION AND RECREATION

HPR 1131 — VARSITY SPORTS — Participation in football, basketball baseball, tennis, or golf. One semester hour credit.

HPR 1141 — VARISTY SPORTS — Participation in football, basketball baseball, tennis, or golf. One semester hour credit.

- PERSONAL AND COMMUNITY HEALTH Application of siples and practices of healthful living to the individual and community major health problems and the mutual responsibilities of school, and health agencies. Three lectures. Three semester credit.
- INTRODUCTION TO HEALTH, PHYSICAL EDUCATION AND INTRODUCTION TO HEALTH, PHYSICAL EDUCATION AND INTRODUCTION to the objectives, literature, and introduction of the profession. Analysis of successful teaching with all of the responsibilities and opportunity of professional performance of student to opportunities in the field. Three lectures semester hours credit.
- VARSITY SPORTS Participation in football, basketball, basketball, tennis, or golf. One semester hour credit.
- VARSITY SPORTS Participation in football, basketball, basketball, tennis, or golf. One semester hour credit.
- FIRST AID Instruction and practice in methods prescribed American Red Cross standard and advanced courses. Two lectures semester hours credit.
- RECREATIONAL LEADERSHIP Planning and leadership thingues for conducting community recreation centers, and school recreation programs. Three lectures.
- INDIVIDUAL AND DUAL SPORTS Lecture and practice in the semester hour credit.
- INDIVIDUAL AND DUAL SPORTS Lecture and practice in fundamentals, rules, and etiquette. Two hours per week. One mester hour credit.
- 2561 FITNESS AND CONDITIONING TRAINING Lecture and motice in weights and conditioning. Two hours per week. One moster hour credit.
- Theoretical study of football from an analysis and defensive standpoint including the fundamentals of blocking, passing, tackling, charging, punting, generalship, rules and play. Two hours per week. Two semester hours credit.
- 2432 BASKETBALL THEORY A theoretical study of basketball from an offensive and defensive standpoint, including the study of maching of the fundamentals and team organization. Two hours per week. Two semester hours credit.

HISTORY

1113 — WESTERN CIVILIZATION I — A general survey of European history from ancient times to 1660 A.D. Recommended for freshmen. Three lectures. Three semester hours credit.

- HIS 1123 WESTERN CIVILIZATION II A general survey of Europe civilization since 1660 A.D. Three lectures. Three semester credit.
- HIS 1163 WORLD CIVILIZATION I A survey of man's strugges civilization from early times to the times of the Commercial Revolutional the New Society. Covers all major areas of the globe receiving appropriate attention. Three lectures, three semester credit.
- HIS 1173 WORLD CIVILIZATION II A continuation of HIS 1163 the Age of Absolutism through a survey of Modern World Profile Emphasis again placed, as appropriate, on all areas of the Three lectures; three semester hours credit.
- HIS 2213 AMERICAN (U.S.) HISTORY I A survey of U.S. history is the period of discovery and exploration through Reconstruction
- HIS 2223 AMERICAN (U.S.) HISTORY II A survey of U.S. history is Reconstruction to the present. Three lectures. Three semester larger credit.
- HIS 2243 HONORS AMERICAN (U.S.) HISTORY I Substitutes for 2213. Survey of political, economic, and social developments 1877. Special projects and recitations required. Instructor approval quired.
- HIS 2253 HONORS AMERICAN (U.S.) HISTORY II Substitutes for 2223. Continued survey of political, economic, and developments since 1877. Special projects and recitations required.

HOME ECONOMICS

- HEC 1111 SOCIAL USAGE The essentials of good manners and incepted standards of social usage. One lecture. One semester has credit.
- HEC 1131 INTRODUCTION TO MODELING A course designed teach students all the fundamentals of visual poise together will modeling techniques. Through this course, a student will learn not by basic rules for modeling, but will also learn the various fields modeling and will gain experience modeling and writing commentaries. Two hours laboratory. One semester hour credit.
- HEC 1141 MODELING A course designed to practice modeling and to train students to be professional models. The students will participate in style shows and for various other audienes. Prerequisite Introduction to Modeling and selection to Fashion Squad. Two hour laboratory. One semester hour activity credit.
- HEC 1213 FOOD SELECTION AND PREPARATION Principles of food selection, preparation and service. One lecture and four hour laboratory. Three semester hours credit.
- HEC 1313 ELEMENTARY CLOTHING Study of fabrics most commonly used and selection of materials and ready-made clothing. Selection

use of commercial patterns. Planning and construction of control of cotton, wool, and synthetics. Use and care of the new matic machine. Affords practice in modeling and using activities with costumes. Care of garments. One lecture and four laboratory. Three semester hours credit.

MEAL MANAGEMENT — Problems in planning, preparing, provide for average family meals to nutritive requirements, food managerial principles. One lecture and four hours motory. Three semester hours credit.

CLOTHING CONSTRUCTION — Prerequisite HEC 1313. Furprinciples of selection and construction applied to various fabrics. Declure and four hours laboratory. Three semester hours credit.

HUMANITIES

HUMANITIES — Deals with the achievements of Western as reflected in the art, architecture, and customs of selected impean counties. This course consists of a tour which culminates in a project to be completed by the student. With the completed of the tour and the project, a student shall earn three semester of credit in the humanities.

MATHEMATICS

COLLEGE ALGEBRA — A review of algebraic operations, and a study of logarithms, determinants, portions, binomial theorem, partial fractions, and theory of equations. Three lectures. Three semester hours credit.

1203 — BASIC CONCEPT OF MATHEMATICS II — Elementary Algeting Three hours. Three semester hours credit.

INTERMEDIATE ALGEBRA — (Prerequisite: One year high algebra or MAT 1203) This course is designed for students those qualifications are deficient for College Algebra or Technical Math. Materials covered include algebraic factoring, fractions, problem solving, roots and radicals, quadratics, graphs, simultaneous and basic geometric concepts.

INTERIOR TRIGONOMETRY — The study of solutions of right and oblique triangles, identities, trigonometric equations, and polar and parametric equations. Three lectures. Three semester hours credit.

1333 — FINITE MATHEMATICS — Review of systems of linear proquations and inequalities in two and three variables, linear programming, basic methodology of calculus with orientation toward business decision-making. Three lectures. Three semester hours credit.

MAT 1423 — FUNDAMENTALS OF MATHEMATICS — A review of basic algebra, systems of linear equations and systems of linear inequalities, and introduction to linear programming, and introduction to vector and matric algebra. Three lectures. Three semester hours wedlt.

MAT 1613 — CALCULUS I — Coordinate systems, basic thesas analytics, functions, limits, the derivative, the integral, difference and integration of algebraic functions, and applications. These tures. Three semester hours credit. (1823)

MAT 1623 — CALCULUS II — Differentiation and Integralian transcendental functions, the definite integral, methods of lines tion, applictions. Three lectures. Three semester hours credit quisite: MAT 1613.

MAT 1723 — THE REAL NUMBER SYSTEM — Structure and propenses number systems of arithmetic. Limited to students preparing in the Three lectures. Three semester hours credit.

MAT 1733 — INFORMAL GEOMETRY AND ALGEBRA — Basic ideas structure of algebra; intuitive foundations of geometry. Three last Three semester hours credit.

MAT 2613 — CALCULUS III — Solid analytics vector, improper integral line integration. Three lectures. Three semester hours credit

MAT 2623 — CALCULUS IV — Infinite series, partial differential multiple integrals. Three lectures. Three semester hours credit. Its quisite: MAT 2613.

MAT 2913 — DIFFERENTIAL EQUATIONS — Solution of first and highers der differential equations; existence theorems; solution by series application to problems in geometry, physics and chemistry. These lectures. Three semester hours credit. Prerequisite: MAT 2620

MODERN FOREIGN LANGUAGE

MFL 1113 — ELEMENTARY SPANISH I — Designed to develop language skills of speaking, reading and writing. Phonetic symbols are used a aid correct pronunciation. Three lectures. Three semester hours create

MFL 1123 — ELEMENTARY SPANISH II — A continuation of Spanish 1111 Special drill on verb forms and uses, as well as idiomatic vocabulars by means of oral and written exercises. Three lectures. Three semester hours credit.

MFL 2213 — INTERMEDIATE SPANISH I — A verb and grammar review and a further development of language skills. Reading materials users have literary and cultural value. Recording equipment is available to student's use. Conversaphone records are used.

MFL 2223 — INTERMEDIATE SPANISH II — A continuation of Spanin 2213. Special attention is given to rapid reading. Recording equipment permits the student to record and listen to his own and other students use of the language.

MILITARY SCIENCE

MILITARY SCIENCE (1ST YEAR, 1ST SEMESTER) — Organizaand the Army and ROTC, the Military as a profession. Historical and development of the Army with emphasis on managetechniques. One hour lecture and two hours laboratory. Two manufer hours credit.

— MILITARY SCIENCE (1ST YEAR, 2ND SEMESTER) — A conemphasis on the historical growth and development of the Arand management techniques. The significance of military courtesy discipline, customs and traditions of the military science. One The lecture and two hours laboratory. Two semester hours credit.

- MILITARY SCIENCE (2ND YEAR, 1ST SEMESTER) - Military and use of maps and aerial photography. Two hours lec-Iwo semester hours credit.

— MILITARY SCIENCE (2ND YEAR, 2ND SEMESTER) — The funcduties, and responsibilities of junior leaders; operations of the military team. Qualifying test for advanced ROTC. Two hours Two semester hours credit.

MUSIC FOUNDATIONS

(Education, History, Literature and Theory)

MUSIC APPRECIATION — Listening course designed to give the student, through aural perception, understanding and appreciaof music as a moving force in Western Culture. Three lectures. In semester hours credit.

MIN 1123 — MUSIC SURVEY (Majors) — Listening course, designed to requaint the music major with basic stylistic traits of the major eras of music history from the renaissance to the present. Three lectures. Illine semester hours credit.

MA 1214 — MUSIC THEORY I — Basic training in harmonic, melodic, and rhythmic elements of music. Four-part writing, ear-training, dictalion, keyboard-harmony, and sight singing. Three lectures and two nours laboratory. Four semester hours credit.

MIN 1224 — MUSIC THEORY II — A continuation of MUS 1214. Three lectures and two hours laboratory. Four semester hours credit.

2214 — MUSIC THEORY III — A continuation of MUS 1224. Three lectures and two hours laboratory. Four semester hours credit.

2224 — MUSIC THEORY IV — A continuation of MUS 2214. Three lectures and two hours laboratory. Four semester hours credit.

MIN 2513 — MUSIC FOR CHILDREN I — Music course designed for elementary education majors. A study of the fundamentals of music, linging activities, accompanying skills and the application of teaching music to children. Three lectures. Three semester hours credit.

MUSIC APPLIED

(Brass, Organ, Percussion, Piano, Voice and Woodwinds) All applied music requires one half-hour lesson per semester credit. All students interested in Applied Music are to consult the tor before scheduling.

MUA 1141, 1151, 2141, 2151 — BRASS FOR NON-MAJORS (1) Brass) I, II, III, & IV — Half-hour lesson. One semester hour man MUA 1172, 1182, 2172, 2182 — BRASS FOR MAJORS I, II, III III

One hour lesson. Two semester hours credit.

MUA 1331, 1341, 2331, 2341 — ORGAN FOR NON MAJORS (1) Organ) I, II, III, & IV — Half-hour lesson. One semester hour means

MUA 1362, 1372, 2362, 2372 — ORGAN FOR MAJORS I, II, III, 6 19 One hour lesson. Two semester hours credit.

MUA 1441, 1451, 2441, 2451 — PERCUSSION FOR NON-MAJORS (1886) tive Percussion) I, II, III, & IV — Half-hour lesson. One semester credit.

MUA 1511, 1521, 2511, 2521 — CLASS PIANO I, II, III, & IV — One had lesson. One semester hour credit.

MUA 1541, 1551, 2541, 2551 - PIANO FOR NON-MAJORS (TIME) piano - Prerequisite: Previous piano study) I, II, III, & IV - Half III lesson. One semester hour credit.

MUA 1572, 1582, 2572, 2582 — PIANO FOR MAJORS I, II, III, 6 N One hour lesson. Two semester hours credit.

MUA 1711, 1721, 2711, 2721 — CLASS VOICE I, II, III, & IV — One has lesson. One semester hour credit.

MUA 1741, 1751, 2741, 2721 — VOICE FOR NON-MAJORS I, II, III (1) One hour lesson. Two semester hours credit.

MUA 1762, 1782, 2762, 2782 — VOICE FOR MAJORS I, II, III, 6 IV One hour lesson. Two semester hours credit.

MUA 1841, 1851, 2841, 2851 - WOODWINDS FOR NON-MAJORE (Elective Woodwinds) I, II, III, & IV — Half-hour lesson. One semene hour credit.

MUA 1872, 1882, 2872, 2882 — WOODWINDS FOR MAJORS I, II, III IV — One hour lesson. Two semester hours credit.

MUA 1472, 1482, 2472, 2482 — PERCUSSION FOR MAJORS I, II, III, 6 N One hour lesson. Two semester hours credit.

MUSIC ORGANIZATIONS

(Marching Band, Centralettes, Concert Band, Jazz Band, Pit Orchestra, Chorus, Collegians)

MUO 1111, 1121, 2111, 2121 — BAND I, II, III, & IV — One semester hour credit.

MUO 1211, 1221, 2211, 2221 — CHORUS I, II, III, & IV — One semes ter hour credit.

PHYSICS

3 - SURVEY OF GENERAL PHYSICS I - A study of laws of softonics and heat. Two lectures and two hours laboratory. Three manuer hours credit.

SURVEY OF GENERAL PHYSICS II — A study of laws of elecand sound. Two lectures and two hours laboratory. Three

menter hours credit.

GENERAL PHYSICS — The fundamental concepts and laws mechanics, heat and sound. Three lectures and three hours Hamiltony, Four semester hours credit. Prerequisite: MAT 1323.

GENERAL PHYSICS — The fundamental concepts and laws electricity, magnetism, light and modern physics. Three lectures three hours laboratory. Four semester hours credit. Prerequisite: MIV 2414.

POLITICAL SCIENCE

- 1113 - AMERICAN NATIONAL GOVERNMENT - Survey of the orpullrations, political aspects of and basis for American Government. lectures. Three semester hours credit.

1123 — AMERICAN STATE AND LOCAL GOVERNMENT — Relationthe between state and federal government and between states and Mair subdivisions; organization, function, and operation of executive, regulative, and judiciary; elections and suffrage generally, Mississippi multiplicated. Three lectures. Three semester hours credit.

PSYCHOLOGY

FIGURE 1513 — GENERAL PSYCHOLOGY I — An introduction to the scientific and of human behavior. Includes history and methods of mychology, growth and development, principles of learning, sensanon and perception, thinking, statistics, personality, and intelligence. Ilune lectures. Three semester hours credit.

1111 — PSYCHOLOGY OF LEARNING — This course is designed to and a student in three basic areas: adjustment to college life, invelopment of good study skills, and formation of test taking skills. One hour lecture. One semester hour credit.

SECRETARIAL SCIENCE

1113 — ELEMENTARY TYPEWRITING — Mechanism and care of the typewriter, its operation, keyboard drills to gain speed and accuracy, and introduction to letter forms. Students with a year of high school rypewriting cannot receive credit for this course. Three lectures and two hours laboratory. Three semester hours credit.

MC 1123 — INTERMEDIATE TYPEWRITING — Advanced drills for speed and accuracy, letter forms, telegrams, and other business forms, and monuscript typewriting. Three lectures. Three semester hours credit.

Gregg Shorthand. The principles are applied by reading and shorthand with a limited amount of dictation and transcription shorthand notes. Students with a year of high school shorthand not receive credit for this course. Three lectures and two laboratory. Three semester hours credit. Prerequisite: Proficient Typewriting.

SEC 1223 — INTERMEDIATE SHORTHAND — A continuation of Security 1213. Three lectures. Three semester hours credit. Prerequisite ciency in Typewriting.

SOCIOLOGY

- SOC 2113 INTRODUCTION TO SOCIOLOGY Deals with human lationships. Students will receive a synopsis of the whole flat sociology including the social world, the social and cultural within this world, and the integration of the processes in relative individual, the group, and the institution. Three lectures semester hours credit.
- SOC 2133 SOCIAL PROBLEMS A study of the nature, scope, and fects of the major social problems of today and the theorem preventive measures to alleviate them. Course includes such blems as unemployment, urbanization, crime, juvenile delinque alcoholism, drug addiction, disaster, and family problems to include the aged, mentally ill, and retarded. Three lectures. Three semantics are sometimes as a succession of the semantic problems and the semantic problems are included as a succession of the semantic problems.
- SOC 2143 MARRIAGE AND FAMILY A study of the family a cultural unit, the institution of marriage, the problems of parenthus and of social-economic adjustments to society. Three lectures. The semester hours credit.
- SOC 2243 CULTURAL ANTHROPOLOGY (ETV) The process cultural and personality development plus methods and technique employed by the anthropologist. Included are studies of primitive cultures, demonstrations of the precision required in archaeologist excavation, and film interviews with anthropologists. Two 30 minus lectures plus independent study assignments. Three semester hour credit.

SPEECH AND THEATRE

SPT 1113 — ORAL COMMUNICATION (PRINCIPLES OF SPEECH) — Correct and effective English: correct pronunciation and enunciation, breath control, study and practice in making speeches for all occasions, and emphasis on organization of material and practice in speaking before the group. Three lectures. Three semester hours credit.

FUNDAMENTALS OF THEATRE — A basic course in the arts. An introduction to the cultural, historical, and social fields of the drama and investigation of essential elements of play shutton. Three lectures. Three semester hours credit.

ACTING — An introduction to the theatre and the art of actinphasis is placed on the technical aspects of acting and on the many use of the body in stage movement. Classroom work in and the presentation of scenes from plays prepare the student performance in either a workshop or major production. A lateral laboratory in connection with the class introduces the student to the technical phases of the theatre which contribute to the effective of the work of the actor. Three lectures. Three semester credit.

INSTITUTIONAL CREDIT

predopmental studies courses on the preparatory or repair level carry multiplies. Zero digits indicate that the course is not designed as multiplies parallel course.

DEVELOPMENTAL ENGLISH I — This course covers basic method and oral communication skills with special emphasis on compension and vocabulary building in reading and standard English method in speaking. Three hours per week. Three semester credit.

This course covers the basics of English writing with emidentifying and correcting the problems of individual audents. The course involves sentence and paragraph writing, as well approctical writing such as business letters and resumes. Three hours week. Three semester hours.

TECHNICAL

Business Technology

- 1113 ADVANCED TYPEWRITING (Prerequisite: Intermediate Typewriting) Emphasis on skill building and production in specialized three semester hours credit.
- 1613 BUSINESS ENGLISH A review of correct English usage induding parts of speech, word choice, punctuation, and capitalization. Imphasizes those aspects of English that are directly applicable to writing effective business letters. Three lectures. Three semester hours

- TSC 2613 BUSINESS COMMUNICATIONS (Prerequisite: Business lish and proficiency in typewriting). Instruction in composing types of business letters with emphasis on the application mar, typewriting, speech, and human relations skills. Three three left is the second state of the secon
- TSC 2523 BUSINESS CALCULATIONS Study of the fundamental cess, fractions, decimals, percentages, and problem solving electronic calculator operated with touch control as applications operations. Three semester hours credit.
- TSC 2833 DATABASE MANAGEMENT (Prerequisite: Introduction Information Processing). Introduction to database concepts data management program to create files, enter and update and retrieve information. Three semester hours credit.
- TSC 1113 ELEMENTARY TYPEWRITING Introduction to the key with emphasis on developing correct typewriting techniques plying this acquired skill to the typewriting of business letters outlines, and manuscripts. Three semester hours credit.
- TSC 1123 INTERMEDIATE TYPEWRITING (Prerequisite: Elementary and the study of letter styles, business forms, manuscripts tabulation. Three semester hours credit.
- TSC 1013 INTRODUCTION TO BUSINESS Introduction to build principles, organizations, and procedures. Three semester has credit.
- TSC 1813 INTRODUCTION TO INFORMATION PROCESSING Induction to information processing systems their design, organization, and administration. An overview of information processing technologies: data, word, and voice processing; telecommunitations, reprographics, records management, and electronic mail. The semester hours credit.
- TSC 2533 MACHINE TRANSCRIPTION (Prerequisite: Typewriting) is struction in the use of transcribing machines to prepare mailulable business correspondence. Three semester hours credit.
- TSC 2913 OFFICE PROCEDURES (Prerequisite: Typewriting/Key boarding). Study and application of modern office systems and protices. Three semester hours credit.
- TSC 1313 RECORDS MANAGEMENT Introduction to the major filling systems with emphasis on information retrieval, retention and disposal of records, selection of supplies and equipment, and an introduction to electronic filling. Three semester hours credit.
- TSC 1213 SHORTHAND I Introduction to the theory and practice of accuracy in reading and writing. Three semester hours credit.
- TSC 1223 SHORTHAND I (Prerequisite: Shorthand I or equivalent

- Typewriting). Review of the principles of shorthand with emterm on speed and accuracy in dictation and transcription. Three terms hours credit.
- SHORTHAND III (Prerequisite: Shorthand II). Emphasis on vocabulary of different types of businesses, mailable and dictation and transcription speed. Three semester
- WORD PROCESSING I (Prerequisite: Typewriting/Keyling and introduction to Information Processing). Instruction in the microcomputer/word processor. Three semester hours
- WORD PROCESSING II (Prerequisite: Typewriting/Keyming and Introduction to Information Processing). Advanced inmineral applications in the use of the microcomputer/word pro-Three semester hours credit.

COMPUTER TECHNOLOGY

- DATA PROCESSING OPERATIONS 3 hours credit. Two lecture and two hours laboratory. This course is a study of the system/34 Computer. The operation control mugge, utility programs, and SSP procedures for the System/34 are
- INTRODUCTION TO DATA PROCESSING 3 hours credit.

 Thours lecture and two hours laboratory. This course is a study of functions and capabilities of computers. The student becomes with the organization of computers and their uses in today's imputer-oriented society.
- BASIC PROGRAMMING 3 hours credit. Two hours lecture two hours laboratory. This course is a study of the BASIC programming language. Students will gain experience by programming and abunging problems using BASIC.
- and two hours laboratory. This course includes study of the Report Proplant Generator programming language. Students will become profilent in RPG by programming problems typical of those performed in the processing installations. Prerequisites: TDP 1213 and TDP 1113. 1223 — ADVANCED DATA PROCESSING OPERATIONS — 3 hours 1221 — ADVANCED DATA PROCESSING OPERATIONS — 3 hours 1222 — ADVANCED DATA PROCESSING OPERATIONS — 3 hours 1223 — ADVANCED DATA PROCESSING OPERATIONS — 3 hours 1224 — ADVANCED DATA PROCESSING OPERATIONS — 3 hours 1225 — ADVANCED DATA PROCESSING OPERATIONS — 3 hours 1226 — ADVANCED DATA PROCESSING OPERATIONS — 3 hours 1227 — ADVANCED DATA PROCESSING OPERATIONS — 3 hours
- Witem/34 will be included. Prerequisites: TDP 1213 and TDP 1113.

 101 2024 RPG PROGRAMMING II 4 hours credit. Three hours lecture and two hours laboratory. This course is a continuation of TDP 1314. Emphasis will be placed on file processing and more advanced INFG programming. Prerequisite: TDP 1314.

TDP 2514 — COBOL PROGRAMMING I — 4 hours credit. Three hours and two hours laboratory. This course is directed toward effective and efficient use of COBOL programming limits Students will gain programming experience by programming debugging typical business problems using COBOL.

TDP 2524 — COBOL PROGRAMMING II — 4 hours credit. Three lecture and two hours laboratory. This course is a continuation 2514. Emphasis will be placed on file processing and more action COBOL programming. Prerequisite: TDP 2514.

TDP 2414 — SYSTEMS ANALYSIS AND DESIGN — 4 hours credit hours lecture and two hours laboratory. The field of system and design is surveyed. The student will develop, analyse modify systems as they apply to computer operations. Prevents

TDP 2623 — ELECTRONIC SPREADSHEET — 3 hours credit. Three lecture. This course is an introduction to the electronic spreading Students will gain experience in the construction and use of speeds as an aid to management decision making.

TDP 2723 — DATA BASE MANAGEMENT — 3 hours credit. Three helecture. This course is a study of the concepts used in Data Mannent. The student will become proficient in creating files, and updating data, and retrieving information.

TDP 1111 — DATA PROCESSING SEMINAR — 1 hour credit. One hour ture. Seminar activities will include guest speakers, field trips, films job-related topics, and Phi Beta Lambda projects.

TDP 1121 — DATA PROCESSING SEMINAR — 1 hour credit. One hour leture. A continuation of TDP 1111.

TDP 2111 — DATA PROCESSING SEMINAR — 1 hour credit. One hour let ure. A continuation of TDP 1121.

TDP 2121 — DATA PROCESSING SEMINAR — 1 hour credit. One hour leture. A continuation of TDP 2111.

TECHNICAL DRAFTING

TDD 1123 — MACHINE DRAFTING — A study of the design and drawing of machine and machine parts with strict attention given to dimensioning, finish, fits, threads and the reproduction process of drawing into blue prints. One hour lecture and four hours laboratory. Three semester hours credit.

TDD 2714 — ARCHITECTURAL DRAFTING — 4 hours. Prerequisite: Fundamentals of Drafting 1113. One hour lecture and two three-hour laboratory periods per week. This course includes pinciples and protices of modern design, requiring working drawing and solutions typical construction detail and specifications for residential and industrial construction.

— DESCRIPTIVE GEOMETRY — 3 hours. One lecture and four mining periods per week. Prerequisite: Fundamentals of Drafting The course deals with a study of primary and secondary auxiews, revolution of views, and their application as used in mining engineering, aircraft construction and intersections and development of sheet metal.

FUNDAMENTALS OF DRAFTING — This course deals with the and use of drafting instruments, alphabet of lines, free hand use of drafting instruments, alphabet of lines, free hand seeming, geometric construction, dimensioning sectioning, and oraphic projection with emphasis on shape and size description. Hour lecture and four hours laboratory. Three semester hours

— STRENGTH OF MATERIALS — 3 huors. Two one-hour lecture and one two-hour laboratory period per week. A study of properties of materials, center of gravity, shear forces and ben-moments. Computations necessary for structural and architecture of primary importance in this course.

ELECTRICAL, PIPING AND SHEET METAL DRAFTING— 4 hours.

Biguisite: Fundamentals of Drafting 1113. One hour lecture and three-hour laboratory periods per week. A study of electrical and symbols, types and uses of pipes and electrical layouts and the eleptron of sheet metal as used in modern industry.

SURVEYING AND TOPO I -3 hours. One lecture and two hour laboratories per week. Prerequisite: Fundamentals of Drafing Introduction to Surveying and Mapping with emphasis on the limit and computational methods which are utilitzed in the preparaion of maps and survey plats.

SURVEYING AND TOPO II - 3 hours. One lecture and two hour laboratories per week. Prerequisite: Surveying and Topo I. A ment of sophisticated field methods, drafting techniques and applica-

10 2013 — COST ESTIMATING — 3 hours. Three lectures per week. An impoduction to the basic methods of estimating and the development quality survey systems used in manufacturing and construction pro-

100 2314 — STRUCTURAL DRAFTING — 4 hours. Prerequisite: Fundamentals of Drafting 1113. One hour lecture and two three-hour laboratory periods per week. Structural drafting consists of the preparation of design and working drawings for buildings, bridges, tanks, towers, and other structures.

This course deals with problems involving human relations and the development of a foundation for personal relations for dealing with superiors, associates, and subordinates. The role of a supervisor is emphasized.

TECHNICAL MATHEMATICS

TMD 1113 - TECHNICAL MATH I - 3 hours. Three and periods per week. This course is a study of the basic fundamental algebra needed in drafting and electronics in order to make putations, to solve graphs and to solve equations.

TMD 1213 — TECHNICAL MATH II — 3 hours. Three class meetings week. A study of angles, triangles, and trigonometric function angles and solutions of triangles, logarithms, graphs and reshaus formulas are studied as they apply to drafting and electronics

TECHNICAL ELECTRONICS

TEL 1113 — INTRODUCTION TO ELECTRONIC TECHNOLOGY — One ture. Four hours laboratory. (3 semester hours credit). An introduce to Electronic Technology which provides opportunity for beginning students to explore the general nature of the field and its simple potential, in conjunction with laboratory experiences in balls areas.

TEL 1125 — BASIC ELECTRICITY FOR ELECTRONICS — Three lectures laboratory. (5 semester hours credit). This course is designed familiarize the student with the basic electrical fundamentals in when nating and direct currents which are prerequisite to subsequent eletronic studies. Laboratory exercises provide theory reinforcement and familiarization with test equipment.

TEL 1133 — DRAFTING FOR ELECTRONICS — One lecture. Four house laboratory. (3 semester hours credit). An elementary course designs for electronics students. Use of templates, including letterns templates; fundamentals of drawing and drafting room practices electrical circuit drawing, terms, symbols and standards. Emphasis a placed on construction and interpretation of typical electrical circuits

TEL 1215 — ELECTRONIC DEVICES AND CIRCUITS — Three lectures for hours laboratory. (5 semester hours credit). Introduction to semicon ductors including the construction, theory, static and dynamic characteristics of diodes and bi-polar semiconductors; basic circuit configurations; rectifier and circuits; amplifiers.

TEL 1225 — DIGITAL PRINCIPLES — This course is designed to provide the student with an understanding of digital electronics from the balls bianary system of numbers, how circuits are designed to work with digital, to the complex circuits used for logic operations, arithmetic operations, and information conversion and control. The student will construct circuits that are commonly found in digital systems such at microprocessors.

TEL 2234 — LINEAR INTERGRATED CIRCUITS — Two lectures. Six hours laboratory. (4 semester hours credit). This course is planned to provide basic training in digital integrated circuits and devices encountered in the installation, maintenance, and troubleshooting in instrumentation

control circuits. Although training in circuit design is not intended, single of Boolean Mathematics is included to provide a basis for understanding of digital applications. In addition, no attempt mucle to study the more sophisticated arithmetic circuits usually in computers, but only those basic to the field of digital control. TROUBLE ANALYSIS OF MICROPROCESSORS — Three hours six hours laboratory. (5 semester hours credit) The course in Analysis of Microprocessors is designed to provide the ability analyze the troubles that occur in microprocessors with the aid of an auditoscope, logic probe, and logic analyzer. With this analysis replieted the student will be able to repair the faulty unit. tollimatory exercises are directed towards hands-on approach to permite test equipment, isolate troubles and repair the faulty units. — INTERFACING AND CONTROL — Three hours lecture. Six The laboratory. (5 semester hours credit). The course in interfacing

control is planned to provide classroom and laboratory studies of the devices, circuits, principles and applications pertaining to elecwhile control systems using electromechanical, analog, digital, and miniprocessor principles.

H 4005 — ELECTRONIC COMMUNICATION — Three lectures. Six hours inhuratory. (5 semester hours credit). A study of the most frequently systems of electronic communication, including the theory of peration, use, and servicing techniques applicable to each system. Inhoratory exercises are directed toward a hands-on approach to with operation and service.

VOCATIONAL

VOCATIONAL INDIVIDUALIZED DEVELOPMENT SYSTEM (VIDS)

The test of Adult Basic Education (TABE) will be administered to all mitational students upon entering school. Results from this test will be to identify students that need help in Reading, Math and

Mudents needing help in these areas will be assigned to the VIDS Tenter for three hours per week until he/she achieves the functioning needed to receive full value of the education he/she is pursuing. TINST SEMESTER V.I.D.S. - Individual instruction will be given in Mending, Mathematics and Language, 51 Clock Hours

SECOND SEMESTER V.I.D.S. - A continuation of first semester with studunt receiving instruction in employer-employee relations. 51 Clock Hours,

AUTOMOTIVE MECHANICS

VAM 1112 — INTRODUCTION TO MECHANICS. This course is designed to teach automotive shop safety, use of automotive hand tools and use and care of service literature. Sixty clock hours. Two semester hours.

- VAM 1214 ENGINE REBUILDING I. This course is designed to operation of automotive engines, cleaning, inspecting, mellingengine component parts and testing engine condition. One humand twenty clock hours. Four semester hours.
- VAM 1314 BRAKE SYSTEM I. Principles of operation, diagnosmalfunctions and repair of the disc and drum brake system covered. One hundred twenty clock hours. Four semester hours
- VAM 1413 FUEL SYSTEM I. This course is designed to teach principles the fuel system, fuel tank, lines, pumps, filters, and basic carbus systems. Ninety clock hours. Three semester hours.
- VAM 1514 ELECTRICAL SYSTEMS. This course teaches diagnostic battery, starters, alternators and generators. The basic ignition lighting systems are covered in this course. One hundred twenty hours. Four semester hours.
- VAM 1124 TUNE-UP AND SPECIAL SYSTEM I. This course is designed teach diagnostic and testing principles related to the correction troubles in the carburetion and electrical system to include electrical system. One hundred twenty clock hours. Four semester hours
- VAM 1224 SUSPENSION & STEERING SYSTEM I. This course teacher ciples of the suspension system and diagnosis. This includes wheels, tires and wheels, wheel balancing, and steering system. One hundred twenty clock hours. Four semester hours.
- VAM 1325 INTRODUCTION TO DRIVE TRAIN. This course includes a damentals of velocity operation, diagnosis of malfunctions repairs of drive line, joints, and bushings, disassembly, inspection repair, replacement and reassembly of differential, standard transmissions and clutches. One hundred fifty clock hours, semester hours.
- VAM 1424 AUTOMATIC TRANSMISSION I. This course includes them and operation on automatic transmissions. Emphasis is placed diagnosing troubleshooting and in car services. One hundred twenty clock hours. Four semester hours.
- VAM 2134 SUSPENSION SYSTEM II & FRONT WHEEL DRIVE. This course a continuation of Suspension System I. Emphasis is placed on be joints, king pins, control arm bushings, springs, stabilizer bars wheel alignment including four-wheel and front-wheel drive alignment. One hundred twenty clock hours. Four semester hours.
- VAM 2234 AUTOMATIC TRANSMISSION II. This course included disassembling and repairing of automatic transmissions with emphasis on rebuilding. One hundred twenty clock hours. Four semester hours.
- VAM 2334 BRAKE SYSTEM II. This course includes turning of drums and rotors, rebuilding of master cylinders, wheel cylinders and the power brake system for disc and drum brake systems. One hundred twenty clock hours. Four semester hours.

- HEATING AND AIR CONDITIONING. This course is designed maffer training on the heating system, heater controls, the cooling attern, and the theory and operation of air conditioning systems. The hundred fifty clock hours. Five semester hours.
- replacement and reassembly of carburetors, fuel injection turbo-charged systems and other specialty systems. One died twenty clock hours. Four semester hours.
- 2245 SPECIAL SYSTEMS II. This course includes theory and the action instruction on fuel systems, electrical systems, emission systems, TBI, EFI, and CCC. One hundred fifty clock hours. Five mester hours.
- INTRODUCTION TO FOREIGN CARS. This course teaches student to deal with the metrics, manuals, lifting, troubleshooting repair of the foreign car. One hundred twenty clock hours. Four moster hours.
- 19444 INTRODUCTION TO AUTOMOTIVE DIESEL. This course is being to enhance the student's skills on diesel operation, theory multipairs. One hundred twenty clock hours. Four semester hours.

AUTO BODY AND FENDER REPAIR

- WELDING A fundamental course in the basic principles of welding and brazing, oxyacetylene procedures including use and equipment, flame adjustments, techniques of welding and utiling, safety practices, brazing to include the advantages and madvantages of arc welding. Ninety clock hours. Three semester
- 1217 AUTO METALS & MATERIALS Practical work in types of materials and metallurgy, characteristics of metals used in the field.

 Trength of auto body member, damage patterns, shrinking produces. Two hundred ten clock hours. Seven semester hours.
- work in analyzing the damage area, roughing out sequence, tools rework in analyzing the damage area, roughing out sequence, tools rejuited in raising low spots, reworking deep bends, flattening high tools, use of file and sanding equipment. Two hundred ten clock hours, Seven semester hours.
- will 1126 FRAME STRAIGHTENING Practical work in the fundamentals of frame testing, and checking equipment, analyzing replacement versus repair, bumper straightening, arm alignment, estimating to include use of the flat rate manual and time and material cost. One hundred eighty clock hours. Six semester hours.
- 1228 REFINISHING PROCESS Practical work in types of paints used in industry. Prepainting procedure, operating techniques of paint

sprayers, drying process to include air dry and bake dry. Rulli polishing, waxing, jobs, etc., and safety. Two hundred fairs hours. Eight semester hours.

VBF 1323 — HARDWARE & TRIM — Practical course in removal replacement of hardware and tim to include the typical problem countered and removal and replacement of moldings, door ware, glass trim, grills and locks. Ninety clock hours. Three seminary.

VBF 1133 — GLASS REPLACEMENT & REFINISHING — Practical countries glass removal and replacement to include types of automotive window regulations, removal and installation, estimating of flor manual and time and materials cost. Ninety clock hours semester hours.

VBF 1237 — ADVANCED PANEL AND FENDER STRAIGHTENING tical work in advanced analyzing the damaged areas, advantechniques in the roughing out sequence using specialized tools quired in raising low spots, advance technique of reworking bends, advanced techniques of flattening high spots, advanced of files and sanding equipment. Characteristic of fiberglas and place components to include special finishing techniques. Two hundred clock hours. Seven semester hours.

CARPENTRY AND CABINET MAKING

VCC 1114 — PLANS, SPECIFICATIONS & FOUNDATIONS — Study of plantin residential construction and specifications. Practical work perience in layout, installing batter boards, and the placing of foundation members. One hundred twenty clock hours. Four semantic hours.

VCC 1215 — FLOOR, WALL, CEILING, ROOF FRAMING & ROOF ING — Theory and practical work in actual framing of floors, walks ceiling and roofs, and actual installation of roofing materials. On hundred fifty clock hours. Five semester hours.

VCC 1318 — INSULATION, EXTERIOR AND INTERIOR FINISHING & COORDINATING — Theory and practical work experience in sound and the mo insulation, interior and exterior buildings dealing with walls, the floors, cabinets, doors, windows and exterior trim. Also, steps follow in coordinating other work such as plumbing, electrical heating and cooling, etc. Two hundred forty clock hours. Eight semester hours.

VCC 1128 — CABINET CONSTRUCTION — Theory and practical work experience in blueprint reading, safety, measuring in a wide range of cabinets, cabinet layout, materials, cabinet framing and shelf construction. Two hundred forty clock hours. Eight semester hours.

VCC 1225 — HARDWARE, TRIM & LAMINATES — Theory and work experience in selection of correct hardware and installation of hardware and trim, and installation of plastic laminates. One hundred fifty clock hours. Four semester hours.

CABINET FINISHING — Theory and practical experience in preparing and finishing cabinets. One hundred twenty clock four semester hours.

BLUEPRINT READING, SPECIFICATIONS, CODES AND MINDATION — Theory and study of blueprint reading, specifications are studied, and placing of reinforcement steel. One hundred twenders hours. Four semester hours.

TECHNIQUES IN FRAMING & ROOFING — Theory and work personner in all parts of residential framing and actual installation of material. One hundred fifty clock hours. Five matter hours.

— EXTERIOR & INTERIOR FINISHING, INSULATION & COOR-INTERIOR — Theory and work experience in all types of insulation, wall covering, and trim work plus the study of permits and interior building activities with other tradesmen. Two hundred wellock hours. Eight semester hours.

— CABINET CONSTRUCTION TECHNIQUES — Theory and practional experience in actual cabinet construction with emphasis being an different styles and techniques. Two hundred forty clock hours.

— LAMINATE APPLICATION, TRIM AND HARDWARE — Theory practical work experience in proper selection of hardware and Installation of plastic laminates. One hundred fifty clock hours.

2044 — CABINET FINISHING — Theory and practical experience in sanding, preparing and finishing cabinets. One hundred twenty clock hours. Four semester hours.

COSMETOLOGY

metalogist, scalp and skin care, hair shaping, hair styling and permanent waving. Ninety clock hours. Three semester hours.

1218 — COSMETOLOGY PRACTICAL I — Practical in the following preas: shampooing, hair shaping, permanent waves, fingerwaves, hair styling, manicuring, makeup, chemical hair relaxing, hair pressing, thermal waving, blow drying and salon management. Before new students can practice on paying customers they must have had hours of training in a combination of theory and practical. Two hundred forty clock hours. Eight semester hours.

1318 — COSMETOLOGY PRACTICAL II — Continuation of Practical I. Two hundred forty clock hours. Eight semester hours.

themical relaxing, hair pressing, thermal waving, blow drying, disorders of the nails, manicuring, pedicuring, facials and makeup. Ninety clock hours. Three semester hours.

VCO 1228 — COSMETOLOGY PRACTICAL III — Cosmetology principles the following areas: shampooing, hair shaping, permanent was hair styling, manicuring, makeup, chemical hair relaxing, hair per ing, thermal waving and blow drying and salon management new students can practice on paying customers, they must have 240 hours of training in a combination of theory and practical last hundred forty clock hours. Eight semester hours.

VCO 1328 — COSMETOLOGY PRACTICAL IV — Continuation of Presser III. Two hundred forty clock hours. Eight semester hours.

VCO 1133 — COSMETOLOGY THEORY — Theory in superflucial removal, the skin and hair, anatomy, electricity, chemistry and use management. Ninety clock hours. Three semester hours

VCO 1236 — COSMETOLOGY PRACTICAL V — Practical in the followers areas: shampooing, hair shaping, permanent waving, finger was hair styling, manicuring, makeup, chemical hair relaxing, hair presented ing, thermal waving, blow drying and salon management. Bellet new students can practice on paying customers, they must have he 240 hours of training in a combination of theory and practical the hundred eight clock hours. Six semester hours.

VCO 1336 — COSMETOLOGY PRACTICAL VI — Continuation of Procession V. One hundred eighty clock hours. Six semester hours.

ELECTRICITY

VEL 1116 — ELECTRICAL PRINCIPLES — Electric theory, static charges Ohm's Law, series, parallel and combination circuits; principles magnetism; alternating current; inductances and capacitories power; and power factor correction; and application of meters meter movements for measurement of voltage, current meter movements for measurement of voltage, current resistance; measurements of power in single and poly-phase systems power factor measurements. One hundred eighty clock hours semester hours.

VEL 1215 — ELECTRICAL WIRING OF RESIDENCES — Requirements of III National Electric codes; calculations for lighting circuits, appliance cuits (fixed or portable), service entrance equipment feeders subfeeders, and over current protection devices; wiring techniques less single and multi-family dwelling; properties of conductors, connections tions, insulation, raceways, box housings, conduit and other hard ware used in the trade. One hundred fifty clock hours. Five semester hours.

VEL 1314 — INDUSTRIAL WIRING — Requirement of the National Electric Code; calculations of single and three-phase systems, commercial; in dustrial and marine lighting systems; heating, air-conditioning and machine power; water supply, emergency and alarm systems; power distribution systems. Installation, check out, inspections, trouble shooting commercial and industrial electrical systems. One hundred twenty clock hours. Four semester hours.

1412 — ELECTRICAL PRINT READING — Use and blueprint symbols and an residential, commercial and industrial prints, explanation of abulanal Electrical Code's articles on prints. Sixty clock hours. Two mester hours.

INTRODUCTION TO ELECTRONICS — An introduction to the concepts of electronics. Includes the theory and application of and semi-conductor rectifying devices, and electronic power Introduces the student to the use of electronic test equip-

such as VOM's, oscilloscopes and function generators in aboutory exercises. One hundred twenty clock hours. Five semester

Assum.

— ELECTRONIC CIRCUITS — The theory and operating characmillies of alternating current, inductance, capacitors, RLC circuits, A/C transformers and an introduction into semi-conductor devices a luboratory exercises. One hundred fifty clock hours. Five semester

— ELECTRONICL CONTROL DEVICES — The theory and operat-BEAUX. theracteristics of transistors and tubes and of special control Mevices such as the SCR, UJT, disc tric and integrated circuits, all tested water laboratory conditions, but designed to see the application as subuttial control. One hundred twenty clock hours. Four semester BURUITS:

1423 — ELECTRONIC CONTROLS — The analysis interpretation and mubleshooting of electronic control diagrams. Introduces the student m digital control-devices circuits. Students will fabricate motor control Minety clock hours. Three semester hours.

1134 — INDUSTRIAL MOTOR CONTROL — Theory, operation and application of hardware and circuitry used in industry for the control of electric motors. Includes relays, contactors, various types of starters pilot devices, timing devices and other related circuits. Ninety clock hours. Four semester hours.

1233 — ELECTRIC MOTORS (A/C) — Theory, operation and applicaion of alternating current generators and motors. Ninety clock hours. Three semester hours.

+111333 — ELECTRIC MOTORS (D/C) — Theory, operation and application of direct current generators and motors. Ninety clock hours. Three

temester hours.

MACHINE SHOP

1111 — ORIENTATION AND SAFETY — To include purpose and use, infe operation, controls, limitations and history and development of machine shop equipment. Thirty clock hours. One semester hour.

1213 — BASIC BLUEPRINT READING — To include practical print reading on three view drawings, visible outlines, dimensions, edges, invisible edges, anbles, scales, symbols, projections, circles, decimals, nuxillary views, threads and fasteners. Ninety clock hours. Three semester hours.

- VMS 1313 BENCH WORK AND LAYOUT Practical work to measuring tools, use of other tools such as hammers, screwing wrenches, hacksaws, chipping, filing, layout angle plate, clamps, gauges, punches and calipers. Ninety clock hours semester hours.
- VMS 1418 ENGINE LATHE Practical work to include constructions of the lathe, lathe sizes, operations, types, parts tools, materials, thread and thread cutting, terms, class machine setting, thread measuring, operation of gears and tions. Two hundred forty clock hours. Eight semester hours.

VMS 1512 — PRECISION MEASUREMENT SYSTEMS AND INSPECTION Course work to include measurement systems, English and starting the basic fraction and going through the 4th decimal plansity clock hours. Two semester hours.

VMS 1123 — METAL SAWING PROCESS — Practical work to include his saw, construction, applications and blade types, band blade well atteachment, basic operations and the reciprocating hacksaw. Nime clock hours. Three semester hours.

VMS 1223 — BLUEPRINT READING — To include machine shop process on auxiliary views, threads and fasteners, gears, working drawing detail and assembly pictorial in isometric, oblique and perspective Ninety clock hours. Three semester hours.

VMS 1328 — VERTICAL MILLING AND JIG BORER — To include verifical mill construction alignment of head, alignment of vise, machining faces, slots and keyways, vertical mill operations and attachment Also, to include the jig borer and the calculations, layout and maching processes thereof. Two hundred forty clock hours. Eight semented hours.

VMS 1423 — DRILLING MACHINES — Practical work to include drill types parts of drills, drill press, reaming, alignment, counterbores, countersinks, tapping in a drill press, pulleys, and tapers. Ninety clock hours Three semester hours.

VMS 2138 — HORIZONTAL MILLING — Practical work in advanced use of milling machine, milling speeds, feeds, depth of cut, collets, tape shank, index head and operations, helical and spiral milling, speeds and bevel gears. To include cutting of pitch, tooth parts, and nomenclature. Two hundred forty clock hours. Eight semester hour.

VMS 2235 — METALLURGY AND PHYSICS OF METAL CUTTING — Practical work to include properties and use of ferrous metals, metal production and refining, chemical nature of steel, SAE numbering system high speed steel, non-ferrous metal and alloy to include copper, tinzinc, lead, aluminum, bronze and brass. One hundred fifty clock hours. Five semester hours.

134 — SPECIAL PROCESSES — To include electrical machining protion and electro chemical processes, process theory. Application to thinling trade, advantages and disadvantages, application of processes. One hundred twenty clock hours. Four semester

the manufacture and usage. Selecting proper grade, tool cutting speeds and feed, grinding and shaping the tool. The fluids, purpose and advantages. Types, functions and applicative clock hours. Two semester hours.

GRINDING MACHINES — Practical work to include makeup, of grinders, grinding wheels to components, abrasive, bonds, mounting wheels, standard diamonds and carbides, principles of include surfaces, truing, dressing, roughing, finishing cuts, cylindrical cuts and other cuts. Two hundred forty clock light semester hours.

BRAZING AND WELDING — Practical work in brazing to inmaterials, chemical content, flux, metal preparations, heat apmaterials and compounds. Arc welding to include basic arc, types of
mines, settings, arc and its effect, types of joints, types of welds.
melding and cutting to include torch adjustment, heat, tips, hose
monnections, accessories and rod types. One hundred twenty
hours. Four semester hours.

SHAPER — Practical work with the shaper: construction shaper value, lubrication, feed speeds, tool head, shaper cuttools, how to hold shaper work, vertical and angular cuts and tails. Ninety clock hours. Three semester hours.

MASONRY

HISTORY OF MASONRY, TOOLS, EQUIPMENT & MASONRY MATERIALS — Fundamentals of history, safety, tools and equipment, materials used in masonry trades. Practical work with tools and masonry materials. Ninety clock hours. Three semester hours.

work on layout of bonds, patterns, types of wall, block walls, brick walls, chase walls and metal tied walls. Two hundred ten clock hours.

1317 — MASONRY CONSTRUCTION AND CLEANING — Practical work to include wall design, quality of materials, specifications of llashing, waterproofing, installation of expansion joints. Using the profess of removing stains and burrs from finished masonry. Powders or trains, use of hydrochloric acid. Two hundred ten clock hours. Seven temester hours.

SPRING

VMA 1123 — METHODS OF ESTIMATING — Classroom and practice to include estimating by using square feet and cubic feet mental Mortar, brick, sand, etc. Ninety clock hours. Three semester has

VMA 1227 — REINFORCED MASONRY — Practical work to include pression, shear, tension, measurement of compression and lead pounds per square inch. grout and reinforced steel. Two has ten clock hours. Seven semester hours.

VMA 1327 — CHIMNEYS AND FIREPLACES — Practical work in the ning and construction of fireplaces to include size, types, and ponents. Two hundred ten clock hours. Seven semester hour

REFRIGERATION & AIR-CONDITIONING

VAR 1114 — SOLDERING, BRAZING, WELDING, PIPE AND FLARING ING — Practical work in the use of hand tools for cutting and tube and connecting pipe and tubing, testing for leaks, install materials used in tubes and pipes for gasses and fluids. Practical in the uses of soldering arc welding, gas welding, soldering materials used in tubes and pipes for gasses and fluids. Practical in the uses of soldering arc welding, gas welding, soldering materials propane torch, welding rods (both gas and electric) machine flame adjustments and metal thicknesses. One hundred twenty hours. Four semester hours.

VAR 1124 — BASIC COMPRESSION SYSTEMS AND SERVICING — Promovork in relation to pressurizing and leak testing safety in working the system, actual testing of pressurized systems, how to determine leaks with soap bubbles, halide torch and electronic detector other laws of refrigeration. Instruction will be given in the operation servicing of the total compression system. One hundred twenty the hours. Four semester hours.

VAR 1214 — BASIC COMPRESSION REFRIGERATION — Practical works identification of compressors, evaporators, condensors, line connections, metering devices, condition of refrigerant systems, labeling components, direction of refrigerant flow. One hundred twenty class hours. Four semester hours.

VAR 1224 — COMPRESSOR CONSTRUCTION — Practical work in cutting compressors open, identification of components, repairing and resealing, sealed compressors, open compressors, cylinders, piston connecting rods, crank shafts, valves, seals, gaskets, lubrication refrigerants, cycles and controls. Types of compressors to include 1 reciprocating, 2, rotary, 3, screw type, 4, centifugal. One hundred twenty clock hours. Four semester hours.

VAR 1314 — WIRING DIAGRAMS — Practical work in the layout of wiring diagrams, drawing of diagrams, electrical circuits, color coding of wire, symbols, working with all types of wiring diagrams. One hundred twenty clock hours. Four semester hours.

THE DOMESTIC REFRIGERATION FUNDAMENTAL & WINDOW CONDITIONERS — Practical work in use of terminology, window and their makeup, wire sizes, color coding, capacities, membly and assembly of household air conditioning units. Also, wire lived work in disassembly and assembly of compressors, controls and later to the compressors of the compressors. One hundred fifty clock hours. Five semester hours.

THERMOSTATS — Practical work in terminology used in thermostat work, types of thermostats and their components, heat animal units. Cooling thermostats and thermostats for self control cooling thermostats, heating and combination thermostats, furcontrol, humidity control, refrigerant control and timers. One maked twenty clock hours. Four semester hours.

— ELECTRIC MOTORS AND CONTROLS — Practical work in makeup, safety, and parts of a motor. Single phase, those and types of each. Motor data, belt tension, disassembly of motors, motor control to include principles, circuit, and starting control, overload protection and solid-state confidence on hundred fifty clock hours. Five semester hours.

REFRIGERANTS AND CONTROLS — Practical work in energy mervation unit, Charles' Law, effects of pressure on evaporation, independent tools and materials, requirements and classification of proper type, and amount of refrigerant, expendent valve, pressure control, low and high, capillary tube control, the check valves, solenoid, suction and pressure valves. One hundled twenty clock hours. Four semester hours.

235 — COMMERCIAL SYSTEMS — Practical work in load distribution, commercial installation troubleshooting and repair, hermetic condensers, motors and controls, removing air moisture, leak letecting, cooling, heating, frozen foods units. One hundred fifty lock hours. Five semester hours.

2334 — INTRODUCTION TO HEAT — Practical work in the background knowledge in early applications, body comfort, reverse tycles, heat controls, circuits, types of control, systems checkout produces, leakage, condensers, motor controls. One hundred twenty lock hours. Four semester hours.

MIL 2434 — GAS AND ELECTRIC HEAT — Practical work in installation and repair of gas units and electric units, make-up, disassembly and assembly, gas codes, electric codes, load, controls, applications, service problems, and safety of gas and electric heating. One hundred twenty clock hours. Four semester hours.

- VAR 2144 LOAD CALCULATIONS Practical work to include a of heat, cooling, heat load estimating, identification of heating and cooling, components, symbols, proper function system, design and layout of a heating and cooling system technical characteristics of commercial units. One hundred clock hours. Four semester hours.
- VAR 2244 AIR DISTRIBUTION & DUCT DESIGN Practical worksign installation of ducts, duct size, size of outlets, instruments tilation requirements, blowers, motor size, noise, drafts, and the characteristics. One hundred twenty clock hours. Four semester is

VAR 2344 — HEAT PUMP — Practical work on the makeup of the pump, the purpose, theory installation, operation, the performance controls, reversing valves and schematics, figuring loads, lays systems, duct and outlet sizes, disassembly and assembly. One dred twenty clock hours. Four semester hours.

VAR 2445 — TROUBLESHOOTING & REPAIR OF AIR AND HEAT SYSTEM CUSTOMER RELATIONS — Practical work in problem solving in of air and heat and combination units, controls used on both all heat systems, mechanical function, replacement of parts and ing of units. One hundred fifty clock hours. Five semester hours

WELDING

FALL

VWE 1116 — BASIC ARC WELDING I — Practical work in the use machine, machine setting, use of electrodes, metallurgical properties, flat welds, vertical welds, joints and preparation of plates. The hundred thirty clock hours. Six semester hours.

VWE 1213 — BASIC GAS WELDING — Practical work in the use equipment, gas settings, tools, cylinders, flames, thickness of metable beads, rods and types of joints. Ninety clock hours. Three sements hours.

- VWE 1313 ACETYLENE CUTTING Practical work in cutting of metals, flame and temperature settings, blow pipe cutting, nor regulators and thickness of metal. Ninety clock hours. Three semester hours.
- Welding I in the areas of electrodes, machine setting, metallurgical properties, various types of rods and joints. One hundred fifty close hours. Five semester hours.

SPRING

VWE 1126 — INERT GAS — TIG — Practical work in tungsten inergas, shielded arc and metal inert gas welding, machines and equipment, filler rods and wire, flow meters, electrodes, aluminum

Hilling, horizontal, vertical and overhead welding, stainless steel, we surbon steel, testing and inspection. One hundred eight clock his semester hours.

SHORT ARC WELDINGS — Practical work in short arc solid core wire. Type of machine to be used and setting of machine. The types of wire to be used for the job, the flow of the indicate the type of gas to be used, type of steel to be welded with wire. One hundred eighty clock hours. Six semester hours.

ADVANCED ARC WELDING — Job requirements, nature of problems, selecting hard surfacing materials, processes used in metal arc and metal spraying. One hundred fifty clock hours.

OTHER VOCATIONAL CLASSES

ACCOUNTING I — A study of the elementary accounting applies as applied to the various forms of business organizations, an introduction to specialized fields of accounting. 127.5 clock 12.75 CEU'S.

1420 — ACCOUNTING II — A continuation of Accounting I. Prere Accounting 1410. 127.5 clock hours. 12.75 CEU'S.

BUSINESS MATHEMATICS — Emphasis is placed on the time of the fundamental processes, fractions, decimals, percentage, problem solving. The application of these fundamental processes implied toward the problems of business which the student will enumer in the various commercial fields. 85 clock hours. 8.5 CEU'S.

1110 — TYPEWRITING I — Mechanism and care of the typewriter, in operation, keyboard drills to gain speed and accuracy, and instruction to letter forms. Students with a year of high school prowriting cannot receive credit for this course. 85 clock hours. 8.5

1120 — TYPEWRITING II — Advanced drills for speed and accuracy, letter forms, telegrams, and other business forms, and manuscript powriting. 85 clock hours. 8.5 CEU'S.

1010 — BUSINESS ENGLISH — A review of correct English usage inluding parts of speech, word choice, punctuation, and capitalization. It emphasizes those aspects of English that are directly applicable to the writing of effective business letters. 85 clock hours. 8.5 CEU'S.

1130 — TYPEWRITING II — A continuation of secretarial course 1120, 85 clock hours. 8.5 CEU'S.

1010 — RECORDS MANAGEMENT — Basic principles and practice that aim toward intelligent and efficient performance in managing and using records in the office. 51 clock hours. 5.1 CEU'S.

VOC 1710 — OFFICE APPLIANCES — Instruction and practice operation of office equipment including transcribing machinestronic typewriters, magnetic card selectric typewriters, duplicated and copying machine. 85 clock hours. 8.5 CEU'S.

VOC 1510 — OFFICE MACHINES — Instruction and practice in the tion of adding and calculating machines. Problem-solving unmachine programming, and an extensive review of mathematics. 85 clock hours. 8.5 CEU'S.

VOC 1620 — BUSINESS COMMUNICATIONS — Study and proceed writing different types of business letters and reports with emphasizement spelling, grammar, punctuation, and clarity of communications and clarity of communications. 8.5 clock hours. 8.5 CEU'S.

CONTINUING EDUCATION

ACADEMIC AND TECHNICAL EVENING CLASSES

Regular college courses are offered on campus and off campus in evening at various locations in the college district including Carthus Forest, Louisville, Philadelphia, and Choctaw Central High School Philadelphia. The same instructional standards are maintained and same tuition and fees apply as stated in the catalog for campus students. In addition, the following courses are offered only in the ing.

BANKING AND FINANCE

BFT 1113 — PRINCIPLES OF BANKING OPERATIONS — Fundamental bank functions in a descriptive fashion so that the beginning bank may view the profession in a broad (and operational) perspective orientation intentional. (3 hour lecture). Three semanticular credit.

BFT 1123 — MONEY AND BANKING — Practical aspects of money banking and the basic monetary theory. Historical treatment minimum. Emphasis on such problems as economic stabilization types of spending, theory of gold, limitations of central bank contragovernment fiscal policy, balance of payments, and foreign change, showing their repercussions on the banking industry in all ting yield curves and the structuring of portfolios. (3 hour lecture Three semester hours credit.

BFT 2113 — ANALYZING FINANCIAL STATEMENTS — Organized into the main sections: Characteristics of Financial Statements and Financial Statement Analysis. Review of basic accounting principles for financial statement analysis. (3 hours lecture). Three semester hours credit

illill upgrading, and personal interest where traditional courses do the needs. Classes are organized on demand. When interest is and it is determined that 15 or more people desire instructions can usually be organized. Those completing such courses that continuing education units (one CEU per ten clock hours of infinity). In addition to the establishment of CEU credit, the college individual certificates of completion for the courses.

tourses not already included in the catalog will be added in the addenda as they are developed.

ART

BEGINNING PAINTING — A studio course designed for the summer pertaining to the use and knowledge of various painting well as decorative crafts. 3 CEU's credit.

BEGINNING CERAMICS — A studio course designed for the purpose pertaining to the use and knowledge of various clays in building three dimensional art objects. An application of glaze and firing procedures will also be included. 3 CEU's

VOCATIONAL EVENING CLASSES

Ivening Division of the Vocational Department is established will for the purpose of supplementary training of people already Those who are interested in improving their present skills, new skills, or learning a new trade should enter the evening A certificate is issued to a person upon successful completion of the following courses. Other courses will be established as the loss, either on campus or in-plant training, both supplementary imparatory. The courses will vary in length and carry Continuing Units. (One CEU per ten clock hours of instruction).

BUSINESS AND OFFICE

Three hours per evening, one evening per week for ten weeks. Instruction as well as actual practice in filing is given in the following areas: filing, system, coding, indexing, equipment, and materials. Three CEU.

Three hours per evening, one evening per week for sixteen meks. Instruction as well as actual practice in typing is given in the millowing areas: mechanisms and care of the typewriter, its operation, keyboard drills, and introduction to letter forms. Five CEU.

II — Three hours per evening, one evening per week for sixteen weeks. Instruction as well as actual practice in typing is given in the billowing areas: advanced drills; letter forms, telegrams, and other mainess forms; and manuscript typewriting. Five CEU.

MINIMAND I — Three hours per evening, one evening per week for

sixteen weeks. Instruction as well as practice in shorthand is the theory and practice of Gregg Shorthand. The principles plied by reading and writing shorthand with limited amounts tion and transcription from shorthand notes. Five CEU.

SHORTHAND II — Three hours per evening per week. A continuent Shorthand I. Five CEU.

- OFFICE MACHINES Three hours per evening, one evening per for sixteen weeks. Instruction and practice in the operation of the jor types of adding and calculating machines; development working knowledge of the ten-key and full keyboard machines, rotary calculators and other mechanical office devices CEU.
- OFFICE APPLIANCES Three hours per evening, one evening per for sixteen weeks. Instruction and practice in the operation of appliances, including stencils and spirit duplicators, transmissional machines, electric typewriters, mimeoscopes, and copying machine EEU.
- BOOKKEEPING I Three hours per evening, two evenings per west sixteen weeks. Instruction and practice in bookkeeping is given in following areas: the bookkeeping cycle, special journals and sidiary ledgers, recording special transaction, adapting bookkeeping methods to business. Ten CEU.

BOOKKEEPING II — Three hours per evening, one evening per week sixteen weeks. A continuation of Bookkeeping I. Five CEU.

TRADE AND INDUSTRIAL

- ELECTRICITY I, II, III & IV Three hours per evening, two evenings week for sixteen weeks. Instruction and practice in the electrical most to include the following areas: use of electrical tools and instruments basic electricity, residential and commercial wiring, motor testing overhaul, controls and related science. Ten CEU.
- MACHINE SHOP I, II, III & IV Three hours per evening, two evening per week for sixteen weeks. Instruction and practice in machine shot include the following areas: precision measuring instruments, took materials, heat treating, bench work, drilling machines, machines, lathes and shaper, jig, boring and girding machines, and abrasive and cutting fluids. Ten CEU when offered on campus. If affered in industry, length of course is determined by the industry.

REFRIGERATION, AIR-CONDITIONING & HEATING I, II, III & IV — Three hours per evening, two evenings per week for sixteen weeks. Instruction and practice in the A-C and refrigeration trade to include the following areas: basic electricity, motors and controls, service tools fundamentals of refrigeration, compression systems and construction

digerants and controls, cabinets, materials, absorption, systems, materials, and commercial refrigeration and heating application.

for sixteen weeks. Instruction and practice in welding including and oxyacetylene welding and cutting in the following areas: weld positions, and related information. Ten CEU when of on campus. If offered in industry, length of course is determined industry.

OTHER

2 CEU. Instruction in making icing, frosting, and making cones, and equipment, and making the following sweet pea, clown, basket, heart, wedding, bathing suit,

IN FOOD SERVICE — Three hours per evening, one evening per let for 8 weeks. 2.4 CEU. Instruction in management, development of skills, controls in budget, factors affecting the budget, labor food cost, menus, recipes, ordering and purchasing, receiving, portion control.

MICHANICS (carburetor and electrical) — Three hours per day for days per week. 9.6 CEU. Instructions in fuel system, fuels, types of fuel pumps, air cleaners and manifolds. Electrical magnetism and electricity, generators, ignitions, lighting, mematics and diagram reading and symbols.

Three hours per night, one night a week for 16 weeks 4.8 CEU. Instructions in fundamentals, lines, views, notes and pecifications, dimensions, shapes, abbreviations and symbols, sections, details and assembly, precision instruments.

lays per week for 10½ weeks. 9 CEU. Instructions in the role and reponsibilities of the technician, use of equipment, airway obstruction and pulmonary arrest, resuscitation, cardiac arrest, bleeding, thack, wounds, upper fracture, lower fracture, injuries, childbirth and problems related, moving patients, environmental emergencies, accidents, operation of emergency vehicles, maintenance, records and reports, hospital procedures, responding to ambulance testing at various intervals, comprehensive practice.

INCHANICAL MAINTENANCE — Instructions in elements of mechanics, hubrication of drive components, bearings, pumps, piping systems, hosic hydraulics, hydraulic trouble-shooting, tools, measurements,

trouble-shooting skills, pneumatics, blueprints and schematics is of course to be determined by industry.

PERSONNEL MANAGEMENT — Instructions in the management personnel program, staffing the organization, employee personnel program, staffing the organization, employee personnel program, staffing the organization, employee personnel behavior management, labor relations, renumeration, security management of the future. Length of course to be determined industry.

SEWING MACHINE MECHANICS — Instructions in machine technology, stitches, threads, machine parts, tension, needle pressure bar, disassembling, timing, needle guard, feedle justments and motor maintenance. Three hours per day, two developments for 16 weeks. 9.6 CEU.

SUPERVISORY TRAINING — Instructions in history of company, the supervision, planning, organizing, directing and leadership, ing, decision making, motivation, communication, team work mance and role playing. Length of course determined by needed dustry.

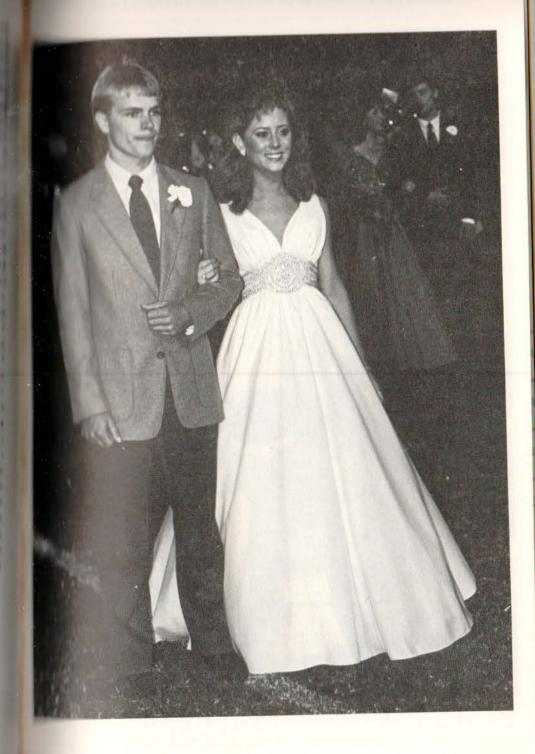
TAILORING — Three hours per day for 1 day per week for 10 week CEU. Instructions in pattern and fabric selection; preparation in cultivations, markings and stitching; construction and presented for interfacings and underlining; instructions in tailoring jacket, coat, and skirt, and lining the garments.

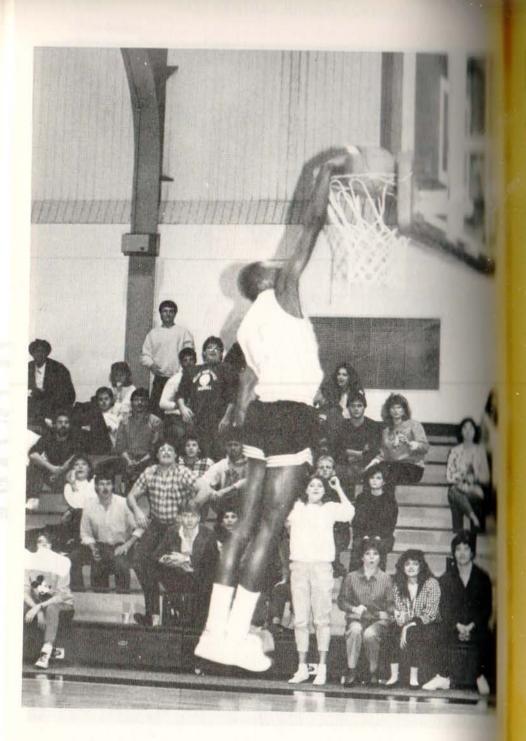
VOLUNTEER FIREMANSHIP — Two and one-half hours per day for 4 days 1 CEU. Instructions in fire triangle, travel, transfer of heat, exposure chemistry of petroleum, fire, use of equipment, operation of instructional equipment, fire stream, forceable entry and coordinates of attack.

CROCHET — Two hours per evening, one evening a week for 8 week 1.5 CEU. Instructions are given in the basic stitches of crochet. Further instructions are given on how to select the design of item to be made and the correct color and size of thread to use.

INDEX	
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1	
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Deserve of Study	
Hanting and Refrineration	
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12	
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Cobject Moking	
tourses In	
Changing Schedules	0
hemistry, Courses In	,
Attendance, Academic and Technical	
Attendance, Vocational	
Instification of Students	7
omputer Science	7
Program of Study	>
Courses In	5
Computer Technology	est

Pharmacy, Program of Study..... Physical Education.... Programs of Study.... Courses In.... Physical Therapy, Program of Study.... Physics, Courses In..... Political Science, Courses In.... Professional Staff..... Psychology, Courses In..... Recreation.... Refund Policy.... Related Studies.... Room Reservations.... Satisfactory Academic Progress.... Secondary Education, Program of Study.... Secretarial Science, Courses In.... Sociology, Courses In..... Special Services..... Speech/Theatre, Courses In..... Student Organizations and Activities..... Student Conduct..... Student Services.... Technical Education, Courses In.... Televised College Credit..... Veterans Information.... Veterinary Science, Programs of Study..... Vocational Individualized Development System.... Vocational Instruction, Courses In..... Welding Programs of Study..... Courses In..... Withdrawal from College.....





Decatur, Mississippi 39327 BIT HEALTH INFORMATION RECORD - TO BE COMPLETED BY STUDENT

as sand this record to: Dean of Admissions, East Central Junior College, Mississippi before the beginning of the semester or summer term when you and shall. You cannot register until this report is received. Date Middle First Lant Address: Zip Code State fitreet & No. Sophomore Freshman Age wayou plan to register at E.C.J.C.? (check one) □ Aug. 19_____ ☐ May 19_____ thank below if you have had or now have any of the following ailments: ☐ Frequent Colds Throat Bronchitis Estiman. ☐ Chest Pains **EDINERY** ☐ Kidney Infection Estima ☐ Nervous Trouble **Internationis** List medications to which you are allergic: and blood excessively after No and medications you are now taking, and why? at operations: FAMILY PHYSICIAN: Weight: III.AI.TH: In general, what is the condition of your health? Thereby authorize the campus nurse of East Central Junior College to administer mulino medications and treatments or to refer this student to physician at her discre-SIGNATURE OF APPLICANT:

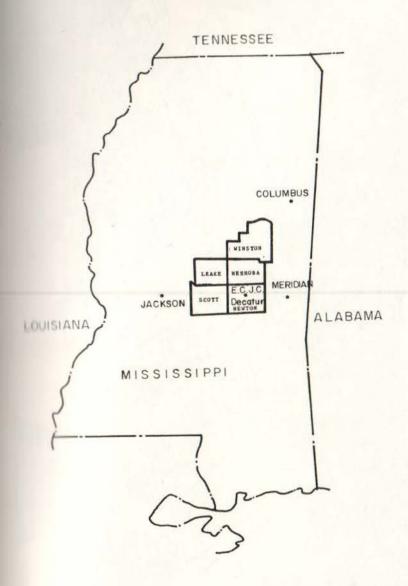
This completed form will be kept in the College Clinic. It is necessary that the on given on this form be correct so that the College Nurse can consider it

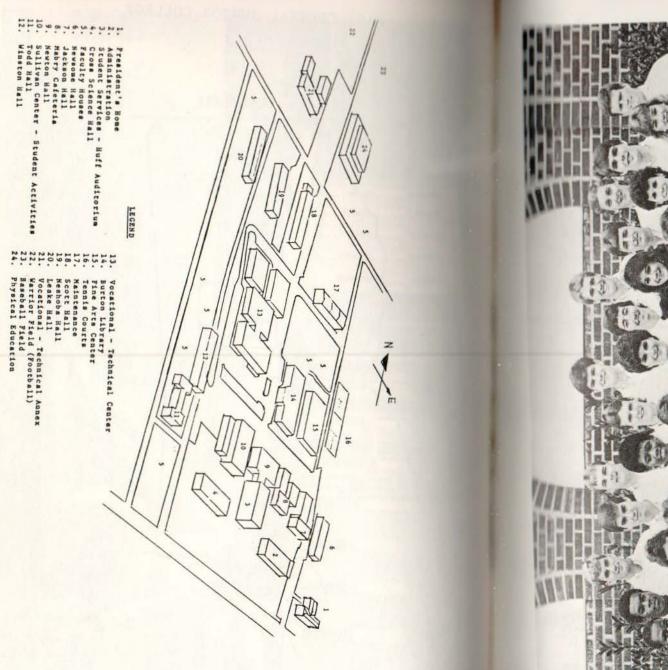
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E ## 99 30	25 26 27 28 29 30 31	29 30
JULY 1 2 3 4 5 1 2 3 4 5 1 9 10 11 12 1 16 16 17 18 19 1 12 23 24 25 26 1 10 30 31	AUGUST S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24/31 25 26 27 28 29 30	SEPTEMBER S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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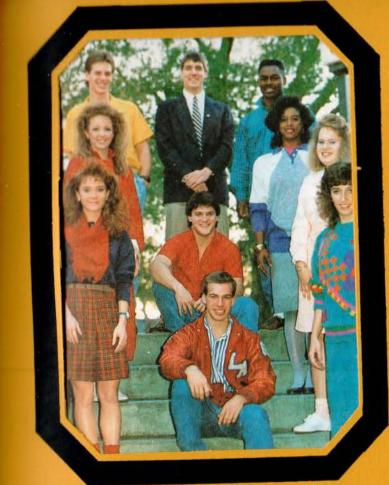








BULLETIN
EAST CENTRAL JUNIOR COLLEGE
DECATUR, MISSISSIPPI 39327

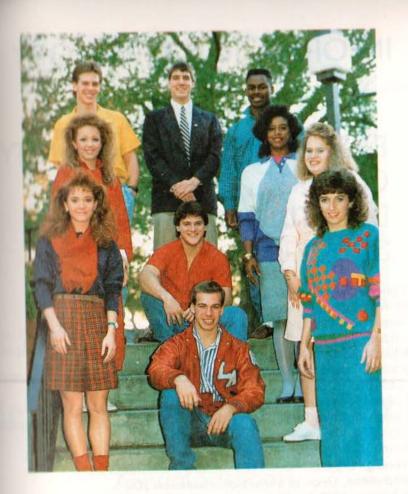


1988-1990 CATALOG

EAST CENTRAL COMMUNITY COLLEGE









INFORMATION DIRECTORY

Mailing Address:

EAST CENTRAL COMMUNITY COLLEGE DECATUR, MISSISSIPPI 39327

Telephone Switchboard: (601) 635-2111 (Daytime)

Administrative, President, extension 200.

Admissions, Director of Admissions, Records, and Research, extension 206.

Athletic Matters, Athletic Coordinator, extension 244.

Business and Industry Assistance, Industrial Coordinator, extension

Business Matters, Business Manager, extension 208.

Counseling, Academic - extension 231, Vocational-Technical, extension

Dormitory Accommodations, Director of Housing, extension 213

Evening Programs - Dean of Instruction, extension 202.

Graduation, Dean of Instruction, extension 202.

Instructional Matters, Dean of Instruction, extension 202.

Scholarships, Student Jobs, and Other Student Services, Dean of Students, extension 204.

Student Aid, Director of Financial Aid, extension 218.

Summer School, Dean of Instruction, extension 202.

Transcripts, Schedules and Bulletins, Director of Admissions, Records and Research, extension 206.

Telephone - Evenings and Holidays

elephone - Evenings and Holidays	
Security Guard	(601) 635-2121
Athletic Department (if open)	635-2679
Jackson Hall Hostess (if open)	635-3237
Newsome Hall Hostess (if open)	635-2126
Physical Plant (if open)	635-3246

EAST CENTRAL COMMUNITY COLLEGE

Decatur, Mississippi

Accreditation

That Central Community College is accredited by the Commission on of the Southern Association of Colleges and Schools to award the Associate Degree.

Seventy-Fourth and Seventy-Fifth

Annual Sessions 1989-90 1988-89

This College reserves the right to change any policies announced herein when deemed necessary.)

TABLE OF CONTENTS

Board of Trustees
Board of Supervisors
Administration
Professional Staff
Faculty
Secretarial Staff
Support Staff
Committees of Faculty
General Calendar
Purpose
Institutional Goals
Physical Facilities
Student Organizations
Financial Information
Academic Policies
Instructional Programs
University Transfer Curricula
Technical Curricula
Vocational Curricula
Description of Courses
Index

NON-DISCRIMINATION

East Central Community College does not discriminate on the balls race, color, religion, national origin, sex, age, or handicap. The college is in compliance with Title VI of the 1964 Civil Rights Act, Title IX of 1972 Educational Amendments and Section 504 of the Rehabilitation Act of 1973.

ORGANIZATION BOARD OF TRUSTEES

A R. W. L. L.	LEAKE COUNTYRoute 1, Box 175, Carthage, MS 39051 205 Allenwood Drive, Carthage, MS 39051Route 5, Box 127, Carthage, MS 39051
Id Kea, Leake Co. Su	pt. of Education P.O. Drower 478, Carthage, MS 39051

P.O. Drawer 478, Carthage, MS 39051

Route 7, Box 246, Carthage, MS 39051

Route 2, Box 260, Lena, MS 39094

NESHOBA COUNTY

Box 338, Philadelphia, MS 39350
Route 2, Box 295, Philadelphia, MS 39350
Route 3, Box 91, Union, MS 39365

NEWTON COUNTY

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Forest, MS 39074

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Mattye Evans

Route 5, Box 241-B, Forest, MS 39074

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WINSTON COUNTY

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Route 4, Box 162, Louisville, MS 39339

Benry B. Hudspeth. 306 Eastridge Drive, Louisville, MS 39339

Route 1, Box 60, Louisville, MS 39339

Route 1, Box 226, Noxapater, MS 39346

Fired Perkins, Supt. of Louisville Public Schools

204 Brookwood, Louisville, MS 39339

Chairman

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Ferr Smith, Route 4, Box 400, Carthage, MS 39051.

Billy Ray Young, Route 1, Box 349, Carthage, MS 39051.

Tommy Bryan, Route 2, Box 136A, Walnut Grove, MS 39189.

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Wallace B. Cox, Route 3, Box 522, Philadelphia, MS 39350.

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Dale Reynolds, P.O. Box 67, Philadelphia, MS 39350.

George Baxter, Route 6, Box 236, Philadelphia, MS 39350.

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L.M. Bubba Bonds, Route 1, Box 256, Lowrence MS 30336
Johnie Buddy Weems, 100 S. Lane Street, Newton, MS 39345

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Joe L. Riser, Route 1, Box 65, Forest, MS 39074	

WINSTON COUNTY

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Bob Goodin Route 7 Box 237 Louis alla MS 20009	011
Bob Goodin, Route 7, Box 237, Louisville, MS 39339 Be	OF I
3.G. Hull, P.O. Box 88, Louisville, MS 39339	35
dry Miller, Route 1, Box 295-B, Louisville, MS 39339	21.0
Devon Thomas, Route 1, Box 305, Noxapater, MS 39346	10.8

ADMINISTRATION

PRESIDENT (1985) Last Central Junior College; B.S. and M.Ed., Mississippi State Mississippi State Mississippi
Last Central Junior College; B.S., M.S., Mississippi State University; work at University of Southern Mississippi and University of Ed.D, Mississippi State University
BUSINESS MANAGER (1972) A. East Central Junior College; B.S. and M.P.A., Mississippi State University
INE DAVIS
RECORDS, AND RESEARCH (1968) A A , East Central Junior College, B.S. and M.Ed. University of Southern Mississippi: further work at University of Southern Mississippi and Mississippi State University.
NEWELL DIRECTOR OF VOCATIONAL-TECHNICAL INSTRUCTION 1961: A.A., Itawamba Junior College; B.S., M.S. and further work at Missis-
CHESTER CLARK ASSISTANT DIRECTOR OF VOCATIONAL TECHNICAL INSTRUCTION (1969) A.A., East Central Junior College; B.S., Mississippi State University M.Ed., Mississippi State University and further work at Mississippi State University and Mississippi College
IRLE "BUBBY" JOHNSTON II DIRECTOR OF PUBLIC INFORMATION (1987)
B.S. Mississippi State University.

HARRY CARTER..... DIRECTOR OF PHILADELPHIA, NESHOBA

Mississippi State University

A.A., East Central Junior College; B.S., M.S., and further work at

COUNTY VOCATIONAL-TECHNICAL CENTER (1983)

7

ANDREW J. KILPATRICK... ATHLETIC COORDINATOR B.S., University of Southern Mississippi; M.A., Mississippi College

CLINTON RUSSELL DIRECTOR OF MAINTENANCE (1884)
A.A., East Central Junior College

B.S., Alcorn State University, M.Ed., Mississippi State University work at University of Kansas and Jackson State University

PROFESSIONAL STAFF

SARA ADAMS . . . COUNSELOR, PHILADELPHIA-NESHOBA COUNTY OF STORY OF SOUTHER COUNTY O

JOHN ADCOCK COUNSELOR, VOCATIONAL-TECHNICAL DIVISION (1974)

B.S., University of Southern Mississppi; M.Ed., Delta State College Ed.S., Mississippi State University

ALFRED BAILEY DIRECTOR OF VOCATIONAL INDIVIDUALIZATION DEVELOPMENTAL SYSTEM (1971)

B.S., University of Southern Mississippi; M.Ed. Mississippi State University; further work at University of Tennessee, Memphis State University Memphis Area Vocational School and Memphis Technical School

BRENDA CARSON..... DIRECTOR OF FINANCIAL AID (1983)
A.A., East Central Junior College; B.S., M.Ed., Delta State University

CHESTER CLARK.... ASSISTANT DIRECTOR OF VOCATIONAL TECHNICAL INSTRUCTION (1969)

A.A., East Central Junior College; B.S., Mississippi State University M.Ed., Mississippi State University and further work at Mississippi State University and Mississippi College.

CLARK......... DIRECTOR OF STUDENT HOUSING (1963) A. Last Central Junior College; B.A., Livingston State College; M. F. H. Mississippi College; further work at Mississippi State University MAMIE CLARK.... BASEBALL COACH, ASSISTANT DIRECTOR OF ACTIVITIES (1987) M. M. Ed. Delta State University. M.S., University of Mississippi MANUS HANSFORD INDUSTRIAL COORDINATOR (1979) A.A.S., East Central Junior College; B.S., M.Ed., Mississippi State Univer-DINIGG JEFCOAT.....ACADEMIC COUNSELOR (1986) M.S.P.E., University of Mississippi; M.Ed., University of Mississippi; further work at Mississippi State University. GLORIA JOHNSON...... ASSISTANT LIBRARIAN (1978) Mississippi Valley State University; M.L.S., University of Mississippi; further work at Mississippi State University JUNE VAUGHN ACCOUNTANT (1985) Mississippi State University MAIL WOOD..... ASSISTANT LIBRARIAN (1975) A.A., Hinds Junior College; B.A., University of California, Santa Barbara: M.S. University of Southern Mississippi; further work at University of Southern Mississippi

FACULTY

ALEBED BALLEY
ALFRED BAILEY VOCATIONAL INDIVIDUAL INDI
B.S. University of Southern Mississippi; M.Ed., Mississippi State University further work at University of Tennessee, Memphis State University of Memphis Area Vocational School and Memphis Technical School
LARRY BLACKBURN CARPENTRY AND CAME
A.A., East Central Junior College; B.S., University of Southern Minimple; further work at University of Southern Mississippi
LILIA BRISENO
ANN BURKES LIBRARY SCIENCE (1996) A.A., East Central Junior College; B.S., M.S. and Ed.S. University Southern Mississippi; further work at Mississippi State University.
BRENDA BYNUM
THOMAS W. CARSON
JOE V. CLARK MATHEMATICS AND PHYSICAL EDUCATION (1993) A.A., East Central Junior College; B.A., Livingston State College M.Ed., Mississippi College; further work at Mississippi State University
WILLARD CLAY
JOEY CONN
RONALD DAVIS
ALFORD DEATON

MEITH DOSS AUTOMOTIVE MECHANICS, PHILADELPHIA-NESHOBA CENTER (1983) mulicates in Automotive Electrical and Motor Tune Up, Electronic Fuel Musclion, Computer Command Control-Fundamentals, Computer Turmmand Control-Advanced, Air Conditioning and Heating Systems, Molessianal Teaching Educational Course at Texas A & M University Mem, Advanced Inservice Instruction in Basic Skills in Teaching at Multheast Texas; Continuing Education at Mississippi State University; Member of Ford Motor Service Club and General Motors Inservice Training Club TARRY DURAN METAL TRADES, PHILADELPHIA-NESHOBA CENTER (1983) A.A., East Central Junior College; B.S., Mississippi State University; further work at Mississippi State University; Eleven years experience operating machine shop equipment MICHARD C. ETHRIDGE SOCIAL SCIENCE (1961) A.A. Clarke Memorial College; B.S., Mississippi College; further work University of Southern Mississippi; M.A., Ph.D., Mississippi State Univer-ILSSIE M. EVERETT BUSINES TECHNOLOGY (1956) A.A., East Central Junior College; B.S.C., M.S.C., University of Mississippli further work at University of Mississippi, Georgia State College and Mississppi State University. B.A., Cornell University; Ph.D., University of North Carolina at Chapel HAL FULTON COMPUTER SCIENCE (1985) B.S., M.S., University of Mississippi MONALD S. GARDNER. DIESEL MECHANICS - JTPA (1987) 12 years experience in diesel and related mechanics. KATHERINE K. GEORGE CHILD CARE SUPERVISION TECHNOLOGY (1986) A.A., Hinds Junior College; B.S., University of Southern Mississippi; further work at University of Southern Mississippi, Mississippi College, Mississippi State University, and Millsaps College.

SARA GRIFFIN COMPUTER TECHNOLOGY A.A., East Central Junior College; B.S., M.Ed., Mississippi State Mississippi and Mississip	
SARAH GRIFFIN	
J. BRUCE GURAEDY. B.A., M.Ed., University of Southern Mississippi; further work at Mississippi State University and Mississippi College	
A.A., East Central Junior College; B.S., University of Southern Missippi; M.Ed., Mississippi State University; further work at Tulane University of Southern Mississippi College and University of Southern Mississippi	
RICKY HARRISON DRAFTING AND DESIGN TECHNOLOGY	
A.A.S., East Central Junior College; further work at Mississippi University and University of Southern Mississippi	
BETTYE ANN HERRINGTON EMPLOYMENT PREPARATION	
A.A., East Central Junior College; B.S., Mississippi College; further was at Jackson State University, Mississippi State University, and University of Southern Mississippi.	
HOWARD HERRINGTON CARPENTRY, PHILADELPHIA	
Continuing Education at Mississippi State University; sixteen years experience in carpentry and related fields of work	
CHARLES W. HINSON. A.A., Copiah-Lincoln Junior College; B.M.Ed., University of Southern Mississippi; M.M.Ed., Louisiana State University; further work at University of Southern Mississippi	
ROBERTA HOLT BUSINESS ADMINISTRATION AND ACCOUNTING	

B.S., M.S., Mississippi University for Women; further work at Mississippi

State University

(1981)

MINDA JOHNSON COMPUTER TECHNOLOGY (1983) A.A. Last Central Junior College; further work at Mississippi State Monteraity MORIA JOHNSON.......LIBRARY SCIENCE (1978) Mississippi Valley State University; M.L.S., University of Mississippi; Sinher work at Mississippi State University and University of Southern Managori Tentificate, East Central Junior College, Cosmetology School; East Cen-Junior College 750 hours - Teacher Training; Pre-Service Training at MHIMIPPI State University; further work at Meridian Junior College and Missippi State University; Seminars as required by State Board of Cometology WALLACE P. KEEN.... ELECTRONIC TECHNOLOGY (1983) 11.3. University of Southern Mississippi; Officers Airborne Electronics Laurse, Keesler AFB, Academic Instructors Course, Air University; Gui-Hunce and Control of Missile Systems, Redstone Arsenal; Air Force Sa-Tracking and Control Western Development Labs; Apollo Gui-Annce and Control System Marshal Space Flight Center; Computer Aided Manufacturing Systems, IBM: IBM Management Course; IBM Straff School; IBM Professional Development Course; Air Force Super-Whors Course; further work at Mississippi State University TILIX U. KNIGHT..... ELECTRICITY, PHILADELPHIA/ NESHOBA CENTER (1986) Attended Oscar Rose Junior College; Cameron University; and Mississippif State University; graduate of Army Electricity and Electronics Schools, United Electronics Institute, and Instructional Manager Course 0.5., M.Ed., Mississippi State University GEORGE T. LYNN ELECTRONIC TECHNOLOGY (1985) A.A., East Central Junior College; further work at Mississippi State University: Twenty six years experience as Electronics Technician, Avion-ICS Management at branch and unit level, Avionics Engineering Staff, Command Level

GEORGE PAUL McELHENNEY MASONRY TRADES (1976) Attended East Central Junior College in Carpentry and Masonry. Twenty years experience as bricklayer and foreman in brick, block and tile work of both residential and commercial building. Contractor of residential and commercial buildings in masonry trades

A.A., Jones County Junior College, B.S., University of Southern Manager, further work at the University of Southern Mississippi
B.S., Mississippi College; M.Ed., University of Southern Mississippi ther work at University of Southern Mississippi and Mississippi versity
JAMES D. McNAIR AUTOMOTIVE MECHANICS (1986) Automotive Service Excellence Certified in Seven Areas
GEORGE L. MASON
POLLY B. MAYES DRAFTING AND DESIGN (19) A.A.S., East Central Junior College
LESTER S. MILES REFRIGERATION AND AIR-CONDITIONIN
Certificates: Refrigeration and Air-Conditioning from Mississippi De Junior College; Carrier Corporation, Memphis, Tennessee; further at Mississippi State University
EDITH JOY MOORE INDUSTRIAL SEWING, PHILADELPHIA
Trade and Industry Certificate, Mississippi State University: Continue Education at Mississippi State University: Trade area workshops with Division of Vocational Technical Education, State Department Education
SAMUEL PACE
ROBERT LEE PEARSON AUTOMOTIVE MECHANICS (1986) Certificate East Central Junior College, Certificates in ten areas will Ford Motor Company, factory dealer experience with Ford, General Motors and Chrysler Corporation
BRUCE W. PETERSON SPEECH AND THEATRE (1967) B.A., Mississippi State University; M.A., University of Mississippi; fur ther work at the University of Mississippi

NESHOBA G. PIERCE , INTENSIVE BUSINESS, PHILADELPHIA/ NESHOBA CENTER (1986)
Last Central Junior College; B.A., University of Southern Mississip- M.Ed., University of Southern Mississippi
M.Ed., Mississippi College; further work at Mississippi State Uni-
ALICE POUNCEY
A. Jones County Junior College; B.S., University of Southern Mississip- M.Ed., Livingston University; further work at University of Southern Musicippi and Mississippi State University
BROVER SHOEMAKER AUTOMOTIVE BODY AND FENDER (1964)
Mechanics East Central Junior College. Methodicate in Painting and in Mechanics East Central Junior College. Medicate, General Motors, Dupont Refinishing Training Center; further work at East Central Junior College, Mississippi State University and University of Southern Mississippi; chief E-Z Liner Technicians certificate
IAMES R. STROO
MOMAS E. THRASH
TONY TRIPLETT
(8.5.) Jackson State University; further work at Jackson State and Missis- slpp1 State University
Attended Northwest Mississippi Junior College; B.S., Mississippi State University; further work at Delta State University and Mississippi State University
CAROL VICKERS ENGLISH (1983) A.A., East Central Junior College; B.A., M.S., University of Southern Mississippi; further work at Mississippi State University, University of Mississippi and University of Southern Mississippi

O.S. VICKERS	College; fur	ther work a	11
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A.A., Hinds Junior College; B.A., University of California, Santabara; M.S., University of Southern Mississippi; further work at the sity of Southern Mississippi

LUCILLE WOOD..... PHYSICAL EDUCATION AND EDUCATION

A.A., East Central Junior College; B.S., M.A., University of Southern sissippi; further work at University of Mississippi, University of Southern Mississippi and Mississippi State University

SECRETARIAL STAFF

LAURA BAGGETT SECRETARY TO THE BUSINESS MANAGE	
GENEVA BARKER SECRETARY TO THE DIRECTOR OF	
LOU CLARK SECRETARY TO DIRECTOR OF ADMISSION	
BARBARA DEATON SECRETARY TO FACULTY (19) BECKY GALLASPY SECRETARY TO THE ASSISTANT DIRECTOR	
VOCATIONAL TECHNICAL INSTRUCTION (198) LINDA HANSFORD SECRETARY TO THE DEAN OF STUDENT	
SANDRA HOOKER SECRETARY TO THE DEAN O	
KIM JONES SECRETARY TO THE BUSINESS MANAGER (1986) VERSIE KILPATRICK SECRETARY TO DIRECTOR OF	
STUDENT SUPPORT SERVICES (198) LINDA PIERCE SECRETARY TO DIRECTOR OF ADMISSIONS	
GLORIA RIGDON SECRETARY TO FACULTY (1982) BONNIE SAVELL SECRETARY TO DIRECTOR OF VOCATIONAL	
LEE ANN SCOGGIN	
BURMA WEIDLER ASSISTANT TO DIRECTOR OF FINANCIAL	

SUPPORT STAFF

ANDERSON . DIRECTOR OF ACTIVITIES (1973) BILLY CHANDLER . CUSTODIAN (1969) BILLY CHANDLER . ELECTRICIAN (1987) BILLY CHANDLER . CUSTODIAN (1984) BILLY CHANDLER . GROUNDS KEEPER (1981) BILLE GALLASPY, JR . CUSTODIAN (1965) BILLE GALLASPY, JR . DIRECTORY OF B.S.U. (1986) BILLY CHANDLER . DIRECTORY SUPERVISOR (1982)
MILIE KIDD
ALBERTA MOORE. CUSTODIAN (1986) BOBBY PATRICK. CAMPUS SECURITY GUARD (1977) VILLIE PATRICK. CUSTODIAN (1987) LAUDE RAYFORD. GROUNDS KEEPER (1974) BOOKSTORE CLERK (1975) LORIA SPEARS. BOOKSTORE CLERK (1985) BERTIS THAMES. CUSTODIAN (1970) VINNIE THAMES. CUSTODIAN (1970) IMMIE THERRELL. CAMPUS SECURITY GUARD (1987) VILLIE THOMPSON. CUSTODIAN (1987) HENRY WROTEN. CUSTODIAN (1976)

COMMITTEES OF THE FACULTY

ADMINISTRATIVE COUNCIL:

President, Dean of Instruction, Dean of Students, Business Manual Director of Admissions, Records, and Research, Director of Vocational-Technical Instruction, Athletic Coordinator, Director of Public Information and Director of Maintenance

APPEALS COMMITTEE FOR ABSENTEES:

Mr. Gene Davis, Mr. Raymond McMullan, Mrs. Alice Pouncey, M. Ovid Vickers, and SBA President.

ACADEMIC PROBATION:

Director of Admissions, Records, and Research, Dean of Institucional Dean of Students

ADMISSIONS:

Director of Admissions, Records, and Research, Dean of Instruction and Dean of Students

BUDGET TASK FORCE:

Mr. Harvey Trapp, Dr. Brad Tucker, Mr. Gene Davis, Mr. A.J. Kilpatrick, Mr. O.L. Newell, Mr. Clinton Russell, Mrs. Ann Burkes, Mr. Ovid Vickers, Dr. Richard Ethridge, Dr. Shelby Harris, and Mrs. Some Griffin

CURRICULUM:

Dean of Instruction, Director of Admissions, Records, and Research Academic Counselor, Division Chairpersons and students (SBA Representatives)

DISCIPLINE:

Mr. John Adcock, Mrs. Ann Burkes, Mr. Gregg Jefcoat, SBA President and Dr. Richard Ethridge, Chairman

FINANCIAL AID APPEALS:

Dean of Students, Academic Counselor, Director of Financial Aid, Vocational Counselor, Director of Admissions, Records, and Research

MILICOLLEGIATE ATHLETICS:

Alhletic Coordinator, Women's Basketball Coach, Men's Basketball Baseball Coach and Tennis and Golf Coach

MIRAMURALS:

Mike Anderson, Coach Joe Clark, Coach A.J. Kilpatrick and Miss

HBRARY:

Ovid Vickers, Mrs. Lois McMullan, Mrs. Ann Burkes, Mr. Tommy Throsh, Mr. Chester Clark and student (SBA Representative)

MUBLIC RELATIONS TASK FORCE:

Mr. Iddie Smith, Dr. Brad Tucker, Mr. Ovid Vickers, Mr. Harvey Trapp, Mr. Jessie Everett, Mr. Larry Blackburn, Mr. Jim Hansford, Mr. Bruce Buraedy, Mrs. Alice Pouncey, Mr. Larry Gressett, and Mr. Bubby Johnston, Chairman

MICRUITMENT TASK FORCE:

Mr. John Adcock, Mrs. Ann Burkes, Mrs. Brenda Bynum, Mrs. Brenda Carson, Mr. Tom Carson, Dr. Shelby Harris, Mr. Gregg Jefcoat, Mr. Sommy Pace, and Mr. Gene Davis, Chairman, ex officio members, Dr. Eddle Smith and Dr. Brad Tucker

SCHOLARSHIP:

Mr. Gene Davis, Mr. Harvey Trapp, Mrs. Jessie Everett, Dr. Shelby Horris and Mrs. Brenda Carson

SPECIAL SERVICES ADVISORY:

Mr. Joe Clark, Mr. Alford Deaton, Mrs. Alice Pouncey, Mrs. Lawrence lingle, and Mrs. Carol Vickers, Chairman

STAFF DEVELOPMENT:

Mrs. Ann Burkes, Mr. Ronald Davis, Mr. Ricky Harrison, and Miss Lucille Wood, Chairperson

HEXTBOOK:

Dean of Instruction, Business Manager, and Division Chairpersons







GENERAL CALENDAR

1988 SUMMER SESSION

First Semester

June 6, Monday
June 7, Tuesday
June 10, FridayLast day to register for fine
July 1, Friday Last day to drop a course will
July 4, Monday
July 8, Friday First term so

Second Semester

July 11, Monday
July 12, Tuesday
July 13, Friday Last day to register for second
August 5, FridayLast day to drop a course will
August 12, Friday Second term and
Summer Commencement of A 770

1988-89 REGULAR SESSION

First Semester
August 5, Friday
August 12, Friday
August 25, Thursday Begin classes, late registration for charged beginning at 8:00 as
September 2, FridayLast day to register or change classes September 5, MondayLabor Day Holiday September 30, FridayLast day to remove I's of previous segments
October 19, wednesday Mid-term grades due in records office of
November 23, Wednesday Thanksgiving Holidays begin at
November 28, Monday Thanksgiving Holidays end at 8:00 a.m.

grades due in the Office of Admissions, Records, and Research by 3:00 p.m.
бу 3:00 р.т.

Second Semester

SCCOTTO SCITTORIO
Dormitories open at 2:00 p.m. 9, 10, Monday, Tuesday Orientation and registration Classes begin, late registration fee charged beginning at 8:00 a.m.
20. FridayLast day to register or change classes
ast day to remove 1s of previous serilester
Wednesday Mid-term grades due in records office at
8:00 a.m.
March 10, Friday Spring Holidays begin at 3:15 p.m. Dormitories close at 4:00 p.m.
March 20, Monday
March DA Eddov
Last day to diop a coolse with a w
Thursday of Tegolar classes
A O 10 11
12. Friday

1989 SUMMER SESSION

First Semester

nn 5 Mondov	
Tuesday	
ine o, Tuesday	Last day to register for first term
une 9, Friday	. Last day to drop a course with a W
une 30, Friday	Independence Day Holiday
uly 4, Tuesday	Independence Day Holiday
uly 7, Friday	First term ends

Second Semester

y	July 10
v	July 11
Last day to register for second term	July 14
Last day to drop a course with a w	August
gybecond term ends	August
ov	Aunus

1989-90 REGULAR SESSION

First Semester

That active stell
August 7, Monday Application for admission should be by its a
August 11, Friday
August 17, 18, Thursday, Friday Faculty meeting and walker
August 20. Sunday
August 20, Sunday
· · · · · · · · · · Freshman orientation, completion of registration
August 24, Thursday
September 1, FridayLast day to register or change change
September 4, Monday
September 29, Friday Last day to remove I's of previous seminary
October 18, Wednesday Mid-term grades due in records at 8 00
November 22, WednesdayThanksgiving Holidays began
November 27, Monday Thanksgiving Holidays end at 8 00 mm
December 4, Monday Last day to drop a course with a
December 11, Monday
December 12, 13, 14, 15
December 15, Friday Final examinations end at 12:30 p.m. Christmas Holidays begin for students. Dormitories classes 2:00 p.m. Final semester grades are discontinuous of Admissions, Records, and Research by 3:00 p.m.

Second Semester

January 7, Sunday
January 19, FridayLast day to register or change classes
February 16, Friday Last day to remove I's of previous semester
Morch Q. Eddov
March 9, Friday Spring Holidays begin at 3.18
Dormitories close at 4:00 p.m.
March 19, Monday
April 13, Friday
April 26, Thursday Last day to drop a course with a W
Mov 3. Thursday
May 3, ThursdayLast day of regular classes
May 4, 7, 8, 9, 10
May 11, Friday Spring Commencement at 8:00 p.m.



CHAPTER 2

GENERAL INFORMATION PURPOSE OF THE COLLEGE

East Central Community College seeks to fulfill the educational model of its students from the five-county district which it serves. In a commendation of the effort to meet these needs, the college, through its board of transaction, and faculty, conceives its purpose to be to provide struction and service. To achieve its instructional goals, the college committed to offer opportunities for mental, physical, and emotion development. As a service agency, the college provides programs struction which incorporate knowledge and skills applicable to life complex society.

To successfully fulfill its purpose, East Central Community College puvides, at minimum cost, a variety of programs which include senior lege or university parallel, technical, vocational, adult, and remeded education. The college further subscribes to and provides for improvement, continuing education, and community services.

Through curricular and extracurricular activities, the college provide experiences which lead to the development of the total individual These experiences include guidance, participation, and leadership campus activities, student clubs, and organizations.

INSTITUTIONAL GOALS

 To provide effective instructional programs for the first two years of university-parallel curricula to prepare students for successful transfer to senior institutions. In provide vocational and technical programs designed to mepare students for immediate employment.

In provide a developmental program of instruction to raise basic skills levels of students whose academic foundation requires strengthening.

In provide enriched educational experiences for academically injunted students.

to provide guidance, counseling, and other student services to aid audents in the attainment of personal, educational and occupational goals.

To provide specialized industrial training programs which will develop a productive work force for new and expanding district businesses and industries.

In provide administrative services to support the faculty in its commilment to offer a high quality, innovative educational program for students.

To offer community services and continuing education programs to meet the educational and personal needs of both youth and adults and to cooperate with high schools and service agencies in providing community education programs.

to serve as a cultural and recreational center for the service area by offering a broad range of programs to enrich the community and to enhance creative expression in music, dance, theater arts, visual arts, sports, and recreation.

HISTORY OF THE COLLEGE

In 1928 the Legislature of the State of Mississippi adopted the first laws for the organization and operation of the Mississippi public mior colleges. East Central Community College opened its doors to a submon class of twenty students for the first regular session in member of 1928. The college occupied buildings that were a part of Newton County Agricultural High School, which had been organized 1914. The Agricultural High School was located on property belonging the Decatur Municipal School District, which had been created in 1912. The upper high school grades which comprised the Newton Coundicultural High School were a part of the college until 1958 when her Joined the Decatur Attendance Center.

In March of 1939, East Central Junior College was accredited by the commission on Colleges of the Southern Association of Colleges and thools. It has been reaffirmed each decade since. The college holds membership in the Mississippi Association of Colleges, the Mississippi Association of Community and Junior Colleges and the American Association of Community and Junior Colleges.

In the beginning there was only one curriculum—Liberal Arts. A the program of studies will show that the college now offers programs of study, including nine vocational trades options and technical degree and certificate options. These expanded countings are much more comprehensive than the original Liberal riculum composed of English, History, Spanish, Chemistry, Mathematics.

Different major buildings worth approximately \$9,000 000 been added to the original three buildings. The additions library, women's dormitory, dining hall, and buildings specifically for science, vocational-technical courses, fine physical education.

Originally the institution was supported by three counties—Neshoba and Scott. Later they were joined by Leake and Winssupplement the original plant, Newton County provided \$40.00 1930. In 1933-37 \$110,000 was spent on the plant, and Newton ty provided \$44,000 of this amount. Over five million dollars put by the State and five supporting counties has been spent on the since 1946-47.

From the two members of the original faculty of East Central munity College — Mrs. W.W. Newsome and Mr. Robert Marshall number of administrators, faculty, and professional staff employed the college has increased to 80 for the current year. Since its foundaries ix presidents have served the institution.

SCHOOL PLANT AND EQUIPMENT

Through the cooperative efforts of the district and the state legislature the school has experienced a phenomenal growth in buildings and facilities during the past several years. The school plant consists of proximately 150 acres with buildings and facilities now valued at white million dollars. There are seventeen main brick buildings are sidence halls, classrooms and offices are air conditioned.

In addition to facilities sufficient to sustain the general education program, laboratories are provided for art, engineering drawing, auditivisual education, applied music, dramatics, reading, athletic and recreation activities, and scientific and vocational education.

ADMINISTRATION BUILDING

Occupied at the beginning of the 1978-79 school year, the administration building houses the offices of the president, dean of instruc

husiness manager, public relations director, computer analyst, and the ord of Trustee's room. Proper vault facilities for the business office are all adjusted at a stronger for all offices are provided in the building. This was provided by renovating the 7,995 square-foot former library had been outgrown. It was constructed in 1962. It is modern, and comfortable and is located on the front campus adjacent student services building.

MULT AUDITORIUM AND STUDENT SERVICES BUILDING

Intersecture has a seating capacity of one thousand. The building has sellent acoustics and modern equipment and is conveniently located. In college holds its graduation, assemblies, and dramatic productions. The student services offices are located on the ground floor.

MURTON LIBRARY

enter of the campus and contains a large reading area, a conmore room, a spacious lobby, librarians' offices, a workroom, a faculty belling room, nine study rooms, and a room for special collections. Total miling capacity, mostly at individual and grouped carrels is 250; and more provided for 50,000 volumes. Provision is also made for housmore book materials. Closed circuit, public, or commercial television wing is available in any area of the building. Other media include the filmstrips, audio tapes, film loops, and micro texts.

JULLIVAN CENTER

It is the college student center building and houses the grill, the building and post office. The second floor contains the offices of the Military Science instructors, the Wesley Foundation, and the Clinic with an office for the nurse, and an assembly room. This building was completely modeled in 1963.

MABRY DINING HALL

Remodeled in 1979, it is a modern building containing four dining rooms. The main dining room has a seating capacity of 300. Other dining rooms are the Gold Room, which seats 120; the Gordon Room, which seats 50, and the Magnolia Room, which seats 20.

THE STUDENT ACTIVITY CENTER

The office of the Director of Student Activities is located in this building along with many student special activity facilities.

CROSS HALL

It is a modern science building. The classroom and laboratories for biological, chemical, and physical sciences are located here.

NEWSOME HALL

Completed in 1957, the sophomore women's dormitory is equipment with modern furniture and appliances and accommodates fifty to women and the dormitory supervisor.

JACKSON HALL

The freshman women's dormitory was remodeled in 1963 and april 1978. It houses 125 women and contains the office and apartment the dormitory supervisor.

NESHOBA COUNTY HALL

This is a new, two-story dormitory for men. This building was structed in 1971 and is modern in every way. It consists of thirty moreoms and houses sixty-two students.

SCOTT COUNTY HALL

This is a new, two-story dormitory for men. This building was structed in 1972 and is modern in every way. It consists of thirty prooms and houses sixty-two students.

TODD HALL

This is a dormitory for men. It was completed in 1957 and is a model well-equipped building arranged in suites rather than having the conventional halls found in most men's dormitories. Seventy-two men are housed in this dormitory.

WINSTON COUNTY HALL

This building is now being used for maintenance storage and masony trades.

THE VOCATIONAL-TECHNICAL ANNEX BUILDING

It was completed in 1969 and is located north of the vocational technical building, adjacent to the college farm. This building include classrooms and laboratories for vocational programs.

IIII VOCATIONAL-TECHNICAL BUILDING

solutions over 58,000 square feet of floor space and was built at a set of \$680,000. It was opened in 1969 and houses business business, computer technology, electronic technology, drafting almology, and programs in machine shop, welding, air-conditioning at refrigeration, electricity, automotive mechanics, and body and maker repair.

THE FINE ARTS BUILDING

templeted in 1969, it contains a 212 seat auditorium, a choral room, a music library, a listening room, classrooms for the making of music and art, and art studios.

PHYSICAL EDUCATION

modern building was constructed in 1970 and is located near the build stadium. It contains facilities for the teaching of health and education and varsity basketball. This building includes offices the Physical Education personnel and coaches and dressing rooms for and women.

WINTON HALL

This is a new, two-story classroom building which was constructed in 1975. It houses the Home Economics, English, Mathematics, Social tence, History, Journalism, Education, and Psychology departments. Thirteen faculty offices are located in this building along with the total supporting facilities.

OTHER BUILDINGS

THE PRESIDENTS HOME

This is located on the main street of the Town of Decatur at the mutheast corner of the campus. This spacious modern home was constructed in 1961.

LEAKE HALL

It was originally constructed for married students. Today it is occupied by both faculty and married students. It is a two-story building containing litteen apartments.

FACULTY HOUSES

These are located at various sites on the college property. There are eleven of these houses.

ATHLETIC FIELDS

THE FOOTBALL STADIUM

Warrior Field was relocated in 1967 and is now equipped will most modern high intensity lighting and an enlarged seating comment

INTRAMURAL FIELD

This playing field is located north of the baseball field. It contains area for intramural sports.

THE BASEBALL FIELD

It is situated near the football stadium and is well located, being referent to ample parking facilities and the Physical Education Building

TENNIS COURTS

They are located north of Newsome Hall. This playing area continuous four modern tennis courts.

STUDENT ORGANIZATIONS

Student organizations include:

President's Council

Student Body Association

Honor Society - Phi Theta Kappa

Publications — TOM-TOM (newspaper), WO-HE-LO (annual)

Religious Organizations — Baptist Student Union, Wesley Foundation Fellowship of Christian Athletes, West-minister Fellowship, Newman Character and Church of God organization.

Special Interest Organizations — Athletics, Band, Choir, Intramus Sports, E.C.J.C. Players, Delta Psi Omega, Chess Club, Fashion Square Cheerleaders, Dorm Councils, Warrior Corps, Collegians, and Election Committee.

Curricular Clubs — Agriculture Club, Engineering Club, Student Education Association, Home Economics Club, Medical Service Club, Mulli Club, VICA, Phi Beta Lambda, and Math Club.

For detailed information about each organization listed above, the Student Handbook.



CHAPTER 3

FINANCIAL INFORMATION

Expenses for Regular Session

FIRST SEMESTER	Dormitory	Day
Matriculation Fee	Student \$ 325.00	Student \$ 325.00
Registration Fee (Non-refundable)	\$ 50.00	\$ 50.00
Room Fee	\$ 260.00	
Board (5 day meal ticket)	\$ 465.00	
Total First Semester	\$1100.00	\$ 375.00
SECOND SEMESTER Matriculation Fee	\$ 325.00	\$ 325.00
Registration Fee (Non-refundable)	\$ 50.00	\$ 50.00
Room Fee	\$ 260.00	
Board (5 day meal ticket)	\$ 465.00	
Total Second Semester	\$1100.00	\$ 375.00
Total for Year	\$2200.00	\$ 750.00

Each dormitory student is required to purchase a meal ticket.

Students who prefer the Deferred Payment Plan may pay their board in the following way:

FIRST SEMESTER

- 1. \$155.00 upon entrance
- 2. \$155.00 on September 28, 1988
- 3. \$155.00 on November 9, 1988

SECOND SEMESTER

- 1. \$155.00 upon entrance
- 2. \$155.00 on February 15, 1989
- 3. \$155.00 on April 15, 1989

1989-90 academic fee dates will be released in an addendum.

The state of the state

GENERAL INFORMATION

- There is no special charge for laboratory, music, or business rourses for full-time students.
- Tees are an additional \$200.00 per semester for out-of-
- if the deferred payment plan is used and these payments are not met, there will be an additional charge of \$5.00 added to the account.
- All fees are payable in advance on the date due as indicated in the "Board Calendar."
- All students who fail to clear their accounts with the college seven (7) school days prior to the starting date for examinations each semester will be dropped from school. A written notice will be mailed to the student when this action is taken.
- For registration on dates other than those listed on the college calendar, there will be an additional charge of \$15.00 added to the account.
- All students who expect to register for fall semester as scheduled should complete admission requirements by August 1. Students who have not registered as scheduled in the bulletin will be assessed a late registration fee.
- Part-time students will pay fees at the rate of \$32.00 per semester hour at the time they register not to exceed \$375.00.
- Adults who are 65 years of age or older may attend East Central Community College with matriculation fees waived.
- East Central Community College reserves the right to change any charges published if it should become necessary.
- Cost for the 12 months Cosmetology Program is \$1294.00 which includes books and cosmetology kit. A first time student has a first time charge of \$160.00 for special supplies. Students applying for cosmetology must make an advanced partial tuition payment of \$50.00 in order to get on the admission list. (Non-refundable). Charges may be made the following way:

Fall Semester\$375.00
Soring Semester
Summer Semester\$384.00
Room and Board are same as listed on opposite page.

12 Transportation fee (per semester/bus students only). \$100.00

TRY COLLEGE FREE

East Central Community College announces a new policy is courage adults who have not attended college previously to the free. Beginning with the Summer Session 1987, any adult in the county district who has not previously enrolled in college and who wise meets entrance requirements may take the first college course free at any location in the district.

For purposes of this policy, an adult is anyone over 21 years who has graduated from high school or who has passed the GID and has been out of high school for more than one year. The \$96 mills will be waived for the first course only.

Those interested should contact the Admissions, Records
Research Office at East Central Community College or attend regulation as announced at the location where they plan to enroll.

REFUND POLICY

Students who withdraw from college or drop to part-time status refunded tuition and fees according to the full-time status on the fall-sing schedule:

First Calendar Week Next Four Calendar Weeks

80% of Amount Paid 50% of Amount Paid

After Fifth Calendar Week

No Refund

Tuition refunds for part-time students will not be granted after the first class meeting.

Students who drop full-time status will be reassessed fees at the plantime rate through the eighth week of each semester and will be quired to withdraw from the dormitory.

Meal ticket refunds are pro-rated on the number of full weeks remaining in the semester. There are no refunds for dormitory room rent

Refunds are made only when a student has officially withdrawn or a ficially dropped to part-time status.

The refund policy of East Central Community College with reference Veterans, Veterans' widows or War Orphans enrolled under Chapter or 35 is on a pro-rata basis for the number of weeks remaining in the semester. The proper withdrawal procedure must be followed and the refund must be requested.

SUMMER SCHOOL EXPENSES

Expenses for the summer are different from those during the regular session. They are announced in a special bulletin, a copy of which may be obtained on request from the Director of Admissions, Records, and Research of the college.

THE COLLEGE BOOKSTORE

the bookstore on the campus is operated as a convenience to stand instructors in securing books when needed.

The price provided such books will be used again as textbooks. This expire of textbooks reduces the total cost of books for each student.

HOUSING AND BOARDING POLICIES

the college operates a cafeteria, five residence halls, and an apartbuilding. All residence halls are air conditioned.

partments are small and only large enough to accommodate family. Two families will not be allowed to live in the same quarters.

The of a close single relative who is in school, the student may be a decreased to reside in the apartment with the family, but there will be an allowed to reside for utilities. The rent is \$100.00 per month. Students in these accommodations should contact the Business

the college provides residence halls for campus living. Students are an afirst-serve basis.

The college operates a cafeteria where wholesome but inexpensive much are served. All residence hall students are required to purchase a mil ticket and they must present this ticket each time they eat in the meteria. Students may not lend their meal ticket to other people to use the cafeteria. The cafeteria will be closed on holidays listed in the pullar calendar.

A room may be reserved by making a deposit of \$25.00 which inlines a \$5.00 key deposit, provided application for admission has made to the Director of Admissions. This room deposit may accomting the application for admission. The student should make application of a room with the Director of Housing.

If a preference of room and roommate is desired, a student should indicate this at the time a room reservation is requested. In the residence fully, furniture is provided by the college. The student will furnish bed

For dormitory withdrawal information see refunds above.

STUDENT HOUSING

Musidence Requirements For East Central Students

1. Full-time single students who are receiving activity scholarships (athletic, cheerleader, band, Collegians, Centralettes, flag corps,

or rifle corps) will be required to live on campus in the called residence halls. Exceptions are made for those students which with parents or legal guardians and commute and for those have a substantiated medical reason for not living on complete.

2. Single students less than 21 years of age who do not receive activity scholarship and do not commute from their parents legal guardian's home must have on file in the Dean of Students office a release statement signed by the parents/guardians ing permission to live off campus. This release statement may obtained from the Dean of Students' office.

NOTE: The justification or reason for this policy is for the protection security of students, parents, and school officials involved in emphasituations that might occur with the aforementioned parties.

STUDENT ACCOUNTS

Payment of student's expenses may be made by cash characteristics of the money order. Checks should be made out to EAST CENTRAL COMMUNICOLLEGE. The college will keep money or other valuables in its value request.

STUDENT FINANCIAL AID

The following information is a summary of financial aid programs policies offered at East Central Community College. For further infusition and application forms, write to:

Financial Aid Office East Central Community College Decatur, MS 39327

SECTION I: FINANCIAL AID PROGRAMS

PELL GRANT — This Federal Program is designed to provide finances assistance to students on the basis of need. Any eligible student receive a Pell Grant. A Pell Grant is not a loan; therefore, it does have to be paid back.

SUPPLEMENTAL EDUCATION OPPORTUNITY GRANT (SEOG) — This Federal Program is designed to assist students who would be unable to able an education without the grant and is available to a limited number students of exceptional financial need. Because it is a grant, it does not have to be paid back.

WORK-STUDY — East Central Community College participates in types of work-study — Federal Work-Study and Institutional Work-Students are awarded jobs based on need and academic ability. Improgram gives students a chance to earn money to help pay the educational expenses.

interest loan made to the student by a lender such as a bank, credit or savings and loan association to help with educational extens. The Federal Government will pay the interest while the student such policy.

PLUS loans provide additional funds to students for educamil expenses. Like GSL's, these loans are made by a lender.

STUDENT INCENTIVE GRANT (SSIG) — The State of Mississippi and a matching grant program with the Federal Government and Central Community College provides grants to eligible Mississippi Very limited funds are available to students with substantial meed.

WELLON II: FINANCIAL AID POLICIES

Last Central Community College, students are expected to mainmilistratory progress toward their certificate or degree objective in modernic, technical, or vocational programs. Satisfactory progress ill Title IV aid (Pell Grant, Supplemental Educational Opportunity Federal Work-Study, Guaranteed Student Loan, or Parents Loans Undergraduate Students) for the various programs for full-time are listed below. The required number of hours to be comwill be reduced proportionately for part-time students. At the time frame allowed for the completion of a program, will not be eligible to receive financial aid regardless of their point average of cumulative hours earned.

The time frame for the number of hours to be completed and the grade point average required is as follows:

At the end of this semester 1 2 3 4 5 6

A student must have ocumulated at least this many hours 9 18 28 40 52 64

With at least a cumulative grade point average of 1.0 1.5 1.75 2.0 2.0 2.0

A student who does not meet these standards will be

A student who does not meet these standards will be placed on linancial aid probation for a semester. During the probationary semester, a student will continue to be eligible for financial aid. Upon completion of the probationary semester a student who does not meet the satisfactory progress standards will be ineligible to receive financial aid and will remain ineligible until the standards are achieved.

- 3. A student's entire record at East Central Community Callege be evaluated to determine eligibility for financial aid regardless whether or not the student has received aid for all semesions
- 4. Upon enrolling at East Central, a transfer student will be considered to be maintaining satisfactory progress and will therefore be allowed to receive financial aid for one semester without he transfer credits being considered. At the end of that semester the transfer student's entire record, including not only the credits earned at East Central but also the accepted transfer credits in the previous institution, will be evaluated to determine if this issue dent is maintaining satisfactory progress in the program being sued by the student.
- 5. Developmental courses will be treated in the same manner as regular courses since students receive institutional credit and grades for these courses.
- 6. The procedure for determining satisfactory progress as related to incomplete grades, withdrawing from a course, or repeating a course will be the same as those procedures followed by the Ad mission and Records Office. Students may obtain additional infe mation about these procedures from the Admission and Records Office or the Financial Aid Office.
- 7. Students who wish to appeal the decisions and financial aid awards made by the Financial Aid Office should submit a william request for an appeal to the Director of the Financial Aid Office The written request should include any information relative to the case. The appeal will be reviewed by the Financial Aid Appeal Committee. The student will be notified in writing of the commit tee's decision.

INSTITUTIONAL PROGRAMS - The following information is related to Scholarships and Institutional Work-Study.

1. A student receiving institutional financial aid in the form of an Athletic Scholarship, Band Scholarship, Cheerleader Scholarship, or Institutional Work-Study must pass nine (9) semester hours and earn eighteen (18) quality points during a semester. If a student does not meet this standard at the end of a semester, the student will be placed on probation for a semester. During the pin bationary semester, the student will be eligible to receive the in stitutional financial aid. Upon completion of the probationary semester, a student who does not meet the standard will be in eligible to recieve the institutional financial aid. This policy colo cides with the academic probation and suspension policy of the college; therefore when suspended students become eligible to return to college, they shall also be eligible to receive institutional financial assistance

In retain an ACT, Salutatorian, or Valedictorian scholarship, a stulimit must maintain a B (3.0) average each semester. Any stuwho does not maintain a B (3.0) average and is removed from scholarship, can get back on scholarship by having a B (3.0) average the following semester provided the scholarship is for (4) semesters. See Section I for further eligibility requirements.

A student who is offered both an ACT scholarship and either a Injutatorian scholarship or a Valedictorian scholarship will be permitted to accept only one of the scholarships.

fetal financial aid in scholarships from East Central Community rollege for dormitory and commuter students may not exceed the published cost of matriculation fee, room and board. Each mudent must pay the registration fee each semester (scholarship mn not cover this fee).

Intal financial aid awards for a student which includes Title IV aid and institutionally funded aid may not exceed the campushased budget or the student's need as determined by ACT's Comprehensive Financial Aid Report.

INTITUTIONAL SCHOLARSHIPS - East Central Community College Here various scholarships to eligible students.

16.1 Scholarships - The ACT Scholarships listed below will be available to Mississippi resident who enrolls fulltime at East Central Community the fall semester following high school graduation. The ACT sholarship will be available to the student for four (4) consecutive Immesters. See Section II for further requirements. A scholarship in the amount of

ACT Scholarship (18-22) -\$100 will be awarded each semester to the eligible student.

A scholarship in the amount of ACT Scholarship (23-25) -\$300.00 will be awarded each semester to the eligible student.

A scholarship in the amount of ACT Scholarship (26-29) -\$500.00 will be awarded each

semester to the eligible student. A full scholarship (matriculation ACT Scholarship (30-36) fee, room and board) will be

awarded each semester to the eligible student.

Athletic Scholarships - All Athletic Scholarships are awarded by the respective coaches. The athlete must meet the eligibility requirements of Last Central Community College and the National Junior College Athletic Association. The scholarships are awarded each semester following manner: $\frac{1}{4}$, $\frac{1}{2}$, $\frac{3}{4}$, and full.

Band Scholarships - The Band Scholarships are awarded by the director to full-time students. The scholarships are awarded by for marching band, concert band, jazz band, orchestra, and College Scholarship amounts vary depending upon participation in the groups.

Cheerleader Scholarships - Cheerleader Scholarships are awarded eight students who are selected by a committee. The scholarship awarded in the following amount each semester: ½ matriculations.

Salutatorian Scholarships - A scholarship in the amount of \$200 awarded to the salutatorian of each high school in the five-county who enrolls full time at East Central Community College the fall sent following high school graduation. In the case of a tie, each student be awarded the scholarship. The scholarship will be available to the dent(s) for two (2) consecutive semesters. See Section II for further quirements.

Valedictorian Scholarships - A scholarship in the amount of \$300 will awarded to the valedictorian of each high school in the five district who enrolls full time at East Central Community College in the semester following high school graduation. In the case of a tie, each dent will be awarded the scholarship. The scholarship will be available to the student(s) for two (2) consecutive semesters. See Section II for their requirements.

Mathematics Contest Scholarship - The Mathematics Department sors a Mathematics Contest and Seminar in the spring each year for school juniors and seniors in the East Central District. The winner of mathematics contest receives a three hundred dollar (\$300) tuling scholarship when entering East Central in the fall semester.

Music Scholarships - The Music Department awards tuition scholarships two students in voice and two students in piano each year provided they meet the criteria established by the department.

Recipients must:

- 1. Declare music as their major
- 2. Audition before the music faculty
- 3. Enroll as full-time students
- 4. Maintain a 2.0 grade point average overall with a 3.0 in mulli
- 5. Perform as members of the Concert Chair

ENDOWED SCHOLARSHIPS - Endowed Scholarships are funded by individual or group donations and are made available to eligible students.

Tovington Scholarship - This scholarship was established in 1985 by titrlie M. Smith, President of East Central Community College, in million of the support and assistance Mr. W.R. Covington of Nox-ms, has provided for many students to aid them in attending college and personally for his encouragement and financial support of Dr. when he was a student at East Central Community College. This is awarded to a graduate of Noxapater High School in the start of \$150 a year for attendance at East Central. One-half of the million hip will be awarded each semester.

Farish Memorial Scholarship - This scholarship was established in by the family of Obe S. Farish to honor his memory and to assist a student from Noxapater High School who will attend East Central munity College. Mr. Farish was a patron of Noxapater High School mearly thirty years, having at least one child in school there consulty from 1939 to 1966. Of the five children, three attended East Junior College. The scholarship, in the amount of \$300, will be maded annually at the Noxapater High School Awards Day Program the money being deposited in the Business Office at East Central munity College, \$150 per semester.

Mellie Neill Cross Memorial Scholarship - This scholarship was memory of the late Nellie Neill Cross by her former states and friends. Mrs. Cross served East Central as a member of the sullivan Student Center and as a loyal support the college for more than fifty years. The scholarship will be another than emphasis in voice.

eneral William Patrick Wilson Memorial Scholarship - This scholarship at established by the Class of 1937, family, friends, and associates of the Pat Wilson. It honors his memory as a coach, dormitory superteacher, and National Guard officer at East Central Community College from 1933 to 1940, and his long and colorful military career. From Pre-World War II days, when he was affectionately known as "Capmin Pat", to his much decorated combat service in the European Theater Operations, and his outstanding record as Adjutant General of Mississippi, Pat Wilson was a remarkable leader of men.

It is the expectation of those who fund it that this scholarship will aid rollege students to develop such leadership qualities as he displayed. It will be administered by the Scholarship Committee of East Central Community College within the restrictions set by the founding Committee which are:

- All funds contributed will be placed in endowment with only the interest expended each year for scholarships.
- (2) Recipients are to be selected annually by the college Scholarship Committee from students who have attained sophomore

- standing, a 3.0 grade point average, and who have a demonstrated need for financial assistance.
- (3) To retain the scholarship for a second semester a student was be required to maintain a minimum of a 2.5 grade point average on the 4.0 system.
- (4) The award each year will be made on Awards Day so that due recognition may be given the recipient.

F.E. Leatherwood Memorial Scholarship - This scholarship was fundative family and friends of F.E. Leatherwood, longtime member biology department faculty at East Central Community Colleges scholarship is awarded each year to a freshman at Awards Day returning for the fall semester. The recipient is selected by the faculty.

Opal McMullan Dickerson Memorial Scholarship - This scholarship established by the Marion McMullan family in memory of their daughted Opal. It is awarded to a sophomore who is majoring in elemented education. Selection is made by the student education association visor and is based on academic success and potential, and the control to the student education organization.

R.W. Bounds Scholarship - The R.W. Bounds Scholarship was established in 1986 by Mr. Sam Bounds, son of the person for whom the scholarship was named and member of the East Central Community College Broof Trustees. The elder Mr. Bounds was the founder of B and W Feed by vice in Lawrence, Mississippi.

This scholarship is awarded to a graduate of Newton High School the amount of \$100 a year for attendance at East Central Community College.

The recipient will be named by the principal and vocational agricultural instructor at Newton High School. The recipient must have excelled as student in vocational agriculture and must have displayed outstanding interest and involvement in the field of agriculture. An additional factor in the selection process shall be the need of the recipient for financial assistance to attend East Central Community College.

The scholarship will be awarded to the recipient at the annual Newton High School Awards Day program.





CHAPTER 4

ACADEMIC POLICIES

REQUIREMENTS FOR ADMISSION

East Central Community College ascribes to the "Open Door" and generally admits all students from its district who can profit from its instructional program. Specific policies follow.

ACADEMIC AND TECHNICAL STUDENTS

To be admitted to the full-time academic or technical programs applicants must either

- (1) Present a high school transcript with 15* or more acceptable units or
- (2) Present a high school equivalency certificate from the State Department of Education or satisfactory scores on the General Education Development Test.

Before admission can be granted the following must be in the office of admissions:

- A college application on the official form supplied by the college
- A student health information record on the official form supplied by the college
- 3. A transcript of high school and previous college record
- Scores on the American College Test (applicants 23 years of age and over are exempt from the ACT requirement)
- A \$25.00 room deposit if the applicant is to reside in a darmitory
- 6. A rubella vaccination record if born since 1957

Admission as an East Central Community College student does not guarantee admission to specific program of studies.

* Beginning May 1, 1989, 17 acceptable units will be required.

TRANSFER STUDENTS

desiring to attend East Central Community College after have mended another college must meet the same requirements as likely freshmen. Students with records indicating unsatisfactory standmay be accepted on probation if individual cases indicate a mapple chance of success in the program selected.

VOCATIONAL STUDENTS

In the admitted to a full-time vocational program an applicant must:

- 1. Be of legal working age (18) before program comple-
- Have on file in the admissions office, an official application, a student health information record, a rubella vaccination record (if born since 1957) and a transcript of the last school attended
- Have an interview with the vocational counselor or instructor of the program selected
- 4. Make a \$25.00 room deposit if planning to stay in dormitory
- Make an additional deposit if the program requires it (cosmetology requires \$50.00 partial tuition payment)

mit time Students

Note:

provisionally admitted as part-time students. Any deficiencies must removed before the student either enrolls full-time or accumulates 30 mester hours credit.

NON-CREDIT OR CEU STUDENTS

To participate in non-credit (CEU) programs or courses a student should complete an application form and be of sufficient maturity for the course desired.

No transcript, certificate, test scores, photo, or anything in addition to a completed application is required. A personal check covering the cost of the course with course identification on it will hold a place in any class until the first class meeting at which time the application can be completed.

ENGLISH AND MATHEMATICS PLACEMENT

Macement in mathematics and English courses will be based upon (1) ACT scores in the subject areas (2) high school grades (3) assessments

made at orientation.

Competency in the areas of English and mathematics will be also mined based upon skills demonstrated in the combined time enumerated above

ACT WAIVER FOR ADULTS

Students who have been out of high school for five or more years those who are 23 years of age or older will have the ACT requirement waived.

EARLY ENROLLMENT PROGRAM

East Central Community College has an early enrollment program to high school students during the summer. Students may enroll the mer following the eleventh grade and take courses other than Employe Composition for college credit.

Students must meet the following five requirements for early arms

- (1) Have completed junior year in high school
- (2) Have a B average on all high school work
- (3) Have a composite score of 20 on the ACT
- (4) Complete application for admission
- (5) Attend a counseling session prior to enrollment

BENEFITS FOR VETERANS

East Central Community College is an approved institution for previding education training for veterans. The Director of Admissions Records, and Research serves as Veterans Adviser and offers assistance in handling matters pertaining to veterans at the college.

SELECTIVE SERVICE

Information and assistance in handling matters concerning Selective Service for students are available in the office of the Director of Admin sions, Records, and Research.

Admission of Foreign Students

Foreign students with acceptable scholastic records and proven English proficiency will be considered for admission as freshmen or as transfer students. Freshman applicants must be graduates of recognized second ary schools comparable in level to the American high school. Transfer applicants are considered on the basis of secondary school records and records of post-secondary study (college, technical school). Factors con sidered in making the admission decision are grades earned, subjects in be taken, ability to carry a full course of studies, satisfactory scores on the

Tentral Community College placement tests, and proof of financial Espansibility.

familiants, both freshmen and transfer, whose native language is not and the required to submit a score of at least 500 on the Test of as a Foreign Language (TOEFL) and have a composite score of In on the ACT.

following materials must be in the Office of Admissions and Records Il least 60 days before the beginning of the semester in which admisin is desired:

- An application for admission form
- A health form
- An Immunization record
- A certified copy of all high school and/or college transcripts of previous credits earned.

Institutions in the United States must the Immigration Form I-20A-B from East Central Community Collarge to present to the foreign student advisor at the previous school. Ment official will endorse the Form I-20 Transfer and forward that form and the Form I-20A to the Immigration and Naturalization Service proresuling center along with a recommendation about the transfer.

Tues .

- 1. Students will be assessed fees in the amount of \$1400 per semester payable at registration in addition to the regular tuition and fees paid by all other students.
- Dormitory facilities will be available each semester only after in-district and in-state students have been housed.

VETERANS PREVIOUS EDUCATION

The college maintains a written record of the previous education and unining of each veteran enrolled and appropriate credit is given. When the training period has been shortened proportionately as a result of previous education and training, the veterans or eligible person and the VA are so notified.

Credits earned in the armed forces will be granted in a manner and amount consistent with the requirements of the American Council of Influcation and the Mississippi Accrediting Commission. No credit will be granted on the college level General Education Development Test.

TAST CENTRAL COMMUNITY COLLEGE SCHOOL STANDARDS OF PROGRESS AS REQUIRED BY VA REGULATIONS 14253 [D]

EXAMINATION OR RECORDS: The college records and accounts pertaining to veterans and eligible persons enrolled are readily identifiable and available examination by authorized representatives of the Government

2. ENTRANCE REQUIREMENTS:

Proof that entrance requirements to East Central Community lege have been met prior to enrollment are a part of the veteran's and eligible person's permanent record. They allow clude the grade in each subject per semester, record of withdrawls, and the number of absences from any subject records are maintained in the office of the Director of Administration of Research.

3. PREVIOUS EDUCATION AND TRAINING RECORDS:
The school maintains permanent records showing previous education and training. Enrollment certificates submitted to the policies of the college.

4. PROGRESS RECORDS:

In the academic and technical program, the school records agrades of A, B, C, D, F, W (withdrawal passing), I (incomplete grade which is temporary and is changed to a grade of A, II D, or F on completion and is used in the overall grade point average of the student).

The State Veterans Affairs Approving Agency requires that grades of W and I be considered as F's in computing grade paragrages. This procedure is followed in all reports to the Veterans Administration concerning the student's status. Count changing is not allowed after the first two weeks of classes at time a student quits a course without officially withdrawing final grade of "F" will be recorded. The VA will be promptly notified when a veteran or other eligible person drawing VA benefits changes his course load.

Veterans who are attending East Central Community College in the Academic and Technical programs must pass a certain number of hours each semester, the same as regular students remain in good standing. Students must pass nine semester hours and earn 18 quality points to remain in good standing. Quality points are assigned per semester hour the following way: A—4 quality points; B—3 quality points; C-2 quality points.

For the Veterans and other eligible persons, East Central Community College will apply the probation and suspension policies as listed in this catalog.

5. ATTENDANCE RECORDS:

East Central Community College maintains schedule cards and permanent record cards. Absences are kept on the student's

the dule card. The last date of attendance is also reflected on this card when one drops a course. The number of absences in my particular course is placed on the final Grade Report and the in the teachers grade book which is turned in at the end of the term and is filed for records and is available in the Director of Admissions, Records, and Research's office. An individual is allowed absences per semester equal to twice the times a class meets per week in addition to any official absenses representing the college. This policy is given in detail elsewhere in this publication.

SOPHOMORE STATUS

llefore a student can be classified as a sophomore, he/she must have smed a minimum of 28 semester hours or its equivalent from an appeared college.

TESTING SERVICE

Central Community College is a fully participating institution in the American College Testing Program. The American College Test is given on all nationally scheduled testing dates, and is given on a residual

SCHOOL TERMS AND PERIODS

The Central operates on the semester system. There are two regular systems which begin in August and in January. There is a 10 week seminar session divided into two five-week terms.

Lecture periods meet a minimum of 50 minutes. Laboratory periods requivalent to two lecture periods. Semester hours of credit are minimum on the number of lecture and/or laboratory periods the class per week for one regular semester.

RECORDS

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

Central Community College is in compliance with provisions mented under the Family Educational Rights and Privacy Act of 1974. Under this law, students enrolled in any educational institution receiving funds are given certain rights concerning school records.

The following rights are accorded to students under this act:

- 1. Students are entitled to have access to school records upon request.
- Request for access to records concerning academic grades, transcripts and absences should be filed with the Director of Admissions, Records, and Research. Request for access to records concerning test scores administered by East Central Community

Donald Ouglin, Point Average

College counselors, financial aid, and other personal data should be filed with the Dean of Students.

- 3. Students are entitled to inspect and review the contents of a school records and to challenge the contents if they feel the tents are inaccurate, misleading or inappropriate. If a student wishes to challenge the contents, the Director of Admission Records, and Research or Dean of Students will provide a copy of procedures to be followed.
- Before any school records will be released to third parties tool
 leges, potential employers, etc.) who have requested copies
 school records, the school must have the students' written too
 sent.
- 5. Upon receipt of a subpoena or judicial order requiring the Diagonal for of Admissions, Records, and Research and/or Dean of Students to relinquish control of a student's records, the student will be notified of the subpoena or judicial order before the Director of Admissions, Records, and Research and/or Dean of Students will relinquish control of the records.
- Whenever a student seeks to enroll in another institution outside this district, the student must approve transfer of the record
- 7. The law allows "directory information" about students to be made public without specific permission. Students are entitled however, to request the deletion of certain information from school directories. Any request for deletion of directory information must be made within fourteen calendar days from the director of registration. Forms for requesting the deletion of information may be secured from the Office of the Director of Admissions Records, and Research.
- 8. The school will maintain a list containing the signature, the date and the reason for all persons receiving access to students' records. Students are entitled to have access to this list. The law however, allows school officials, including teachers, to have access to a student's records.

GRADING SYSTEM

- A 92-100 Excellent
- B 83-91 Good
- C 74-82 Average
- D 65-73 Poor
- F Failure
- W Withdrawal passing
- R Registered for audit
- Incomplete, but can be made up

A progress report is made to the student at Mid-Term of each semester.

HONORS AND QUALITY POINTS

Work in their academic subjects at the end of each grading period at graduation. The honors are based on quality point averages.

	Required Quality Point Average
Manufacture Line	3.50
Felident's List	3 50
Amin's List.	3.50
Minarable Mention	
MIALITY POINTS — Quality points	are based on the grade and number
hours credit for each course and	d are computed as follows:
	Quality Points
tendes	
	4 for each semester hour
	of for each semester noon
	Z for eddi serilester noor
	1 101 editi serriester rico.
This is no marked the test to the test to	
To man consequent the section of	
In last grade in each course of	attempted will be counted for quality

HONORS PROGRAM

mint purposes.

the purpose of the Honors Program at East Central Community Coling is to provide enriched educational experiences for the academicalindented students. Specially designed honors classes are offered to insulate the honor student's spirit of inquiry and to provide oppormines for more in-depth study in several subject areas.

An Honors Council chaired by the Director of the Honors Program has established. It is the responsibility of the council to coordinate the courses and to promote an atmosphere of intellectual stimulation compared among the academically talented students.

The Honors Program provides students the opportunity for indepentions projects and research, for greater intellectual challenge, and for supplication with others of similar abilities and interest.

HONORS PROGRAM ELIGIBILITY

In order to enroll in the Honors Program a student should have a superior ACT score, a superior grade point average, and an invitation the honors faculty. Courses are scheduled so that a student may multipate in all seven courses or in any combination of courses. Courses affered include: Honors Composition I, Honors Composition II, Honors American Government, Honors American History I, Honors American History II, Honors English Literature II.

Students with scores of 25 or above on English and standard posite sections of the ACT are given advanced standing in English 1111 they elect to participate in Honors English.

COLLEGE LEVEL EXAMINATION PROGRAM [CLEP]

East Central Community College awards academic credit through College Level Examination Program only on Subject Examination Students who are enrolled at the College and who make a scaled of 50 or above. Such credit will be limited to six (6) semester house.

The college will accept from other colleges academic credit that been established on either the General or Subject Examinations must exceed six semester hours.

East Central does not serve as a testing center and does not established on CLEP will carry letter grades and will not be included in calculating quality passaverages.

Students who make a 3 or higher on the Advanced Placement will be given credit for the course. The credit does not carry quality points.

ACADEMIC PROBATION AND SUSPENSION

A student who fails to pass nine semester hours and to earn 18 quality points during a regular semester will be placed on probation until the academic record meets this minimum standard. If the minimum quirements are not met for two consecutive semesters, the student be suspended for one regular semester. If the suspension occurs at the conclusion of the spring semester, it may be removed by attending the mer school and improving the record to the stated minimum. Deviation from this policy will be made only with the approval of the Academia Probation Committee.

The above policy will also apply to all transfer students.

COURSE CHANGE

A fee of \$5 is assessed for each change in schedule after the date a student's schedule is completed and accepted.

CHANGING PROGRAM

A student should discuss any proposed changes in his program with his/her advisor. No full-time student will be permitted to register in new course after the second week of any regular semester.

PROGRAM OF STUDY

A student registering for 12 or more semester hours will be considered a full-time student and should follow one of the curriculums as outlined

CLASS ATTENDANCE AND ABSENCES

When a student enrolls in a course, the student assumes the respontive for attending all class meetings, completing all assignments, and statistically the requirements of that course. Realizing that from the time there may be just cause for absence, the college has appliabled the policy outlined below.

the student should discuss with the instructor the impending absence it occurs where possible and immediately after return to class in magencles. The student is still responsible for all work missed published of the reason for being absent.

- official absences are those incurred when students miss class while officially representing the college. The college sponsor of the group supplies a list to the Director of Admissions, Records, and Research's Office in advance, and instructors are notified from that office before the next meeting of the class following the absence. Official absences will not count in the total number of absences allowed the student.
- Unofficial absences occur when students who are not representing the college miss class. Total unofficial absences may not exceed twice the number of times a class meets for the week. If a student exceeds this number he/she will be cut out of class and will receive an "F" for the course.
- The student who misses announced tests or class assignments due to unofficial absences must have approval of the instructor to take make-up tests or to complete assignments. Approval will not be granted unless the student presents a valid reason for having been absent.
- The student has the right to appeal if he or she feels that there were extenuating circumstances for exceeding the allowable number of absences or being cut out of class and receiving an "F" for the course. The student should submit in writing to the Dean of Students' office the reason for the appeal. The student will meet with the Absentee Appeals Committee. This committee will include the Dean of Students, student's instructor, academic or vocational counselor (depending on classification of student), administrator-at-large, instructor-at-large, and the SBA president. A majority vote will be necessary for the student to be reinstated back into class. Should the matter not be resolved to the student's satisfaction through the Absentee Appeals Committee, the student has the right to appeal to the President of the College. Any student requesting it shall be accorded to appeal to the Board of Trustees as the last step in the appeal process.

DROPPING A COURSE

If a student desires to drop a course, the student may do so so time with proper approval.

Unofficial withdrawal from a course at any time during the semiwill result in a grade of "F". No student can drop a course five class prior to examination.

INCOMPLETE GRADES

A grade of "I" (incomplete) may be submitted in lieu of a final when the student, because of illness, death in the student's immediately, or similar circumstances beyond the student's control, is unabcomplete the course work or to take final examinations. The must have in writing, an approval by the Director of Admissions. Read and Research before the student can complete this course work.

An "incomplete" on final semester grades must be removed by pleting the required work by the end of the first six weeks of the semester the student is in school, or a grade of "F" will be recorded the Director of Admissions, Records, and Research. The individual dent has the responsibility of making the necessary arrangements the instructor concerned.

EXEMPTION

Any student who has applied and been accepted as a candidate graduation may be exempt from the final examination of any course which the student has at least a B average as of the last regular that meeting. Exemption of graduates and types of examinations (unit comprehensive) are left to the discretion of the instructor.

PRE-REGISTRATION TESTS

The American College Test will be administered to all academs students under age 23 who have not previously taken it. The results be used in classification. In addition assessment tests are given in English and Mathematics. Students will be placed in these courses based on three criteria: (1) ACT scores (2) Local assessment (3) High school grades

ORIENTATION

All students entering East Central Community college for the first time are expected to participate in the orientation program. The program is designed to acquaint new students with rules and regulations of the college.

registration procedures, and college curricula. During this time inductived testing is done, and students are assigned to faculty adwho help them in proper course selection. School publications are used, and handbooks are distributed and discussed.

MAXIMUM LOAD

liven or sixteen semester hours of academic work is considered a load each semester. First semester freshmen are not allowed to live for more than a normal load unless specified in the curriculum. Students desiring to enroll for 20 or more semester hours must special permission from an appropriate curriculum advisor and appropriate by the Dean of Instruction. A fulltime vocational student cannot all in a daytime academic course for credit.

WITHDRAWAL FROM SCHOOL

tudent who leaves the college, except for temporary absences, tecure a withdrawal permit in duplicate from the Academic or minal Counselor's office, where he will be instructed as to the proposedure. This permit, when completed, must be filed with the for of Admissions and Records and Business Manager of the college. Withdrawal may be processed by the Dean of Students or Direct Admissions, Records, and Research.

TRANSFER CREDITS

All credit transferred from accredited institutions are reproduced on the minorent records of East Central Community College. This action is milence that the credits are considered valid. Only those courses that mage C or better will be applied toward graduation when transferred mage is less than C.

GRADUATION

ALL STUDENTS EXPECTING TO BECOME CANIDATES FOR DEGREES OR ENTIFICIATES MUST FILE AN APPLICATION WITH THE DEAN OF INSTRUC-TION BY THE ANNOUNCED DEADLINE DATE

REQUIREMENTS FOR DEGREES

last Central Community College grants three associate illegrees — The Associate in Arts, The Associate in Science, and The

Associate in Applied Science.

Students who plan to transfer to senior institutions should take that substitution in the specified courses of Categories I and II may be made with the approval of the Dean of Instruction in meet senior college requirements.

- I. To graduate from the college with the degree of Associate in Ama a student must:
 - (1) Earn a minimum of 64 semester hours of credit to include the 24 semester hours listed in the Basic College Combut not more than four semester hours of activity coules (Physical Education, band, choir, and varsity sports)
 - (2) Earn an average of two quality points for each semeste hour attempted; (When a course is scheduled rescheduled only the last grade recorded will count to quality point purposes);
 - (3) Complete the last twelve semester hours at East Control
 Community College;
 - (4) Earn not more than one-fourth of the work required for graduation by correspondence and-or extension.
- II. To graduate from the college with the degree of Associate in Science a student must:
 - (1) Earn a minimum of 64 semester hours of credit to include The 24 semester hours listed in the Basic College Core fourteen or more semester hours of laboratory science and not more than four semester hours of activity courses (Physical Education band, choir, and varsity sports);
 - (2) Earn an average of two quality points for each semester hour attempted; (When a course is scheduled and rescheduled, only the last grade recorded will count for quality point purposes);
 - (3) Complete the last twelve semester hours at East Central Community College;
 - (4) Earn not more than one-fourth of the work required for graduation by correspondence and-or extension.
- III. To graduate from the college with the degree of Associate in Applied Science a student must:
 - (1) Earn a minimum of 64 semester hours of credit to include All technical courses in the curriculum guide, chapter 5, but not more than four semester hours of activity courses (Physical Education, band, choir, and varsity sports); and enough approved non-technical electives to complete 64 semester hours;
 - (2) Earn an average of two quality points for each semester hour attempted; (when a course is scheduled and resched-

uled, only the last grade recorded counts for quality point purposes):

 Complete the last regular semester at East Central Community College;

(4) Earn not more than one-fourth of the work required for graduation by correspondence and-or extension.

REQUIREMENTS FOR CERTIFICATES

test Central Community College grants nine months, one year, eighmonths, and two year certificates.

In graduate from the college with a certificate in a particular program,

(1) Make a passing grade and average a "C" (2.00 point) on all those courses required in the curriculum. Grades in courses not listed in the curriculum will not be counted in calculating quality point averages.

5 Satisfactorily complete a prescribed certificate program as autlined under curriculum.

GRADUATION FEE

A \$20,00 graduate fee is charged all students who are tentatively actually for graduation.

TRANSCRIPTS

the policy of this institution to furnish free to each graduate of East central Community College upon written request one transcript of his or credits earned here. If a request for a transcript occurs during the method a student is attending the college, a charge of \$1.00 is made. All other transcripts are \$2.00 each. Correspondence pertaining to this sermes should be addressed to the Director of Admissions, Records, and method of the college. The college reserves the right to protect the student's records from outside agencies.

HEALTH SERVICES

last Central Community College realizes that good health is necessary for the educational progress and future welfare of its students.

The campus infirmary is a part of the facilities available to students. A nume is employed full time and is available to students for medical service.

The Town of Decatur has two medical clinics with two local physicians.

Two hospitals are located within ten miles of the college.

Fees paid upon entrance take care of routine medical care and simple

59

medication. The student is responsible for any major medical search student is required to have a health certificate form on the the college. This completed form is a part of the admission required of the college.

COUNSELING AND GUIDANCE

East Central Community College is wholly committed to provide service of professionally trained guidance personnel to all of its The purpose of the guidance work is to provide professional to the students in deciding academic, vocational, and personal tions, especially as they involve their college life.

The Dean of Students has overall supervision and coordinate guidance, counseling, extra-curricular activities, religious development and alumni affairs. In addition, two full-time academic counselor full-time vocational counselor are employed in the guidance ment. Also, faculty members serve as academic advisors in the ticular areas. Academic advisors are selected by the students from teaching faculty according to curricula, faculty members are qualified to assist the students in their academic career planning student upon entering selects a course of study with the aid of more of the counseling personnel. Frequent meetings are held, astudents are urged to keep constantly in touch with their Academic visor on matters pertaining to their educational or vocational career careful planning, the students can find and pursue the course of that will be most helpful in their chosen profession. Each student acided in choosing a vocation for which the student is best suited

Personal problems should be referred to the Dean of Students or of the professionally qualified guidance persons working under the Dean of Student's supervision.

FIREARMS ON CAMPUS

In keeping with the laws of Mississippi, students are not permitted in have rifles, shotguns, or other forms of weapons on campus.

STUDENT IDENTIFICATION CARD

Each full-time student will be issued an identification card during registration at a cost of \$3.00. The card will be used as activity card during regular school session. Failure to show or surrender the identification card when requested by any East Central Community College official wiresult in disciplinary action. Replacement of card due to loss will constant \$5.00.

UNSATISFACTORY CONDUCT

Upon enrollment each student is given a Student Handbook in which

by the conduct and major violations are listed in detail. Students believing the school conduct regulations are presented to the Faculty poline committee for action. Each violation is dealt with in the best interest of the students and school.

NON-CREDIT COURSES

the credit courses in the field of Adult Education are offered in the milional programs and other special interest areas when sufficient warrant class offerings.

EXTENSION CENTER

may be organized in courses given credit beyond junior colmedit. The college has served as an Extension Center for Mississippi University and the University of Southern Mississippi at various times the past.





61

CHAPTER 5

PROGRAMS OF STUDY

Suggested programs of study in many fields of interest have be established with recommended courses for each semester. Shall should note that these outlines are suggestions, not requirement quirements for degrees and certificates are listed in Chapter Four

UNIVERSITY PARALLEL PROGRAMS

The East Central Community College transfer programs are designed for the student who wishes to complete two years of college work a continue toward a Baccaleurate degree at a senior college. These gested programs of study have been set up with extreme care students should consult with advisors and the university or college catalog of their choice.

BASIC COLLEGE CORE CURRICULUM

This core curriculum is designed for students who later plan to transle with junior standing to one of the four-year colleges in Mississippi Students should understand that different colleges and universities have their own requirements, and students should consult the latest catalog of the institution in which they are interested.

The following core curriculum is required by all universities under the State Board of Trustees, Institutions of Higher Learning beginning full 1984 and is incorporated in all transfer programs of study as outlined in this chapter.

English Composition	6 semester hours
Laboratory Science	6 semester hours
College Algebra	3 semester hours
Humanities & Fine Arts	9 semester hours
Total	24 semester hours

First Central Community College in both transfer degrees — the motion in Arts and the Associate in Science. (See requirements for a section of chapter four — Academic Policies.)

AGRICULTURE (AGRI)

Advisor: Dr. Tucker

the combination of courses in this curriculum is offered for students are planning to be professional agriculture workers. Students extend to complete a four-year Agricultural Course in a senior college and select this curriculum.

FRESHMAN YEAR

Second Semester

ENG 1123 English Composition	First Semester 1113 English Composition
16	16
DRE YEAR	SOPHOMO
Second Semester SPT 1113 Oral Communication	First Semester 1113 Amer. Nat. Government 3 1134 General Biology
16	17
for specific transfer requirements	Approved by curriculum advisor

ART (ARTC)

Advisor: Mr. Guraedy

fludents planning to major in art in a senior college or university should select this curriculum.

FRESHMAN YEAR

First Semester All 1413 Design I	Second Semester ART 1423 Design II
16	16

SOPHOMORE YEAR

First Semester MAT 1313 Algebra	Second Semester ENG 2003 English Literature II BIO 1144 Gen. Biology Social Science Elective Art Elective SPI 1113 Oral Communication
BIO 1134 Gen. Biology4	SPT 1113 Oral Communication

16

BUSINESS ADMINISTRATION (BADM)

Advisor: Mrs. Holt

Students should take this curriculum who plan to continue through four-year college course in Business Administration, Accounting the and Finance, Marketing, Management, and other business fields

FRESHMAN YEAR

First Semester ENG 1113 English Composition	Second Semester ENG 1123 English Composition HIS History (Elective) BIO 1144 General Biology SPT 1113 Oral Communication MAT 1333 Finite Mathematics Activity

17

SOPHOMORE YEAR

ENG	First Semester Literature	ENG	Literature
	(English or American)3	410000000000000000000000000000000000000	(English or American)
PSC 1113	Amer. Nat. Government. 3	ECO 2123	Principles of Economics
ACC 12113	Principles of Economics 3	ACC 1223	Principles of Accounting
BAD 2413	Principles of Accounting 3 Business Law 3	BAD 2323	Business Statistics . Art or Music Appreciation

15

BUSINESS EDUCATION (BEDU)

Students planning to teach business in secondary schools should register in Secondary Education.

COMPUTER SCIENCE (CSCI)

Advisor: Mr. Fulton

FRESHMAN YEAR

First Semester 1113 English Composition	Second Semester ENG 1123 English Composition
16	16

SOPHOMORE YEAR

Second Semester * Humanities 6 *PHY 2424 General Physics 4 Elective	First Semester Humanities
16	16
accepted of the curriculum advisor to	and delicities are a second code by

the tives should be selected with the approval of the curriculum advisor to approve the specific university requirements.

(PDEN)

Mudents majoring in predentistry should enroll in the medical cur-

EDUCATION, ELEMENTARY (EEDU)

Advisors: Mrs. Pouncey, Miss Wood, Mr. McMullan

An education curriculum should be selected by those who are planning to teach. The requirements include courses in General Education, Protable of Education, and Specialized Education. Those who plan to mark in high school should decide on their teaching field and take one improve courses in the field each semester. The Comp test should be maken during the second semester of the sophomore year.

FRESHMAN YEAR

First Semester 1113 English Composition 3 1134 General Biology 4 History (World or American) 3 11723 The Real Number System . 3 11713 Per. & Com. Health 3	Second Semester ENG 1123 English Composition

74

SOPHOMORE YEAR

ENG	First Semester Literature	ART 1113 Art. App.
202	(English or American) 3	ART 1913 Art for Elementor
PHY 23	13 Survey of Gen. Physics	Teachers
MUS 25	13 Music for Children 3	GEO 1113 World Geography
MAI 13	13 College Algebra 3 Electives	SPT 1113 Oral Communication
		Elective

18

EDUCATION, PHYSICAL (PEDU)

Advisors: Miss L. Wood, Mr. J. Clark, Mr. Kilpatrick

FRESHMAN YEAR

First Semester ENG 1113 English Composition	Second Semester ENG 1123 English Composition MAT 1313 College Algebra BIO 1144 General Biology HIS History (World or American) HPR 2213 First Aid. HPR Activity (Golf)
47	ACTIVITY (GOII)

SOPHOMORE YEAR

First Semester ENG Literature	Second Semester ENG Literature
(English or American)3 ECO 2213 Economics	(English or American) HPR 2323 Rec. Leadership
SOC 2113 Intro. to Sociology	MAT Math or SCI Science (Elective)

16

EDUCATION, SECONDARY (SEDU)

Advisors: Mrs. Pouncey, Miss Wood, Mr. McMullan

FRESHMAN YEAR

First Semester 113 English Composition	Second Semester ENG 1123 English Composition
16	16

SOPHOMORE YEAR

First Semester Literature (English or American)	ENG HIS SPT 1113	econd Semester Literature (English or American). 3 Social Studies. 3 Oral Communication. 3 Electives. 7
16		16

RECOMMENDED ELECTIVES

Courses in the field you plan to teach. (See teaching areas listed

English: ENG 2323 or 2333 English Literature; ENG 2223 or 2233

Mothematics: MAT 1323 Trigonometry Cal. I 1613, Cal. II 1623, Cal. III 1623, Cal. IV 2623, Differential Equations 2913.

Physical Education: HPR 1313 Intro. to Health Physical Education & Recreation, HPR 2213 First Aid, HPR 2323 Recreational Leadership; Manimum of 3 P.E. activity courses.

Model Studies: HIS 1163 or 1173 World Civ., Am. History 2213, 2223 and graphy 1113, Sociology 2113, Am. Government 1113, State & Incal Gov. 1123, Economics 2113.

speech: 1233 Acting I, 1213, Fundamentals of Theatre.

ENGINEERING (ENGR)

Advisors: Dr. Harris, Mrs. McMullan

Students who are interested in any engineering field should regular this curriculum. The first two years of engineering are basically the for all branches of engineering, and this curriculum is designed these needs.

FRESHMAN YEAR

First Semester ENG 1113 English Composition	Second Semester ENG 1123 English Composition SPT 1113 Oral Communication MAT 1613 Calculus I. MAT 6123 Calculus II. CHE 1224 General Chemistry

SOPHOMORE YEAR

First Semester MAT 2613 Calculus III	Second Semester PSC 1113 Amer. Nat. Government MAT 2913 Differential Equations PHY 2414 General Physics Humanities (Elective) Fine Arts Elective

RECOMMENDED COURSES

	ILIADED COOKSES
HIS 1163 World Civilization I	SOC 2113 Intro. to Sociolog
HIS 2223 American History Literature (any)	CHE 2424-2324 Organic Chemin
	(for Chemical Engineer
	PSY 1513 Psycholog

FORESTRY (FORS)

Advisor: Dr. Tucker

FRESHMAN YEAR

First Semester ENG 1113 English Composition . 3 BIO 1134 General Biology . 4 CHE 1214 College Chemistry . 4 MAT 1313 College Algebra . 3 HIS History . 3	Second Semester ENG 1123 English Composition BIO 1144 General Biology CHE 1224 College Chemistry MAT 1323 Trigonometry HIS
History3	HIS History

SOPHOMORE YEAR

First-5emester 11.3 Principles of Economics	SPT 1113 Oral Socie Elec *Ele	nd Semester Communication
15	based on upo	16 Ler division potion to be

to be selected with advisor based on upper division option to be

HOME ECONOMICS (HECO)

Advisor: Mrs. Pouncey
Clothing, Textiles, and Fashion Merchandising

FRESHMAN YEAR

First Semester 113 English Composition	Second Semester ENG 1123 English Composition
17	16

SOPHOMORE YEAR

First Semester 11413 Design I	Second Semester ECO 2133 Principles of Economics 3 ENG Literature
16	15

HOME ECONOMICS EDUCATION

Secondary Education Curriculum and follow suggested outline for students interested in teaching home economics.

fludents who choose other fields in home economics should consult the advisor to help in course selection.

(LART)

Social Science Advisors: Dr. Ethridge, Mr. Throsh Mr. Pace

Art Advisor: Mr. Guraedy, Mathematics Advisor

Dr. Harris, Mrs. McMullan

English Advisors: Mr. Vickers, Mrs. Alford, Mr. Com

Mrs Vickers

Science Advisors: Mr. Mason, Dr. Fisher, Mr. Dealon

Mr. Davis

Speech Advisor: Mr. Peterson

The Liberal Arts Curriculum will meet the pre-professional near many students who are planning some professional vocation. It must selected by the pre-law students, by pre-ministerial students, or by planning a career in journalism, or social work, and by others. In additionable to the above, students who come to college to secure the general liberalizing value of education, who are planning to continue a curriculum in a four-year college, or whose interests cannot be made another curriculum usually select this curriculum. Electives should chosen from a student's field of interest with the approval of the dividual's advisor.

FRESHMAN YEAR

	11.1 1 201 11.1
First Semester ENG 1113 English Composition	Second Semester ENG 1123 English Composition HIS History (World or American) BIO 1144 General Biology SPT 1113 Oral Communication Elective Activity.

SOPHOMORE YEAR

ENG	First Semester		Second Semester
LING	Literature	ENG	Literature
DSC 111	(English or American)3		(English or American)
rsc iii	13 Amer. Nat. Government 3	SOC 21	13 Sociology
ART 11	Electives		Electives

RECOMMENDED ELECTIVES

6 to 12 semester hours of Spanish should be strongly considered PSY 1513 General Psychology HPR 1313 Per. & Com. Health

PRE-MEDICAL/PRE-DENTAL (PMED)

Advisors: Mr. Mason, Mr. Davis, Dr. Fisher

the curriculum listed below will satisfy the requirements of the first two preprofessional study leading to professional school.

FRESHMAN YEAR

First Semester 113 English Composition	ENG 1123 English Composition
17	17

SOPHOMORE YEAR

First Semester Literature or Language	Second Semester ENG Literature or Language
17	17

MEDICAL TECHNOLOGY (MTEC)

Advisors: Mr. Mason, Mr. Davis

FRESHMAN YEAR

First Semester 113 English Composition	Second Semester ENG 1123 English Composition
17	17

SOPHOMORE YEAR

301110111	
First Semester 424 Organic Chemistry 4 2514 Anatomy and Physiology . 4 Art or Music App 3 Literature (English or American) 3 Oral Communication 3	Second Semester CHE 2434 Organic Chemistry 4 BIO 2524 Anatomy and Physiology . 4 BIO 2924 Microbiology 4 ENG Literature (English or American) 3

17

15

MUSIC

Advisors: Mr. Hinson, Mr. Carson, Ms. Lee

The work of the music department is organized (1) to give sound dation work in music theory, (2) to develop understanding and preciation of the literature and history of music, and (3) to detechniques with the voice and music instruments.

The following suggested programs of study lead to the Bachelon Degree with vocal, instrumental, or piano emphasis.

MUSIC WITH INSTRUMENTAL EMPHASIS (MEIE)

Advisor: Mr. Carson

FRESHMAN YEAR

First Semester ENG 1113 English Composition 3 MUS 1214 Music Theory I 4 HIS 1163 World Civilization 3 MAT 1313 College Algebra 3 MUA 1511 Class Piano I 1 MUA 1711 Class Voice I 1 *MUA 1172 Brass I 2 *MUA 1472 Percussion I 2 *MUA 1872 Woodwinds I 2 MUO 1111 Band I 1	Second Semester ENG 1123 English Composition MUS 1224 Music Theory II HIS 1173 World Civilization MUS 1123 Music Survey MUA 1521 Class Piano MUA 1721 Class Voice *MUA 1182 Brass II *MUA 1482 Percussion II *MUA 1882 Woodwinds II MUO 1121 Band II

* Choose Major Instrument

SOPHOMORE YEAR

First Semester ENG 2223 Literature (American) or ENG 2323 Literature (English)	Second Semester SPT 1113 Oral Communication MUS 2224 Music Theory IV BIO 1144 General Biology or PHY 2323 Survey of Gen. Physics MUA 2521 Class Piano IV MUA 2721 Class Voice IV *MUA 2182 Brass IV *MUA 2482 Percussion IV *MUA 2882 Woodwinds IV MUO 2121 Band IV

15 or 16

* Choose Major Instrument

15 or 16

MUSIC WITH PIANO EMPHASIS (MEPE)

Advisor: Ms. Lee

First Semester 1113 English Composition 3 114 Music Theory I 4 13 World Civilization 3 113 College Algebra 3 172 Major Piano I 2 172 Major Voice I 2 1211 Chorus I 1	Second Semester ENG 1123 English Composition
18	18

SOPHOMORE YEAR

Second Semester SPT 1113 Oral Communication	First Semester 23 Literature (American) 3 or 123 Literature (English) 3 14 Music Theory III 4 1134 General Biology 4 or 35 Survey of Gen. Physics 3 162 Major Piano III 2 1762 Major Voice III 2
15 or 16	45 0146

MUSIC WITH VOCAL EMPHASIS (MEVE)

15 or 16

Advisor: Mr. Hinson

FRESHMAN YEAR

First Semester 1113 English Composition	Second Semester ENG 1123 English Composition
	47 0: 18

7 or 18

17 or 18

SOPHOMORE YEAR

First Semester ENG 2223 Literature (American) or ENG 2323 Literature (English)	Second Semester SPT 1113 Oral Communication MUS 2224 Music Theory IV BIO 1144 General Biology or PHY 2323 Survey of Gen. Physics MUA 2521 Class Piano IV or MUA 2582 Major Piano IV MUA 2782 Major Voice IV MUO 2221 Chorus IV
17, 18 or 19	17, 18 is 19

NURSING (PNUR)

Advisors: Mr. Mason, Mr. Davis

The program below is designed to meet the requirements in puniorsing and to prepare the student to enter the B.S. degree program a university as a junior nursing student.

FRESHMAN YEAR

First Semester ENG 1113 English Composition	Second Semester ENG 1123 English Composition CHE 1224 General Chemistry HIS 1173 World Civilization II. SOC 2113 Introduction to Sociologi SOC 2143 Marriage and Family
- 17	

SOPHOMORE YEAR

	First Semester		Second Semester
ENG	Literature	ENG	Literature
010	(English or American)3	raveau and	(English or American).
BIO	Zoology or Biology 4	BIO 252	24 Anatomy & Physiology
BIO 25	14 Anatomy & Physiology 4	EPY 252	23 Adolescent Psychology
EPY 25	13 Child Psychology3	BIO 29	24 Microbiology
	Art or Music App3	SPT 111	3 Oral Communication

Electives should be selected with the approval of the curriculum advisor in meet the specific university nursing school requirement.

OPTOMETRY (POPT)

Students majoring in optometry should enroll in the medical curriculum.

PHARMACY (PPHA)

Advisor: Mr. Mason, Mr. Davis

The curriculum below will meet the requirements of pharmacy schools

FRESHMAN YEAR

Second Semester ENG 1123 English Composition	First Semester 113 English Composition
17	17

SOPHOMORE YEAR

First Semester 113 Economics	Second Semester ECO 2123 Economics (Elective) 3 CHE 2434 Organic Chemistry 4 BIO 2924 Microbiology 4 PHY 2424 General Physics 4 Elective 3

RECOMMENDED ELECTIVES

4 4 - 1 5 - 14 - 14 - 15 - 15 - 15 - 15 - 15 - 1	TILCOIT STATE
HIS 2213, 2223 American History SOC 2113 Introduction to Sociology MAT 1613, 1623 Calculus	1113 Amer. Nat. Government 1113 Amer. Nat. Government 1213 Principles of Accounting
	199 2023, 2333 Literature

semester hours may be transferred to the University of Mississippi

PHYSICAL THERAPY (PTHE)

Advisors: Mr. Mason, Mr. Davis

FRESHMAN YEAR

First Semester 11.113 English Composition 3 1513 Psychology 3 11.113 College Algebra 3 11.114 Chemistry 4 11.114 Biology 4	Second Semester ENG 1123 English Composition
	17

17

1/

SOPHOMORE YEAR

First Semester PHY 2414 Gen. Physics 4 BIO 2514 Anatomy and Physiology . 4 SPT 1113 Oral Communication 3 ENG Literature (English or American) 3 PSY 2513 Child Psychology 3	Second Semester PHY 2424 Gen. Physics BIO 2524 Anatomy and Physic ENG Literature (English or American Music or Art App
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17

VETERINARY MEDICINE (PVFT)

Advisors: Mr. Mason, Mr. Davis

FRESHMAN YEAR

First Semester	Second Semester
CHE 1214 College Chemistry 4	CHE 1224 College Chemistry
ENG 1113 English Composition3	ENG 1123 English Composition
MAT 1313 College Algebra	MAT 1323 Trigonometry
BIO 2414 Zoology	BIO 2424 / 00100V
* * Soc. Sci. or Humanities 3	* * Soc. Sci. or Humanille

SOPHOMORE YEAR

First Semester	Second Semester
CHE 2424 Organic Chemistry 4 PHY 2314 General Physics 4 * * Soc. Sci. or Humanities 9	CHE 2434 Organic Chemistry SPT 1113 Oral Communication

* Physics and Microbiology recommended

TECHNICAL PROGRAMS

Technical training programs at East Central Community College are designed to prepare the student for employment upon completion of the specified program curriculum. Students who complete a two years program are then eligible to receive the Associate of Applied Science Degree. Students who complete the nine-month options in Business Technology and Computer Technology will receive certificates.

Business Technology

The overall objective of the Business Technology Programs is to protraining in theory and practical applications necessary for ment in business, industry, government agencies, and profesareas. The curriculum consists primarily of training to provide make with the skills using up-to-date procedures, processes, and equip-

The Associate in Applied Science degree is awarded for successful appletion of any one of the following Business Technology programs: Deministrative Secretary, Administrative Assistant, and Word Processing. the following courses are required of all Business Technology majors. Semester Hours

Typewriting/Elementary or Intermediate
Accounting
Business English
Business Communications
Introduction to Information Processing
English Composition
Records Management
Psychology
Oral Communication3
Introduction to Business
Business Calculations
Physical Science Survey
T 1 20

ADMINISTRATIVE SECRETARY

The administrative secretary option provides training for employment m a secretary in organizations of every description. Duties range from miling dictation, typewriting, filing, routing mail, and answering the immephone to more complex work such as writing letters, conducting meench, and preparing statistical reports.

The administrative secretary option consists of the core curriculum and

the following courses.

*	ing coolses.	S	er	ne	es	te	75	Ho	ours
	Intermediate or Advanced Typewriting	*				*			3
	Shorthand I, II, and III	92				*3			9
	Office Procedures								
	Machine Transcription					•			
	Word Processing I					2	• •		3
	Business or Activity (Max 4 hrs. Activities) Elective								
	Elective								

^{* *} Social Science, Humanities courses to be selected from History Political Science, Sociology, Economics, Literature, Music, All Psychology.

ADMINISTRATIVE ASSISTANT

Completion of the administrative assistant options give an underlying of general business activities required of all office employees activities required to the skills thorough knowledge of the subject matter essential for initial employees.

Typical jobs are typist, receptionist, machine transcriptionist, word percessor, and record keeper.

The administrative assistant option consists of the care curriculum the following courses.

	S	er	n	01	11	н	H	
Intermediate or Advanced Typewriting	×			1				
Office Procedures		419		4				
Machine Transcription	10	410	TA.					
Word Processing I and II	60	. 18	156					
Accounting II	20							
Business Law	200		1					
Electives not to include more than four Activit	e	S.		*				

Total 24

WORD PROCESSING

This is the era of high technology—the age of information processing. To maintain a competitive edge in this fast-paced world, dynamic organizations sense a critical need to do more work in less time, the generating reduced cost. As a result, high levels of productivity are quired. To attain such a far-reaching goal, managers rely on benefits progressively more powerful technologies, which include new concepts and new equipment as well as more highly qualified personnel.

Upon successful completion of this program, the student should the prepared for positions as word processors, supervisors of word processors, and managers of word processing operations.

The word processing option consists of the core curriculum and the following courses.

	Semester Hou
Data Base Management	
Word Processing I	
Word Processing II	
Office Procedures	
Machine Transcription	
Intermediate Typewriting or Advanced	Typewriting
Electives - Business and Activities with r	not
more than 4 hrs. in Activities	

SUGGESTED OUTLINE OF COURSES FOR BUSINESS TECHNOLOGY

ADMINISTRATIVE SECRETARY (ADMS)

Advisors: Mrs. Bynum, Mrs. Everett, Mrs. Pitts

FRESHMAN YEAR

First Semester 1113 or 1123 Typewriting	TSC 1123 or 2113 Typewriting 3 TSC 1223 or 2213 Shorthand 3 TSC 2523 Business Calculations or TSC 1813 Intro. to Information Processing
16	16
10	10

SOPHOMORE YEAR

JIL ILMI	SOPHOM
Second Semester TSC 2533 Machine Transcription 3 TSC 2613 Business Communications . 3 TSC 2913 Office Procedures 3 PSY 1513 General Psychology 3 TSC 2213 Shorthand or Elective 3 Band, Choir, P.E., Varsity Sports, Social Usage 1	First Semester 1813 Word Processing I
16	16

ADMINISTRATIVE ASSISTANT (ADMA)

Advisors: Mrs. Bynum, Mrs. Everett, Mrs. Pitts

FRESHMAN YEAR

First Semester 11.13 or 11.23 Typewriting	Second Semester TSC 1123 or 2113 Typewriting
10 March 1997 1997	

16

Total 28

16

SOPHOMORE YEAR

ACC 1213 Accounting I	Second Semester TSC 2613 Business Communication TSC 2533 Machine Transcription TSC 2823 Word Processing II ACC 1223 Accounting II TSC 2913 Office Procedures Band, Chair, P. I. Sports, Social Usage

16

WORD PROCESSING (WORP)

Advisors: Mrs. Bynum, Mrs. Everett, Mrs. Pitts

FRESHMAN YEAR

First Semester TSC 1113 or 1123 Typewriting 3 TSC 2523 Business Calculations or TSC 1813 Intro. to Information Processing	Second Semester TSC 1123 or 2113 Typewriting TSC 2523 Business Calculations TSC 1813 Intro. to Information Processing ENG 1123 English Composition II SPT 1113 Oral Communication TSC 1313 Records Management Band, Choir, P.E., Varial Sports, Social Usage
16	

SOPHOMORE YEAR

First Semester	
TSC 2523 Machine Transcription 3	TSC
13C 2013 Word Processing 1	TDI
ACC 1213 Accounting 1	TSC
DC 1013 Business English	AC
PHY 2213 Physical Science 3	TSC
Band, Choir, P.E., Varsity	150
Sports, Social Usage 1	

Second Semester
TSC 2613 Business Communication
TDP Database Management
TSC 2823 Word Processing II.
ACC 1223 Accounting II.
TSC 2913 Office Procedures
Band, Choir, P.E., Varsity
Sports, Social Usage

16

Certificates may be awarded in each of the three programs in Business Technology. To earn a certificate a student must complete 30 semester hours of the degree program with a 12 semester hour emphasis in the specialized skilled subjects in that program. Suggested outlines follow

ADMINISTRATIVE SECRETARY CERTIFICATE (ASBC)

Advisors: Mrs. Bynum, Mrs. Everett, Mrs. Pitts

First Semester 113 or 1123 Typewriting	Second Semester TSC 1123 or 2113 Typewriting
	4.8

15

18

ADMINISTRATIVE ASSISTANT CERTIFICATE (AABC)

Advisors: Mrs. Bynum, Mrs. Everett, Mrs. Pitts

First Semester 1113 Typewriting or 1123 Typewriting	Second Semester TSC 1123 Typewriting or TSC 2113 Typewriting
15	18

WORD PROCESSING CERTIFICATE (WPBC)

Advisors: Mrs. Bynum, Mrs. Everett, Mrs. Pitts

First Semester 1113 Typewriting or 1123 Typewriting 3 1813 Int. to Information Processing 3 1613 Business English 3 162523 Business Calculations 3 1613 Records Management 3	Second Semester TSC 2113 Typewriting
--	--------------------------------------

15

18

Advisor: Mrs. George

FRESHMAN

First Semester TCC 1113 Introduction to Early Childhood Education 3 TCC 1214 Child Development I 4 TCC 1313 Art for Young Children 3 ENG 1113 English Composition I 3 PSY 1513 General Psychology 3	Second Semester TCC 1224 Child Development if TCC 1323 Music for Young Child TCC 1333 Language Arts for You Children ENG 1123 English Composition if PSY 2513 Child Psychology

16

SOPHOMORE

First Semester TCC 2343 Child Nutrition and Health	Second Semester TCC 2244 Child Development IV
TCC 2414 Methods and Materials of Teaching Preschool 4 TCC 2234 Child Development III 4	Programs SOC 2143 Marriage and Family ** Electives
** Science or Mathematics HPR 2213 First Aid	SPT 1113 Oral Communications

** Selected with approval of program adviser.

COMPUTER TECHNOLOGY

The objective of the Computer Technology program is to prepare students for successful careers in today's computer-oriented society learned and its directed toward developing competence in compute operations and/or programming so that upon successful completion of two-year program, graduates may seek entry level positions in business industry, government, or professional areas as computer operators computer programmers.

The Associate in Applied Science degree is awarded for successful completion of either of the Computer Technology programs: Computer Programming or Computer Operations.

The following courses are required of all Computer Technology majors

English Composition I, II	6
College Algebra	3
Prin. of Accounting I, II	6
Intro. to Data Processing	3
Computer Keyboarding or	3
Elem./Inter. Typewriting	

or Elective Humanities Elective

Speech
Introduction to Business

30

Hactives will be selected with the approval of the Computer

COMPUTER PROGRAMMING OPTION

Computer Programming option provides training for employment important programmer in a business-oriented environment. Instruction will be provided in several different programming languages, and non" experience will be included on microcomputers as well as on the business computer system.

Central Community College and a 12 composite score on the community College and a 12 composite score on the community College Test (ACT).

The Computer Programming option consists of the core courses as well as the following courses:

Bisis B	3
BASIC Programming	0
RPG Programming I, II	0
Electronic Spreadsheet	3
COBOL Programming I, II	8
System Analysis & Design	4
System Analysis & Design	3
Data Processing Operations	5
Elective	3

flectives will be selected with the approval of the Computer technology instructor.

Suggested Outline of Courses for Computer Technology

COMPUTER PROGRAMMING (CPRO)

Advisors; Mrs. Griffin, Mrs. Johnson

FRESHMAN YEAR

1.1 March 11.1 11.1 11.1 11.1 11.1 11.1 11.1 11	
First Semester TDP 1113 Intro. to Data Processing	Second Semester MAT 1313 College Algebra ENG 1123 English Composition BAD 1113 Intro. to Business TDP 1314 RPG Programming I Elective Activity.

SOPHOMORE YEAR

First Semester ACC 1213 Prin. of Accounting 3 TDP 2324 RPG Programming II 4 TDP 2514 COBOL Programming I 4 Humanities Elective 3 SPT 1113 Oral Communication 3 Activity	TDP 2524 COBOL Programming TDP 2412 S/A & Design TDP 2623 Electronic Spreadsheet TDP 2121 D.P. Seminor
Activity1	Activity

* Electives will be selected with the approval of the Computer Technology

COMPUTER OPERATIONS OPTION

Upon successfully completing the Computer Operations options graduates should be prepared for positions as computer operation and/or data entry operators. Instruction will be provided on an or business computer system as well as on microcomputers.

Entrance into the Computer Operations option requires admission to East Central Community College and an 11 composite score on the American College Test (ACT).

The Computer Operations option consists of the core curriculum and the following courses:

in ing coolses.	
BASIC Programming	3
Electronic Spreadsheet	
Data Processing Operations	3
Adv. Data Processing Operations	3
Data Base Management	-
Business Calculations	3
Word Processing I, II	3
Electives	6
Liectives	10

Electives will be selected with the approval of the Computer Technology instructor.

COMPUTER OPERATIONS (COPE)

Advisors: Mrs. Griffin, Mrs. Johnson

FRESHMAN YEAR

First Semester Intro. to Data Processing	Second Semester MAT 1313 College Algebra
Of	
*Elective Activity1	
16	16

SOPHOMORE YEAR

First Semester 1213 Prin. of Accounting	Second Semester ACC 1223 Prin. of Accounting
16	16

Fliectives will be selected with the approval of the Computer Technology in-

CERTIFICATE PROGRAM

The Computer Technology certificate program is designed for those students who wish to obtain employable skills without earning a legree.

To earn a certificate in Computer Technology a student must complete the 30 semester hours specified in the program. After successfully completing the certificate program, a student may enter the Computer operations option.

Intrance into the certificate option requires admission to East Central community College and an 11 composite score on the American College Test (ACT) or one semester of satisfactory college work.

COMPUTER OPERATIONS (CTPC)

Second Semester
TDP 2623 Electronic Spreadsheet
TDP 2723 Data Base Mgt
TDP 1223 Adv. D.P. Operations
BAD 1113 Intro. to Business
ENG 1123 English Composition

DRAFTING AND DESIGN TECHNOLOGY (DRAF)

Advisors: Mrs. Mayes, Mr. Harrison

The Drafting and Design Program is a two year technical program designed to give the student essential knowledge and skills require efficient and productive performance in the field of drafting. East Congrants an Associate in Applied Science degree to students upon satisfactory completion of the curriculum and assists in placing students in gainst employment.

FRESHMAN YEAR

First Semester *TDD 1113 Fund. of Drofting	TDD 1123 Machine Drafting.
---	----------------------------

SOPHOMORE YEAR

First Semester
*TDD 2414 Elec., Piping and Sheet
Metal Droftina
100 1100 Intro to CAD
100 Z/14 Architectural Droft I
100 2323 Surveying & TOPO II
PHY 2313 Survey of Gen. Physics I 3
or dell. Physics I

Second Semester
TDD 2314 Structural Drafting.
*TDD 2723 Arch. Drafting II.
SPT 1113 Oral Communication.
TDD 2133 Advanced CAD.
*TDD 2913 Industrial Relations.

16

ELECTRONIC TECHNOLOGY (ELET)

Advisors: Mr. Keen, Mr. Lynn

mployment in government, business and industry as electronic mosticians and repair personnel on analog and digital equipment computer, digital and analog interface, process control, computer and multipurpose business machines. Successful completion two-year program leads to an Associate in Applied Science

FRESHMAN YEAR

First Semester 113 English Composition	Second Semester TEL 1423 Technical Math II
18	16

SOPHOMORE YEAR

First Semester 414 Physics	Second Semester TEL 2325 Interfacing and Control Systems
# 1113 Oral Communication3	PHY 2424 Physics 4 PSY 1513 General Psychology 3
	-17

MOITAGOV

^{*}One or more of these courses may be substituted with prior approval of the instructors.

(TVPT) CHOCTAW RESERVATION VIDEO PRODUCTION TECHNOLOGY

TVP 1115 Video as a Communications Medium	Second Semester TVP 1142 Audio for Video TVP 1154 Editing I ENG 1113 English Composition PHY 2213 Physical Science Survey I
16	
Third Semester TVP 1143 Videography II	Fourth Semester TVP 2164 Editing . TVP 2313 Lighting . TVP 2153 Videography III TVP 2133 Advanced Television Production I .
Fifth Semester TVP 2323 Basic Engineering	
14	

VOCATIONAL PROGRAMS

The following East Central Community College Vocational Program are designed to prepare the student to learn a trade. A certificate issued upon satisfactory completion of one of the programs. Many opportunities are available to those who complete one of the programs. These programs are scheduled to meet six hours a day, five day a week, unless otherwise specified in the course description. Classroom activities in each vocation and related fields as well as laboratory operiences are given each student. A vocational learning lab is provided to give additional training to students in each trade area. Cosmetology daily schedule, which includes seven hours a day, five day a week.

AUTOMOTIVE MECHANICS Advisor: Mr. McNair, Mr. Pearson

he Automotive Mechanics Curriculum is designed to give the student working knowledge of the total operation of the automobile and to specialized skills in the diagnosing, repairing, rebuilding of commits and servicing the latest models.

hancs at the secondary level, or one who has sufficient amount of work or military experience in the automotive mechanic may elect to take a Challenge Exam. By scoring at or above the life percent accuracy level on the exam, the student will be permittenent the Automotive Mechanics Program at the Sophomore This will enable a student to complete the program in one year. Assudent who completes the first year will receive a Certificate in Basic Mechanics. A student who completes the second year will account to a Certificate in Advanced Automotive Mechanics.

BASIC (AUTM)

First Semester M 1112 Introduction to Auto	VAM 1124 Tune Up & Special Systems4 VAM 1224 Suspension and Steering . 4 VAM 1325 Introduction to Drive Train5 VAM 1424 Automatic Transmissions 14
17	17

ADVANCED (AUME)

Third Semester 134 Suspension II & Front Wheel Drive	Fourth Semester VAM 2144 Fuel Systems II 4 VAM 2245 Special Systems II (TBI, EFI, 3C)
17	17
2334 Brake Systems II4	Cars

2,040 Clock Hours = 68 Semester Hours 30 Clock Hours = 1 Semester Hour

AUTOMOTIVE BODY & FENDER REPAIR (BODF)

Advisor: Mr. Shoemaker

The Automotive Body and Fender Repair curriculum is designed equip the student with a working knowledge necessary employment in the repair of automobile bodies. The students vided with exposure to on-the-job situations through theory and tical work and straightening fenders and bodies, painting glass, arc and plastic welding, vinyl top repair and replacement dent who completes the first year will receive a certificate Automotive Body and Fender Repair. A student who completes the cond year will receive a certificate in Advanced Automotive Body Fender Repair.

BASIC (BODF)

	First Semester
VBF ·	1112 Arc & Plastic Welding 2
VBF	1213 Gas Welding
VBF	1316 Automotive Metals and Materials
VBF	1416 Panels, Fender Straight- ening and Painting 16

Second Semester
VBF 1126 Frame Straightening I
VBF 1228 Refinishing Processes and
Painting I
VBF 1323 Hardware and Trim

17

ADVANCED (BOFE)

iniro semester	
VBF 2134 Glass & Vinyl Top	
Replacement	1
VBF 2235 Frame Straightening II	5
VDF 0228 Death of the straightening II	J
VBF 2338 Panel Replacement and	
Finishing	8

Fourth Semester
VBF 2149 Panel, Fender Straighten
ing & Painting II.
VBF 2248 Refinishing Processes and
Painting II.

2040 Clock Hours = 68 Semester Hours 30 Clock Hours = 1 Semester Hour Each semester all students will be enrolled in the same courses.

VOCATIONAL ADMINISTRATIVE ASSISTANT

in iffered only at the Choctaw Vocational School, Philadelphia, MS)
is sufficiently will be awarded to those students who complete the pro-

First Semester 1110 Business Calculations 0 1210 Elementary Typewriting 0 1110 Records Management	VOC 1120 Intro. to Information Processing
Third Semester 1130 Office Procedures0 1230 Word Processing I0 1330 On the Job Training0	

CARPENTRY & CABINET MAKING (CCMA)

Advisor: Mr. Blackburn

This program is designed to prepare the student for the entry level of impentry and Cabinet Making trades. It provides training in the basic and technical knowledge in both rough and finish carpentry and in the making. This training includes proper tools, equipment and interial uses that are comparable to those that are used in the industry. It course of study will be centered around the performance of useful and productive jobs. A student who completes the first year will receive a certificate in Basic Carpentry. A student who completes the mond year will receive a certificate in Advanced Carpentry.

BASIC CARPENTRY (CCMA)

vec	First Semester 1114 Plans, Specifications and	VCC
	Foundations4	VCC
VCC	1215 Floor, Wall, Ceiling, Roof	
	Framing & Roofing5	VCC
Nec	1318 Insulation, Exterior and	
	Interior Finishing and	
	Coordinating8	

Second Semester
VCC 1128 Cabinet Counstruction8
VCC 1225 Hardware, Trim G
Laminates5
VCC 1324 Cabinet Finishing 4

-

Hard Hill Consult

ADVANCED CARPENTRY (CACA)

Third Seme	ester
VCC 2134 Blueprint Re	eading, Specs,
Codes & Fou	undation4
VCC 2235 Techniques	in Framing and
Roofing	5
VCC 2338 Exterior & Ir	nterior Finishing.
Insulating	and Coordinat-
ing	8

Fourth Semester VCC 2148 Cabinet Construction Techniques: VCC 2245 Laminate Application Trim and Hardwere VCC 2344 Cobinet Finishing

2,040 Clock Hours. 30 Clock Hours = One Semester Hour

Each semester all students will be enrolled in the same courses.

COSMETOLOGY (COSM)

Advisors: Mrs. Griffin, Mrs. Keen

This course is designed for those who want to become cosmetologists The course has been approved by the State Board of Education and the Mississippi Board of Cosmetology. It has the approval and support beauty salon owners and operators throughout this area of the state

A student enrolling must be at least 18 years of age or must have completed high school. If a student is over 18 years of age and has rem pleted the 10th grade of high school or 10th grade equivalence of the GED, they may enroll.

During the training period, students must maintain an overall average grade of 85 to be eligible for State Board Examination in order to attention a license.

Fifteen hundred clock hours of training are required to complete the course. These 1500 hours are completed in the 12-month course.

Fall Semester VCO 1113 Cosmetology Theory3 VCO 1218 Cosmetology Practical I8 VCO 1318 Cosmetology Practical II8	Spring Semester VCO 1123 Cosmetology Theory VCO 1228 Cosmetology Practical III VCO 1328 Cosmetology Practical IV
19	10
Summer Semester VCO 1133 Cosmetology Theory3 VCO 1236 Cosmetology Practical V.6 VCO 1336 Cosmetology Practical VI.6	
15 1590 Clock Hours = 53 Semester Hours. Each semester all students will be enroll	

ELECTRICITY (ELEC)

Advisor: Mr. Vaughn

this program is designed to provide training for placement of students entry level of electricity in the areas of residential wiring, commerwilling and motors, motor controls, working with power companies, a substitual electrical maintenance. Theory and practical application are and to the fullest.

Soring Semester

The little	Fall Semester 1116 Electrical Principles 6 1215 Electrical Wiring of Residences	VEL 1125 Introduction of Electronics . 5 VEL 1225 Electrical Circuits 5 VEL 1324 Electrical Controls & Devices4 VEL 1423 Electronics Controls 3
	17	17
The second	Summer Semester 1134 Industrial Motor Controls 4 1233 Electric Motors (A/C) 3 1333 Electric Motors (D/C) 3	
	10	
	30 Clock Hours = 30 Clock Hours = 30 Semester all students will be enro	1 Semester Hour

MACHINE SHOP (MACH)

Advisor: Mr. McKee

This program is designed to prepare the student to enter the machinist the apprentice level. The student will be able to interpret blueprints, make necessary shop mathematical calculations, and skillfully operate the lathe, shaper, milling machines, grinders, drills, and make precision measurements. Also, the student will be competent in machinmethods, metallurgy, heat treatment of metals and other pertinent impects of the trade.

First Semester M. 1111 Orientation & Safety	Second Semester VMS 1123 Metal Sawing Process. 3 VMS 1223 Blueprint Reading. 3 VMS 1328 Vertical Milling and Jig Borer. 8 VMS 1423 Drilling Machines. 3
47	17

Third Semester VMS 2138 Horizontal Milling 8 VMS 2235 Metallurgy & Physics of Metal Cutting 5	VMS 2142 Cutting Tools & Culter Fluids VMS 2248 Grinding Machines
VMS 2334 Special Process	VMS 2344 Brazing 6 Welding VMS 2443 Shaper
2 040 Clock Hours	Mindows Inches
2,040 Clock Hours 30 Clock Hours = C Each semester all students will be enrol	Ine Semester Hour

(MATR)

Advisor: Mr. McElhenney

This program is designed to prepare an individual for gaining employment in the masonry trades. It provides the individual with the tunity to acquire knowledge and develop skills within the limit dividual capabilities. This course includes theory and practical workers are projects.

VMA 1113 History of Masonry, Tools Equipment & Masonry Materials	Spring Semester VMA 1123 Methods of Estimating VMA 1227 Reinforced Masony
VMA 1217 Bonds, Patterns & Texture & Wall Types	VMA 1327 Chimney & Fireplaces
VMA 1317 Masonry Construction & Cleaning	
17	
1,020 Clock Hours	1 Semester House
Each semester all students will be enroll	led in the same courses.

REFRIGERATION & AIR-CONDITIONING (REAC)

Advisor: Mr. Miles

This Refrigeration & Air-Conditioning and Heating Course is designed to prepare students to enter the field of work at or above the entry level. The person will be able to install, service, troubleshoot and repair equipment in this field. Safety will be emphasized as well as trade terminology and employer-employee relations.

First Semester VAR 1114 Soldering, Brazing, Weld Pipe & Flaring Tubing VAR 1214 Basic Compression Refrigeration VAR 1314 Wiring Diagrams. VAR 1415 Domestic Refrigeration Fundamentals	VAR 1224 Compressor Construction VAR 1324 Thermostats VAR 1425 Electric Motors and
Fundamentals	.5

Third Semester 134 Refrigerants & Controls	VAR 2144 Load Calculations 4 VAR 2244 Air Distribution 4 VAR 2344 Heat Pump 4 VAR 2445 Troubleshooting, Repairing 6 Customer Relations 5
17	17
30 Clock Hours = 30 clo	1 Semester Hours lled in the same courses.

WELDING (WELD)

Advisor: Mr. Clay

program is designed to prepare an individual to enter welding at many level. The student will learn basic and advanced gas welding, welding, tungsten welding, metal cutting, safety, using the latest and equipment; the student completing this program can extend to find employment in the ship building, automobile industry, cars, aircraft manufacture, bridges, power plants, etc.

FALL SEMESTER

WK.	1218 Oxyacetylene Cutting	
	and Welding8	
	17	

SPRING SEMESTER

PMK	(TIG) and GMAW (MIG)9
29/1	1128 Advanced Arc Welding 8

17

LINCK HOURS	emester Hours
30 Clock Hours = 1 Semester Hour	
The temester all students will be enrolled in the same courses.	

17

CHAPTER 6

DESCRIPTION OF COURSES

UNIVERSITY PARALLEL

Beginning with the 1971-72 academic year East Central Common College converted to the common course number system adaption the Mississippi Association of Community Colleges. The new number University Parallel Courses carry four digits. The first digit indicate year that the course is normally taught. Generally courses require recommended for freshmen begin with a 1 and courses sophomore level begin with a 2. The last digit indicates semester credit carried by the course. The second and third digits are unseparate courses within departments. The course descriptions are madopted in the uniform numbering system and are intended to equivalent to those courses at the same level at four-year institutions.

ACCOUNTING

ACC 1213 — PRINCIPLES OF ACCOUNTING — A study of the elemented accounting principles as applied to the various forms of business organizations, and an introduction to specialized fields of accounting Three lectures and one hour laboratory. Three semester hours credit

ACC 1223 — PRINCIPLES OF ACCOUNTING — A continuation of Accounting 1213. Prerequisite: Accounting 1213. Three lectures and annual hour laboratory. Three semester hours credit.

ART

ART 1113 — ART APPRECIATION — A simple approach to inunderstanding of the plastic arts (drawing, architecture, sculpture painting, graphics, minor art, and industrial arts) on a conceptual basis. Three lectures. Three semester hours credit.

ART 1313 — DRAWING I — Study of basic principles of construction of visual forms. Emphasis on line, perspective, and shading. Use of black and white media, pencil, charcoal. Required of art majors. Six hour laboratory. Three semester hours credit.

1323 — DRAWING II — (Prerequisite: ART 1213) Introduction to to the distribution of th

Introduction to theory and terms. Use of color theory and materials in visual limentary lettering. Required of art majors. Six hours laboratory. The semester hours credit.

the Instructor). Continuation of basic principles of design, color, and the Instructor. Continuation of basic principles of design, color, and texture. Creative approach to three dimensional design. Study of methods of water color, tempera and fluid media. Required of art majors. Six hours laboratory. Three semester hours credit.

1913 — ART FOR ELEMENTARY TEACHERS — Designed for the meds of the elementary education student. Includes essentials of mubilic school art, study of development of the children's art, extended with major forms of two-dimensional art problems, and extended with a variety of media. Two lectures and two hours inhoratory per week. Three semester hours credit.

2513 — PAINTING I — (Prerequisite: ART 1313, 1323, 1413 & 1423) Techniques used in painting water colors, oils, pastels, or other media, in still life and landscape pictures. Six hours laboratory. Three temester hours credit.

ing of pottery from the building by hand or throwing on the potter's wheel to the application of ceramic glazes and the firing procedures. An appreciation of the ceramics of the past and present will be included. Six hours laboratory. Three semester hours credit.

2633 — SCULPTURE I — Problems in ceramic sculpture. Study of plaze mixing and application. Six hours laboratory. Three semester hours credit.

BIOLOGY

biological principles including a survey of the kinds of plants and animals, their structure, and function, and relationships with each other and the environment. Three lectures and two hours laboratory. Four semester hours credit.

1144 — GENERAL BIOLOGY — A continuation of BIO 1134. Three lectures and two hours laboratory. Four semester hours credit.

DIO 2414 — ZOOLOGY — A laboratory course dealing with the application of biological principles to the study of animals including a survey of the kinds, their structure and function. Emphasis is on the invertebrates. Three lectures and two hours laboratory. Four semester hours credit.

- BIO 2424 ZOOLOGY A continuation of BIO 2414 with with on the vertebrates. Three lectures and two hours laboration semester hours credit.
- BIO 2514 HUMAN ANATOMY AND PHYSIOLOGY Study is insulated anatomy and physiology of the human body as an integrated with with more detailed studies of the skeletal, muscular, and meaning systems. General Chemistry recommended. Three lectures and least hours laboratory. Four semester hours credit.

BIO 2524 — HUMAN ANATOMY AND PHYSIOLOGY — A continuent Anatomy and Physiology 2514 in which the circulatory, respirate digestive, urinary, reproductive, and endocrine systems are makes Prerequisite: Human Anatomy 2513. Three lectures and two least laboratory. Four semester hours credit.

BIO 2924 — MICROBIOLOGY — A survey of the microbes (microbes organisms) of both plant and animal kingdoms, with emphasis and detailed study being placed on those affecting other forms of the especially man. Laboratory is devoted to basic techniques microbial study, such as culturing, identifying, control, anatomy life cycles. Three hours lecture and two hours laboratory have semester hours credit.

BUSINESS ADMINISTRATION

- BAD 1113 INTRODUCTION TO BUSINESS An introduction to the man jor divisions of study that will be followed in succeeding business courses such as Business Organization, Accounting, Business Law other related courses. Three lectures. Three semester hours credit
- BAD 2323 BUSINESS STATISTICS Introduction to statistical data has business management and control. Three lectures. Three seminations hours credit.
- BAD 2413 BUSINESS LAW I Designed to acquaint the student will the fundamental principles of law as they relate to the basic legal problems of business transactions in our economy. Special attention will be given to an introduction to law, law of contracts, agencies and employment, negotiable instruments and commercial papers. Three lectures. Three semester hours credit.
- BAD 2423 BUSINESS LAW II A continuation of Business Law 2411 and is designed to cover the following specific areas: sales contracts personal property and bailments, partnerships, corporations, real property and leases, insurance security and mortgages, and bankrupity Three lectures. Three semester hours credit.

CHEMISTRY

CHE 1214 — GENERAL CHEMISTRY I — Atomic and molecular structure periodicity and atomic properties, stoiciometry, the mole concept types of solutions, energy-enthalpy.

1224 — GENERAL CHEMISTRY II — Gases, kinetics, equilibria, thermulynamics, electrochemistry, nuclear chemistry, coordination com-

3424 — ORGANIC CHEMISTRY I — A study of the basic principles of mitton chemistry, bonding structure, and behavior; aliphatic compounds: Identification and preparation of compounds. Prerequisite: Tieneral Chemistry 1224. Three lectures and three hours laboratory. four semester hours credit.

2434 — ORGANIC CHEMISTRY II — A continuation of Chemistry 1424. A study of Aromatic and complex compounds. Three lectures and three hours laboratory. Four semester hours credit.

COMPUTER SCIENCE

1113 — INTRODUCTION TO COMPUTER CONCEPTS — A basic course that advances concepts, terminology, and theory of modern computers and provides a background in programming languages. Three Inclures. Three semester hours.

1213 — BASIC COMPUTER PROGRAMMING — The writing of programs using the BASIC computer language. It is not open to Data Proressing or Computer Science majors. Three lectures. Three semester

1313 — FORTRAN PROGRAMMING — Introduction to digital computers and computer programming using the FORTRAN language. Three lectures. Three semester hours.

1633 — COMPUTER PROGRAMMING I — Introduction to problemsolving methods and algorithm development; designing, debugging, 6 documentation in a high-level programming language with a variely of applications. Three hours lecture. Credit, three semester hours.

191 2623 — COMPUTER PROGRAMMING II — Continued program development; algorithm analysis; string processing; recursion; internal search/sort methods; simple data structures; debugging & testing of larger programs. Three hours lecture. Credit, three semester hours. Prerequisite: Computer Programming I.

CRIMINAL JUSTICE

1313 — INTRODUCTION TO CRIMINAL JUSTICE — History, development, and philosophy of law enforcement in a democratic society, introduction to agencies involved in the administration of criminal Justice: career orientation.

ECONOMICS

ECO 2113 — PRINCIPLES OF ECONOMICS (MACROECONOMIC introduction to economic principles, problems, and policies with phasis on the monetary system and national income them measurement. Three lectures. Three semester hours credit

ECO 2123 — PRINCIPLES OF ECONOMICS (MICROECONOMICS continuation of Economics 2113 with emphasis on price and pation theory and international trade. Three lectures. Three hours credit.

EDUCATION

EDU 1613 — FOUNDATIONS OF EDUCATION — Survey of the history philosophies of American education with special emphasis on issues and problems in education. Three lectures. Three hours credit. (EPY 1613.)

EDU 2543 — EDUCATIONAL PSYCHOLOGY — This course include study of such topics as health, general process of growth, interpretation of such topics as health, general process of growth, interpretation of such topics as health, general process of growth, interpretation of such topics and incentives, social psychology of the child, and development tellectual efficiency and learning. Three lectures. Three semester credit. Pre-requisite: EPY 1513.

EDU 1321 — CAREER EXPLORATION — A course designed to students in determining career goals. Interest tests, personality interest, and aptitude tests are given to help students determine choices.

EDU 1411 — IMPROVEMENT OF STUDY — Effective study and reading technique.

EDUCATIONAL PSYCHOLOGY

EPY 2513 — CHILD PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT A course which deals with the various aspects of human growth development. Problems studied include physical, mental, social emotional development from infancy through preadolescent Special attention is given to the implications for education. Three latteres. Three semester hours credit.

EPY 2523 — ADOLESCENT PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT II) — A study of the individual during adolescent years. Three semester hours credit.

ENGLISH

ENG 1103 — DEVELOPMENTAL ENGLISH I — This course covers base reading and oral communication skills with special emphasis on comprehension and vocabulary building in reading and standard English pronunciation in speaking. Three hours per week. Three semester hours credit.

1203 — DEVELOPMENTAL ENGLISH II — This course covers the make of English writing with emphasis on identifying and correcting problems of individual students. The course involves sentence and magraph writing, as well as practical writing such as business letters resumes. Three hours per week. Three semester hours.

— ENGLISH COMPOSITION — A study of grammar and commillion, with emphasis on the sentence and the paragraph, millions, frequent themes. Three lectures. Three semester hours

— ENGLISH COMPOSITION — A continuation of English 1113 memphasis on the whole composition. Readings, themes, and much paper required. Three lectures. Three semester hours credit.

13 and 1223 — HONORS ENGLISH COMPOSITION — Designed develop the expository writing skills of academically talented much the Emphasizes logical thinking, objective analysis, clear monization and precise writing. Special attention given to critical much to written analysis, to using the library, and to documented much writing. Enrollment by invitation. Three semester hours credit

2223 — AMERICAN LITERATURE — Representative prose and moetry of the United States from colonial beginnings to Walt Whitman. Three lectures. Three semester hours credit.

2233 — AMERICAN LITERATURE II — Representative prose and moetry of the United States from Walt Whitman to the present. Three semester hours credit.

1992 2020 — ENGLISH LITERATURE I — A survey of English literature from the adventure from the survey of English literature from the survey of Engl

The Age of Revolution and Romance to the present time. Three lectures, Three semester hours credit.

2353 — HONORS ENGLISH LITERATURE I — (Prerequisite: six mester hours in Freshman Composition) Designed for students who have a special interest in English Literature and who have at least a "10" average in Freshman Composition. A study of English Literature from Its beginnings until 1798. An individualized course with attempts to program the study of literature to the student's major interests and stills. Enrollment by invitation.

2363 — HONORS ENGLISH LITERATURE II — (Prerequisite: six temester hours in Freshman Composition) Designed for students who have a special interest in English Literature and who have at least a "II" average in Freshman Composition. A study of English Literature from 1798 until the present. An individualized course which attempts to program the study of literature to the student's major interest and skills. Enrollment by invitation.

F.CCC.

GEOGRAPHY

GEO 1113 — WORLD GEOGRAPHY — A regional survey of the geographic features and major new developments of the most the world. Three lectures. Three semester hours credit

HEALTH PHYSICAL EDUCATION AND RECREATION

HPR 1131 — VARSITY SPORTS — Participation in football, baseline baseball, tennis, or golf. One semester hour credit.

HPR 1141 — VARISTY SPORTS — Participation in football, bashell baseball, tennis, or golf. One semester hour credit.

HPR 1213 — PERSONAL AND COMMUNITY HEALTH — Applications of principles and practices of healthful living to the individual and munity; major health problems and the mutual responsibilities home, school, and health agencies. Three lectures. Three semanticular credit.

HPR 1313 — INTRODUCTION TO HEALTH, PHYSICAL EDUCATION RECREATION — Introduction to the objectives, literature organizations of the profession. Analysis of successful teaching discussion of the responsibilities and opportunity of professional sonnel. Orientation of student to opportunities in the field. Three tures. Three semester hours credit.

HPR 2131 — VARSITY SPORTS — Participation in football, baskether baseball, tennis, or golf. One semester hour credit.

HPR 2141 — VARSITY SPORTS — Participation in football, basketten baseball, tennis, or golf. One semester hour credit.

HPR 2213 — FIRST AID — Instruction and practice in methods prescribed in the American Red Cross standard and advanced courses. Three lattures. Three semester hours credit.

HPR 2323 — RECREATIONAL LEADERSHIP — Planning and leaders techniques for conducting community recreation center playgrounds, parks, and school recreation programs. Three lectures Three semester hours credit.

HPR 2531 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice in tennis. Two hours per week. One semester hour credit.

HPR 2541 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice and golf fundamentals, rules, and etiquette. Two hours per week. One semester hour credit.

HPR 2551 — FITNESS AND CONDITIONING TRAINING — Lecture and practice in weights and conditioning. Two hours per week. One semester hour credit.

HPR 2561 — FITNESS AND CONDITIONING TRAINING — Lecture and practice in weights and conditioning. Two hours per week. One semester hour credit.

HISTORY

WORLD CIVILIZATION I — A survey of man's struggle for modern times to the times of the Commercial Revolution the New Society. Covers all major areas of the globe with all major appropriate attention. Three lectures, three semester hours

WORLD CIVILIZATION II — A continuation of HIS 1163 from Age of Absolutism through a survey of Modern World Problems.

Implicate again placed, as appropriate, on all areas of the world.

Italian lectures; three semester hours credit.

AMERICAN (U.S.) HISTORY I — A survey of U.S. history from the period of discovery and exploration through Reconstruction.

AMERICAN (U.S.) HISTORY II — A survey of U.S. history from acconstruction to the present. Three lectures. Three semester hours

HONORS AMERICAN (U.S.) HISTORY I — Substitutes for HIS Survey of political, economic, and social developments to Special projects and recitations required. Instructor approval re-

— HONORS AMERICAN (U.S.) HISTORY II — Substitutes for HIS Continued survey of political, economic, and social molopments since 1877. Special projects and recitations required.

HOME ECONOMICS

##E 1111 — SOCIAL USAGE — The essentials of good manners and actopted standards of social usage. One lecture. One semester hour

1131 — INTRODUCTION TO MODELING — A course designed to teach students all the fundamentals of visual poise together with modeling techniques. Through this course, a student will learn not only basic rules for modeling, but will also learn the various fields of modeling and will gain experience modeling and writing commentaries. Two hours laboratory. One semester hour credit.

1141 — MODELING — A course designed to practice modeling and to train students to be professional models. The students will participate in style shows and for various other audienes. Prerequisite: Introduction to Modeling and selection to Fashion Squad. Two hours laboratory. One semester hour activity credit.

HUMANITIES

MUM 1113 — HUMANITIES — Deals with the achievements of Western man as reflected in the art, architecture, and customs of selected European counties. This course consists of a tour which culminates in a supervised project to be completed by the student. With the complete

tion of the tour and the project, a student shall earn three temporal hours of credit in the humanities.

MATHEMATICS

- MAT 1203 DEVELOPMENTAL ALGEBRA Elementary Apple bra. Three hours. Three semester hours credit.
- MAT 1233 INTERMEDIATE ALGEBRA (Prerequisite: One year school algebra or MAT 1203) This course is designed for whose qualifications are deficient for College Algebra or Table Math. Materials covered include algebraic factoring, fractions lem solving, roots and radicals, quadratics, graphs, simultane equations, and basic geometric concepts.
- MAT 1313 COLLEGE ALGEBRA A review of algebraic operations systems of linear equations, and a study of logarithms, determined progressions, binomial theorem, partial fractions, and theory of tions. Three lectures. Three semester hours credit.
- MAT 1323 TRIGONOMETRY The study of solutions of right and lique triangles, identities, trigonometric equations, and polar parametric equations. Three lectures. Three semester hours create
- MAT 1333 FINITE MATHEMATICS Review of systems of linear equations and inequalities in two and three variables, linear gramming, basic methodology of calculus with orientation town business decision-making. Three lectures. Three semester hours are seminated in the seminated control of the sem
- MAT 1613 CALCULUS I Coordinate systems, basic theorems analytics, functions, limits, the derivative, the integral, differentially and integration of algebraic functions, and applications. Three latures. Three semester hours credit. (1823)
- MAT 1623 CALCULUS II Differentiation and integration stranscendental functions, the definite integral, methods of integration, applications. Three lectures. Three semester hours credit. Presidentials: MAT 1613.
- MAT 1723 THE REAL NUMBER SYSTEM Structure and properties and number systems of arithmetic. Limited to students preparing to tooch. Three lectures. Three semester hours credit.
- MAT 1733 INFORMAL GEOMETRY AND ALGEBRA Basic ideas and structure of algebra; intuitive foundations of geometry. Three lectures Three semester hours credit.
- MAT 2613 CALCULUS III Solid analytics vector, improper integrals line integration. Three lectures. Three semester hours credit.
- MAT 2623 CALCULUS IV Infinite series, partial differentiation multiple integrals. Three lectures. Three semester hours credit. Prere quisite: MAT 2613.
- MAT 2913 DIFFERENTIAL EQUATIONS Solution of first and higher or der differential equations; existence theorems; solution by series; and

application to problems in geometry, physics and chemistry. Three includes. Three semester hours credit. Prerequisite: MAT 2623.

MODERN FOREIGN LANGUAGE

- HITS ELEMENTARY SPANISH I Designed to develop language will of speaking, reading and writing. Phonetic symbols are used to large to correct pronunciation. Three lectures. Three semester hours credit.
- 1123 ELEMENTARY SPANISH II A continuation of Spanish 1113.

 The claim of the continuation of Spanish 1113.

 The claim of the continuation of Spanish 1113.

 The continuation of Spanish 1113.
- INTERMEDIATE SPANISH I A verb and grammar review and a further development of language skills. Reading materials used literary and cultural value. Recording equipment is available for student's use. Conversaphone records are used.
- 223 INTERMEDIATE SPANISH II A continuation of Spanish 213, Special attention is given to rapid reading. Recording equipment permits the student to record and listen to his own and other nudents use of the language.

MUSIC FOUNDATIONS

(Education, History, Literature and Theory)

- the student, through aural perception, understanding and appreciation of music as a moving force in Western Culture. Three lectures. Three semester hours credit.
- 1123 MUSIC SURVEY (Majors) Listening course, designed to acquaint the music major with basic stylistic traits of the major eras of music history from the renaissance to the present. Three lectures. Three semester hours credit.
- MIS 1133 FUNDAMENTALS OF MUSIC Provides the student with basic knowledge of notations, scales, keys, rhythm, intervals, traids, and their inversions.
- MUS 1214 MUSIC THEORY I Basic training in harmonic, melodic, and rhythmic elements of music. Four-part writing, ear-training, dictation, keyboard-harmony, and sight singing. Three lectures and two hours laboratory. Four semester hours credit.
- MUS 1224 MUSIC THEORY II A continuation of MUS 1214. Three lectures and two hours laboratory. Four semester hours credit.
- MUS 2214 MUSIC THEORY III A continuation of MUS 1224. Three lectures and two hours laboratory. Four semester hours credit.
- MUS 2224 MUSIC THEORY IV A continuation of MUS 2214. Three lectures and two hours laboratory. Four semester hours credit.
- MUS 2513 MUSIC FOR CHILDREN I Music course designed for

elementary education majors. A study of the fundamentals of music singing activities, accompanying skills and the application of territorius con children. Three lectures. Three semester hours credit

MUSIC APPLIED

(Brass, Organ, Percussion, Piano, Voice and Woodwinds)
All applied music requires one half-hour lesson per semester credit. All students interested in Applied Music are to consult the limit tor before scheduling.

MUA 1141, 1151, 2141, 2151 — BRASS FOR NON-MAJORS (I)
Brass) I, II, III, & IV — Half-hour lesson. One semester hour credit
MUA 1172, 1182, 2172, 2182 — BRASS FOR MAJORS I, II, III, III

One hour lesson. Two semester hours credit.

MUA 1331, 1341, 2331, 2341 — ORGAN FOR NON MAJORS (Fig. Organ) I, II, III, & IV — Half-hour lesson. One semester hour credit MUA 1362, 1372, 2362, 2372 — ORGAN FOR MAJORS I, II, III, & IV

One hour lesson. Two semester hours credit.

MUA 1441, 1451, 2441, 2451 — PERCUSSION FOR NON-MAJORS (I) tive Percussion) I, II, III, & IV — Half-hour lesson. One semester lacted it.

MUA 1511, 1521, 2511, 2521 — CLASS PIANO I, II, III, & IV — One have lesson. One semester hour credit.

MUA 1541, 1551, 2541, 2551 — PIANO FOR NON-MAJORS (Fleching piano - Prerequisite: Previous piano study) I, II, III, & IV - Half half lesson. One semester hour credit.

MUA 1572, 1582, 2572, 2582 — PIANO FOR MAJORS I, II, III, 6 IV

One hour lesson. Two semester hours credit.

MUA 1711, 1721, 2711, 2721 — CLASS VOICE I, II, III, & IV — One house lesson. One semester hour credit.

MUA 1762, 1782, 2762, 2782 — VOICE FOR MAJORS I, II, III, 6 IV

One hour lesson. Two semester hours credit.

MUA 1841, 1851, 2841, 2851 — WOODWINDS FOR NON-MAJOR (Elective Woodwinds) I, II, III, & IV — Half-hour lesson. One semeste hour credit.

MUA 1872, 1882, 2872, 2882 — WOODWINDS FOR MAJORS I, II, III III IV — One hour lesson. Two semester hours credit.

MUA 1472, 1482, 2472, 2482 — PERCUSSION FOR MAJORS I, II, III, 6 N One hour lesson. Two semester hours credit.

MUSIC ORGANIZATIONS

(Marching Band, Centralettes, Concert Band, Jazz Band, Pit Orchestra Chorus, Collegians) IIII) 1111, 1121, 2111, 2121 — BAND I, II, III, G IV — One semester liquir credit.

IIII. 1211, 1221, 2211, 2221 — CHORUS I, II, III, & IV — One semes-

PHILOSOPHY AND BIBLE

ment covering the recorded events prior to Abraham and the history of the Hebrew nation as revealed in the books of history, prophecy and poetry.

ment covering the life of Christ and the establishment of the early much as presented in Gospels, Acts, and the other New Testament

Books.

THE LIFE OF CHRIST — The aim of this course is to give the student a general knowledge of the most important events in the life of thist in a chronological order as found in the Gospels. The Gospels will be studied as a unit endeavoring to get a composite picture of the life and earthly ministry of Jesus.

PHYSICS

PHYSICAL SCIENCE SURVEY I (Non-Lab) — Designed for the non-technical student. A survey of laws of physics and astronomy.

PHYSICAL SCIENCE SURVEY II (Non-Lab) — Designed for the non-technical student. A survey of chemistry, meteorology, and upology.

semester hours credit.

1972 — SURVEY OF GENERAL PHYSICS II — A study of laws of eleclicity and sound. Two lectures and two hours laboratory. Three somester hours credit.

MY 2414 — GENERAL PHYSICS — The fundamental concepts and laws of mechanics, heat and sound. Three lectures and three hours laboratory. Four semester hours credit. Prerequisite: MAT 1323.

of electricity, magnetism, light and modern physics. Three lectures and three hours laboratory. Four semester hours credit. Prerequisite: PHY 2414.

POLITICAL SCIENCE

1153 — Honors American National Government substitutes for PSC 1113. Survey of the organizations, political aspects of and basis for American Government. Special projects and recitations required. In-Muctor approval required. PSC 1113 — AMERICAN NATIONAL GOVERNMENT — Survey of Illaganizations, political aspects of and basis for American Government Three lectures. Three semester hours credit.

PSC 1123 — AMERICAN STATE AND LOCAL GOVERNMENT— In ship between state and federal government and between state their subdivisions; organization, function, and operation of exemplegislative, and judiciary; elections and suffrage generally, Missisparticularly. Three lectures. Three semester hours credit.

PSYCHOLOGY

PSY 1513 — GENERAL PSYCHOLOGY I — An introduction to the study of human behavior. Includes history and method psychology, growth and development, principles of learning tion and perception, thinking, statistics, personality, and intelligent Three lectures. Three semester hours credit.

PSY 1111 — PSYCHOLOGY OF LEARNING — This course is designed aid a student in three basic areas: adjustment to college development of good study skills, and formation of test taking limin one hour lecture. One semester hour credit.

SECRETARIAL SCIENCE

SEC 1113 — ELEMENTARY TYPEWRITING — Mechanism and care of the typewriter, its operation, keyboard drills to gain speed and accumulated introduction to letter forms. Students with a year of high school typewriting cannot receive credit for this course. Three lectures two hours laboratory. Three semester hours credit.

SEC 1123 — INTERMEDIATE TYPEWRITING — Advanced drills for speed and accuracy, letter forms, telegrams, and other business forms, manuscript typewriting. Three lectures. Three semester hours credit

SEC 2533 — WORD PROCESSING I — Prerequisite: Typewriting Keyboarding and an Introductory Computer Course. Three lectures Three semester hours credit.

SEC 1213 — ELEMENTARY SHORTHAND — The theory and practice of Gregg Shorthand. The principles are applied by reading and writing shorthand with a limited amount of dictation and transcription from shorthand notes. Students with a year of high school shorthand cannot receive credit for this course. Three lectures and two hour laboratory. Three semester hours credit. Prerequisite: Proficiency in Typewriting.

SEC 1223 — INTERMEDIATE SHORTHAND — A continuation of Secretarial 1213. Three lectures. Three semester hours credit. Prerequisite: Proficiency in Typewriting.

SOCIOLOGY

INTRODUCTION TO SOCIOLOGY — Deals with human reblanships. Students will receive a synopsis of the whole field of minlogy including the social world, the social and cultural process within this world, and the integration of the processes in relation to me individual, the group, and the institution. Three lectures. Three mester hours credit.

MARRIAGE AND FAMILY — A study of the family as a militural unit, the institution of marriage, the problems of parenthood and of social-economic adjustments to society. Three lectures. Three mester hours credit.

SPEECH AND THEATRE

— ORAL COMMUNICATION (PRINCIPLES OF SPEECH) — Correct and effective English: correct pronunciation and enunciation, breath tentral, study and practice in making speeches for all occasions, and emphasis on organization of material and practice in speaking before the group. Three lectures. Three semester hours credit.

HEATRE — A basic course in the lineatre arts. An introduction to the cultural, historical, and social spects of the drama and investigation of essential elements of play production. Three lectures. Three semester hours credit.

Emphasis is placed on the technical aspects of acting and on the appressive use of the body in stage movement. Classroom work in mime and the presentation of scenes from plays prepare the student for required performance in either a workshop or major production. A production laboratory in connection with the class introduces the student to the technical phases of the theatre which contribute to the effectiveness of the work of the actor. Three lectures. Three semester hours credit.

TECHNICAL

Business Technology

13C 2113 — ADVANCED TYPEWRITING — (Prerequisite: Intermediate Typewriting) Emphasis on skill building and production in specialized areas. Three semester hours credit.

1613 — BUSINESS ENGLISH — A review of correct English usage including parts of speech, word choice, punctuation, and capitalization. Imphasizes those aspects of English that are directly applicable to writing effective business letters. Three lectures. Three semester hours credit.

- TSC 2613 BUSINESS COMMUNICATIONS (Prerequisite: Business lish and proficiency in typewriting). Instruction in composing types of business letters with emphasis on the application mar, typewriting, speech, and human relations skills. Three hours credit.
- TSC 2523 BUSINESS CALCULATIONS Study of the fundamental cess, fractions, decimals, percentages, and problem solving electronic calculator operated with touch control as opposed business operations. Three semester hours credit.
- TSC 1113 ELEMENTARY TYPEWRITING Introduction to the legitive with emphasis on developing correct typewriting techniques plying this acquired skill to the typewriting of business letters outlines, and manuscripts. Three semester hours credit
- TSC 1123 INTERMEDIATE TYPEWRITING (Prerequisite: fleme Typewriting or equivalent). Continuation of drills for speed curacy and the study of letter styles, business forms, manuscript tabulation. Three semester hours credit.
- TSC 1013 INTRODUCTION TO BUSINESS Introduction to business principles, organizations, and procedures. Three semester leads credit.
- TSC 1813 INTRODUCTION TO INFORMATION PROCESSING duction to information processing systems their design, organition, and administration. An overview of information processing: data, word, and voice processing: telecommunitions, reprographics, records management, and electronic mail. It is semester hours credit.
- TSC 2533 MACHINE TRANSCRIPTION (Prerequisite: Typewriting) is struction in the use of transcribing machines to prepare mailable business correspondence. Three semester hours credit.
- TSC 2913 OFFICE PROCEDURES (Prerequisite: Typewriting/Kepboarding). Study and application of modern office systems and printices. Three semester hours credit.
- TSC 1313 RECORDS MANAGEMENT Introduction to the major filing systems with emphasis on information retrieval, retention and disposal of records, selection of supplies and equipment, and an introduction to electronic filing. Three semester hours credit.
- TSC 1213 SHORTHAND I Introduction to the theory and practice of Gregg shorthand with emphasis on the development of speed and accuracy in reading and writing. Three semester hours credit.
- TSC 1223 SHORTHAND II (Prerequisite: Shorthand I or equivalent and Typewriting). Review of the principles of shorthand with emphasis on speed and accuracy in dictation and transcription. Three semester hours credit.
- TSC 2213 SHORTHAND III (Prerequisite: Shorthand II). Emphasis on building vocabulary of different types of businesses, mailable

- sunscripts, and dictation and transcription speed. Three semester
- WORD PROCESSING I (Prerequisite: Typewriting/Keymording and introduction to Information Processing). Instruction in the use of the microcomputer/word processor. Three semester hours
- WORD PROCESSING II (Prerequisite: Typewriting/Keybourding and Introduction to Information Processing). Advanced inmuction and applications in the use of the microcomputer/word promuction. Three semester hours credit.

CHILDCARE SUPERVISION TECHNOLOGY

- INTRODUCTION TO EARLY CHILDHOOD EDUCATION An applied of goals, children, schools, techniques and curriculum; past, and future of early childhood education. (Two hours lecture and 2 hours observation and laboratory experience).
- 1214 CHILD DEVELOPMENT I An introductory study of the various stages of development from conception through toddlerhood with emphasis on the physical, social, emotional, and cognitive emphasis of development and the influence of the cultural environment (3 hours lecture, 2 hours laboratory).
- 1313 ART FOR YOUNG CHILDREN Experience with children's unit in a variety of media; the value of creative art, selection and objective use of art. (2 hours lecture, 2 hours laboratory).
- through six. Characteristics of physical, cognitive, emotional and social development and planned influences on behavior. (Three hours lecture, 2 hours laboratory).
- 1323 MUSIC FOR CHILDREN Fundamentals of music and music terminology for its incorporation into other areas of the curriculum.

 Overview of materials used. (2 hours lecture, 2 hours laboratory per
- portance and significance of language development for the preschool child. Creative activities to stimulate language development. Emphasis will be placed on literature that will promote communications skills both verbal and non-verbal. (2 hours lecture, 2 hours laboratory).
- 100 2343 CHILD NUTRITION AND HEALTH CARE Basic human nutrition, nutritional values of foods, menu planning, nutritional needs for young children, and preparation of meals. (2 hours lecture, 2 hours laboratory).
- ICC 2414 METHODS OF MATERIALS OF TEACHING PRESCHOOL Critical analysis of teaching materials and their organization into units.

Special consideration of math, science and social concepts tion of creative teaching materials. (2 hours lecture, 4 laboratory).

TCC 2234 — CHILD DEVELOPMENT III — Supervised experiences nursery, laboratory school; planning and presenting various learning experiences for young children. (2 hours lecture laboratory).

TCC 2244 — CHILD DEVELOPMENT IV — A continuation of the and and discussions in Child Development III. (2 hours lecture, 4 laboratory).

TCC 2423 — ADMINISTRATION OF PRESCHOOL PROGRAMS— of the complete preschool program operation including philosoprogram, personnel, equipment, curriculum and the place center in the community. A survey of childcare facilities is more hours lecture, 2 hours laboratory).

COMPUTER TECHNOLOGY

TDP 1213 — DATA PROCESSING OPERATIONS — 3 hours credit hours lecture and two hours laboratory. This course is a study operation of the System/34 Computer. The operation language, utility programs, and SSP procedures for the System/34 included.

TDP 1113 — INTRODUCTION TO DATA PROCESSING — 3 hours the functions and capabilities of computers. The student become familiar with the organization of computers and their uses in today computer-oriented society.

TDP 1313 — BASIC PROGRAMMING — 3 hours credit. Two hours lecture and two hours laboratory. This course is a study of the BASIC programming language. Students will gain experience by programming debugging problems using BASIC.

TDP 1314 — RPG PROGRAMMING I — 4 hours credit. Three hours lecture and two hours laboratory. This course includes study of the Report Pagram Generator programming language. Students will become proficient in RPG by programming problems typical of those performed data processing installations. Prerequisites: TDP 1213 and TDP 1113

TDP 1223 — ADVANCED DATA PROCESSING OPERATIONS — 3 hour credit. Two hours lecture and two hours laboratory. This course is continuation of TDP 1213. Advanced operational procedures on the System/34 will be included. Prerequisites: TDP 1213 and TDP 1113

TDP 2324 — RPG PROGRAMMING II — 4 hours credit. Three hours let ture and two hours laboratory. This course is a continuation of TDP 1314. Emphasis will be placed on file processing and more advanced RPG programming. Prerequisite: TDP 1314.

TDP 2514 — COBOL PROGRAMMING I — 4 hours credit. Three hours les

allective and efficient use of COBOL programming instructions.

Buildents will gain programming experience by programming and lebugging typical business problems using COBOL.

= 1324 — COBOL PROGRAMMING II — 4 hours credit. Three hours and two hours laboratory. This course is a continuation of TDP = 144. Emphasis will be placed on file processing and more advanced

FOROL programming. Prerequisite: TDP 2514.

1414 — SYSTEMS ANALYSIS AND DESIGN — 4 hours credit. Three hours lecture and two hours laboratory. The field of system analysis design is surveyed. The student will develop, analyze, and modify systems as they apply to computer operations. Prerequisite: 109 2324.

— ELECTRONIC SPREADSHEET — 3 hours credit. Three hours true. This course is an introduction to the electronic spreadsheet. Will gain experience in the construction and use of spreadsheets as an aid to management decision making.

DATA BASE MANAGEMENT — 3 hours credit. Three hours ture. This course is a study of the concepts used in Data Management. The student will become proficient in creating files, entering updating data, and retrieving information.

DATA PROCESSING SEMINAR — 1 hour credit. One hour lecture. Seminar activities will include guest speakers, field trips, films, interelated topics, and Phi Beta Lambda projects.

11121 — DATA PROCESSING SEMINAR — 1 hour credit. One hour lec-

DATA PROCESSING SEMINAR — 1 hour credit. One hour lec-

1019 2121 — DATA PROCESSING SEMINAR — 1 hour credit. One hour lec-

DRAFTING TECHNOLOGY

100 1113 — FUNDAMENTALS OF DRAFTING — One hour lecture and four hours laboratory. Three semester hours credit. This course deals with the care and use of drafting instruments, alphabet of lines, free hand sketching, geometric construction, dimensioning sectioning, and orthographic projection with emphasis on shape and size description.

100 1123 — MACHINE DRAFTING — One hour lecture and four hours laboratory. Three semester hours credit. A study of the design and drawing of machine and machine parts with strict attention given to dimensioning, finish, fits, threads and the reproduction process of drawings into blueprints.

100 1313 — GRAPHICS COMMUNICATION — One hour lecture and four

hours laboratory. Three semester hours credit. A study of the graphic fundamentals through the use of instruments and the standing of lines and planes. Reading and writing the language both with instruments and free hand shell geometrical construction lettering, pictorials, multiview, section orthographic projections involving the geometry of points, lines planes as applied to working drawing related to special engineering fields.

TDD 1133 — INTRODUCTION TO CAD — Three hours. Prerequisite damentals of Drafting 1113. Course designed to introduce studenthe application of the computer to the drafting profession. Provide basic knowledge of the menu and command structure of CAD

TDD 1213 — DESCRIPTIVE GEOMETRY — Three hours. One lecture four laboratory periods per week. Prerequisite: Fundamentals of thing 1113. The course deals with a study of primary and second auxiliary views, revolution of views, and their application as unattending, engineering, aircraft construction and intersections development of sheet metal.

TDD 2133 — ADVANCED CAD — Four hours. Prerequisite: Introductions CAD 1133. Advanced course in the use of CAD software with phasis on producing drawing. Teaching application of computer drafting, basic command structure, drafting and design menu.

TDD 2314 — STRUCTURAL DRAFTING — Four hours. Prerequisite for damentals of Drafting 1113. One hour lecture and two three houlaboratory periods per week. Structural drafting consists of the preparation of design and working drawings for buildings, bridget tanks, towers, and other structures.

TDD 2513 — SURVEYING AND TOPO I — Three hours. One lecture are two two-hour laboratories per week. Prerequisite: Fundamentals Drafting, Introduction to Surveying and Mapping with emphasis on the field and computational methods which are utilized in the preparation of maps and survey plats.

TDD 2523 — SURVEYING AND TOPO II — Three hours. One lecture and two two-hour laboratories per week. Prerequisite: Surveying and Topo I. A continuation of Surveying and Topo I with emphasis on the development of sophisticated field methods, drafting techniques and applications.

TDD 2414 — ELECTRICAL, PIPING AND SHEET METAL DRAFTING — Four hours. Prerequisite: Fundamentals of Drafting 1113. One hour lecture and two three-hour laboratory periods per week. A study of electrical and pipe symbols, types and uses of pipes and electrical layouts and the development of sheet metal as used in modern industry.

TDD 2613 — COST ESTIMATING — Three hours. Three lectures per week An introduction to the basic methods of estimating and the develop

ment of quality survey systems used in manufacturing and construction processes.

tumentals of Drafting 1113. One hour lecture and two three-hour laboratory periods per week. This course includes principles and practices of modern design, requiring working drawing and solutions, upical construction detail and specifications for residential and industrial construction.

and four laboratory periods per week. A continuation of Architecture Drafting I with emphasis placed on commercial buildings. The stutent will design and prepare a set of working drawings and specifications for a commercial building of his or her choice.

1813 — STRENGTH OF MATERIALS — Three hours. Two one-hour lecture periods and one two-hour laboratory period per week. A study of forces, properties of materials, center of gravity, shear forces and bending moments. Computations necessary for structural and arthrectural are of primary importance in this course.

week. This course deals with problems involving human relations and the development of a foundation for personal relations for dealing with superiors, associates, and subordinates. The role of supervisor is emphasized.

TECHNICAL MATHEMATICS

IMD 1113 — TECHNICAL MATH I — 3 hours. Three one-hour periods per week. This course is a study of the basic fundamentals of algebra needed in drafting in order to make computations, to solve graphs and to solve equations.

IMD 1213 — TECHNICAL MATH II — 3 hours. Three class meetings per week. A study of angles, triangles, and trigonometric functions of angles and solutions of triangles, logarithms, graphs and reduction formulas are studied as they apply to drafting.

ELECTRONIC TECHNOLOGY

lecture periods per week. (3 semester hours credit). This course is the first semester of a two semester course designed for students who are preparing for a technical career. While it is desirable to have some background in geometry and elementary algebra, it is not essential since a review of these subjects are included. The course content is intended to provide the student with a working knowledge of mathematics starting with basic concepts of numbers, plain and solid geometry, algebraic equations and word problems, linear equations, determinants.

- TEL 1114 INTRODUCTION TO ELECTRONIC TECHNOLOGY
 lecture. Four hours laboratory. (3 semester hours credit). An interest tion to Electronic Technology which provides opportunity for ning students to explore the general nature of the field and its potential, in conjunction with laboratory experience in himself areas.
- TEL 1125 BASIC ELECTRICITY FOR ELECTRONICS Three lecture laboratory. (5 semester hours credit). This course is designed familiarize the student with the basic electrical fundamentals in nating and direct currents which are prerequisite to subsequent tronic studies. Laboratory exercises provide theory reinforcement familiarization with test equipment.
- TEL 1133 DRAFTING FOR ELECTRONICS One lecture. Four laboratory. (3 semester hours credit). An elementary course deligned for electronics students. Use of templates, including lementary templates; fundamentals of drawing and drafting room profile electrical circuit drawing, terms, symbols and standards. Emphasis placed on construction and interpretation of typical electrical circuit
- TEL 1423 TECHNICAL MATH FOR ELECTRONICS II Three one lecture periods per week. (3 semester hours). This course is design to provide the complex algebra for solving summing amplifier works and the trigonometry such as trig functions necessary for will ing with alternating current and circuit components such as capacitating inductors and resistors.
- TEL 1215 ELECTRONIC DEVICES AND CIRCUITS Three lectures hours laboratory. (5 semester hours credit). Introduction to seminary ductors including the construction, theory, static and dynamic characteristics of diodes and bi-polar semiconductors; basic circuit figurations; rectifier and circuits; amplifiers.
- TEL 1225 DIGITAL PRINCIPLES This course is designed to provide the student with an understanding of digital electronics from the ball bianary system of numbers, how circuits are designed to work will digital, to the complex circuits used for logic operations, arithmetic operations, and information conversion and control. The student will construct circuits that are commonly found in digital systems such as microprocessors.
- TEL 2235 LINEAR INTEGRATED CIRCUITS Three lectures. Six hour laboratory. (5 semester hours credit). Linear Integrated Circuits a study of general purpose Linear I.C. Devices and their applications. This course is designed to complement digital systems in sensors, in strumentation, analog to digital conversion, digital to analog conversions and other data acquisition, and provide student with knowledge of Linear Systems. Student will also become familiar with Dedicated Linear I.C. Devices.

INTRODUCTION TO MICROPROCESSOR BASED SYSTEMS—
The lectures, Six hours laboratory, (5 semester hours credit). An influction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will provide the stufluction to Microprocessor Based Systems that will be stufluction to Microprocessor Based Sy

TROUBLE ANALYSIS OF MICROPROCESSORS — Three hours six hours laboratory. (5 semester hours credit). The course in the Analysis of Microprocessors is designed to provide the ability analyze the troubles that occur in microprocessors with the aid of acilloscope, logic probe, and logic analyzer. With this analysis ampleted the student will be able to repair the faulty unit. The action of the devices are directed towards hands-on approach to protect test equipment, isolate troubles and repair the faulty units.

The INTERFACING AND CONTROL SYSTEMS — Three hours lecture the substantial and control is planned to provide classroom and laboratory and control is planned to provide classroom and laboratory indies of the devices, circuits, principles and applications pertaining electronic control systems using electromechanical, analog, digital, and microprocessor principles.

VIDEO PRODUCTION TECHNOLOGY

the history and development of audio and video tape recording. The stope of the medium: What video can and cannot do and the language of video. Basics of electronic recording including signal assignments on a video tape. The video formats in use today with special emphasis on those used by Choctaw Video: 3/4"; S-VHS; amm. The helical scan and flying erase heads. Five (5) hours per week lacture. Five (5) semester hours credit.

1125 — INTRODUCTION TO TELEVISION PRODUCTION — The video production team. Electronic news gathering (ENG). Electronic field production (EFP). The basic elements which converge to make a finished production: intended audience, concept, pre-planning, script, lights, camera, sound, editing. Control room procedure. Five (5) temester hours credit.

MP 1136 — VIDEOGRAPHY I — Use of the video camera, tripod, recorder, and microphone. Maintenance, transportation and use of mm, S-VHS, and 3/4" equipment, including technical adjustments for white and black balance, sound levels, electronic boosting and other requisites. Composition and picture quality: "A good picture is a good picture". Three (3) hours per week lecture. Six (6) hours laboratory. Six (6) semester hours credit.

TVP 1142 — AUDIO FOR VIDEO — A survey of microphones and miking techniques, boom mikes, hand-held and wireless mikes. Sound con-

- trol, it's enhancement and quality. The use of mixers and equalism post-production. Techniques for recording bilingual (Choctaw/Frascound tracts. Two (2) hours per week lecture. Two (2) semester for credit.
- TVP 1154 EDITING I The basic elements of electronic editing camera and in the editing suite. One (1) hour MWF. Three (3) per week lecture. Four (4) hours laboratory. Four (4) semester redit.
- TVP 1143 VIDEOGRAPHY II (Prerequisite Videography I) A tinuation of Videography I to include use of dollies and booms rangement and construction. Production teams will work in Two (2) hours per week lecture. Four (4) hours laboratory. Three semester hours credit.
- TVP 2112 VIDEO GRAPHICS Hands-on creation of pictures and other graphics for television productions: creating the graphic programming the graphic. Participants will utilize two Amiga graph work-stations and a Sony Genlocker. Six (6) hours laboratory. Two semester hours credit.
- TVP 2212 SCRIPTING The video script from simple outline shooting script and editing script. Participants will complete with guidance toward a production to be completed in laboratory period. The journalism questions approach will be utilized. Out basics such as the need for analysis of intended audience, subjective to be covered, and budgeting will be covered. Three (3) hour lecture. Two (2) hour laboratory per week. Two (2) semester hour credit.
- TVP 2164 EDITING II The art and mechanics of electronic editing Choosing scenes for story-telling and action-cutting. The genlad NTSC, PAL, and SECAM formats. Choosing the graphics and music. Natration. Three (3) hours lecture. Two (2) hour laboratory per week. Tour (4) semester hours credit.
- TVP 2313 LIGHTING Light requirements for video. Studio lighting and related terminology. Location lighting. The limits of electronic boosting. Also, includes an introduction to set construction. Two (2) hours lecture. Two (2) hours laboratory. Three (3) semester hour credit.
- TVP 2153 VIDEOGRAPHY III Camera positions for continuity and action cuts. The cut-away, reference scene and wide, medium, close up trio. Interpreting the script before and during location shooting Planning camera movements. Tracking. Special lighting and camera techniques. Lenses, gobos, filters. Two (2) hours lecture. Three (3) hours laboratory. Three (3) semester hours credit.

1133 — ADVANCED TELEVISION PRODUCTION I — Equipment rental location logistics. Pricing the video production. The client configuration of storyboards. Talent. Pre-planning. Overcoming bration problems. Discretionary script changes. Copyrights. FCC. Its possibility. Twenty (20) hours combined laboratory and supermed field experience. Three (3) semester hours credit.

2023 — BASIC ENGINEERING — Basic hookups, wiring and measurements for production personnel. Telecasting control-room anulpment use and maintenance. Logging. First-eschelon maintenance of all video equipment. Two (2) hours lecture. Three (3) hours laboratory. Three (3) semester hours credit.

2443 — SEMINAR IN VIDEO COMMUNICATION — Latest levelopments in equipment, techniques, and formats in video. In-lividual research, reading and reporting. Four (4) lectures. Three (3) tempster hours credit.

P2145 — ADVANCED TELEVISION PRODUCTION II — Participation in production crew roles in producing a selected script based on Chocally history. Location shooting. Fifteen (15) hours laboratory. Five (5) amoster hours credit.

2553 — CABLE OPERATION — Actual operation of control room anulpment programming Choctaw Video signal for local cable. Six (6) hours laboratory. Three (3) hours credit.

VOCATIONAL

VOCATIONAL INDIVIDUALIZED DEVELOPMENT SYSTEM (VIDS)

The test of Adult Basic Education (TABE) will be administered to all motional students upon entering school. Results from this test will be used to identify students that need help in Reading, Math and tanguage.

indents needing help in these areas will be assigned to the VIDS enter for three hours per week until he/she achieves the functioning needed to receive full value of the education he/she is pursuing.

HIGH SEMESTER V.I.D.S. - Individual instruction will be given in

Mending, Mathematics and Language, 51 Clock Hours

SECOND SEMESTER V.I.D.S. - A continuation of first semester with student receiving instruction in employer-employee relations. 51 Clock

AUTOMOTIVE MECHANICS

VAM 1112 — INTRODUCTION TO MECHANICS. This course is designed to

teach automotive shop safety, use of automotive hand tools and and care of service literature. Sixty clock hours. Two semester has

VAM 1214 — ENGINE REBUILDING I. This course is designed to operation of automotive engines, cleaning, inspecting, meaning engine component parts and testing engine condition. One human and twenty clock hours. Four semester hours.

VAM 1314 — BRAKE SYSTEM I. Principles of operation, diagnosm malfunctions and repair of the disc and drum brake systems covered. One hundred twenty clock hours. Four semester hours

VAM 1413 — FUEL SYSTEM I. This course is designed to teach principles the fuel system, fuel tank, lines, pumps, filters, and basic carbures systems. Ninety clock hours. Three semester hours.

VAM 1514 — ELECTRICAL SYSTEMS. This course teaches diagnostic battery, starters, alternators and generators. The basic ignition lighting systems are covered in this course. One hundred twenty hours. Four semester hours.

VAM 1124 — TUNE-UP AND SPECIAL SYSTEM I. This course is designed teach diagnostic and testing principles related to the correction troubles in the carburetion and electrical system to include electrical ignitions. One hundred twenty clock hours. Four semester hours

VAM 1224 — SUSPENSION & STEERING SYSTEM I. This course teaches ciples of the suspension system and diagnosis. This includes wheels bearings, tires and wheels, wheel balancing, and steering system. One hundred twenty clock hours. Four semester hours.

VAM 1325 — INTRODUCTION TO DRIVE TRAIN. This course includes for damentals of velocity operation, diagnosis of malfunctions repairs of drive line, joints, and bushings, disassembly, inspection repair, replacement and reassembly of differential, standard transmissions and clutches. One hundred fifty clock hours. The semester hours.

VAM 1424 — AUTOMATIC TRANSMISSION I. This course includes the and operation on automatic transmissions. Emphasis is placed diagnosing troubleshooting and in car services. One hundred twent clock hours. Four semester hours.

VAM 2134 — SUSPENSION SYSTEM II & FRONT WHEEL DRIVE. This course a continuation of Suspension System I. Emphasis is placed on ball joints, king pins, control arm bushings, springs, stabilizer bars and wheel alignment including four-wheel and front-wheel drive alignment. One hundred twenty clock hours. Four semester hours.

VAM 2234 — AUTOMATIC TRANSMISSION II. This course included disassembling and repairing of automatic transmissions with emphasis on rebuilding. One hundred twenty clock hours. Four semester hours.

VAM 2334 — BRAKE SYSTEM II. This course includes turning of drums and

the system for disc and drum brake systems. One hundred twenty stack hours. Four semester hours.

HEATING AND AIR CONDITIONING. This course is designed when training on the heating system, heater controls, the cooling and the theory and operation of air conditioning systems. The hundred fifty clock hours. Five semester hours.

replacement and reassembly of carburetors, fuel injection turbo-charged systems and other specialty systems. One bundled twenty clock hours. Four semester hours.

2245 — SPECIAL SYSTEMS II. This course includes theory and inhoratory instruction on fuel systems, electrical systems, emission systems, TBI, EFI, and CCC. One hundred fifty clock hours. Five innester hours.

1044 — INTRODUCTION TO FOREIGN CARS. This course teaches the student to deal with the metrics, manuals, lifting, troubleshooting the pair of the foreign car. One hundred twenty clock hours. Four the ster hours.

2444 — INTRODUCTION TO AUTOMOTIVE DIESEL. This course is designed to enhance the student's skills on diesel operation, theory and repairs. One hundred twenty clock hours. Four semester hours.

AUTO BODY AND FENDER REPAIR

In 1112 — ARC AND PLASTIC WELDING — Practical work in arc and plastic welding to include heat and reshape, groove and weld of cut tear using the hot air plastic welder. This course also includes the advantages and disadvantages of arc welding. Sixty clock hours. Two temester hours.

1213 — GAS WELDING — A fundamental course in the basic printiples of welding and brazing, oxyacetylene procedures including use and care of equipment, flame adjustments, techniques of welding and cutting, safety practices. Ninety clock hours. Three semester hours.

MIN 1016 — AUTO METALS AND MATERIALS — Practical work in types of materials and metallurgy, characteristics of metals used in the field. Strength of auto body member, damage patterns, shrinking procedures. One hundred eighty clock hours. Six semester hours.

Practical work in analyzing the damage area, roughing out sequence, tools required in raising low spots, reworking deep bends, flattening high spots, use of file and sanding equipment. One hundred eighty dock hours. Six semester hours.

VIII 1126 - FRAME STRAIGHTENING I - Practical work in the fun-

damentals of frame testing and checking equipment, are replacement versus repair, bumper straightening, arm alique estimating to include use of the flat rate manual and immaterial cost. One hundred eighty clock hours. Six semester in

VBF 1228 — REFINISHING PROCESSES AND PAINTING I — Practical in types of paints used in industry. Prepainting procedure, techniques of paint sprayers, drying process to include air bake dry, rubbing, polishing, waxing, jobs, etc., and safety. I dred forty clock hours. Eight semester hours.

VBF 1323 — HARDWARE AND TRIM — Practical course in removal replacement of hardward and trim to include the typical problem countered with removal and replacement of moldings, door ware, glass trim, grills and locks. Ninety clock hours. Three semestrics.

VBF 2134 — GLASS AND VINYL TOP REPLACEMENT — Practical was glass replacement and vinyltop repair and replacement to include procedures, materials, types of vinyl roof covers, vinyl roof install tions, pads and removing wrinkles. One hundred twenty clock has Four semester hours.

VBF 2235 — FRAME STRAIGHTENING II — Advanced practical wait fundamentals of body and frame straightening, using the chief petroit body and frame straighteners. Advanced estimating by use the flat rate manual, time, and material cost. One hundred fifty class hours. Five semester hours.

VBF 2338 — PANEL REPLACEMENT AND FINISHING — Practical work in the replacement of automotive body panels, work in analyzing the damage area, use of proper tools and techniques, and finishing technique and procedure. Two hundred forty clock hours. Fight

VBF 2149 — PANELS, FENDER STRAIGHTENING AND PAINTING II — All vanced work in analyzing the damage area to include major body damage and collision repair, repair and replacement of fiberglas and plastic body components. Two hundred seventy clock hours. Nine semester hours.

VBF 2248 — REFINISHING PROCESSES AND PAINTING II — Advanced practical work in special finishes and custom work to include striping striping tool and accessories, special knives and scissors and special lighting. Two hundred forty clock hours. Eight semester hours.

VOCATIONAL ADMINISTRATIVE ASSISTANT

VOC 1210 — ELEMENTARY TYPEWRITING — Introduction to the key board with emphasis on developing correct typewriting techniques and applying this acquired skill to the typewriting of business letters, tables, outlines, and manuscripts. One hour a day - 5 days a week VOC 1110 — BUSINESS CALCULATIONS — Study of the fundamental pro-

fractions, decimals, percentages, and problem solving using an electionic calculator operated with touch control as applied to leatiness operations. One hour a day - 5 days a week.

BUSINESS ENGLISH — A review of correct English usage inling parts of speech, word choice, punctuation, and capitalization. Imphasizes those aspects of English that are directly applicable to willing effective business letters. One hour a day - 5 days a week.

with emphasis on information retrieval, retention and imposal of records, selection of supplies and equipment, and an information to electronic filing. One hour a day - 5 days a week.

1220 — INTERMEDIATE TYPEWRITING — (Prerequisite: Elementary prewriting or equivalent). Continuation of drills for speed and acturacy and the study of letter styles, business forms, manuscripts, and inhulation. One hour a day - 5 days a week.

1420 — BUSINESS COMMUNICATIONS — (Prerequisite: Business trailish and proficiency in typewriting). Instruction in composing different types of business letters with emphasis on the application of promiser, typewriting, speech, and human relations skills. One hour a 5 days a week.

1120 — INTRODUCTION TO INFORMATION PROCESSING — Introduction to information processing systems — their design, and administration. An overview of information proteing technologies: data, word, and voice processing: telecommunications, reprographics, record management, and electronic mail. One hour a day - 5 days a week.

principles as applied to the various forms of business organizations, and an introduction to specialized fields of accounting. One and one half hours a day - 5 days a week.

boarding and introduction to information processing). Instruction in the use of the microcomputer/word processor. One hour a day - 5 days a week.

boarding). Study and application of modern office systems and practices. One hour a day - 5 days a week.

100 1330 — ON THE JOB TRAINING — The students will be assigned jobs working in offices under the supervision of their instructor. Four hours a day - 5 days a week.

CARPENTRY AND CABINET MAKING

- VCC 1114 PLANS, SPECIFICATIONS & FOUNDATIONS Study of in residential construction and specifications. Practical work perience in layout, installing batter boards, and the placing of dation members. One hundred twenty clock hours. Four thours.
- VCC 1215 FLOOR, WALL, CEILING, ROOF FRAMING 6 IN ING Theory and practical work in actual framing of floors, ceiling and roofs, and actual installation of roofing materials hundred fifty clock hours. Five semester hours.
- VCC 1318 INSULATION, EXTERIOR AND INTERIOR FINISHING (CONTINUED DINATING Theory and practical work experience in sound and the mo insulation, interior and exterior buildings dealing with walls floors, cabinets, doors, windows and exterior trim. Also, steps follow in coordinating other work such as plumbing, electronic and cooling, etc. Two hundred forty clock hours semester hours.
- VCC 1128 CABINET CONSTRUCTION Theory and practical wall perience in blueprint reading, safety, measuring in a wide range cabinets, cabinet layout, materials, cabinet framing and shell struction. Two hundred forty clock hours. Eight semester hours.
- VCC 1225 HARDWARE, TRIM & LAMINATES Theory and wall perience in selection of correct hardware and installation of hardware and trim, and installation of plastic laminates. One hundred fifty hours. Four semester hours.
- VCC 1324 CABINET FINISHING Theory and practical experience is sanding, preparing and finishing cabinets. One hundred twenty characteristics. Four semester hours.
- VCC 2134 BLUEPRINT READING, SPECIFICATIONS, CODES AND FOUNDATION Theory and study of blueprint reading, specification and codes. Actual work experience in laying out foundations, settling grade stakes, and placing of reinforcement steel. One hundred two ty clock hours. Four semester hours.
- VCC 2235 TECHNIQUES IN FRAMING & ROOFING Theory and work experience in all parts of residential framing and actual installation of sheathing and roofing material. One hundred fifty clock hours. The semester hours.
- VCC 2338 EXTERIOR & INTERIOR FINISHING, INSULATION & COORDINATING Theory and work experience in all types of insulation siding, wall covering, and trim work plus the study of permits and coordinating building activities with other tradesmen. Two hundred forty clock hours. Eight semester hours.

2148 — CABINET CONSTRUCTION TECHNIQUES — Theory and practical experience in actual cabinet construction with emphasis being and different styles and techniques. Two hundred forty clock hours.

— LAMINATE APPLICATION, TRIM AND HARDWARE — Theory practical work experience in proper selection of hardware and installation of plastic laminates. One hundred fifty clock hours.

two semester hours.

CABINET FINISHING — Theory and practical experience in smalling, preparing and finishing cabinets. One hundred twenty clock four semester hours.

COSMETOLOGY

— COSMETOLOGY THEORY — Theory in the professional cosmetologist, scalp and skin care, hair shaping, hair styling and permawari waving. Ninety clock hours. Three semester hours.

1218 — COSMETOLOGY PRACTICAL I — Practical in the following shampooing, hair shaping, permanent waves, fingerwaves, hair styling, manicuring, makeup, chemical hair relaxing, hair pressible thermal waving, blow drying and salon management. Before students can practice on paying customers they must have had hours of training in a combination of theory and practical. Two hundred forty clock hours. Eight semester hours.

1318 — COSMETOLOGY PRACTICAL II — Continuation of Practical I Iwo hundred forty clock hours. Eight semester hours.

1123 — COSMETOLOGY THEORY — Theory in hair coloring, themical relaxing, hair pressing, thermal waving, blow drying, theorems of the nails, manicuring, pedicuring, facials and makeup. Hinely clock hours. Three semester hours.

1228 — COSMETOLOGY PRACTICAL III — Cosmetology practical in the following areas: shampooing, hair shaping, permanent waving, hair styling, manicuring, makeup, chemical hair relaxing, hair pressing, thermal waving and blow drying and salon management. Before new students can practice on paying customers, they must have had 240 hours of training in a combination of theory and practical. Two hundred forty clock hours. Eight semester hours.

VIO 1328 — COSMETOLOGY PRACTICAL IV — Continuation of Practical III. Two hundred forty clock hours. Eight semester hours.

1133 — COSMETOLOGY THEORY — Theory in superfluous hair removal, the skin and hair, anatomy, electricity, chemistry and salon management. Ninety clock hours. Three semester hours.

VCO 1236 — COSMETOLOGY PRACTICAL V — Practical in the following areas: shampooing, hair shaping, permanent waving, finger waves,

hair styling, manicuring, makeup, chemical hair relaxing hair ing, thermal waving, blow drying and salon management new students can practice on paying customers, they must have 240 hours of training in a combination of theory and practical hundred eight clock hours. Six semester hours.

VCO 1336 — COSMETOLOGY PRACTICAL VI — Continuation of Pressure V. One hundred eighty clock hours. Six semester hours.

ELECTRICITY

- VEL 1116 ELECTRICAL PRINCIPLES Electric theory, static than Ohm's Law, series, parallel and combination circuits; principles magnetism; alternating current; inductances and capacitate power; and power factor correction; and application of meter movements for measurement of voltage, current resistance; measurements of power in single and poly-phase system power factor measurements. One hundred eighty clock hours semester hours.
- VEL 1215 ELECTRICAL WIRING OF RESIDENCES Requirements of National Electric codes; calculations for lighting circuits, appliant cuits (fixed or portable), service entrance equipment feeling subfeeders, and over current protection devices; wiring techniques single and multi-family dwelling; properties of conductors, constitions, insulation, raceways, box housings, conduit and other had ware used in the trade. One hundred fifty clock hours. Five semanthours.
- VEL 1314 INDUSTRIAL WIRING Requirement of the National Floring Code; calculations of single and three-phase systems, commercial industrial and marine lighting systems; heating, air-conditioning machine power; water supply, emergency and alarm systems; power distribution systems. Installation, check out, inspections, traulist shooting commercial and industrial electrical systems. One hundred twenty clock hours. Four semester hours.
- VEL 1412 ELECTRICAL PRINT READING Use and blueprint symboused on residential, commercial and industrial prints, explanation of National Electrical Code's articles on prints. Sixty clock hours, Two semester hours.
- VEL 1125 INTRODUCTION TO ELECTRONICS An introduction to the basic concepts of electronics. Includes the theory and application of tube and semi-conductor rectifying devices, and electronic power supplies. Introduces the student to the use of electronic test equipment such as VOM's, oscilloscopes and function generators in laboratory exercises. One hundred fifty clock hours. Five semester hours.
- VEL 1225 ELECTRONIC CIRCUITS The theory and operating characteristics of alternating current, inductance, capacitors, RLC circuits, A/C

nower, transformers and an introduction into semi-conductor devices in laboratory exercises. One hundred fifty clock hours. Five semester

characteristics of transistors and tubes and of special control such as the SCR, UJT, disc tric and integrated circuits, all tested laboratory conditions, but designed to see the application as mustrial control. One hundred twenty clock hours. Four semester

HA23 — ELECTRONIC CONTROLS — The analysis interpretation and impublieshooting of electronic control diagrams. Introduces the student digital control-devices circuits. Students will fabricate motor control majects. Ninety clock hours. Three semester hours.

INDUSTRIAL MOTOR CONTROL — Theory, operation and application of hardware and circuitry used in industry for the control of motors. Includes relays, contactors, various types of starters allot devices, timing devices and other related circuits. Ninety clock must. Four semester hours.

1233 — ELECTRIC MOTORS (A/C) — Theory, operation and application of alternating current generators and motors. Ninety clock hours.

Three semester hours.

#IL 1333 — ELECTRIC MOTORS (D/C) — Theory, operation and application of direct current generators and motors. Ninety clock hours. Three tempester hours.

MACHINE SHOP

- 1111 ORIENTATION AND SAFETY To include purpose and use, sofe operation, controls, limitations and history and development of machine shop equipment. Thirty clock hours. One semester hour.
- 1213 BASIC BLUEPRINT READING To include practical print reading on three view drawings, visible outlines, dimensions, edges, invisible edges, anbles, scales, symbols, projections, circles, decimals, nuxiliary views, threads and fasteners. Ninety clock hours. Three semester hours.
- 1313 BENCH WORK AND LAYOUT Practical work to include measuring tools, use of other tools such as hammers, screwdrivers, wrenches, hacksaws, chipping, filing, layout angle plate, parallel clamps, gauges, punches and calipers. Ninety clock hours. Three temester hours.
- 1418 ENGINE LATHE Practical work to include construction and functions of the lathe, lathe sizes, operations, types, parts, cutting tools, materials, thread and thread cutting, terms, class of fit, machine setting, thread measuring, operation of gears and calculations. Two hundred forty clock hours. Eight semester hours.

- VMS 1512 PRECISION MEASUREMENT SYSTEMS AND INSPECTION Course work to include measurement systems, English and starting the basic fraction and going through the 4th decimal Sixty clock hours. Two semester hours.
- VMS 1123 METAL SAWING PROCESS Practical work to Include saw, construction, applications and blade types, band blade was atteachment, basic operations and the reciprocating hacksaw local clock hours. Three semester hours.
- VMS 1223 BLUEPRINT READING To include machine shop properties on auxiliary views, threads and fasteners, gears, working drawing detail and assembly pictorial in isometric, oblique and perspension Ninety clock hours. Three semester hours.
- VMS 1328 VERTICAL MILLING AND JIG BORER To include mill construction alignment of head, alignment of vise, machining faces, slots and keyways, vertical mill operations and attachment of vise include the jig borer and the calculations, layout and ing processes thereof. Two hundred forty clock hours. Eight semantic hours.
- VMS 1423 DRILLING MACHINES Practical work to include drill upparts of drills, drill press, reaming, alignment, counterbores, counterbores, tapping in a drill press, pulleys, and tapers. Ninety clock have Three semester hours.
- VMS 2138 HORIZONTAL MILLING Practical work in advanced of milling machine, milling speeds, feeds, depth of cut, collets shank, index head and operations, helical and spiral milling gear and bevel gears. To include cutting of pitch, tooth parts nomenclature. Two hundred forty clock hours. Eight semester hours
- VMS 2235 METALLURGY AND PHYSICS OF METAL CUTTING Practice work to include properties and use of ferrous metals, metal profit tion and refining, chemical nature of steel, SAE numbering system high speed steel, non-ferrous metal and alloy to include copportance, lead, aluminum, bronze and brass. One hundred fifty chours. Five semester hours.
- VMS 2334 SPECIAL PROCESSES To include electrical machining processes and electro chemical processes, process theory. Application is machining trade, advantages and disadvantages, application of these processes. One hundred twenty clock hours. Four semester hours.
- VMS 2142 CUTTING TOOLS AND CUTTING FLUIDS Carbide Cutting tools, the manufacture and usage. Selecting proper grade, tool geometry, cutting speeds and feed, grinding and shaping the tool Cutting fluids, purpose and advantages. Types, functions and application. Sixty clock hours. Two semester hours.

GRINDING MACHINES — Practical work to include makeup, the of grinders, grinding wheels to components, abrasive, bonds, mounting wheels, standard diamonds and carbides, principles of princing to include surfaces, truing, dressing, roughing, finishing cuts, influents, cylindrical cuts and other cuts. Two hundred forty clock than Eight semester hours.

BRAZING AND WELDING — Practical work in brazing to inture materials, chemical content, flux, metal preparations, heat applications and compounds. Arc welding to include basic arc, types of mechines, settings, arc and its effect, types of joints, types of welds. The welding and cutting to include torch adjustment, heat, tips, hose and connections, accessories and rod types. One hundred twenty that hours. Four semester hours.

SHAPER — Practical work with the shaper: construction shaper value, lubrication, feed speeds, tool head, shaper cuting tools, how to hold shaper work, vertical and angular cuts and tools. Ninety clock hours. Three semester hours.

MASONRY

MATURIALS — Fundamentals of history, safety, tools and equipment, materials used in masonry trades. Practical work with tools and masonry materials. Ninety clock hours. Three semester hours.

work on layout of bonds, patterns, types of wall, block walls, brick walls, chase walls and metal tied walls. Two hundred ten clock hours.

1317 — MASONRY CONSTRUCTION AND CLEANING — Practical work to include wall design, quality of materials, specifications of flushing, waterproofing, installation of expansion joints. Using the proof removing stains and burrs from finished masonry. Powders or the property of hydrochloric acid. Two hundred ten clock hours. Seven the property is a seven that the prop

MA 1123 — METHODS OF ESTIMATING — Classroom and practical work to include estimating by using square feet and cubic feet method. Mortar, brick, sand, etc. Ninety clock hours. Three semester hours.

MA 1227 — REINFORCED MASONRY — Practical work to include compression, shear, tension, measurement of compression and tension and pounds per square inch, grout and reinforced steel. Two hundred ten clock hours. Seven semester hours.

1327 — CHIMNEYS AND FIREPLACES — Practical work in the planning and construction of fireplaces to include size, types, and components. Two hundred ten clock hours. Seven semester hours.

REFRIGERATION & AIR-CONDITIONING

VAR 1114 — SOLDERING, BRAZING, WELDING, PIPE AND ILARING ING — Practical work in the use of hand tools for cutting and tube and connecting pipe and tubing, testing for leaks, install materials used in tubes and pipes for gasses and fluids. Practical in the uses of soldering arc welding, gas welding, soldering propane torch, welding rods (both gas and electric) machine flame adjustments and metal thicknesses. One hundred twents hours. Four semester hours.

VAR 1124 — BASIC COMPRESSION SYSTEMS AND SERVICING—Provided in relation to pressurizing and leak testing safety in working the system, actual testing of pressurized systems, how to determine the system, actual testing of pressurized systems, how to determine the system, actual testing of pressurized systems, how to determine the system of the solution in the operation of the total compression system. One hundred twenty hours. Four semester hours.

VAR 1214 — BASIC COMPRESSION REFRIGERATION — Practical worldentification of compressors, evaporators, condensors, line comptions, metering devices, condition of refrigerant systems, labeling components, direction of refrigerant flow. One hundred twenty hours. Four semester hours.

VAR 1224 — COMPRESSOR CONSTRUCTION — Practical work in culture compressors open, identification of components, repairing and sealing, sealed compressors, open compressors, cylinders, plant connecting rods, crank shafts, valves, seals, gaskets, lubrically refrigerants, cycles and controls. Types of compressors to include reciprocating, 2. rotary, 3. screw type, 4. centifugal. One hundled twenty clock hours. Four semester hours.

VAR 1314 — WIRING DIAGRAMS — Practical work in the layout of will diagrams, drawing of diagrams, electrical circuits, color coding wire, symbols, working with all types of wiring diagrams. One hundred twenty clock hours. Four semester hours.

VAR 1415 — DOMESTIC REFRIGERATION FUNDAMENTAL & WINDOW AIR-CONDITIONERS — Practical work in use of terminology, window units and their makeup, wire sizes, color coding, capacities disassembly and assembly of household air conditioning units. Also practical work in disassembly and assembly of compressors, control of installation. One hundred fifty clock hours. Five semester hours.

VAR 1324 — THERMOSTATS — Practical work in terminology used in the mostat work, types of thermostats and their components, heat an ticipation, installation of wall thermostats, and thermostats for self control units. Cooling thermostats and thermostats for self control units. Cooling thermostats, heating and combination thermostats, furnace control, humidity control, refrigerant control and timers.

fundred twenty clock hours. Four semester hours.

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REFRIGERANTS AND CONTROLS — Practical work in energy mervation unit, Charles' Law, effects of pressure on evaporation, ingerant tools and materials, requirements and classification of materials, selection of proper type, and amount of refrigerant, expension valve, pressure control, low and high, capillary tube control, check valves, solenoid, suction and pressure valves. One huntimest twenty clock hours. Four semester hours.

commercial installation troubleshooting and repair, hermetic condensers, motors and controls, removing air moisture, leak leaving, cooling, heating, frozen foods units. One hundred fifty hours. Five semester hours.

2004 — INTRODUCTION TO HEAT — Practical work in the incharge the heat controls, circuits, types of control, systems checkout produces, leakage, condensers, motor controls. One hundred twenty hours. Four semester hours.

AND ELECTRIC HEAT — Practical work in installation and repair of gas units and electric units, make-up, disassembly and membly, gas codes, electric codes, load, controls, applications, serproblems, and safety of gas and electric heating. One hundred wenty clock hours. Four semester hours.

heat, cooling, heat load estimating, identification of units for heating and cooling, components, symbols, proper function of the witem, design and layout of a heating and cooling system, oils and technical characteristics of commercial units. One hundred twenty lock hours. Four semester hours.

Haracteristics. One hundred twenty clock hours. Four semester hours.

pump, the purpose, theory installation, operation, the performance, tontrols, reversing valves and schematics, figuring loads, layout of waters, duct and outlet sizes, disassembly and assembly. One hundred twenty clock hours. Four semester hours.

VAR 2445 — TROUBLESHOOTING & REPAIR OF AIR AND HEAT SYSTEM CUSTOMER RELATIONS — Practical work in problem solving in of air and heat and combination units, controls used on both heat systems, mechanical function, replacement of parts and ing of units. One hundred fifty clock hours. Five semester hours

WELDING

VWE 1218 — OXYACETYLENE CUTTING AND WELDING — Practical in the set up of gas cutting and welding equipment. Practical which the use of cutting and welding equipment, gas settings cylinders, flames and metal thickness. All types of cut and well rods and weld joints. Two hundred forty clock hours. Eight seminations.

WWE 1119 — BASIC ARC WELDING — Practical work in the Welling, Machine, Machine setting, Electrodes, Metallurgical, Property Preparation of Plates, all types of joints and weldes. Two hunders seventy clock hours. Nine semester hours.

VWE 1319 — TUNGSTEN INERT GAS (TIG) AND GMAW (MIG) — Progression of the control o

VWE 1128 — ADVANCED ARC WELDING — Practical work in all types weldes and joints, Basic Blueprint Reading, Measuring and applying for a job. Two hundred forty clock hours. Eight semester hours

OTHER VOCATIONAL CLASSES

VOC 1410 — ACCOUNTING I — A study of the elementary accounting principles as applied to the various forms of business organizations and an introduction to specialized fields of accounting. 127.5 class hours. 12.75 CEU'S.

VOC 1420 — ACCOUNTING II — A continuation of Accounting I. Presequisite: Accounting 1410. 127.5 clock hours. 12.75 CEU'S.

VOC 1210 — BUSINESS MATHEMATICS — Emphasis is placed on the study of the fundamental processes, fractions, decimals, percentage and problem solving. The application of these fundamental processes is applied toward the problems of business which the student will execute in the various commercial fields. 85 clock hours. 8.5 CEU's

VOC 1110 — TYPEWRITING I — Mechanism and care of the typewriting its operation, keyboard drills to gain speed and accuracy, and introduction to letter forms. Students with a year of high school typewriting cannot receive credit for this course. 85 clock hours. 8 in CEU'S.

INTERPOLATION IN THE PROPERTY OF THE PROPERTY

Harding parts of speech, word choice, punctuation, and capitalization.

Hamphasizes those aspects of English that are directly applicable to the writing of effective business letters. 85 clock hours. 8.5 CEU'S.

1130 — TYPEWRITING III — A continuation of secretarial course 1120, 85 clock hours. 8.5 CEU'S.

THE 1310 — RECORDS MANAGEMENT — Basic principles and practice that aim toward intelligent and efficient performance in managing and using records in the office. 51 clock hours. 5.1 CEU'S.

1710 — OFFICE APPLIANCES — Instruction and practice in the superation of office equipment including transcribing machines, electronic typewriters, magnetic card selectric typewriters, duplicators, and copying machine. 85 clock hours. 8.5 CEU'S.

1510 — OFFICE MACHINES — Instruction and practice in the operation of adding and calculating machines. Problem-solving activities, machine programming, and an extensive review of basic mathematics. 85 clock hours. 8.5 CEU'S.

1620 — BUSINESS COMMUNICATIONS — Study and practice in willing different types of business letters and reports with emphasis on specific spelling, grammar, punctuation, and clarity of communication.

15 clock hours. 8.5 CEU'S.

CONTINUING EDUCATION

ACADEMIC AND TECHNICAL EVENING CLASSES

Itegular college courses are offered on campus and off campus in the saming at various locations in the college district including Carthage, Louisville, Philadelphia, and Choctaw Central High School near miladelphia. The same instructional standards are maintained and the tuition and fees apply as stated in the catalog for campus day millents. In addition, the following courses are offered only in the evention.

BANKING AND FINANCE

1113 — PRINCIPLES OF BANKING OPERATIONS — Fundamentals of bank functions in a descriptive fashion so that the beginning banker may view the profession in a broad (and operational) perspective. Descriptive orientation intentional. (3 hour lecture). Three semester hours credit.

BUSINESS AND OFFICE

Three hours per evening, one evening per week for ten weeks. Instruction as well as actual practice in filing is given in the fallowing areas: filing, system, coding, indexing, equipment, and materials. Three CEUs.

Instruction as well as actual practice in typing is given in the hillowing areas: mechanisms and care of the typewriter, its operation helps before drills, and introduction to letter forms. Five CEUs.

Three hours per evening, one evening per week for sixteen meeks. Instruction as well as actual practice in typing is given in the following areas: advanced drills; letter forms, telegrams, and other manness forms; and manuscript typewriting. Five CEUs.

Three hours per evening, one evening per week for weeks. Instruction as well as practice in shorthand is given in theory and practice of Gregg Shorthand. The principles are applied by reading and writing shorthand with limited amounts of dictation and transcription from shorthand notes. Five CEUs.

MONTHAND II — Three hours per evening per week. A continuation of Monthand I. Five CEUs.

MACHINES — Three hours per evening, one evening per week in sixteen weeks. Instruction and practice in the operation of the mature of adding and calculating machines; development of a knowledge of the ten-key and full keyboard adding machines, rotary calculators and other mechanical office devices. Five

har sixteen weeks. Instruction and practice in the operation of office appliances, including stencils and spirit duplicators, transcribing machines, electric typewriters, mimeoscopes, and copying machines. The CEUs.

intern weeks. Instruction and practice in bookkeeping is given in the following areas: the bookkeeping cycle, special journals and subsidiary ledgers, recording special transaction, adapting bookkeeping methods to business. Ten CEUs.

INDOKKEEPING II — Three hours per evening, one evening per week for likeen weeks. A continuation of Bookkeeping I, Five CEUs.

TRADE AND INDUSTRIAL

week for ten weeks. Instruction and practice in the electrical trade to include the following areas: use of electrical tools and instruments, basic electricity, residential and commercial wiring, motor testing and werhaul, controls and related science. Six CEUs.

BFT 1123 — MONEY AND BANKING — Practical aspects of mone banking and the basic monetary theory. Historical minimum. Emphasis on such problems as economic stabilitypes of spending, theory of gold, limitations of central banking government fiscal policy, balance of payments, and foreign change, showing their repercussions on the banking industry in ing yield curves and the structuring of portfolios. (3 hour lecture) semester hours credit.

BFT 2113 — ANALYZING FINANCIAL STATEMENTS — Organized in main sections: Characteristics of Financial Statements and Financial Statement Analysis. Review of basic accounting principles for financial statement analysis. (3 hours lecture). Three semester hours creating

Continuing education courses are offered in areas of skill dement, skill upgrading, and personal interest where traditional course not meet the needs. Classes are organized on demand. When interested and it is determined that 15 or more people desire into a class can usually be organized. Those completing such establish continuing education units (one CEU per ten clock hour struction). In addition to the establishment of CEU credit, the grants individual certificates of completion for the courses.

Such courses not already included in the catalog will be added in the form of addenda as they are developed.

ART

ART 110 — BEGINNING PAINTING — A studio course designed for the beginner pertaining to the use and knowledge of various painting media as well as decorative crafts. 3 CEU's credit.

ART 210 — BEGINNING CERAMICS — A studio course designed for beginner pertaining to the use and knowledge of various clay hand building three dimensional art objects. An application ceramic glaze and firing procedures will also be included. 3 CERAMICS — A studio course designed for beginning to the use and knowledge of various clay hand building three dimensional art objects. An application ceramic glaze and firing procedures will also be included. 3 CERAMICS — A studio course designed for the beginner pertaining to the use and knowledge of various clay hand building three dimensional art objects.

VOCATIONAL EVENING CLASSES

The Evening Division of the Vocational Department is established primarily for the purpose of supplementary training of people already employed. Those who are interested in improving their present shill learning new skills, or learning a new trade should enter the evening program. A certificate is issued to a person upon successful completion each of the following courses. Other courses will be established as the need arises, either on campus or in-plant training, both supplementary and preparatory. The courses will vary in length and carry Continuing Education Units. (One CEU per ten clock hours of instruction).

MACHINE SHOP I, II, III & IV — Three hours per evening, two per week for ten weeks. Instruction and practice in machine include the following areas: precision measuring instruments materials, heat treating, bench work, drilling machines, machines, lathes and shaper, jig, boring and girding machines abrasive and cutting fluids. Six CEUs when offered on campus fered in industry, length of course is determined by the industry.

REFRIGERATION, AIR-CONDITIONING & HEATING I, II, III & IV hours per evening, two evenings per week for ten weeks. Instrument and practice in the A-C and refrigeration trade to include the falling areas: basic electricity, motors and controls, service tools damentals of refrigeration, compression systems and construction refrigerants and controls, cabinets, materials, absorption, system hermatic units, and commercial refrigeration and heating applications Six CEUs.

WELDING I, II, III & IV — Three hours per evening, two evenings week for ten weeks. Instruction and practice in welding including and oxyacetylene welding and cutting in the following welding beads, rods, machine setting, stick welding, wire welding gases, weld positions, and related information. Six CEUs when off on campus. If offered in industry, length of course is determined by dustry.

OTHER

CAKE DECORATION — Two hours per night, one night a week for the weeks. 2 CEUs. Instruction in making icing, frosting, and making decorating cones, and equipment, and making the following designs: sweet pea, clown, basket, heart, wedding, bathing suit doll, etc.

COSTING IN FOOD SERVICE — Three hours per evening, one evening per week for 8 weeks. 2.4 CEUs. Instruction in management, development of skills, controls in budget, factors affecting the budget, labor cost, food cost, menus, recipes, ordering and purchasing, receiving storing, portion control.

AUTO MECHANICS (carburetor and electrical) — Three hours per day for two days per week. 9.6 CEUs. Instructions in fuel system, fuels, types of carburetors, types of fuel pumps, air cleaners and manifolds. Electrical system-magnetism and electricity, generators, ignitions lighting, schematics and diagram reading and symbols.

BLUEPRINT READING — Three hours per night, one night a week for 10 weeks. 4.8 CEUs. Instructions in fundamentals, lines, views, notes and specifications, dimensions, shapes, abbreviations and symbols, sections, details and assembly, precision instruments.

EMERGENCY MEDICAL TECHNICIAN (EMT) — Four hours per day for two

per week for 15 weeks. 120 CEUs. Instructions in the role and reponsibilities of the technician, use of equipment, airway obstruction and pulmonary arrest, resuscitation, cardiac arrest, bleeding, block, wounds, upper fracture, lower fracture, injuries, childbirth and pulmonary related, moving patients, environmental emergencies, moving patients, operation of emergency vehicles, maintenance, mords and reports, hospital procedures, responding to ambulance and testing at various intervals, comprehensive practice. Students append 10 hours in hospital emergency room and participate in a minimum of five separate ambulance runs.

MAINTENANCE — Instructions in elements of mechanics, bubication of drive components, bearings, pumps, piping systems, hydraulics, hydraulic trouble-shooting, tools, measurements, mubble-shooting skills, pneumatics, blueprints and schematics. Length

of course to be determined by industry.

personnel program, staffing the organization, employee potential, behavior management, labor relations, renumeration, security, and management of the future. Length of course to be determined by the inclustry.

MACHINE MECHANICS — Instructions in machine makeup, technology, stitches, threads, machine parts, tension, needle bar, pressure bar, disassembling, timing, needle guard, feeder adments and motor maintenance. Three hours per day, two days per

week for 16 weeks. 9.6 CEUs.

intervision planning, organizing, directing and leadership, controlling, decision making, motivation, communication, team work, performance and role playing. Length of course determined by needs of industry.

INDRING — Three hours per day for 1 day per week for 10 weeks. 3 CLUs, Instructions in pattern and fabric selection; preparation in cutling, alterations, markings and stitching; construction and pressing methods for interfacings and underlining; instructions in tailoring the locket, coat, and skirt, and lining the garments.

TWO and one-half hours per day for 4 days.

I CEU. Instructions in fire triangle, travel, transfer of heat, exposure, themistry of petroleum, fire, use of equipment, operation of truck, breathing equipment, fire stream, forceable entry and coordination of attack.

1.5 CEU. Instructions are given in the basic stitches of crochet. Further instructions are given on how to select the design of item to be made and the correct color and size of thread to use.



APPLICATION FOR ADMISSION

EAST CENTRAL COMMUNITY COLLEGE DECATUR, MISSISSIPPI 39327

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Entering freshmen must have transcript mailed from high school after grained fransfers must have transcripts mailed from each college previously attends ficial transcripts must be mailed directly from a school official to the Director missions, East Central Community College, Decatur, Mississippi 39327.

Have you had the American College Test? ____ If you did not list East Cantral of your choices of colleges to attend, arrangements should be made to have your results forwarded to the Admissions office.

East Central Community College does not discriminate on the basis of respectively. The college is in compliance with VI of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendment and tion 504 of the Rehabilitation Act of 1972.

Revised: March 1983

EAST CENTRAL COMMUNITY COLLEGE

Decatus Mississippi 39327

STUDENT HEALTH IN	Decatur, Mississipp FORMATION RECORD -	TO BE COMPLETED	BY STUDENT
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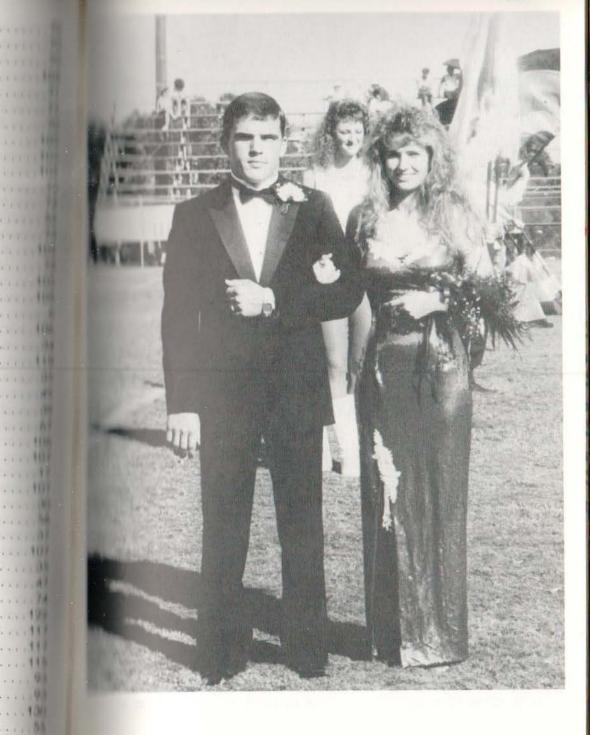
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Music
Programs of Study
Music Education
Applied Music.
Piano Major.
Voice Mojor
Voice Major
Instrumental Major
Courses In.
Music Organizations, Courses In.
Music Organizations, Courses In.
Nursing, Program of Study.
Occupational Therapy, Program of Study.
Orientation
Pharmacy, Program of Study.
Thiosophy did bible
Physical Therapy, Program of Study.
Physics, Courses In.
Folitical science, Courses In
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Vocational Individualized Development System.
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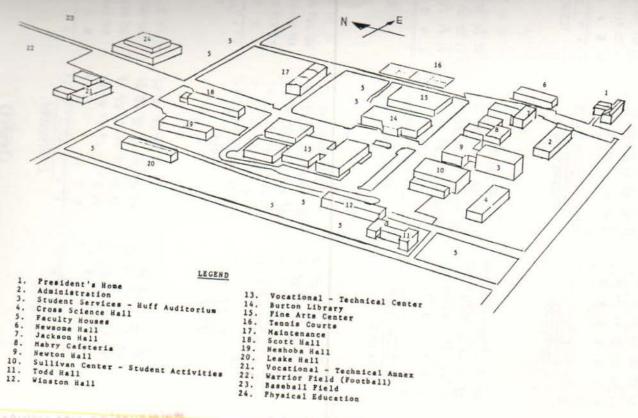


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JULY 5 M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23/30 24/31 25 26 27 28 29	AUGUST S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	SEPTEMBIN S M T W 1 3 4 5 6 7 10 11 12 13 14 11 17 18 19 20 21 24 25 26 27 28 31	JULY 1 W T F S 3 4 5 6 7 10 11 12 13 14 11 17 18 19 20 21 12 25 26 27 28	AUGUST 5 M T W T F 5 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	SEPTEMBER S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23/30 24 25 26 27 28 29
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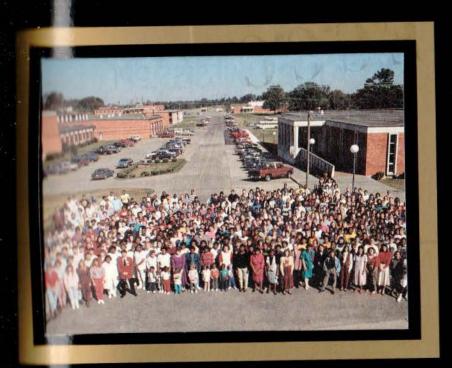




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EAST CENTRAL COMMUNITY COLLEGE







INFORMATION DIRECTORY

Mailing Address:

EAST CENTRAL COMMUNITY COLLEGE DECATUR, MISSISSIPPI 39327

Telephone Switchboard: (601) 635-2111 (Daytime)

Administrative, President, extension 200.

Admissions, Director of Admissions, Records, and Research, external

Athletic Matters, Athletic Director, extension 244.

Business and Industry Assistance, Industrial Coordinator, extension 700

Business Matters, Business Manager, extension 208.

Counseling, Academic - extension 231, Vocational-Technical extension 214

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extension 279.

Graduation, Dean of Instruction, extension 202.

Instructional Matters, Dean of Instruction, extension 202.

Scholarships, Student Jobs, and Other Student Services, Dean W Students, extension 204.

Student Aid, Director of Financial Aid, extension 218.

Summer School, Dean of Instruction, extension 202.

Transcripts, Schedules and Bulletins, Director of Admissions, Recomb and Research, extension 206.

Telephone - Evenings and Holidays Security Guard

Physical Plant (if open)

Athletic Department (if open) Jackson Hall Hostess (if open) Newsome Hall Hostess (if open) (601) 635-2131 635-2679 635-3201 635-2174

635-324

-BULLETIN-

EAST CENTRAL COMMUNITY COLLEGE

Decatur, Mississippi

Accreditation

Central Community College is accredited by the Commission on Station of the Southern Association of Colleges and Schools to award the Associate Degree

Seventy-Sixth and Seventy-Seventh

Annual Sessions 1991-92

The College reserves the right to change any policies announced herein deemed necessary.)

Board of Trustees

TABLE OF CONTENTS

Decad of Hosiees
DOORD OF Supervisors
Administration.
Professional Staff
Professional Staff
Secretarial Staff
Committees of Faculty
General Calendar.
Purpose
Institutional Goals Physical Facilities
Physical Facilities Student Organizations
Student Organizations Financial Information
Financial Information. Academic Policies
Academic Policies. Instructional Programs
University Transfer Curricula Technical Curricula
Vocational Curricula
Vocational Curricula Description of Courses
Description of Courses.
ndex

NON-DISCRIMINATION

East Central Community College does not discriminate on the basis race, color, religion, national origin, sex, age, or handicap. The college is in compliance with Title VI of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments and Section 504 of the Rehabilitation.

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Monroe Moore, Route 2, Box 67, Little Park, MS 39327	OF R
Monroe Moore, Route 2, Box 67, Little Rock, MS 39327	ca a
L. M. "Bubba" Bonds, Route 1, Box 256, Lawrence, MS 39336 Be Johnie "Buddy" Weems 101 S Logo Strands	OF III
Johnie "Buddy" Weems, 101 S. Lane Street, Newton, MS 39336 Be	OF IR
5. Lune Street, Newton, MS 39345	14 35

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W. J. Measells, Jr., Route 3, Box 118, Morton, MS 39117	of it

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A CONTROL OF THE CONT
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DEAN OF INSTRUCTION (1951) A East Central Junior College; B.S., M.S., Mississippi State University; White work at University of Southern Mississippi and University of Texas; Mississippi State University
BUSINESS MANAGER (1972) A East Central Junior College; B.S. and M.P.A., Mississippi State University
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1) 5., M.Ed. and Ed.S., Mississippi State University; further work at William Carey College
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B.S., Mississippi State University

EAST CENTE	AL COM	YTINIIMA	COLL	EGE
EVOLCEIALL	MIL COL	ANAIOTALL	The Year No. 1	Hard Later and

SAMUEL PACE BASKETBALL COACH (1986) A. A., East Central Junior College; B.S., M.Ed., and further work Missing
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BULLOCK
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MUSIC (1982) A. East Central Junior College; B.M.E., and M.M.E., Delta State University
UNETTE CHANCELLOR
LOLV. CLARKMATHEMATICS AND PHYSICAL EDUCATION (1963) A.A., East Central Junior College; B.A., Livingston State College; M.Ed., Mississippi College; further work at Mississippi State University
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University of Southern Mississippi, Vocational Post Secondary Training; additional work in Welding Specifications from Industrial Educational Hograms
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LARRY DURAN METAL TRADES, PHILADELPHIA- NESHOBA CENTER (1983)

A.A., East Central Junior College; B.S., Mississippi State University; further work at Mississippi State University

MICHELE M. ERGLE
Attended Clarke Memorial College; B.S., Mississippi College; work at University of Southern Mississippi; M.A., Ph.D., Mississippi M.A., Ph.D., Ph.D., Mississippi M.A., Ph.D., Ph.D.
B.A., Cornell University; Ph.D., University of North Carolina at Chapel
A.A., Hinds Junior College; B.S., University of Southern Mississippi, Mississippi, College, Mississippi, College, Mississippi, Mississippi, College, Mississippi
SARA GRIFFIN
SARAH GRIFFIN Certificate, East Central Junior College, Cosmetology School, Central Junior College, 750 hours-Teacher Training; Pre-Service Training at Mississippi State University; further work at Meridian Junior College Seminars as required by State Board of Cosmetology
J. BRUCE GURAEDY B. A., M. Ed., University of Southern Mississippi; further work at Mississippi State University and Mississippi College
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RICKY HARRISON DRAFTING AND DESIGN TECHNOLOGY

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University and University of Southern Mississippi

EAST CENTRAL COMMUNITY COLLEGE

WARD HERRINGTONCARPENTRY, PHILADELPHIA-NESHOBA CENTER (1983) Continuing Education at Mississippi State University HARLES W. HINSON......MUSIC (1983) A. Copiah-Lincoln Junior College; B.M.Ed., University of Southern Manager M. M. Ed., Louisiana State University; further work at University of Southern Mississippi MOBERTA HOLT......BUSINESS ADMINISTRATION AND ACCOUNTING M.S., Mississippi University for Women; further work at Mississippi **University** INTINDA JOHNSONCOMPUTER TECHNOLOGY (1983) A.A.S., East Central Junior College; further work at Mississippi State University GLORIA JOHNSON.....LIBRARY SCIENCE (1978) Mississippi Valley State University; M.L.S., University of Mississippi; Mather work at Mississippi State University and University of Southern Mississippi WALLACE P. KEEN ELECTRONIC TECHNOLOGY (1983) University of Southern Mississippi; Officers Airborne Electronics Lourse, Keesler AFB, Academic Instructors Course, Air University; Guidance and Control of Missile Systems, Redstone Arsenal; Air Force Intellite Tracking and Control Western Development Labs; Apollo Guidance and Control System Marshal Space Flight Center; Computer Aided Manufacturing Systems, IBM; IBM Management Course; IBM Staff School; IBM Professional Development Course; Air Force Supervisors Course; further work at Mississippi State University ITLIX U. KNIGHT.....ELECTRICITY, PHILADELPHIA/ NESHOBA CENTER (1986) Attended Oscar Rose Junior College; Cameron University; and Mississippi State University; graduate of Army Electricity and Electronics Schools, United Electronics Institute, and Instructional Manager Course TEESA LEE......MUSIC (1985) 10.5., M.Ed., Mississippi State University MELISSA LEWIS CHILDCARE TECHNOLOGY (1989)

B.S. Mississippi State University

GEORGE T. LYNN..... ELECTRONIC TECHNOLOGY (1989) A.A., East Central Junior College; further work at Mississippi University; Twenty six years experience as Electronics Technician, Assess Management at branch and unit level, Avionics Engineering Command Level FREDRICK F. LYONS... CARPENTRY AND CABINET MAKING COMME Certificate, Carpentry and Cabinet Making, East Central Junior Called GEORGE PAUL McELHENNEY MASONRY TRADES CHARLES Attended East Central Junior College in Carpentry and Masonry, Two years experience as bricklayer and foreman in brick, block and ille of both residential and commercial building. Contractor of residence and commercial buildings in masonry trades LOIS McMULLAN......MATHEMATICS (1978) B.S., Mississippi College; M.Ed., University of Southern Mississippi, fullwork at University of Southern Mississippi and Mississippi State University JAMES D. McNAIR AUTOMOTIVE MECHANICS (1981) Automotive Service Excellence Certified in Seven Areas B.S., Mississippi College; M.S., Mississippi State University; further worker University of Southern Mississippi and Mississippi State University DONALD W. MASSEY..... AUTOMOTIVE MECHANICAL PHILADELPHIA/NESHOBA CENTER (1989) Fifteen years in Automotive Dealer Mechanics, graduate of 19 Dealer Service Schools, employed as welder, served as apprentice in Automotive Mechanics POLLY B. MAYES...... DRAFTING AND DESIGN (1987) A. A. S., East Central Junior College; further work at University of Southern Mississippi LESTER S. MILES REFRIGERATION AND AIR-CONDITIONING Certificates: Refrigeration and Air-Conditioning from Mississippi Delha Junior College; Carrier Corporation, Memphis, Tennessee; further world at Mississippi State University SAMUEL PACE SOCIOLOGY (1985)

A.A., East Central Junior College; B.S., M.Ed., Mississippi State University

MONERT LEE PEARSON AUTOMOTIVE MECHANICS (1986) Tamificate East Central Junior College, Certificates in ten areas with Ford Matter Company, factory dealer experience with Ford, General Motors Chrysler Corporation MUCE W. PETERSON SPEECH AND THEATRE (1967) M.A. Mississippi State University; M.A., University of Mississippi; further work at the University of Mississippi INTINDA G. PIERCE.....INTENSIVE BUSINESS, PHILADELPHIA/ NESHOBA CENTER (1986) A.A. East Central Junior College; B.A., University of Southern Mississippi; M.F.d., University of Southern Mississippi BUSINESS TECHNOLOGY (1975) M. M. Ed., Mississippi College; further work at Mississippi State University ALICE POUNCEY...... PSYCHOLOGY AND HOME ECONOMICS (1969) A A Jones County Junior College; B.S., University of Southern Mississippi; M.Ld., Livingston University; further work at University of Southern Minissippi and Mississippi State University II.1., M.Ed., University of Southern Mississippi GROVER SHOEMAKER AUTOMOTIVE BODY AND FENDER Certificate in Painting and in Mechanics East Central Junior College, Corrificate, General Motors, Dupont Refinishing Training Center; further work at East Central Junior College, Mississippi State University and University of Southern Mississippi; chief E-Z Liner Technicians certificate ILLE SMITH.....ENGLISH (1989) 11.5., University of Southern Mississippi; M.A., Ph.D., Louisiana State University IAMES R. STROO ECONOMICS (1987) 11.5. B. A., University of Southern Mississippi; M. B. A., University of Southern Mississippi THOMAS W. THRASHSOCIAL SCIENCE (1962)

A.A., East Central Junior College; B.S., M.SS., Mississippi State University;

further work at University of Southern Mississippi and Mississippi State

University

DEVELOPMENTAL SYSTEM CONSTITUTE OF THE STATE University; further work at Jackson State and Missing State University	MARC McCOOL
RICKIE A. VAUGHN	LORIA MCRAE
CAROL VICKERS	IAJOANE METTSENGLISH
Mississippi and University of Southern Mississippi	BUSINESS TECHNOLOGY B.S. and M.S., Mississippi State University
O.S. VICKERS B.A., M.A., Ed.S., George Peabody College; further work at University of Southern Mississippi	SUPERVISION 11.5. Mississippi State University; M.R.E., Southern Baptist Theological Seminary; M.S.S.W., University of Texas; and Ed.D., University of
A.A., Hinds Junior College; B.A., University of California, Santa Barbara	Southern Mississippi
M.S., University of Southern Mississippi; further work at University Southern Mississippi	MATHEMATICS A.A., East Central Junior College; B.S., University of Southern Mississippi; and M.S., Mississippi State University
LUCILLE WOOD PHYSICAL EDUCATION AND EDUCATION	VIDGINIA DACE ENGLISH
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Mississippi and Mississippi State University ADJUNCT FACULTY	HAYWOOD REEVES
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SKIPPY LATHEM	PAM THRASH

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W. R. WILLIS	BUSINESS LAW
B.S., Mississippi College; L.L.B., Jackson School of	f Low: and M.B.

Mississippi College

University

SECRETARIAL AND ADMINISTRATIVE SUPPORT STAFF

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MIKE ANDERSON	DIRECTOR OF ACTIVITIES (1975)
VISLEY CHANDLER	ELECTRICIAN (1987)
MADY TANE CLEVELAND	CUSTODIAN (1984)
ALION FOREMAN	GROUNDS KEEPER (1981)
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IM GLAZEAROLYN HARALSON	DIRECTOR OF B.S.U. (1988)
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CAROLITATIATORESOTA	(1982)
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	(1969)
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TO STATE OF THE ST	CUSTODIAN (1988)
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HENRY WROTEN	Custodian (1976)
ALL THE ACT OF THE PERSONS	

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ADMISSIONS:

Director of Admissions, Records, and Research, Dean of Instruction und Dean of Students

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DISCIPLINE:

Mr. John Adcock, Mr. Gregg Jefcoat, SBA President, Miss Gloria Johnson and Dr. Richard Ethridge, Chairperson

MINANCIAL AID APPEALS:

of Students, Academic Counselor, Director of Financial Aid, Marting Counselor, Director of Admissions, Records, and Research

INCOLLEGIATE ATHLETICS:

Alfiletic Director, Women's Basketball Coach, Men's Basketball Coach, Illumball Coach and Tennis and Golf Coach

MINAMURALS:

Mike Anderson, Coach Joe Clark, Coach A. J. Kilpatrick and Miss Turlle Wood

DBBARY:

Mr. Ovid Vickers, Mrs. Lois McMullan, Mrs. Ann Burkes, Mr. Tommy Thrash, the Chester Clark and student (SBA Representative)

IMPRACY TASK FORCE:

Mr. Gene Davis, Mr. John Adcock, Mr. Al Bailey, Ms. Gloria Johnson, Mr. Jim Hamsford and Mrs. Carol Vickers

PUBLIC RELATIONS TASK FORCE:

Little Smith, Dr. Brad Tucker, Mr. Gregg Jefcoat, Mr. John Adcock, Mr. Lois McMullan, Mr. Ron Davis, Mrs. Elizabeth Pitts, Mr. Robbie Mr. Charles Hinson, Coach Jamie Clark, and Bubby Johnston, Chairperson

MI CRUITMENT TASK FORCE:

Dr. Phil Sutphin, Chairperson, Mr. John Adcock, Mr. Larry Blackburn, Mr. My Bowen, Mrs. Brenda Carson, Mr. Tom Carson, Dr. Richard Ethridge, Mr. Ricky Harrison, Mr. Gregg Jefcoat, Mr. Bubby Johnston, President of Warrior Corps, Ms. Leesa Lee, Mr. Sammy Pace, Mrs. Elizabeth Pitts, and officio members, Dr. Eddie Smith, Mr. Harvey Trapp, and Dr. Brad Tucker-

SCHOLARSHIP:

Dr. Phil Sutphin, Mr. Harvey Trapp, Mrs. Sara Griffin, Dr. Shelby Harris and Mrs. Brenda Carson

SPECIAL SERVICES ADVISORY:

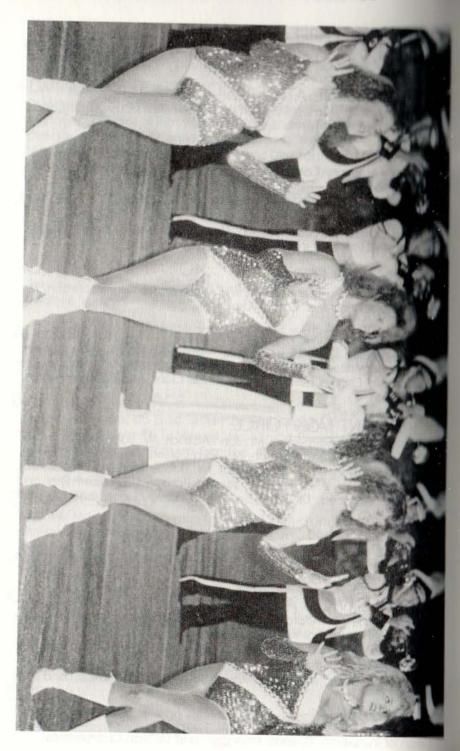
Mr. Joe Clark, Mr. Alford Deaton, Mrs. Alice Pouncey, Mrs. Lawrence lingle, and Mrs. Carol Vickers, Chairperson

STAFF DEVELOPMENT:

Mr. Ronald Davis, Mrs. Mary Massengale, Mr. Jim McNair, and Mrs. Brenda Johnson

TEXTBOOK:

Dean of Instruction, Business Manager, and Division Chairpersons







GENERAL CALENDAR

1990 Summer Session First Semester

June 4, Monday	
June 5, Tuesday	
June o, Friday	Last day to register for the flow
June 29, Friday	Last day to drop a course with a
July 4, Wednesday	Independence Day Halls
July 6, Friday	First term elle

Second Semester

July 9, Monday	Beginnelli
July 10, Tuesday	Classes have
July 13, Friday	Last day to register for second is
August 3, Friday	Last day to drop a course with
August 10, Friday	Second term of
August 10, FridaySur	nmer commencement at 8:00 pm

1990-91 Regular Session

First Semester

	rirst bemester
August 3, Friday	Application for admission should be
	on file by this diale
August 10, Friday	Begin football practice
August 22, 23, 24	Faculty meeting and workship
August 26, Sunday	Dormitories open at 2:00 p.m.
August 27, 28	Complete orientation and registration
August 29 Class	es begin, late registration fee at 8:00 a
September 3 Monday	es degin, idie registration fee at 8:00 a
September 7 Friday	Labor Day Holiday
October 5 Friday	Last day to register or change classes
October 3, Friday	Last day to remove I's of previous sementary
October 24, Wednesday	
	office at 8:00 a m
November 21, Wednesday. 1	hanksgiving Holidays begin at 12:30 p.m.
November 20, Monday	Ihanksaivina Holidays end at 8:00 a m
December 14, Friday	Last day of regular classes
December 17, 18, 19, 20, 2	1Final examination
December 21 Christmas	Holidays begin for students at 12:30 p.m.
Dorm	itories close at 3:00 p.m. Final grades due
20111	io records offer at 2.00
	in records office at 3:00 p.m.

Second Semester

Tenury 13, Sunday	Dormitories open at 2:00 p.m.
Mariny 14, 15, Monday an	nd TuesdayCompletion of orientation
	and registration
Wednesday	
Charles to be a first	charged beginning at 8:00 a.m.
Friday	Last day to register or change classes
Interiory 20. Friday	Last day to remove I's of previous semester
Mech A. Friday	
Mach 18 Monday	Classes resume at 8:00 a.m.
March 29. Friday	Easter Holiday
Isw A. Friday	Last day to drop a class with a W
May 10 Friday	Last day of regular classes
May 10, 14, 15, 16	Final examinations
May 17 Friday	Spring Commencement at 8:00 p.m.
The state of the s	spinig commission

1991 Summer Session

First Semester

3. Monday	Registration
A. Tuesday	
7. Friday	Last day to register for first term
28. Friday	Last day to drop a course with a W
May A. Thursday	Independence Day Holiday
84 5, Friday	First term ends

Second Semester

Mar B. Monday	Registration
1 9. Tuesday	
12. Friday	Last day to register for second term
August 2. Friday	Last day to drop a course with a W
August 9, Friday	Second term ends
August 9, Friday	Summer commencement 8:00 p.m.

1991-92 Regular Session

First Semester

August 2 Friday	Applications for admission should be
11100/111111111111	on file by this date
August 8. Thursday	Begin Football Practice
August 14, 15, 16	Faculty meeting and workshop
August 18, Sunday	Dormitories open at 2:00 p.m.
August 19, 20, Monday of	nd TuesdayCompletion of orientation
	and registration
August 21, Wednesday	Begin classes, late registration fee charged
	basississ at 8.00 a m

24

August 30, Friday Last day to register or change (September 2, Monday Labor Day H. September 27, Friday Last day to remove I's of previous seminor of the Corober 16, Wednesday Mid-term grades due in records affiliation.
set colorage exchapping and the Party of the action of 00 mm
November 27, Wednesday Thanksgiving Holidays Issue
or 12:30 pm
December 2, Monday Thanksgiving Holidays end at 8:00 and
December 6, Friday Last day to drop a course with a
December 13, FridayLast day of regular class
December 16, 17, 18, 19, 20 Final examination
December 20, FridayChristmas Holidays begin for students
at 12:30 p.m. Dormitories close at 3:00 mass
Final grades due in records office at 3:00 miles
and the College was represented to the College of t
Second Semester
January 12, Sunday Dormitories open at 2:00 pm
January 13, 14, Monday and TuesdayCompletion of orientees
and registrate
January 15, Wednesday Begin classes, late registration fee changes
beginning at 8:00 mm
January 24, FridayLast day to register or change class
February 21, Friday Last day to remove I's of previous seminations.
March 6, Friday Spring Holidays begin at 3:15 p.m.
Dormitories close at 4:00 µ
March 16, MondaySpring Holidays end at 8:00 a
April 17, Friday Easter Holis
May 1, FridayLast day to drop a class with it
May 8, FridayLast day of regular class
May 11, 12, 13, 14 Final examination
Mari dE Cridera

May 15, Friday Spring commencement at 8:00 pm



CHAPTER 2

GENERAL INFORMATION PURPOSE OF THE COLLEGE

East Central Community College seeks to fulfill the educational of its students from the five-county district which it serves. In a comme effort to meet these needs, the college, through its board of must administration, and faculty, conceives its purpose to be to provide institution and service. To achieve its instructional goals, the college is community offer opportunities for mental, physical, and emotional developments a service agency, the college provides programs of instruction incorporate knowledge and skills applicable to life in a complex source.

To successfully fulfill its purpose, East Central Community College vides, at minimum cost, a variety of programs which include senior lege or university parallel, technical, vocational, adult, and remeducation. The college further subscribes to and provides for self-imprement, continuing education, and community services.

Through curricular and extracurricular activities, the college provide experiences which lead to the development of the total individual experiences include guidance, participation, and leadership in correctivities, student clubs, and organizations.

INSTITUTIONAL GOALS

- To provide effective instructional programs for the first two years university-parallel curricula to prepare students for successful translet to senior institutions.
- To provide vocational and technical programs designed to preparation of the property of the provided to preparation.
- To provide a developmental program of instruction to raise basic levels of students whose academic foundation requires strengthening.
- To provide enriched educational experiences for academically intented students.
- To provide guidance, counseling, and other student services to students in the attainment of personal, educational and occupation goals.

- To provide specialized industrial training programs which will develop a productive work force for new and expanding district businesses and industries.
- To provide administrative services to support the faculty in its commitment to offer a high quality, innovative educational program for
- To offer community services and continuing education programs to meet the educational and personal needs of both youth and adults and to cooperate with high schools and service agencies in providing community education programs.
- To serve as a cultural and recreational center for the service area by uffering a broad range of programs to enrich the community and to enhance creative expression in music, dance, theater arts, visual arts, and recreation.

HISTORY OF THE COLLEGE

In 1928 the Legislature of the State of Mississippi adopted the first basic for the organization and operation of the Mississippi public junior leges. East Central Community College opened its doors to a freshman at twenty students for the first regular session in September of 1928. The college occupied buildings that were a part of the Newton County and High School, which had been organized in 1914. The Agricultural High School was located on property belonging to the Decatural High School District, which had been created in 1912. The upper school grades which comprised the Newton County Agricultural High thool were a part of the college until 1958 when they joined the Decatural High and once Center.

In March of 1939, East Central Junior College was accredited by the summission on Colleges of the Southern Association of Colleges and thools. It has been reaffirmed each decade since. The college holds membership in the Mississippi Association of Colleges, the Mississippi Association of Community and Junior Colleges and the American Association of Community and Junior Colleges.

Originally the institution was supported by three counties — Newton, Heshoba and Scott. Later they were joined by Leake and Winston.

From the two members of the original faculty of East Central Community college — Mrs. W. W. Newsome and Mr. Robert Marshall — the number administrators, faculty, and professional staff employed by the college has increased to 88 for the current year. Since its founding, six presidents have served the institution.

SCHOOL PLANT AND EQUIPMENT

Through the cooperative efforts of the district and the state legislature the school has experienced a phenomenal growth in buildings and scilities during the past several years. The school plant consists of appearancely 150 acres with buildings and facilities now valued at over million dollars. There are nineteen main brick buildings. All residents halls, classrooms and offices are air conditioned.

In addition to facilities sufficient to sustain the general education pagram, laboratories are provided for art, engineering drawing, audio unal education, applied music, dramatics, reading, athletic and recreation activities, and scientific and vocational education.

ADMINISTRATION BUILDING

Occupied at the beginning of the 1978-79 school year, the administration building houses the offices of the president, dean of instruction business manager, adult and continuing education director, public information director, computer analyst, and the Board of Trustee's room Proper vault facilities for the business office and adequate storage for offices are provided in the building. This facility was provided by removating the 7,995 square-foot former library which had been outgrown It was constructed in 1962. It is modern, spacious, and comfortable on its located on the front campus adjacent to the student services building

HUFF AUDITORIUM AND STUDENT SERVICES BUILDING

This structure has a seating capacity of one thousand. The building has excellent acoustics and modern equipment and is conveniently located. The college holds its graduation, assemblies, and dramatic production here. The student services offices are located on the ground floor. Central air conditioning, modern seating, new windows, drapes, lighting, and stage curtains are being provided by donations through the East Central Community College Development Foundation, Inc.

BURTON LIBRARY

Occupied during the 1976-77 school year, this building is located near the center of the campus and contains a large reading area, a conference room, a spacious lobby, librarians' offices, a workroom, a faculty reading room, nine study rooms, and a room for special collections. Total seating capacity, mostly at individual and grouped carrels is 250; and shelving

materials. Closed circuit, public, or commercial television viewing materials. Closed circuit, public, or commercial television viewing smallable in any area of the building. Other media include slides, audio tapes, film loops, and micro texts.

WILLIVAN CENTER

post office. The second floor contains the Student Support Services Peer Program and the Clinic with an office for the nurse.

MABRY DINING HALL

Remodeled in 1979, it is a modern building containing four dining soms. The main dining room has a seating capacity of 300. Other dining soms are the Gold Room, which seats 120: the Gordon Room, which som, and the Magnolia Room, which seats 20.

THE STUDENT ACTIVITY CENTER

the office of the Director of Student Activities is located in this building with many student special activity facilities.

CROSS HALL

li is a modern science building. The classroom and laboratories for the biological, chemical, and physical sciences are located here. In 1990, the chemistry laboratory was completely renovated with modern Laboratory tables and equipment as well as a controlled air vented chemical storage area.

NEWSOME HALL

completed in 1957, the sophomore women's dormitory is equipped with modern furniture and appliances and accommodates fifty to sixty women and the dormitory supervisor. Total renovation was completed in 1989 to bring this dormitory to present day standards for fire safety and energy conservation measures.

JACKSON HALL

The freshman women's dormitory was remodeled in 1963 and again in 1978. It houses 125 women and contains the office and apartment of the dormitory supervisor. Total renovation was completed in 1989 to billing this dormitory to present day standards for fire safety and energy conservation measures.

NESHOBA COUNTY HALL

This is a two-story dormitory for men. This building was constructed 1971 and is modern in every way. It consists of thirty-one rooms houses sixty-two students.

SCOTT COUNTY HALL

This is a two-story dormitory for men. This building was constructed 1972 and is modern in every way. It consists of thirty-one rooms houses sixty-two students.

TODD HALL

This is a dormitory for men. It was completed in 1957 and is a mode well-equipped building arranged in suites rather than having the ventional halls found in most men's dormitories. Seventy-two men housed in this dormitory. Total renovation was completed in 1969 bring this dormitory to present day standards for fire safety and enemy conservation measures.

WINSTON HALL

This building was completely renovated in 1989 with structural change to bring it up to modern standards for housing students. This renovation of the top floor provides an energy efficient, attractive facility for mentand housing facilities for students similar to those facilities on second floor.

THE VOCATIONAL-TECHNICAL ANNEX BUILDING

It was completed in 1969 and is located north of the vocational technical building, adjacent to the college farm. This building includes close rooms and laboratories for vocational programs.

THE VOCATIONAL-TECHNICAL BUILDING

It contains over 58,000 square feet of floor space and was built at cost of \$680,000. It was opened in 1969 and houses business technology computer technology, electronic technology, drafting technology, and programs in machine shop, welding, air-conditioning and refrigeration electricity, automotive mechanics, and body and fender repair.

THE FINE ARTS BUILDING

Completed in 1969, it contains a 212 seat auditorium, a choral room, a band room, a music library, a listening room, classrooms for the teaching of music and art, and art studios.

MACKEEN-WOOD PHYSICAL EDUCATION BUILDING

modern building was constructed in 1970 and is located near the build tradium. It contains facilities for the teaching of health and physolucation and varsity basketball. This building includes offices for the Education personnel and coaches and dressing rooms for men women.

WEWTON HALL

It houses the Home Economics, English, Mathematics, Social Sci-History, Journalism, Education, and Psychology departments. Also, faculty offices are located in this building along with several sup-

OTHER BUILDINGS

HIL PRESIDENT'S HOME

located on the main street of the town of Decatur at the southeast miner of the campus, this spacious home was constructed in 1961.

TEAKE HALL

this two-story building containing sixteen apartments was originally conmarted for married students. Today it is occupied by both faculty and marted students.

FACULTY HOUSES

There are eleven of these houses located at various sites on the college property.

ATHLETIC FIELDS

THE FOOTBALL STADIUM

Warrior Field was relocated in 1967 and is now equipped with the modern high intensity lighting and an enlarged seating capacity

INTRAMURAL FIELD

This playing field is located north of the baseball field. It contains area for intramural sports.

CHRIS GAY IV MEMORIAL BASEBALL FIELD

It is situated near the football stadium and is well located, being jacent to ample parking facilities and the Brackeen-Wood Physical acation Building. It was completed with a gift from the family of student Chris Gay IV. It has modern lighting, a press box, and alumns seats.

TENNIS COURTS

They are located north of Newsome Hall. This playing area control four modern tennis courts.

STUDENT ORGANIZATIONS

Student organizations include:

Freshman Class, President's Council, Sophomore Class, and Student Body Association

Honor Society:

Phi Theta Kappa

Curricular organizations include:

Alpha Alpha Epsilon, Mu Alpha Theta, Phi Beta Lambda, Sigma Sigma Mu Tau, Student Education Association, and VICA

Special interest organizations include:

Athletics, Band, Cheerleaders, Collegians, Diamond Girls, ECCC Char Fashion Squad, Gospel Choir, Intramural Council, Native American Association, Residence Hall Councils, and Warrior Corps

Religious organizations include:

Baptist Student Union, Newman Club, and Wesley Foundation Publications include:

Tom-Tom and Wo-He-Lo





CHAPTER 3

FINANCIAL INFORMATION

Expenses for Regular Session

FIRST SEMESTER	Dormitory Student	Day Student
Matriculation Fee	\$ 325.00	\$ 325.00
Registration Fee (Non-refundable)	\$ 50.00	\$ 50.00
Room Fee	\$ 300.00	
Board (5 day meal ticket)	\$ 495.00	
Total First Semester	\$1170.00	\$ 375.00
SECOND SEMESTER		
Matriculation Fee	\$ 325.00	\$ 325.00
Registration Fee (Non-refundable)	\$ 50.00	\$ 50.00
Room Fee	\$ 300.00	
Board (5 day meal ticket)	\$ 495.00	
Total Second Semester	\$1170.00	\$ 375.00
Total for Year	\$2340.00	\$ 750.00

Each dormitory student is required to purchase a meal ticket. Student who prefer the Deferred Payment Plan may pay their board in the little lowing way:

FIRST SEMESTER

- 1. \$165.00 upon entrance
- 2. \$165.00 October 1, 1990
- 3. \$165.00 November 12, 1990

SECOND SEMESTER

- 1. \$165.00 upon entrance
- 2. \$165.00 February 25, 1991
- 3. \$165.00 April 8, 1991

The 1991-92 academic fee dates will be released in an addendum Cosmetology students see "11" under General Information

GENERAL INFORMATION

I there is no special charge for laboratory, music, or business courses for full-time students.

the are an additional \$450.00 per semester for out of-state students.

If the deferred payment plan is used and these payments are not there will be an additional charge of \$5.00 added to the accessor.

All fees are payable in advance on the date due as indicated in the Board Calendar."

All students who fail to clear their accounts with the college seven (7) whool days prior to the starting date for examinations each semester will be dropped from school. A written notice will be mailed to the student when this action is taken.

for registration on dates other than those listed on the college calandar, there will be an additional charge of \$15.00 added to the

All students who expect to register for fall semester as scheduled should complete admission requirements by August 1. Students who have not registered as scheduled in the bulletin will be assessed a late registration fee.

For time students will pay fees at the rate of \$40.00 per semester hour at the time they register.

Adults who are 65 years of age or older may attend East Central Community College with matriculation fees waived.

The Central Community College reserves the right to change any thorges published if it should become necessary.

for the 12 months Cosmetology Program is \$1310.00 which includes books and cosmetology kit. A first time student has a first time charge of \$160.00 for special supplies. Students applying for immetology must make an advanced partial tuition payment of \$10.00 in order to get on the admission list. (Non-refundable).

Fall Semester	\$375.00
Voring Semester	\$375.00
ummer Semester	\$400.00

floom and Board are same as listed on opposite page.

Iransportation fee (per semester/bus students only). \$100.00

FIRST COURSE FREE

Central Community College announces a new policy to encourage who have not attended college previously to try college free.

Symptomic who has not previously enrolled in college and who otherwise

37

meets entrance requirements may take the first college credit course at any location in the district.

EAST CENTRAL COMMUNITY COLLEGE

For purposes of this policy, an adult is anyone over 21 years of the who has graduated from high school or who has passed the GHII and has been out of high school for more than one year. The sall la per semester hour will be waived for the first course only.

Those interested should contact the Admissions, Records and Research Office at East Central Community College or attend registration is nounced at the location where they plan to enroll.

REFUND POLICY

Refunds for full-time students are made only when a student has all cially withdrawn or officially dropped to part-time status, and are limited on the following schedule:

During Registration	100% of amount pair
First Calendar Week	75% of amount pair
Second Calendar Week	50% of amount pair
Third Calendar Week	25% of amount pair
After Third Calendar Week	No Refund

Part-time students will not be granted tuition refunds after the flor also meeting.

Students who drop from full-time status to part-time status will be less sessed fees at the part-time rate through the eighth week of each mester and will be required to withdraw from the residence hall.

Meal ticket refunds are pro-rated on the number of full weeks remaining for which a board payment has been made. There will be no refund dormitory room rent.

The refund policy of East Central Community College for Veternal Veterans' widows or War Orphans enrolled under Chapter 34 or 35 km a pro-rata basis for the number of weeks remaining in the semester. It proper withdrawal procedure must be followed and the refund must be requested.

SUMMER SCHOOL EXPENSES

Expenses for the summer are different from those during the regular session. They are announced in a special bulletin, a copy of which may be obtained on request from the Director of Admissions, Records, and Research of the college.

THE COLLEGE BOOKSTORE

The bookstore on the campus is operated as a convenience to students and instructors in securing books when needed.

Secondhand books, in good condition, are purchased from students a fair price provided such books will be used again as textbooks. It is exchange of textbooks reduces the total cost of books for each student

HOUSING AND BOARDING POLICIES

Central Community College operates a cafeteria, six residence and an apartment building. The cafeteria and all residence halls modern, air-conditioned facilities.

the opartments are small and only large enough to accommodate family. Two families will not be allowed to live in the same quarter. where a close single relative is enrolled at EC the student may to reside in the apartment with the family, but there will be as subditional charge for utilities. The rent is \$100.00 per month. Students sequested in these accommodations should contact the Business Manager. Musicience halls are provided on campus, and students are encouraged In the residence halls. All dormitory rooms are assigned based on the deposit of \$50.00 which includes a key deposit of \$5.00 is However, room assignments are made only to students who an application for admission on file in the Admissions Office. Students way send the room deposit with the application for admission. Room should be sent to the Business Office when not accompanying mapplication.

Moom deposits are refundable if a student chooses not to attend East but the school must receive the request for the refund prior to 15. After August 15, the room deposit is refunded when the malent officially withdraws from the residence hall.

If a student has a preference for a particular room or roommate this accompany the payment of the room deposit and be given to Director of Housing. East Central's dormitories are furnished, and the mulant will only need to provide bed linens.

Mobily Cafeteria offers wholesome but inexpensive meals for students. Ill insidence hall students are required to purchase meal tickets and they present these tickets along with their ID cards each time they eat in interesta. Students may not lend their meal tickets to other people. the cafeteria is closed when the school is not in session on official hilldoys.

STUDENT HOUSING

Residence Requirements for East Central Students

full-time single students who are receiving activity scholarships (athletic, cheerleader, band, Collegians, Centralettes, flag corps, or rifle corps) will be required to live on campus in the college's residence halls. Exceptions are made for those students who live with parents or legal guardians and commute and for those who have a subtranslated medical reason for not living on campus.

Single students less than 21 years of age who do not reconstructed activity scholarship and do not commute from their parents guardian's home must have on file in the Dean of Students release statement signed by the parents/guardians granting sion to live off campus. This release statement may be obtained the Dean of Students' office.

NOTE: The justification or reason for this policy is for the protection security of students, parents, and school officials involved in emerging situations that might occur with the aforementioned parties.

STUDENT ACCOUNTS

Payment of student's expenses may be made by cash, check or order. Checks should be made out to EAST CENTRAL COMMUNITY LEGE. The college will keep money or other valuables in its value request.

STUDENT FINANCIAL AID

The following information is a summary of financial aid programmon policies at East Central Community College. For further information application forms, contact:

Financial Aid Office
East Central Community College
P. O. Box 129
Decatur, Mississippi 39327
Telephone: (601) 635-2111, Ext. 218

SECTION I: FINANCIAL AID PROGRAMS

PELL GRANT — This Federal Program is designed to provide final assistance to students on the basis of need. Any eligible student receive a Pell Grant. A Pell Grant is not a loan; therefore, it does not to be paid back.

STATE STUDENT INCENTIVE GRANT (SSIG) — The State of Mississippl three a matching grant program with the Federal Government provides grant o eligible Mississippi residents. Very limited funds are available to stude with substantial financial need.

SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (SEOG) — This feet and Program is designed to assist students who would be unable to able an education without the grant and is available to a limited number students of exceptional financial need. Because it is a grant, it does not have to be paid back.

WORK-STUDY — East Central Community College participates in two types of work-study — Federal Work-Study and Institutional Work-Study. Studentare awarded jobs based on need and academic ability. This progress

students a chance to earn money to help pay their educational

by a lender such as a bank, credit union, or savings and loan loan to help with educational expenses. The Federal Government by the interest while the student is in school. (Formerly Guaranteed land Loan - GSL)

PLUS/SLS loans provide additional funds to students for throttonal expenses. Like the Stafford Loans, these loans are made by

*** SCHOLARSHIPS - East Central Community College offers scholarships to eligible students.

Mississippi resident who enrolls fulltime at East Central Community the fall semester following high school graduation. The ACT Schollip will be available to the student for four (4) consecutive semesters.

Section II: Financial Aid Policies for further requirements.

	Pre 10/89	Post 10/89	
ACT	(18-22)	(20-23) -	A scholarship in the amount of \$100 will be awarded each
ACT	(23-25)	(24-26) -	semester to the eligible student. A scholarship in the amount of \$300 will be awarded each
ACT	(26-29)	(27-30) -	semester to the eligible student. A scholarship in the amount of \$500 will be awarded each
ACT	(30-35)	(31-36) -	semester to the eligible student. A full scholarship (matriculation fee, room and board) will be awarded each semester to the eligible student.

Athletic Scholarships - All Athletic Scholarships are awarded by the resective coaches. The athlete must meet the eligibility requirements of the Central Community College and the National Junior College Athletic Association. The scholarships are awarded each semester in the following manner: 1/8, 1/4, 3/8, 1/2, 5/8, 3/4, 7/8, and full.

flund Scholarships - The Band Scholarships are awarded by the band flirector to full-time students. The scholarships are awarded by audition for marching band, concert band, jazz band, orchestra, and Collegians. The scholarship amounts vary depending upon participation in the various groups.

theerleader Scholarships - Cheerleader Scholarships are awarded to

EAST CENTRAL COMMUNITY COLLEGE

41

a committee. The scholarships are awarded in the following amount seemster: matriculation fee.

Mathematics Contest Scholarship - The Mathematics Department spin a Mathematics Contest and Seminar in the spring each year for high strip juniors and seniors in the East Central District. The winner of the matics contest receives a three hundred dollar (\$300) tuition scholars when entering East Central in the fall semester.

Music Scholarships - The Music Department awards tuition scholarships two students in voice and two students in piano each year provided they meet the criteria established by the department.

Recipients must:

- 1. Declare music as their major
- 2. Audition before the music faculty
- 3. Enroll as full-time students
- 4. Maintain a 2.0 grade point average overall with a 3.0 in muse
- 5. Perform as members of the Concert Choir

Salutatorian Scholarships - A scholarship in the amount of \$200 will awarded to the salutatorian of each high school in the five-county distributed by the salutatorian of each high school in the five-county distributed by the salutatorian of each high school in the five-county distributed by the salutation of each high school in the five-county distributed by the salutation of each high school in the five-county distributed by the salutation of each high school in the five-county distributed by the salutation of each high school in the five-county distributed by the salutation of each high school in the five-county distributed by the five-county distributed by the salutation of each high school in the five-county distributed by the five-county distributed by the salutation of each high school in the five-county distributed by the fall seminary countributed by the fall seminary countributed by the salutation of each high school in the five-county distributed by the fall seminary countributed by the fall seminary countributed by the salutation of each high school in the five-country distributed by the fall seminary countributed by the salutation of each high school in the five-country distributed by the fall seminary countributed by the fall semi

Valedictorian Scholarships - A scholarship in the amount of \$300 will be awarded to the valedictorian of each high school in the five-county distributed to the valedictorian of each high school in the five-county distributed who enrolls full time at East Central Community College in the fall semester following high school graduation. In the case of a tie, each student will be awarded the scholarship. The scholarship will be available to the student(s) for two (2) consecutive semesters. See Section II; Financial And Policies for further requirements.

ENDOWED AND OTHER SCHOLARSHIPS - Endowed and other Scholarships are funded by individual or group donations and are made available is eligible students.

W.R. Covington Scholarship - This scholarship was established in 1985 by Dr. Eddie M. Smith, President of East Central Community College, in recognition of the support and assistance Mr. W.R. Covington of Noxapater, MS, has provided for many students to aid them in attending college and personally for his encouragement and financial support of Dr. Smith when he was a student at East Central Junior College. This scholarship is awarded to a graduate of Noxapater High School in the amount of \$150 a year for attendance at East Central. One-half of the scholarship will be awarded each semester.

Farish Memorial Scholarship - This scholarship was established in the family of Obe 5. Farish to honor his memory and to assist a structure of the family of Obe 5. Farish to honor his memory and to assist a structure of the family student from Noxapater High School who will attend East Central munity College. Mr. Farish was a patron of Noxapater High School multiplication of the five children, three attended East Central to 1966. Of the five children, three attended East Central College. The scholarship, in the amount of \$300, will be awarded multiplicated the Noxapater High School Awards Day Program with the being deposited in the Business Office at East Central Community 1869.

Nellie Neill Cross Memorial Scholarship - This scholarship was established in memory of the late Nellie Neill Cross by her former students and Mrs. Cross served East Central as a member of the faculty, as mager of the Sullivan Student Center and as a loyal supporter of the liege for more than fifty years. The scholarship will be annually awarded an entering freshman who plans to major in music with an emphasis

William Patrick Wilson Memorial Scholarship - This scholarship was sublished by the Class of 1937, family, friends, and associates of General Wilson. It honors his memory as a coach, dormitory supervisor, teacher, National Guard officer at East Central Junior College from 1933 to and his long and colorful military career. From his Pre-World War when he was affectionately known as "Captain Pat", to his much thorated combat service in the European Theater of Operations, and murstanding record as Adjutant General of Mississippi, Pat Wilson was remarkable leader of men.

it is the expectation of those who fund it that this scholarship will aid sullege students to develop such leadership qualities as he displayed. It is administered by the Scholarship Committee of East Central Community College within the restrictions set by the founding Committee which

All funds contributed will be placed in endowment with only the interest expended each year for scholarships.

(2) Recipients are to be selected annually by the college Scholarship Committee from students who have attained sophomore standing, a 3.0 grade point average, and who have a demonstrated need for financial assistance.

(a) To retain the scholarship for a second semester a student will be required to maintain a minimum of a 2.5 grade point average on the 4.0 system.

(4) The award each year will be made on Awards Day so that due recognition may be given the recipient.

T.E. Leatherwood Memorial Scholarship - This scholarship was funded by the family and friends of F.E. Leatherwood, longtime member of the

biology department faculty at East Central Community College. The arship is awarded at Awards Day each year to a freshman who is reliable for the fall semester. The recipient is selected by the science faculty.

Opal McMullan Dickerson Memorial Scholarship - This scholarship was tablished by the Marion McMullan family in memory of their daughter Opal. It is awarded to a sophomore who is majoring in elementary of their daughter education. Selection is made by the student education association and is based on academic success and potential, and the contribution the student education organization.

R.W. Bounds Scholarship - The R.W. Bounds Scholarship was established in 1986 by Mr. Sam Bounds, son of the person for whom the scholarship was named and member of the East Central Community College Boof Trustees. The elder Mr. Bounds was the founder of B and W Feed Service in Lawrence, Mississippi.

This scholarship is awarded to a graduate of Newton High School in Reamount of \$100 a year for attendance at East Central Community (see Lege.)

The recipient will be named by the principal and vocational agricultural instructor at Newton High School. The recipient must have excelled a student in vocational agriculture and must have displayed outstandiniterest and involvement in the field of agriculture. An additional function in the selection process shall be the need of the recipient for financial assistance to attend East Central Community College.

The scholarship will be awarded to the recipient at the annual Newtoni High School Awards Day program.

SECTION II: FINANCIAL AID POLICIES

East Central Community College, students are expected to maintain solisifactory progress toward their certificate or degree objective in the addemic, technical, or vocational programs. Satisfactory progress for all Title IV aid (Pell Grant, State Student Incentive Grant, Supplemental Lucational Opportunity Grant, Federal Work-Study, Stafford Loan, or PLUS SLS Loans) for the various programs for full-time students is defined below. The required number of hours to be completed will be reduced proportionately for part-time students. At the end of the time frame allowed for the completion of a program, students will not be eligible to receive financial aid regardless of their grade point average or cumulative hours earned.

The time frame for the number of hours to be completed and the urade point average required is as follows:

At the end of this unester 1 2 3 4 5 6

A student must have occumulated at least this many hours 9 18 28 40 52 64

With at least a

rumulative grade
point average of 1.01.5 1.75 2.0 2.0 2.0

A student who does not meet these standards will be placed on financial aid probation for a semester. During the probationary semester, a student will continue to be eligible for financial aid. Upon completion of the probationary semester a student who does not meet the satisfactory progress standards will be ineligible to receive financial aid and will remain ineligible until the standards are achieved.

A student's entire record at East Central Community College will be evaluated to determine eligibility for financial aid regardless of whether or not the student has received aid for all semesters.

Upon enrolling at East Central, a transfer student will be considered to be maintaining satisfactory progress and will therefore be allowed to receive financial aid for one semester without the transfer credits being considered. At the end of that semester the transfer student's entire record, including not only the credits earned at East Central but also the accepted transfer credits from the previous institution, will be evaluated to determine if the student is maintaining satisfactory progress in the program being pursued by the student.

Developmental courses will be treated in the same manner as regular courses since students receive institutional credit and grades for these courses

The procedure for determining satisfactory progress as related to incomplete grades, withdrawing from a course, or repeating a course will be the same as those procedures followed by the Admissions and Records Office. Students may obtain additional information about these procedures from the Office of Admissions, Records, and Research or the Financial Aid Office.

Students who wish to appeal the decisions and financial aid awards made by the Financial Aid Office should submit a written request for an appeal to the Director of the Financial Aid Office. The written request should include any information relative to the case. The appeal will be reviewed by the Financial Aid Appeal Committee. The student will be notified in writing of the committee's decision.

INSTITUTIONAL PROGRAMS - The following information is related to bell arships and Institutional Work-Study.

- 1. A student receiving institutional financial aid in the form of an All Scholarship, Band Scholarship, Cheerleader Scholarship, or Institutional Work-Study must pass nine (9) semester hours and earn eight (18) quality points during a semester. If a student does not meast standard at the end of a semester, the student will be placed probation for a semester. During the probationary semester, the dent will be eligible to receive the institutional financial aid completion of the probationary semester, a student who does meet the standard will be ineligible to receive the institutional financial aid. This policy coincides with the academic probation and pension policy of the college; therefore, when suspended studies become eligible to return to college, they shall also be eligible receive institutional financial assistance.
- 2. To retain an ACT, Salutatorian, or Valedictorian scholarship, a student must maintain a B (3.0) average each semester. Any student does not maintain a B (3.0) average and is removed from arship, can get back on scholarship by having a B (3.0) average It following semester provided the scholarship is for four (4) semestics. See Section I: Financial Aid Programs for further eligibility requirements.
- Total financial aid in scholarships from East Central Community College for dormitory and commuter students may not exceed the published cost of matriculation fee, room and board. Each student must the registration fee each semester (scholarship can not cover this fee
- Total financial aid awards for a student which includes Title IV aid and institutionally funded aid may not exceed the campus-based budget or the student's need as determined by ACT's Comprehensive Financial Aid Report.

AWARD NOTIFICATION - Students who complete the financial aid application requirements and who provide all required forms by June 1 will be notified regarding their financial aid awards, normally, by the end of July.

Students who apply after the June 1st priority deadline will be notified generally 4 to 8 weeks after all required forms have been turned in to the Financial Aid Office.

Until the beginning of each semester, award letters will be mailed to the address listed on the student's financial aid application.

After the beginning of each semester, the only students who will receive award letters by mail are those enrolled in evening classes. All other students will be notified through the daily "Student Bulletin" to come to the Financial Aid Office to complete the necessary paperwork.





CHAPTER 4

ACADEMIC POLICIES

REQUIREMENTS FOR ADMISSION

East Central Community College ascribes to the "Open Door" pollege and generally admits all students from its district who can profit from its instructional program. Specific policies follow.

ACADEMIC AND TECHNICAL STUDENTS

To be admitted to the full-time academic or technical programs of plicants must either

(1) Present a high school transcript with 17 or more acceptable units or

(2) Present a high school equivalency certificate from the State Department of Education or satisfactory scores on the General Education Development Test.

Before admission can be granted the following must be in the office of admissions:

- 1. A college application on the official form supplied by the college
- A student health information record on the official form supplied by the college
- 3. A transcript of high school and previous college record
- Scores on the American College Test (applicants 23 years of age and over are exempt from the ACT requirement)
- 5. A \$50.00 room deposit if the applicant is to reside in a dormitory

Admission as an East Central Community College student does not guarantee admission to specific program of studies.

TRANSFER STUDENTS

Students desiring to attend East Central Community College after having attended another college must meet the same requirements as entering freshmen. Students with records indicating unsatisfactory standing may be accepted on probation if individual cases indicate a reasonable chance of success in the program selected.

VOCATIONAL STUDENTS

to be admitted to a full-time vocational program an applicant must: the of legal working age (18) before program completion

Have on file in the admissions office, an official application, a student health information record, and a transcript of the last school attended have an interview with the vocational counselor or instructor of the program selected

Make a \$50.00 room deposit if planning to stay in dormitory
Make an additional deposit if the program requires it (cosmetology
requires \$50.00 partial tuition payment)

Full-time Students

moved before the student either enrolls full-time or accumulates 30 moster hours credit.

CONTINUING EDUCATION UNITS

Hon-credit activities organized to provide unified and systematic instruction will be measured in continuing education units (CEUs). One CEU is befined as "ten contact hours of participation in an organized continuing adult or extension experience under responsible sponsorship, appable direction and qualified instruction."

No transcript, certificate, test scores, photo, or anything in addition to a completed application is required. A personal check covering the cost of the course with course identification on it will hold a place in any class until the first class meeting at which time the application can be completed.

ENGLISH AND MATHEMATICS PLACEMENT

Placement in mathematics and English courses will be based upon (1) ACT scores in the subject areas (2) high school grades (3) assessments made at orientation.

Competency in the areas of English and mathematics will be determined based upon skills demonstrated in the combined criteria enumnated above.

ACT WAIVER FOR ADULTS

Students who have been out of high school for five or more years, or those who are 23 years of age or older will have the ACT requirement waived.

EARLY ENROLLMENT PROGRAM

East Central Community College has an early enrollment program high school students. Students may enroll as early as the summer followers the eleventh grade and take courses other than English Composition college credit.

Students must meet the following five requirements for early many ment:

- (1) Have completed junior year in high school
- (2) Have a B average on all high school work
- (3) Have a composite score of 20 on the ACT
- (4) Complete application for admission
- (5) Attend a counseling session prior to enrollment

BENEFITS FOR VETERANS

East Central Community College is an approved institution for providing education training for veterans. The Director of Admissions, Records Research serves as Veterans Adviser and offers assistance in handling matters pertaining to veterans at the college.

SELECTIVE SERVICE

Information and assistance in handling matters concerning Selection Service for students are available in the office of the Director of Admissions Records, and Research.

Admission of Foreign Students

Foreign students with acceptable scholastic records and proven English proficiency will be considered for admission as freshmen or as transfer students. Freshman applicants must be graduates of recognized second ary schools comparable in level to the American high school. Transfer applicants are considered on the basis of secondary school records and records of postsecondary study (college, technical school). Factors consider ered in making the admission decision are grades earned, subjects to lim taken, ability to carry a full course of studies, satisfactory scores on Illus East Central Community College placement tests, and proof of financial responsibility.

Applicants, both freshmen and transfer, whose native language is made English are required to submit a score of at least 500 on the Test of English as a Foreign Language (TOEFL) and have a composite score of 15 on the ACT

The following materials must be in the Office of Admissions and Records at least 60 days before the beginning of the semester in which admission is desired:

- An application for admission form
- A health form
- A certified copy of all high school and/or college transcripts of previous credits earned.

modernts applying for transfer from institutions in the United States must while the Immigration Form I-20A-B from East Central Community Col-That is present to the foreign student advisor at the previous school. That will endorse the Form I-20 Transfer and forward that form and the 1-20A to the Immigration and Naturalization Service processing cenare along with a recommendation about the transfer.

- THUS. Students will be assessed fees in the amount of \$1400 per semester payable at registration in addition to the regular tuition and fees paid by all other students.
 - Dormitory facilities will be available each semester only after indistrict and in-state students have been housed.

NATIONAL GUARD. VETERANS PREVIOUS EDUCATION, SERVICEMEMBERS OPPORTUNITY COLLEGES; EVALUATION, CREDIT, AND TRANSFER

The college maintains a written record of the previous education and mining of each veteran enrolled and appropriate credit is given. When training period has been shortened proportionately as a result of mevious education and training, the veteran or eligible person and the VA are so notified.

Tast Central Community College is a participant in the Mississippi Na-Monal Guard Higher Education Program. Credit earned in the armed forces a evaluated by a state office based upon the recommendations of the American Council on Education. The college is also a member of Sermembers Opportunity Colleges (SOC).

No credit is granted by East Central Community College on the General Influcation Development Test. No credit is established by the college for experiential learning but credit is accepted when transcripted by another accedited college.

EAST CENTRAL COMMUNITY COLLEGE SCHOOL STANDARDS OF PROGRESS AS REQUIRED BY VA REGULATIONS 14253 [D]

- **EXAMINATION OF RECORDS:**
- The college records and accounts pertaining to vererans and eligible persons enrolled are readily identifiable and available for examination by authorized representatives of the Government.

2. ENTRANCE REQUIREMENTS:

Proof that entrance requirements to East Central Community can have been met prior to enrollment are a part of the veterant eligible person's permanent record. They also include the grade each subject per semester, record of withdrawals, and the notion of absences from any subject. These records are maintained office of the Director of Admissions, Records, and Research

3. PREVIOUS EDUCATION AND TRAINING RECORDS:
The school maintains permanent records showing previous education and training. Enrollment certificates submitted to VA reflect precious education and training according to the policies the college.

4. PROGRESS RECORDS:

In the academic and technical program, the school records grades of A, B, C, D, F, W (withdrawal passing), I (incomplete which is temporary and is changed to a grade of A, B, C, D, completion and is used in the overall grade point average of the student).

The State Veterans Affairs Approving Agency requires that good of W and I be considered as F's in computing grade point average. This procedure is followed in all reports to the Veterans Administration concerning the student's status. Course changing is not allowed the first two weeks of classes. Any time a student quits a course will officially withdrawing, a final grade of "F" will be recorded. The will be promptly notified when a veteran or other eligible personnel of the promptly states of the promptly notified when a veteran or other eligible personnel of the promptly states of the promptly notified when a veteran or other eligible personnel of the promptly states of the promptly notified when a veteran or other eligible personnel of the promptly states of the promptly notified when a veteran or other eligible personnel of the promptly notified when a veteran or other eligible personnel of the promptly notified when a veteran or other eligible personnel of the promptly notified when a veteran or other eligible personnel of the promptly notified when a veteran or other eligible personnel of the promptly notified when a veteran or other eligible personnel of the promptly notified when a veteran or other eligible personnel of the promptly notified when a veteran or other eligible personnel or the promptly notified when a veteran or other eligible personnel or the promptly notified when a veteran or other eligible personnel or the promptly notified when a veteran or other eligible personnel or the promptly notified when a veteran or other eligible personnel or the promptly notified when a veteran or other eligible personnel or the promptly notified when a veteran or other eligible personnel or the promptly notified when a veteran or other eligible personnel or the promptly notified when a veteran or other eligible personnel or the promptly notified when a veteran or other eligible personnel or the promptly notified when a veteran or other eligible personnel or the promptly notified when a veteran or other elig

Veterans who are attending East Central Community College the Academic and Technical programs must pass a certain number of hours each semester, the same as regular students, to remain good standing. Students must pass nine semester hours and earn quality points to remain in good standing. Quality points are assigned per semester hour the following way: A—4 quality points; B—3 quality points; C-2 quality points; D-1 quality point; and F-0 quality points. For the Veterans and other eligible persons, East Central Community College will apply the probation and suspension policies as listed this catalog.

5. ATTENDANCE RECORDS:

East Central Community College maintains schedule cards and permanent record cards. Absences are kept on the student's schedule card. The last date of attendance is also reflected on this card when one drops a course. The number of absences in any particular course is placed on the final Grade Report and also in the teacher's grade book which is turned in at the end of the term, filed for records, and is available in the office of the Director of Admissions, Records, and Research. An individual is allowed absences per semester equal to

twice the times a class meets per week in addition to any official absences representing the college. This policy is given in detail elsewhere in this publication.

SOPHOMORE STATUS

llefore a student can be classified as a sophomore, he/she must have minimum of 28 semester hours or its equivalent from an approved college.

TESTING SERVICE

Tost Central Community College is a fully participating institution in the American College Testing Program. The Test is given on all nationally abduled testing dates, and is given on a residual basis.

SCHOOL TERMS AND PERIODS

Loss Central operates on the semester system. There are two regular semesters which begin in August and in January. There is a 10 week seminer session divided into two five-week terms. Some three-week are also offered in summers.

Lecture periods meet a minimum of 50 minutes. Laboratory periods requivalent to two lecture periods. Semester hours of credit are granted in the number of lecture and/or laboratory periods the class meets per week for one regular semester.

RECORDS FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

Last Central Community College is in compliance with provisions under the Family Educational Rights and Privacy Act of 1974. Under this law, students enrolled in any educational institution receiving funds are given certain rights concerning school records.

The following rights are accorded to students under this act:

- Students are entitled to have access to school records upon request.
- Request for access to records concerning academic grades, transcripts and absences should be filed with the Director of Admissions, Records, and Research. Request for access to records concerning test scores administered by East Central Community College counselors, financial aid, and other personal data should be filed with the Dean of Students.
- Students are entitled to inspect and review the contents of their school records and to challenge the contents if they feel the contents are inaccurate, misleading or inappropriate. If a student wishes to challenge the contents, the Director of Admissions, Records, and Research or Dean of Students will provide a written copy of procedures to be followed.

- Before any school records will be released to third parties (called potential employers, etc.) who have requested copies of school and ords, the school must have the students' written consent.
- Upon receipt of a subpoena or judicial order requiring the Directions.
 Admissions, Records, and Research and/or Dean of Students to support a student's records, the requested action will be taken.

 Whenever a student seeks to enroll in another institution outside the district, the student must approve transfer of the record.

- 7. The law allows "directory information" about students to be public without specific permission. Students are entitled, however request the deletion of certain information from school directors. Any request for deletion of directory information must be made fourteen calendar days from the date of registration. Forms for questing the deletion of information may be secured from the Office of the Director of Admissions, Records, and Research.
- 8. The school will maintain a list containing the signature, the date the reason for all persons receiving access to students' records. Students are entitled to have access to this list. The law, however, allows achieve officials, including teachers, to have access to a student's records.

GRADING SYSTEM

A — 92-100 Excellent B — 83-91 Good

C — 74-82 Average

D — 65-73 Poor

F — Failure

W — Withdrawal passingR — Registered for audit

Incomplete, but can be made up

A progress report is made to the student at Mid-Term of each semester

HONORS AND QUALITY POINTS

HONORS — Special recognition is given those students doing outstanding work in their academic subjects at the end of each grading period and argaduation. The honors are based on quality point averages. Honors

	Required Quality Point Average
President's List	4.00
Dean's List	3.50
Honorable Mention	3.00

HOURS CREDITS — Quality points are to Hours credit for each course and are	pased on the grade and number computed as follows:
Incides	Quality Points
	4 for each semester hour
	2 for each semester hour

the last grade in each course attempted will be counted for quality purposes.

HONORS PROGRAM

The purpose of the Honors Program at East Central Community College provide enriched educational experiences for the academically tal-students. Specially designed honors classes are offered to stimulate honor student's spirit of inquiry and to provide opportunities for more alopth study in several subject areas.

An Honors Council chaired by the Director of the Honors Program has established. It is the responsibility of the council to coordinate the courses and to promote an atmosphere of intellectual stimulation courses among the academically talented students.

The Honors Program provides students the opportunity for independent and research, for greater intellectual challenge, and for association with others of similar abilities and interest.

HONORS PROGRAM ELIGIBILITY

In order to enroll in the Honors Program a student should have a superior of score, a superior grade point average, and an invitation from the most faculty. Courses are scheduled so that a student may participate all seven courses or in any combination of courses. Courses offered hude: Honors Composition I, Honors Composition II, Honors American History I, Honors American History II, Honors Linglish Literature I, and Honors English Literature II.

students with scores of 25 or above on English and standard composite sections of the ACT are given advanced standing in English 1213 if they select to participate in Honors English.

ADVANCED PLACEMENT/CREDIT BY EXAMINATION

last Central has two provisions for granting credit by advanced placement of students and one provision for granting credit by examination.

Provisions for Advanced Placement in Vocational-Technical Instruction (Articulation)

East Central Community College will grant credit for selected countries in certain Applied Science and Certificate programs under the following conditions:

 Applicant for credit meets all college admissions requirements and a registered/enrolled student in good standing, and

Applicant has maintained a "C" average in the high school countries for which articulated credit is requested, and

Applicant has on file a written recommendation from the high school
instructor and vocational director, and

 Applicant has successfully completed with a grade of "C" or better the next higher sequential course in the specific program for what credit is being granted.

It is understood that should a student intending to receive credit under this agreement fail to make satisfactory progress in the intermediate course, the student may transfer back to the beginning level course pass a challenge exam on the beginning level course with a grade of 85 on a scale of 100.

It is further understood that a high school graduate may exercise imprivilege no later than the beginning of the third year following graduation.

Advanced Placement Examination

Students who make a three (3) or higher on the Advanced Placemer (AP) tests will be given credit for the course at East Central. Academic credit established through the AP will not carry a letter grade and will be included in calculating the quality point average.

College Level Examination Program (CLEP)

East Central Community College awards academic credit through the College Level Examination Program (CLEP) on subject Examinations is students who are enrolled at East Central who make a scaled score of 50 or above. The College will also accept transfer academic credit from other colleges on either the General or Subject Examinations.

East Central is not a testing center for the CLEP and does not established through the General Examination. Academic credit established through the CLEP will not carry a letter grade and will not be included in calculating the quality point average.

The maximum credit allowed at East Central through the CLEP is six (6) semester hours.

ACADEMIC PROBATION AND SUSPENSION

A student who fails to pass nine semester hours and to earn 18 quality points during a regular semester will be placed on probation until the academic record meets this minimum standard. If the minimum requirements are not met for two consecutive semesters, the student will be

pended for one regular semester. If the suspension occurs at the contion of the spring semester, it may be removed by attending summer and and improving the record to the stated minimum. Deviation from policy will be made only with the approval of the Academic Probation

the above policy will also apply to all transfer students.

COURSE CHANGE

A fee of \$5 is assessed for each change in schedule after the date a material schedule is completed and accepted.

CHANGING PROGRAM

A student should discuss any proposed changes in his program with his/ ten advisor. No full-time student will be permitted to register in a new after the second week of any regular semester.

PROGRAM OF STUDY

A student registering for 12 or more semester hours will be considered in full-time student and should follow one of the curriculums as outlined.

CLASS ATTENDANCE AND ABSENCES

When a student enrolls in a course, the student assumes the responsibility arrending all class meetings, completing all assignments, and other-statisfying the requirements of that course. Realizing that from time there may be just cause for absence, the college has established the policy outlined below.

the student should discuss with the instructor the impending absence before it occurs if possible or immediately after his/her return to class if the absence was an emergency. The student is responsible for all work mixed regardless of the reason for being absent.

- Official absences are those incurred when students miss class while officially representing the college. The college sponsor of the group supplies a list to the Director of Admissions, Records, and Research's Office in advance, and instructors are notified from that office before the next meeting of the class following the absence. Official absences will not count in the total number of absences allowed.
- Unofficial absences occur when students who are not representing the college miss class. Total unofficial absences per class may not exceed three for a class that meets once per week, four for a class that meets twice per week, six for a class that meets three times per week, eight for a class that meets four times per week or ten for a class meeting flve times per week. If a student exceeds these numbers of absences he/she will be cut out of class and will receive an "F" for the course.

- 3. The student who misses announced tests or class assignments unofficial absences must have approval of the instructor to take must be provided by tests or to complete assignments. Approval will not be grant unless the student presents a valid reason for having been always.
- 4. The student has the right to appeal if he or she feels that there was extenuating circumstances for exceeding the allowable numbers absences or for being cut out of class and receiving an "F" for the course. Within three (3) days of the notice of being cut out of the class(es), the student should submit to the Dean of Students a willies letter of appeal giving all reasons for the appeal. The student was meet with the Absentee Appeals Committee. This committee include the Dean of Students, the student's instructor, the academic or vocational counselor (depending on classification of student), see administrator-at-large, an instructor-at-large, and the Student feet Association President. A majority vote will be necessary for the students to be reinstated in class. Should the matter not be resolved in the student's satisfaction through the Absentee Appeals Committee student has the right to appeal to the President of the College will 24 hours. Such appeals must be made in writing with all reasons the appeal given. Any student requesting it may appeal the decision of the President to the Board of Trustees. Such appeals must be must with in 24 hours after the President's decision is rendered and man be in writing with all reasons for the appeal given. Appeals to the Board shall be made through the President. The last step in the peals process will be the hearing before the Board. All appeals the Board shall be heard in regularly scheduled meetings of the Board

DROPPING A COURSE

If a student desires to drop a course, the student may do so at any limit with proper approval.

Unofficial withdrawal from a course at any time during the semesiswill result in a grade of "F". No student can drop a course within five days prior to examination.

INCOMPLETE GRADES

A grade of "I" (incomplete) may be submitted in lieu of a final grade when the student, because of illness, death in the student's immediate family, or similar circumstances beyond the student's control, is unable complete the course work or to take final examinations. The student makes in writing, an approval by the Director of Admissions, Records Research before the student can complete this course work.

An "incomplete" on final semester grades must be removed by completing the required work by the end of the first six weeks of the new

Director of Admissions, Records, and Research. The individual student the responsibility of making the necessary arrangements with the multiplication concerned.

EXEMPTION

by student who has applied and been accepted as a candidate for student may be exempt from the final examination of any course in the student has at least a B average as of the last regular class. Exemption of graduates and types of examinations (unit or apprehensive) are left to the discretion of the instructor.

PRE-REGISTRATION TESTS

American College Test will be administered to all academic stuunder age 23 who have not previously taken it. The results will be tin classification. In addition assessment tests are given in English and internatics. Students will be placed in these courses based on three (1) ACT scores (2) Local assessment (3) High school grades.

ORIENTATION

All students entering East Central Community College for the first time expected to participate in the orientation program. The program is upper to acquaint new students with rules and regulations of the collegistration procedures, and college curricula. During this time standard testing is done, and students are assigned to faculty advisors who them in proper course selection. School publications are reviewed, thandbooks are distributed and discussed. Orientation is held on each tance registration date in the summer and on the first two days of the regular semester.

MAXIMUM LOAD

Influen or sixteen semester hours of academic work are considered a semal load each semester. First semester freshmen are not allowed to little for more than a normal load unless specified in the curriculum. In students desiring to enroll for 20 or more semester hours must have loal permission from an appropriate curriculum advisor and approval the Dean of Instruction. A fulltime vocational student cannot enroll in the logical permission for credit.

WITHDRAWAL FROM SCHOOL

Any student who leaves the college, except for temporary absences, must secure a withdrawal permit in duplicate from the Academic or Vominal Counselor's office, where he will be instructed as to the proper modure. This permit, when completed, must be filed with the Director

59

of Admissions, Records and Research and Business Manager of the lege. Administrative withdrawal may be processed by the Dean of dents or Director of Admissions, Records, and Research.

TRANSFER CREDITS

All credit transferred from accredited institutions is permanent of East Central Community College. This action is evidence that the are considered valid. Only those courses that average C or better applied toward graduation when transferred average is less than

GRADUATION

ALL STUDENTS EXPECTING TO BECOME CANDIDATES FOR DEGREES OF CERTIFICATES MUST FILE AN APPLICATION WITH THE DEAN OF INSTRUCTION BY THE ANNOUNCED DEADLINE DATE

REQUIREMENTS FOR DEGREES

East Central Community College grants three associate degrees Associate in Arts, the Associate in Science, and the Associate in Apple Science.

Students who plan to transfer to senior institutions should take note substitution in the specified courses of Categories I and II below made with the approval of the Dean of Instruction in order to meet college requirements. A student may transfer back from senior a maximum of six semester hours to complete graduation requirement East Central Community College.

- To graduate from the college with the degree of Associate in Ansastudent must:
 - (1) Earn a minimum of 64 semester hours of credit to include 24 semester hours listed in the Basic College Core plus 31113, but not more than four semester hours of activity (Physical Education, band, choir, and varsity sports):
 - (2) Earn an average of two quality points for each semester lattempted; (When a course is scheduled and rescheduled the last grade recorded will count for quality point purposes
 - (3) Complete a minimum of fifteen semester hours at East Community College;
 - (4) Earn not more than one-fourth of the work required for graduation by correspondence and-or extension.
- II. To graduate from the college with the degree of Associate in Science a student must:
 - (1) Earn a minimum of 64 semester hours of credit to include 24 semester hours listed in the Basic College Core plus Special 1113, fourteen or more semester hours of laboratory science and not more than four semester hours of activity courses (High Education, band, choir, and varsity sports);

- Lain an average of two quality points for each semester hour attempted; (When a course is scheduled and rescheduled, only the last grade recorded will count for quality point purposes);

 Complete a minimum of fifteen semester hours at East Central
- Community College;
 Lam not more than one-fourth of the work required for graduation by correspondence and-or extension.
- a graduate from the college with the degree of Associate in Applied
 - Tam a minimum of 64 semester hours of credit to include: all technical courses in the curriculum guide, Chapter 5, but not more than four semester hours of activity courses (Physical Education, band, choir, and varsity sports); and enough approved non-technical courses including Speech 1113 to complete 64 semester hours;
 - Tam an average of two quality points for each semester hour attempted; (when a course is scheduled and rescheduled, only the last grade recorded counts for quality point purposes);
 - Complete a minimum of fifteen semester hours at East Central Community College;
 - farn not more than one-fourth of the work required for graduation by correspondence and-or extension.

REQUIREMENTS FOR CERTIFICATES

- Central Community College grants nine months, one year, eigh-
- to graduate from the college with a certificate in a particular program
- Make a passing grade and average a "C" (2.00 point) on all those tourses required in the curriculum. Grades in courses not listed in the curriculum will not be counted in calculating quality point averages.
- Sonsfactorily complete a prescribed certificate program as outlined under curriculum.

GRADUATION FEE

120,00 graduation fee is charged all students who are tentatively production.

TRANSCRIPTS

Community College upon written request one transcript of his or medits earned here. If a request for a transcript occurs during the student is attending the college, a charge of \$1.00 is made.

All other transcripts are \$2.00 each. Correspondence pertaining to service should be addressed to the Director of Admissions, Records Research of the college. The college reserves the right to protest student's records from outside agencies.

HEALTH SERVICES

Medical services are available to students. The campus nurse proroutine medical care and simple medication. Students who need a specialized care must visit their family physician.

Two clinics in Decatur and hospitals in Newton and Union provide angency medical care for students.

A student health form is required as a part of the regular admission procedures of the college.

COUNSELING AND GUIDANCE

East Central Community College is wholly committed to providing service of professionally trained guidance personnel to all of its students. The purpose of the guidance work is to provide professional assistant the students in deciding academic, vocational, and personal questions especially as they involve their college life.

The Dean of Students has overall supervision and coordination of ance, counseling, extra-curricular activities, religious development alumni affairs. In addition, two full-time academic counselors and full-time vocational counselors are employed by the College. Also, for members serve as academic advisors in their particular area. Advisor selected from the teaching faculty according to curricula. Faculty members well qualified to assist the students in their career planning student upon entering selects a course of study with the aid of one of the Advisors. Frequently meetings are held, and the students are urged keep constantly in touch with their Advisor on matters pertaining to the educational or vocational careers. By careful planning, the students find and pursue the course of study that will be most helpful in their chaptoressions. Each student is thus aided in choosing a vocation for white

Personal problems should be referred to the Dean of Students or one of the professionally qualified guidance persons.

FIREARMS ON CAMPUS

In keeping with the laws of Mississippi, students are not permitted in have rifles, shorguns, or other forms of weapons on campus.

STUDENT IDENTIFICATION CARD

the full-time student will be issued an identification card during region at a cost of \$3.00. The card will be used as an activity card during school session. Failure to show or surrender the identification card requested by any East Central Community College official will result implinary action. Replacement of card due to loss will cost \$5.00.

UNSATISFACTORY CONDUCT

then enrollment each student is given a Student Handbook in which and regulations governing student conduct are listed in detail.

Which could result in suspension from college will require that student appear before the Discipline Committee, while violations are not cause for suspension will be handled by the appropriate studies.

ADULT AND CONTINUING EDUCATION PROGRAM

Adult and Continuing Education Program meets the needs of an animal number of adult and nontraditional students who wish to earn on a part-time basis, prepare for job advancement or career or improve quality of life through personal enrichment and entered of knowledge in a specialized field of study. Classes are the Decatur campus of East Central Community College and at all off-campus locations throughout the five county district.

hesent off-campus sites include Carthage, the Choctaw Indian Reserlien near Philadelphia, Forest, Louisville, and the Philadelphia-Neshoba Vocational/Technical Center. Credit Classes may be arranged onfor business or industry, school districts, medical facilities, government pencies, or in any location where specific educational needs exist.

ADULT BASIC EDUCATION PROGRAM

Lorital Community College teaches adult basic education classes tooke, Neshoba, and Newton counties. Classes are available to the metal public in need of literacy training and GED preparation. Additional services include one-to-one tutoring, and GED testing.

PALS LABORATORY

Adult Basic Education classes utilizing the PALS Laboratory, a computlifed learning system by the IBM Corporation, are taught on the Decatur impus. The PALS Laboratory provides an excellent opportunity for adult indents to improve their reading and writing skills while using the comlifer. The program is designed for non-readers. Students typically are the to advance several grade levels in one year in this program. Day and evening classes are available.

FACILITY ARRANGEMENTS

Facility arrangements are available to professional, fraternal, granted, or other associations that may require this space and service seminars, workshops, and annual meetings. Coordinators are available to assist with every detail in the organization and implementation successful meeting from banquet arrangements to on-site registration calendar of events is maintained in the office of Adult and Contraction listing all activities by college and outside agencies.

CONFERENCES, WORKSHOPS, TRAINING PROGRAMS

Conferences, workshops, and training programs assist in solving personal problems encountered by businesses, industries, and government cies. Programs may be offered on-site at the client's facility or of Central Community College. CEU (Continuing Education Units) creations available if requested.

CAMPS AND CLINICS

A wide variety of camps and clinics is conducted annually and youth during the summer months. The customary choices include the ball, basketball, foreign language, computer science, math, and studies for the gifted students all offered through Kid's College. Participants given the opportunity to explore various fields and to further developments or academic skills under the supervision of qualified instruction college setting. The philosophy of each particular camp, whether or academic, emphasizes a well-balanced, enjoyable learning expense.

TRAVEL PROGRAMS

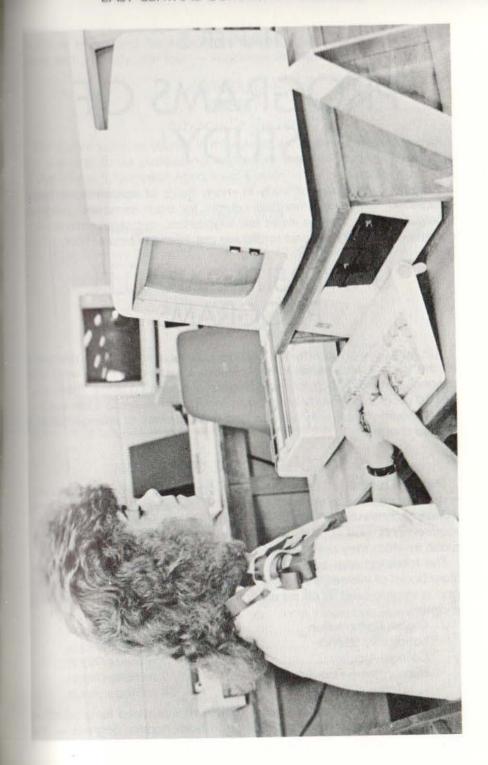
Travel programs are offered periodically to provide educational personal enrichment. College faculty have served as activity directors trips to such destinations as England, France, Switzerland, Austria, Germany, Australia, and New Zealand.

EXTENSION CENTER

Classes may be organized in courses given credit beyond junior collegeredit. The college has served as an Extension Center for Mississippi State University and the University of Southern Mississippi at various times in the past.

STUDENT SUPPORT SERVICES

The college operates a peer tutoring program under Title IV of the Higher Education Act.



65

CHAPTER 5

PROGRAMS OF STUDY

Suggested programs of study in many fields of interest have been established with recommended courses for each semester. Studies should note that these outlines are suggestions, not requirements quirements for degrees and certificates are listed in Chapter Four.

UNIVERSITY PARALLEL PROGRAMS

The East Central Community College transfer programs are designated for the student who wishes to complete two years of college work continue toward a Baccalaureate degree at a senior college. These agested programs of study have been set up with extreme care; yet adents should consult with advisors and the university or college carallel of their choice.

BASIC COLLEGE CORE CURRICULUM

This core curriculum is designed for students who later plan to transfer with junior standing to one of the four-year colleges in Mississippi. Students should understand that different colleges and universities have their averaguirements, and students should consult the latest catalog of the institution in which they are interested.

The following core curriculum is required by all universities under the State Board of Trustees, Institutions of Higher Learning beginning fall 1984 and is incorporated in all transfer programs of study as outlined in the chapter.

English Composition	6 semester hours
Laboratory Science	6 semester hours
College Algebra	3 semester hours
Humanities & Fine Arts	9 semester hours
Total	24 semester hours

This same 24 semester hour core curriculum is required for graduation from East Central Community College in both transfer degrees — the

Associate in Arts and the Associate in Science. (See requirements for desection of chapter four — Academic Policies.)

AGRICULTURE (AGRI)

Advisor: Dr. Tucker

planning to be professional agriculture workers. Students expecting to make a four-year Agricultural Course in a senior college should this curriculum.

FRESHMAN YEAR

1113 1214 2213 1313 1113	First Semester English Composition 3 General Chemistry 4 American History 3 College Algebra 3 or Music 1113 3	ENG	1123 1224	Second Semester English Composition
	16			16

SOPHOMORE YEAR

Second Semester Oral Communication	1113 2424 2123	SPT BIO ECO	First Semester Amer. Nat. Government3 General Biology	1113 1134 2113	
Approved Electives			* Approved Electives7		

Approved by curriculum advisor for specific transfer requirements

ART (ARTC)

Advisor: Mr. Guraedy

Students planning to major in art in a senior college or university should later this curriculum.

FRESHMAN YEAR

		First Semester			Second Semester
ART ART ART EHG 186	1413 1313 1113 1113 1163	Design I	ART ART ENG HIS	1423 1323 1123 1173	Design II 3 Drowing II 3 English Composition II 3 World Civilization II 3 Elective 3 Activity 1
		16			16

SOPHOMORE YEAR

		First Semester			Second Semester
MAT	1313	Algebra3	ENG	2333	English Literature II
ENG	2323	English Literature I	BIO	1144	Gen. Biology Social Science Elective Art Elective
BIO	1134	Gen. Biology4	SPT	1113	Oral Communication

16

BUSINESS ADMINISTRATION (BADM)

Advisor: Mrs. Holt

Students who plan to continue through a four-year college count is Business Administration, Accounting, Banking and Finance, Marketting Management and other business fields should take this curriculum.

FRESHMAN YEAR

-11-		First Semester			Second Semester
ENG	1113	English Composition3	ENG	1123	English Composition
PSY	1513	General Psychology 3	HIS	1000	History (Elective)
MAT	1313	College Algebra3	BIO	1144	General Biology
HIS		History (Elective)3	SPT	1113	Oral Communication
BIO	1134	General Biology 4 Activity 1	MAT	1333	Finite Mathematics
		17			

SOPHOMORE YEAR

		30,110,111	OI IL	P. 11.1	
ENG		First Semester Literature	ENG		Second Semester Literature
PSC	1113	(English or American)3 Amer. Nat. Government3	ECO	2123	(English or American) Principles of Economics
ECO	2113	Principles of Economics3	ACC	1223	Principles of Accounting
ACC	1213	Principles of Accounting 3	*BAD	2323	Business Statistics
BAD	2413	Business Law3	1/3/5	2020	Art or Music Appreciation

^{*} Check with curriculum advisor before registering for this course.

BUSINESS EDUCATION (BEDU)

Students planning to teach business in secondary schools should regime in Secondary Education.

COMPUTER SCIENCE (CSCI)

Advisor: Mr. Bullock

FRESHMAN YEAR

	First Semester			Second Semester
1113	English Composition3	ENG	1123	English Composition3
1010	College Algebra3	MAT	1613	Calculus I3
1023	Trigonometry3	MAT	1623	Calculus II3
1020	Laboratory Science4	*SCI		Laboratory Science4
1110	Intro. to Computer Con 3	CSC	1613	Programming I3
	16			16

SOPHOMORE YEAR

2414 2623 1113	First Semester *Humanities	*PHY	2424	Second Semester *Humanities General Physics Elective *Elective (Fine Arts).	3
	16				16

It is should be selected with the approval of the curriculum advisor to meet specific

DENTISTRY (PDEN)

Mudents majoring in predentistry should enroll in the medical curricu-

EDUCATION, ELEMENTARY (EEDU)

Advisors: Mrs. Pouncey, Miss Wood, Mrs. McMullan

An education curriculum should be selected by those who are planning much. The requirements include courses in General Education, Professual Education, and Specialized Education. Those who plan to teach in school should decide on their teaching field and take one or more than the field each semester. The Comp test should be taken during second semester of the sophomore year.

FRESHMAN YEAR

	First Semester			Second Semester
1113		ENG	1123	English Composition3
		BIO	1144	General Biology4
1104	3,	PSC	1113	Nat'l. Government3
		ART	1113	Art Appreciation3
1313	Algebra3	PSY	1513	General Psychology3
1213	Per. & Com. Health3			
		1134 General Biology	1113 English Composition 3 ENG 1134 General Biology 4 BIO History PSC (World or American) 3 ART 1313 Algebra 3 PSY	1113 English Composition

16

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AST	CENTRAL	COMMUNITY	COLLEGI
W-71	CELALIANE	COLABAICHILL	of the party of the same of

SOPHOMORE YEAR

		SOLLION	OLIVE I	PULL A	
ENG		First Semester Literature	MAT	1733	Second Semester Informal Geometry in
PHY	2313	(English or American)3 Survey of Gen. Physics3	ART	1913	Algebra Art for Elementary Teachers
MUS	2513 1723	Music for Children	SPT	1113	Elective Oral Communication
	10000	Electives6	51 1	, , , ,	Elective
		18			

EDUCATION, PHYSICAL (PEDU)

Advisors: Miss L. Wood, Mr. J. Clark, Mr. Kilpatrick

FRESHMAN YEAR

		First Semester			Second Semester
ENG	1113	English Composition3	ENG	1123	English Composition
BIO	1134	General Biology4	MAT	1313	College Algebra
HPR	1213	Per. & Com. Health	BIO His	1144	General Biology History
HPR	1313	Introduction to Health, Physical Education and	HPR HPR	2213	(World or American) First Aid Activity (Golf)
HPR		Recreation			, companie
		17			- Table 10 17

SOPHOMORE YEAR

		SOPHOM	OKE I	EAR	
ENG		First Semester Literature	ENG		Second Semester Literature
ECO	2213	(English or American)3 Economics	HPR	2323	(English or American) Rec. Leadership
SOC	2113	or Intro. to Sociology	SCI		Math or Science (Elective)
ART	1113	or MUS 11133 Oral Communication3	SOC HPR	2143	Mar. & Family
HPR		Activity (Tennis)1			Elective

EDUCATION, SECONDARY (SEDU)

Advisors: Mrs. Pouncey, Miss Wood, Mr. McMullan

FRESHMAN YEAR

		First Semester			Second Semester
	1113	English Composition3	ENG	1123	English Composition3
r	1513	General Psychology3	HPR	1213	Per. & Com. Health3
6	1134	General Biology4	BIO	1144	General Biology4
	1.100	History	ART	1113	Art Appreciation
		(World or American)3			or
ř	1013	College Algebra3	MUS	1113	Music Appreciation3 History
					(World or American)3
		16			16

SOPHOMORE YEAR

First Semester Literature (English or American)	ENG HIS SPT 1113		Second Semester Literature (English or American)
Electives9			16

RECOMMENDED ELECTIVES

Courses in the field you plan to teach. (See teaching areas listed below): Inglish: ENG 2323 or 2333 English Literature; ENG 2223 or 2233 Amer-

Marhematics: MAT 1323 Trigonometry, Cal. I 1613, Cal. II 1623, Cal. II 2613, Cal. IV 2623, Differential Equations 2913.

Physical Education: HPR 1313 Intro. to Health Physical Education & Recipion, HPR 2213 Fist Aid, HPR 2323 Recreational Leadership; Minimum 13 P.E. activity courses.

focial Studies: HIS 1163 or 1173 World Civ., Am. History 2213, 2223 studiology 2113, Am. Government 1113, State & Local Gov. 1123, Economics 2113.

Speech: 1233 Acting I, 1213 Computer Science Elective.

ENGINEERING (ENGR)

Advisors: Dr. Harris, Mrs. McMullan

Students who are interested in any engineering field should register in this curriculum. The first two years of engineering are basically the same for all branches of engineering, and this curriculum is designed to meet these needs.

FRESHMAN '	(EAR
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ENG TDD MAT MAT CHE	1113 1313 1313 1323 1214	Trigonometry3	SPT MAT MAT	1113 1613 6123	Calculus I
		47			

SOPHOMORE YEAR

PHY 2414 General Physics 4 PHY 2414 General Physics Humanities (Electives	HIS ECO	2213 2113	American History 1 3 Prin. of Economics 3		1113 2913 2414	The state of the s
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RECOMMENDED COURSES

HIS	1163 2223	World Civilization I American History Literature (any)	SOC	2113 2424-	Intro. to Sociology 2324 Organic Chemistre
		Elieratore (dily)	DCM		(for Chemical Engine

^{*} Check with curriculum advisor before registering for this course.

FORESTRY (FORS)

Advisor: Dr. Tucker

FRESHMAN YEAR

ENG BIO CHE MAT HIS	1113 1134 1214 1313	First Semester English Composition	BIO CHE MAT	1123 1144 1224	College Chemistry
		17			

SOPHOMORE YEAR

		SOFFICINI	OIL I	CAN	
ECO MAT ENG	2113 1613	First Semester Principles of Economics 3 Calculus I 3 Literature 3 Fine Arts Elective 3 *Elective 3	SPT	1113	Second Semester Oral Communication Social Studies Elective *Electives Literature

^{*} Electives to be selected with advisor based on upper division option to be selected

HOME ECONOMICS (HECO)

Advisor: Mrs. Pouncey Clothing, Textiles, and Fashion Merchandising

FRESHMAN YEAR

		First Semester		- 3	Second Semester	
	1113	English Composition3	ENG	1123	English Composition	3
к	1134	Biology4	BIO	1144	Biology	4
	1131	Introduction to Modeling1	HIS		History	3
¥.	1113	Art Appreciation3	MAT	1313	College Algebra	3
		History3			Elective	
¥.	1513	General Psychology3				
					The same of the same of	
		47				20

SOPHOMORE YEAR

	301110111	- 1 th- 1	Beer 5 5 5	
1413 1213 1111 2513 1113	First Semester Design I	ECO ENG PHY SOC	2133 2213 2113	
	16			15

HOME ECONOMICS EDUCATION

Secondary Education Curriculum and follow suggested outline for students Interested in teaching home economics.

fludents who choose other fields in home economics should consult the advisor to help in course selection.

LIBERAL ARTS

(LART)

Social Science Advisors: Dr. Ethridge, Mr. Thrash, Mr. Pace

Art Advisor: Mr. Guraedy, Mathematics Advisors:

Dr. Harris, Mrs. McMullan

English Advisors: Mr. Vickers, Mr. Barrier, Dr. Smith,

Mrs. Vickers

Science Advisors: Mr. Mason, Dr. Fisher, Mr. Deaton, Mr. Davis

Speech Advisor: Mr. Peterson

The Liberal Arts Curriculum will meet the pre-professional needs of many students who are planning some professional vocation. It may be selected by the pre-law students, by pre-ministerial students, or by those planning

a career in journalism, or social work, and by others. In addition to the above, students who come to college to secure the general and life alizing value of education, who are planning to continue a similar man riculum in a four-year college, or whose interests cannot be met le another curriculum usually select this curriculum. Electives should be charged from a student's field of interest with the approval of the individuals advisor.

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12000		First Semester			Second Semester
ENG	1113	English Composition3	ENG	1123	English Composition
HIS		History	HIS		History
		(World or American)3			(World or American)
BIO	11134	General Biology4	BIO	1144	General Biology
MAT	1313	College Algebra3	SPT	1113	Oral Communication
PSY	1513	Psychology 3	2000		Elective
		Activity 1			Activity
					Pichtiny
		17			

SOPHOMORE YEAR

ENG		First Semester Literature	ENG		Second Semester Literature
PSC	1113	(English or American)3 Amer. Nat. Government3	SOC	2113	(English or American) Sociology
ART	1113	Electives	2305		Electives
		15			

RECOMMENDED ELECTIVES

6 to 12 semester hours of Spanish should be strongly considered PSY 1513 General Psychology HPR 1313 Per. & Com. Health

PRE-MEDICAL/PRE-DENTAL (PMED)

Advisors: Mr. Mason, Mr. Davis, Dr. Fisher

The curriculum listed below will satisfy the requirements of the first two years of preprofessional study leading to professional school.

FRESHMAN YEAR

		First Semester			Second Semester
ENG	1113	English Composition3	ENG	1123	English Composition
MAT	1313	College Algebra3	MAT	1323	Trigonometry
CHE	1214	General Chemistry4	CHE	1224	General Chemistry
BIO	2414	Zoology4	BIO	2424	Zoology
		Art or Music App3			Elective

EAST CENTRAL COMMUNITY COLLEGE

	SOPHOMO	ORE Y	EAR	
124 163 114 113	First Semester Literature or Language	CHE HIS PHY	2434 1173 2424	World Civilization II3

MEDICAL TECHNOLOGY (METC)

Advisors: Mr. Mason, Mr. Davis

FRESHMAN YEAR

	First Semester			Second Semester
1113 1313 1513 1214 2414	English Composition 3 College Algebra 3 Psychology 3 Chemistry 4 Zoology 4	ENG MAT SOC CHE *BIO	1123 1323 2113 1224 2424	English Composition 3 Trigonometry 3 Sociology 3 Chemistry 4 Zoology 4
				17

2424 2514	First Semester Organic Chemistry	CHE BIO BIO ENG	2434 2524 2924	Second Semester Organic Chemistry
	the state of the s			4.5

I have your advisor. University requirements differ on this course.

MUSIC

Advisors: Mr. Hinson, Mr. Carson, Ms. Lee

the work of the music department is organized (1) to give sound foundation work in music theory, (2) to develop understanding and appreclation of the literature and history of music, and (3) to develop techniques with the voice and music instruments.

The following suggested programs of study lead to the Bachelor's Degree with vocal, instrumental, or piano emphasis.

AST CENTRAL	COMMUNI	ITY COLLEGI
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MUSIC WITH INSTRUMENTAL EMPHASIS (MEIE)

Advisor: Mr. Carson

FRESHMAN YEAR

FNE		First Semester			Second Semester
ENG	1113	English Composition3	ENG	1123	English Composition
MUS	1214	Music Theory I 4	MUS	1224	Music Theory II
HIS	1163	World Civilization3	HIS	1173	World Civilization
MAT	1313	College Algebra3	MUS	1123	Music Survey
MUA	1511	Class Piano I 1	MUA	1521	Class Piano
MUA	1711	Class Voice I 1	MUS	1721	Class Voice
*MUA	1172	Bross 1	*MUA		Brass II
*MUA	1472	Percussion I2	*MUA		
*MUA	1872	Woodwinds I2	*MIIA	1882	Percussion II
MUO	1111	Band I 1	MUO	1121	Woodwinds II

* Choose Major Instrument

SOPHOMODE VEAD

		SOPHOM	O'RE Y	EAK	
ENG	2223	First Semester Literature (American)	COT	2.772	Second Semester
-110	LLLO		SPT	1113	Oral Communication
-	12021270	or	MUS	2224	Music Theory IV
ENG	2323	Lirerature (English)3	BIO	1144	General Biology
MUS	2214	Music Theory III4	5.0	1,44	or
BIO	1134	General Biology4	PHY	2323	Survey of Gen. Physics
		or	MUA	2521	Class Piano IV
PHY	2313	Survey of Gen. Physics 3	MUA	2721	Class Vaice IV
MUA	2511	Class Piano III	*MUA		Class Voice IV
MUA	2711	Class Valsa III	1000	2182	Brass IV
*MUA	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	Class Voice III1	*MUA	2482	Percussion IV
	2172	Brass III	*MUA	2882	Woodwinds IV
*MUA	2472	Percussion III	MUO	2121	Band IV
*MUA	2872	Woodwinds III 2	11100	2121	DOI TO TV
MUO	2111	Band III			

* Choose Major Instrument

MUSIC WITH PIANO EMPHASIS (MEPE)

Advisor: Ms. Lee

FRESHMAN YEAR

CHIC		First Semester			Second Semester
ENG	1113	English Composition3	ENG	1123	English Composition
MUS	1214	Music Theory I4	MUS	1224	Music Theory II
HIS	1163	World Civilization3	HIS	1173	World Civilization
MAT	1313	College Algebra3	MUS	1123	Music Survey
MUA	1572	Major Piano I2	MUS	1582	Major Piano II
MUA	1772	Major Voice I2	MUA	1782	Major Voice II
MUO	1211	Chorus I 1	MUO	1221	Chorus II

SOPHOMORE YEAR

		First Semester			Second Semester
	9223	Literature (American)3	SPT	1113	Oral Communication3
	EKKW.	Of	MUS	2224	Music Theory IV4
	9323	Literature (English)3	BIO	1144	General Biology4
	9214	Music Theory III4			or
	1104	General Biology4	PHY	2313	
	1.101	or	MUA	2582	Major Piano IV2
	9313	Survey of Gen. Physics 3	MUA	2782	Major Voice IV2
	2562	Major Piano III2	MUO	1221	Chorus IV 1
	9772	Major Voice III2			
Ŋ.	9911	Chorus III1			
					45 46
		15 or 16			15 or 16

MUSIC WITH VOCAL EMPHASIS (MEVE)

Advisor: Mr. Hinson

FRESHMAN YEAR

		111211111	41 4 F Pm.		
		First Semester			Second Semester
	1113	English Composition3	ENG	1123	English Composition3
	1214	Music Theory 14	MUS	1224	Music Theory II4
	1163	World Civilization 13	HIS	1173	World Civilization3
	1013	College Algebra3	MUS	1123	
	1511	Class Piano I1	MUA	1521	Class Piano II
	1911	Or			or
	1572	Major Piano I2	MUA	1582	Major Piano II2
N	1772	Major Voice I2	MUA	1782	Major Voice II2
V	1211	Chorus I	MUO	1221	Chorus II 1
	1811				
		17 or 18			17 or 18

17 or 18

		SOPHOMO	JKE Y		
		First Semester			Second Semester
Bio	2223	Literature (American)	SPT	1113	Oral Communication3
9310	MARO	or	MUS	2224	Music Theory IV4
2015	2323	Literature (English)3	BIO	1144	General Biology4
BEG .	2214	Music Theory III4			or
80%	1134	General Biology4	PHY	2323	Survey of Gen. Physics3
200.7	1104	of	MUA	2521	Class Piano IV1
SHIP	2313	Survey of Gen. Physics3			or
STATE	2511	Class Piano III1	MUA	2582	Major Piano IV2
(BRATE)	WOLL I	100	MUA	2782	Major Voice IV2
ALHE	2572	Major Piano III2	MUO	2221	Chorus IV 1
ALM	2772	Major Voice III2			
CHRIST		Elective3			
MUC	2211	Chorus III1			

17, 18 or 19

NURSING (PNRU)

Advisors: Mr. Mason, Mr. Davis

The program below is designed to meet the requirements in pre-mand to prepare the student to enter the B.S. degree program at a versity as a junior nursing student.

FRESHMAN YEAR

ENG CHE HIS MAT PSY	1113 1214 1163 1313 1513	First Semester English Composition	HIS	World Civilization II Introduction to Socialis

SOPHOMORE YEAR

ENG		First Semester Literature	ENG		Second Semester Literature
BIO BIO EPY	2414 2514 2533	(English or American) 3 Zoology 4 Anatomy & Physiology 4 Human Growth and Development 3 Art or Music App. 3	BIO HEC BIO SPT	2524 1253 2924 1113	(English or American Anatomy & Physiology Nutrition Microbiology Oral Communication
		1-70			

Electives should be selected with the approval of the curriculum advisor to meet the university nursing school requirement.

OPTOMETRY (POPT)

Students majoring in optometry should enroll in the medical curriculum

PHARMACY (PPHA)

Advisor: Mr. Mason, Mr. Davis

The curriculum below will meet the requirements of pharmacy school at most universities.

FRESHMAN YEAR

		First Semester	200 00 000		201-1049
ENG	1113	English Composition3	ENG		Second Semester
MAT	1313	College Alash		1123	English Composition
15.41	100000000000000000000000000000000000000	College Algebra3	MAT	1323	Trigonometry
CHE	1214	General Chemistry4	BIO	2424	Zoology
BIO	2414	Zoology4	CHE	1224	200logy
HIS	1163	World Civilization 13	1.00		General Chemistry
	1100	wond Civilization 1	HIS	1173	World Civilization II

SOPHOMORE YEAR

7113 7424 7414	First Semester 3 Economics	CHE BIO PHY	2123 2434 2924 2424	Economics (Elective)
	17			17

RECOMMENDED ELECTIVES

1213 Principles of Accounting	SOC 2113 Introduction to Sociology
100 2323, 2333 Literature	II

semester hours may be transferred to the University of Mississippi

PHYSICAL THERAPY (PTHE)

Advisors: Mr. Mason, Mr. Davis

FRESHMAN YEAR

		Fig. Competer			Second Semester
ì	1113	First Semester English Composition3 Psychology3	ENG EPY	1123 2533	English Composition3 Human Growth and
	1313 1214 1134	College Algebra	SOC CHE BIO	2113 1224 1144	Development 3 Sociology 3 Chemistry 4 Biology 4
		17			17

SOPHOMORE YEAR

Bh.

Carteria Control de la Carteria Carteri		A 1 1 1	30110111		
Second Semester Gen. Physics	2424 2524	PHY BIO ENG	First Semester Gen. Physics	2414 2514 1113	
11					

VETERINARY MEDICINE (PVET)

Advisors: Mr. Mason, Mr. Davis

FRESHMAN YEAR

CHE ENG MAT BIO	1214 1113 1313 2414	First Semester College Chemistry 4 English Composition 3 College Algebra 3 Zoology 4 Soc. Sci. or Humanities 3	CHE ENG MAT BIO	1224	
		17			

SOPHOMORE YEAR

CHE	2424 2314 * *	First Semester Organic Chemistry	SPT	Second Semester Organic Chemistry Oral Communication Electives
		17		

* Physics and Microbiology recommended

TECHNICAL PROGRAMS

Technical training programs at East Central Community College designed to prepare the student for employment upon completion the specified program curriculum. Students who complete a two program are then eligible to receive the Associate of Applied Science Degree. Students who complete the nine-month options in Business Technology and Computer Technology will receive certificates.

AUTOMATED MANUFACTURING TECHNOLOGY Scheduled to Begin in August 1990

Design and manufacturing techniques have changed in the last decorporate and are continuing to change at a rapid pace. In order to reduce overall cost, computers, robotics, lasers and other advanced techniques are now a stock item in the process from the systems design to the manufacturing process to the finished product. School systems must adapt to these new techniques if they are going to provide industry with the leadership in education that they must have to compete in the world market. Skills needed include systems configuration and setup, operational diagnostic and programming. Skills must be developed in the student which will equip him/her to use the present and future technology.

AUTOMATED MANUFACTURING TECHNOLOGY (AMAT)

Advisor: N	Ar. Keer	١
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		First Semester		5	second Semester
	22.42	English Comp. I	CSC	1213	Bosic Computer
	1113				Programming3
	1113	Intro. to Machine	AMT	1123	Technical Math II3
		Technology3	1000	1315	Digital Techniques &
2011	1113	Technical Math I3	TMA	1313	
	1100	Intro. to CAD3			Intro. to
3000	1213	Principles of			Microprocessors5
		Automated Systems3	TMA	1324	Hydraulic, Pneumatics &
	1125	Intro. to Electricity			Other Industrial Control
	1.120	for Electronics5			Systems 4
		IOI LIECTIONICS	SPT	1113	Oral Communications 3
					19
		20			Second Semester
		First Semester			Second Seriesiei
BAAT	2224	Automated Systems	CSC	1533	Programming I (Pascal I) 3
	-	Application & Trouble	PHY	2323	Survey of Physics II3
		Shooting4	AMT	2243	Statistical Process
WIV	2313	Survey of Physics 13			Control
100077		Robotic Principles &	AMT	2354	Manufacturing Project 4
(BMI)	2004	Applications4	AMT	2254	Advanced Measurement &
NAME OF	nnan	Applications	74		Communication Systems4
(8641	3333	Materials Required			
	WAT 2	rigiting transfer			
DY	1513	General Psychology3			
391	1113	Intro. to Welding			
		Technology3			
		20			17
		20			

BUSINESS TECHNOLOGY

The overall objective of the Business Technology Curriculum is to provide training in theory and practical applications necessary for employment in business, industry, government agencies, and professional treat. The curriculum consists primarily of training to provide employable training up-to-date procedures, processes, and equipment.

The Associate in Applied Science degree is awarded for successful completion of any one of the following Business Technology options: Adminstrative Secretary, Administrative Assistant, and Word Processing.

The following courses are required for all two-year Business Technology majors.

^{* *} Social Science, Humanities courses to be selected from History, Political Science, Sociology, Economics, Literature, Music, Art, Psychology.

Typografica	Semester Hou
rypewning	
Accounting	
Business English	anno communication of
business Communications	
Introduction to Information Processing	
English Composition	
Records Management	······································
Psychology	· · · · · · · · · · · · · · · · · · ·
Oral Communication.	
Introduction to Business	· · · · · · · · · · · · · · · · · · ·
Business Calculations	***************************************
Physical Science Survey	***************************************

Total #8

ADMINISTRATIVE SECRETARY

The administrative secretary option provides training for employed as a secretary in organizations of every description. Duties range traking dictation, typewriting, filing, routing mail, and answering the phone to more complex work such as word processing, planning and meetings, and composing business correspondence.

Upon successful completion of this option, the students should be pared for positions as administrative secretaries, administrative assistant and office managers.

The administrative secretary option consists of the core curriculum and the following courses:

	Semester House
Shorthand I, II, and III	
Office Procedures	
Machine Transcription	
Word Processing I	
Business or Activity	
Elective (Max 4 hrs. Activities)	A

Total 22

ADMINISTRATIVE ASSISTANT

Completion of the administrative assistant option provides an understanding of general business activities required of all office employees for occupational competence. Students gain mastery of the skills and thorough knowledge of the subject matter essential for initial employment.

tipon successful completion of this option, students should be prepared positions as typists, receptionists, machine transcriptionists, word promote and record keepers.

the administrative assistant option consists of the core curriculum and following courses.

Semester Hours
3
Office Procedures
Machine Transcription
Ward Processing Lond I
word Processing I and II
Accounting II
Information Processing II.
Information Processing II
The state of the s

Total 22

WORD PROCESSING

maintain a competitive edge in this fast-paced world, dynamic orprovided in this fast-paced world, dynamic orprovided in this fast-paced world, dynamic orprovided in less time, thus, the provided in less time, thus, the provided in less time, thus, the provided in the provided in less time, thus, the provided in the provided i

Upon successful completion of this option, the students should be prelimited for positions as word processors, supervisors of word processors, and managers of word processing operations.

the word processing option consists of core curriculum and the following

gr.	Semester Hours
	Data Base Management
	Word Processing L
	Word Processing II
	Office Procedures
	Machine Transcription
	Information Processing II
	Activity1
	The state of the s

Total 22

SUGGESTED OUTLINE OF COURSES FOR BUSINESS TECHNOLOGY ADMINISTRATIVE SECRETARY (ADMS)

Advisors: Mrs. Bullock, Mrs. Ergle, Mrs. Pitts

F	R	ES	H	M	Δ	N	Y	F	ΔΙ	Q

		First Semester			Second Semester
TSC 11	113	or 1123 Typewriting3	TSC	1123	
	213	or 1223 Shorthand3	TSC	1223	or 2213 Shorthand
TSC 18	313	Intro. to Information	TSC	2523	Business Calculations
	2000	Processing3	TSC	2813	Word Processing I
	313	Records Management3	ENG	1123	Composition II
ENG 11	113	English Composition 1 3 Band, Choir, P.E., Varsity Sports, Social Usage 1		1120	Band, Choir, P.E., Van Sports, Social Usage

SOPHOMORE YEAR

				Seed by F	
100	1010	First Semester			Second Semester
ACC	1213	Accounting I 3	TSC	2533	Machine Transcription
TSC	1613	Business English	TSC	2613	Business Communication
TSC	1013	Introduction to Business3	TSC	2913	Office Procedures
SPT	1113	Oral Communication 3	PSY	1513	General Psychology
PHY	2213	Physical Science	TSC	2213	Shorthand or Elective Band, Choir, P.E., Vanin Sports, Social Usage

ADMINISTRATIVE ASSISTANT (ADMA)

Advisors: Mrs. Bullock, Mrs. Ergle, Mrs. Pitts

FRESHMAN YEAR

***	272 272	First Semester			Second Semester
TSC	1113	or 1123 Typewriting3	TSC	1123	
TSC	1813	Intro. to Information	TSC	2523	Business Calculations
Table on Colons		Processing 3	ENG	1123	English Composition II
TSC	1013	Introduction to Business3	SPT	1113	Oral Communication
ENG	1113	English Composition 13	TSC	2813	Word Processing I
PSY	1513	General Psychology3	150	2010	word Processing I
		Band, Choir, P.E., Varsity			
		Sports Social Usage 4			

SOPHOMORE YEAR

1513 2623 1213 1613 2213	First Semester Records Management 3 Word Processing II 3 Accounting I 3 Business English 3 Physical Science 3	TSC TSC ACC TSC	2613 2533 1223 2913	Business Communications 3 Machine Transcription 3 Business Elective 3 Accounting II 3 Office Procedures 3
2213	Physical Science	TSC	2833	Information Processing II 3
				48

WORD PROCESSING (WORP)

Advisors: Mrs. Bullock, Mrs. Ergle, Mrs. Pitts

FRESHMAN YEAR

1113 1813 1013 1113 1513	First Semester or 1123 Typewriting	TSC TSC ENG TSC TSC	1123 2523 1123 2813 1313	or 2113 Typewriting
	Sports, Social Usage 1			15

SOPHOMORE YEAR

		JOFFICIAN	J111 1		
		First Semester			Second Semester
10	2523	Machine Transcription3	TSC	2613	Business Communications3
Qt.	2823	Word Processing II3	TDP	2723	Database Management 3
Oc.	1213	Accounting I3	SPT	1113	Oral Communication3
100	1613	Business English3	TDP	2623	Electronic Spreadsheet3
Civ.	2213	Physical Science3	TSC	2913	Office Procedures3
***	2210	Band, Choir, P.E., Varsity	TSC	2833	Information Processing II 3
		Sports, Social Usage 1			
					18

CERTIFICATE OPTIONS

The Business Technology certificate program is designed for those students who wish employable skills without earning a degree.

Certificates may be awarded in each of the three options in Business Technology. To earn a certificate, a student must complete 33 semester hours of the degree program with a 12 semester hour emphasis in the specialized skilled subjects in that option. Suggested outlines follow.

ADMINISTRATIVE SECRETARY CERTIFICATE (ASBC)

Advisors: Mrs. Bullock, Mrs. Ergle, Mrs. Pitts

TSC TSC TSC TSC PSY	1113 1213 1613 1313 1513	First Semester or 1123 Typewriting	TSC TSC TSC TSC TSC TSC SPT	1123 1223 2613 2533 2913 1113	Second Semester or 2113 Typewriting or 2213 Shorthand Business Communication Machine Transcription Office Procedures Oral Communication
		The second secon			

15

ADMINISTRATIVE ASSISTANT CERTIFICATE (AABC)

Advisors: Mrs. Bullock, Mrs. Ergle, Mrs. Pitts

	First Semester			Second Semester
The second secon	or 1123 Typewriting3	TSC	1123	or 2113 Typewriting
	Accounting3	TSC	2523	Business Calculations
1813		TSC	2613	Business Communication
	Processing 3	TSC	2913	Office Procedures
	Business English3	PSY	1513	General Psychology
1313	Records Management3	SPT	1113	Oral Communication
	1113 1213 1813 1613 1313	1113 or 1123 Typewriting	1113 or 1123 Typewriting	1113 or 1123 Typewriting 3 TSC 1123 1213 Accounting 3 TSC 2523 1813 Int. to Information TSC 2613 Processing 3 TSC 2913 1613 Business English 3 PSY 1513

15

WORD PROCESSING CERTIFICATE (WPBC)

Advisors: Mrs. Bullock, Mrs. Ergle, Mrs. Pitts

TCC	4440	First Semester			Second Semester
TSC	1113	or 1123 Typewriting3	TSC	1123	or 2113 Typewriting
TSC	1813	Int. to Information	TSC	2813	Word Processing I
***	No control	Processing3	TSC	2613	Business Communications
TSC	1613	Business English3	SPT	1113	Oral Communication
PSY	1513	General Psychology3	TDP		
TSC	1313	Records Massacra	and the last	2723	Database Mgt
	1010	Records Management3	TSC	2523	Business Calculations

CHILDCARE SUPERVISION TECHNOLOGY (CCST)

Advisor: Ms. George, Ms. Lewis

FRESHMAN

1113 1214 1313 1113 1513	First Semester Introduction to Early Childhood Education	TCC TCC TCC ENG PSY	1224 1323 1333 1123 2513	Child Development II 4 Music for Young Children 3 Language Arts for Young Children
10.0	16			16

SOPHOMORE YEAR

		301110	COUNTRY COL		Farnad Samostar
	2343	First Semester Child Nutrition and Health Care	TCC	2244 2423	Second Semester Child Development IV4 Administration of Preschool
	2414 2234 2213	Methods and Materials of Teaching Preschool	SOC SPT	2143 ** 1113	Electives3
١.	RETU	That Photonian			

If selected with approval of program adviser.

3494

COMPUTER TECHNOLOGY

The objective of the Computer Technology program is to prepare stutions for successful careers in today's computer-oriented society. The emphosis is directed toward developing competence in computer operations and/or programming so that upon successful completion of a two-year program, graduates may seek entry level positions in business, industry, povernment, or professional areas as computer operators or computer programmers.

The Associate in Applied Science degree is awarded for successful completion of either of the Computer Technology programs: Computer Programming or Computer Operations.

	CONTRACTOR OF	Continue Of the Part of March	and the same at the same are
EAST C	ENITO AL	COMMUNIT	Y COLLEGE
- A-A 1		CCMANAICHAIL	The State St

16

The following courses are required of all Computer Te	chooloov ma
English Composition I, II	Cili lology mil
College Algebra	3
Prin. of Accounting I, II	No.
Computer Concepts	3
Computer Keyboarding	3
Elem./Inter. Typewriting	
Elective	
Humanities Elective	3
Speech	3
Introduction to Business	3
	30

Electives will be selected with the approval of the Computer Technology Instructor.

COMPUTER PROGRAMMING OPTION

The Computer Programming option provides training for employments as a computer programmer and/or computer operator in a business oriented environment. Instruction will be provided in several different programming languages, and "hands-on" experience will be included on microcomputers as well as on an on-line business computer system.

Entrance into the Computer Programming option requires admission to East Central Community College and a 12 composite score on the American College Test (ACT).

The Computer Programming option consists of the core courses as well as the following courses:

Tono Wing Coolses.	
BASIC Programming	2
RPG Programming I, II	9
Flacture is 6	8
Electronic Spreadsheet	3
COBOL Programming I, II	8
System Analysis & Design	1
Computer Operations	4
Advanced Communication	3
Advanced Computer Operations	3
Database Management	3

35

Electives will be selected with the approval of the Computer Technology instructor.

Suggested Outline of Courses for Computer Technology

COMPUTER PROGRAMMING (CPRO)

Advisors: Mrs. Griffin, Mrs. Johnson

FRESHMAN YEAR

		First Semester			second semester
	1113	Computer Concepts3	MAT	1313	College Algebra3
	1213	Computer Operations3	ENG	1123	English Composition3
	1313	BASIC Programming3	BAD	1113	Intro. to Business3
	110.18	Computer Keyboarding3	TDP	1314	RPG Programming 14
		Of .	TDP	1223	Advanced
		Elem/Inter Typewriting			Computer Operations 3
		or			
		* Elective			
8	1113	English Composition3			

SOPHOMORE YEAR

		- 1 the t	3011101110		
Second Semester			First Semester		
Prin. of Accounting3	1223	ACC	Prin. of Accounting3	1213	10
COBOL Programming II 4	2524	TDP	RPG Programming II4	2324	100
S/A & Design4	2412	TDP	COBOL Programming 14	2514	Citi
Electronic Spreadsheet3	2623	TDP	Humanities Elective3	(8) (7) 1-4	Dr.
Database Management 3	2723	TDP	Oral Communication3	1113	er .
1/			17		

I flectives will be selected with the approval of the Computer Technology instructor.

COMPUTER OPERATIONS OPTION

Upon successfully completing the Computer Operations option, gradlines should be prepared for positions as computer operators and/or data entry operators. Instruction will be provided on an on-line business computer system as well as on microcomputers.

Entrance into the Computer Operations option requires admission to Tost Central Community College and an 11 composite score on the American College Test (ACT).

89

The Computer Operations option consists of the core curriculum to the curric the following courses:

BASIC Programming	
Electronic Spreadsheet	3
Computer Operations	WOO A
Adv. Computer Operations	3
Data Base Management	3
Business Calculations	A
Word Processing I, II	0
Electives	10
	CONTRACTOR DIVINI

Electives will be selected with the approval of the Computer Technology instructor.

COMPUTER OPERATIONS (COPF)

Advisors: Mrs. Griffin, Mrs. Johnson

FRESHMAN YEAR

TDP TDP	1113 1213	First Semester Computer Concepts	MAT TDP	1313 1223	Second Semester College Algebra Adv. Computer Operation
ENG BAD TSC	1113	English Composition	ENG TSC	1123 2523	English Composition Business Calculations *Elective
		*Elective			

SOPHOMORE YEAR

			OIL I	LUII	
ACC TDP SPT TSC	1213 1313 1113 2813	First Semester Prin. of Accounting	TDP	1223 2623 2723 2823	Data Base Mat.

CERTIFICATE PROGRAM

The Computer Technology certificate program is designed for those students who wish to obtain employable skills without earning a degree

To earn a certificate in Computer Technology a student must complete the 33 semester hours specified in the program. After successfully comthe certificate program, a student may enter the Computer Opminnas option.

Infrance into the certificate option requires admission to East Central minunity College and an 11 composite score on the American College (ACT) or one semester of satisfactory college work.

COMPUTER OPERATIONS

1	$\overline{}$	Т	D	\sim	1
1	C	U	Г	C	,

	First Semester			Second Semester
1113	Computer Concepts3	TDP	2623	Electronic Spreadsheet3
1213	Computer Operations 3	TDP	2723	Data Base Mgt3
18.10	Computer Keyboarding3	TDP	1223	Adv. Computer
	or			Operations3
	Elem./Inter. Typewriting	BAD	1113	Intro. to Business3
	Of .	ACC	1213	Accounting I3
	Elective	TSC	2523	Bus. Calculations3
3113	English Composition3			
1010	BASIC Programming3			
	- 45			18
	15			10

DRAFTING AND DESIGN TECHNOLOGY (DRAF)

Advisors: Mrs. Mayes, Mr. Harrison

The Drafting and Design Program is a two year technical program desupply to give the student essential knowledge and skills required for afficient and productive performance in the field of drafting. East Central mints an Associate in Applied Science degree to students upon satisfactory empletion of the curriculum and assists in placing students in gainful amployment.

FRESHMAN YEAR

		First Semester			Second Semester
000740	1113 1113 1513 1113 1113	Fund. of Drafting	TDD TDD TMD MAT ENG	1213 1123 1213 1323 1213	Descriptive Geometry
D)K	2613 2113	Cost Estimating	TDD	2513	Survey & TOPO I3
		50011011	ODEN	/EAD	

SOPHOMORE YEAR

		First Semester			Second Semester
0	2414	Elec., Piping and Sheet Metal Drafting4	*TDD	2314 2723	Structural Drafting4 Arch. Drafting II3
00	1133	Intro. to CAD3	SPT	1113	Oral Communication3 Advanced CAD3
DD DD	2523	Architectural Draft. 1	*TDD		Industrial Relations3
IIY	2313	Survey of Gen. Physics I 3			

The or more of these courses may be substituted with prior approval of the instructors.

^{*} Electives will be selected with the approval of the Computer Technology instructor

ELECTRONIC TECHNOLOGY (ELET)

Advisors: Mr. Keen, Mr. Lynn

The Electronic Technology curriculum is designed to prepare the for employment in government, business and industry as electronic nosticians and repair personnel on analog and digital equipment computer, digital and analog interface, process control, communication and multipurpose business machines. Successful completion of the year program leads to an Associate in Applied Science degree.

FRESHMAN	YEAR
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TNIC		riisi semester			Second Semester
ENG	1113	English Composition3	TEL	1423	Technical Math II
TEL	1413	Technical Math I	TEL	1215	Electronic Devices and
TEL	1114	Intro. to Electronic			Circuits
TCI		Technology4	TEL	1225	Digital Principles
TEL	1125	Basic Electricity for	TDP	1313	Basic Computer
TEL	4400	Electronics5			Programming
IEL	1133	Drafting for Electronics 3			

SOPHOMORE YEAR

DUNA		First Semester			Second Semester
PHY	2414 2235	Physics	TEL	2325	Interfacing and Control
TEL	2315	Intro. to Micro-processor	TEL	2335	Systems Trouble Analysis of
SPT	1113	Based Systems	PHY	2424 1513	Micro-processor Physics General Psychology
			PST	1513	General Psycholo

17

METAL FABRICATION TECHNOLOGY Scheduled to Begin in August 1990

Metal fabrication has evolved from an extremely crude system of hand made tools to a degree that today's environment demands a system of semi and automated production lines which must meet exacting standards. The machines have become complex and the numbers of the different type of machines have multiplied to meet today's end production.

In order to be competitive on the world market roday it is necessary to stay abreast of the latest techniques and make use of the most model equipment which is usually automated.

Industries must be provided the technicians, trained in the latest state of the art techniques, if they are to survive in today's economic environment.

METAL FABRICATION TECHNOLOGY (MFTE)

econd Semester			First Semester		
Introduction to CAD3	1133	TDD	Technical Math I	1440	
Principles of	1213	AMT	English Composition 1 3	1110	
Automated Systems			Intro. to Welding	1113	
(includes Intro. to				13.10	
Robotics)3			Technology3	15110	
Oxyacetylene Cutting,	1224	MFT	Blueprint Reading and Sketching 3	1510	
Brazing and Welding4	1224	14/11	and the mind and a second		
Basic Principles and	1234	MFT	Fabrication Layout and	1213	R.
Practice of Arc	1204	IVIFI	THE GOOD CHIEF THE		
Welding4			Intro. to Breaks, Shears,	1123	
	4242	TOO	Punches and Drill Presses3		
Basic Computer	1313	TDP			
Programming3					
17			18		
Fourth Semester					
Technical Moth II3	4400	ALAT	Third Semester		
	1123	AMT	General Psychology3	1513	Œ
Survey of Gen.	2323	PHY	Special Welding	2315	Ħ
N : 11 3			Processes5		
Physics II			Survey of Gen. Physics I 3	2010	W
Advanced Welding and	2325	MFT	Hydraulics, Pneumatics,	1424	Ю.
Cutting to include			and Control including		
Equipment & Techniques5			Tools & Techniques4		
Oral Communication 3	1113	SPT	CAM Application3	2414	W.
Manufacturing Project 4	2414	MFT	1.5		
40					
18			18		

METAL FABRICATION TECHNOLOGY CERTIFICATE (MFTC)

		First Semester			Second Semester
41	1113	Technical Math I3	TDD	1133	Intro. to CAD3
W	1113	Intro. to Welding	MFT	1123	Intro. Breaks, Shears,
	11/11/20	Technology3			Punches and Drill
и.	1123	Fabrication, Layout and			Presses3
10	1120	Measurement3	MFT	2315	Special Welding
17	1213	Blueprint Reading and			Processes5
	1210	Sketching3	MFT	2325	Advanced Welding and
iv.	1224	Oxyocetylene Cutting,			Cutting to include
10.	1224	Brazing and Welding4			Equipment and
	1234	Basic Principles 6			Techniques5
11	1204	Practices of Arc Welding4	PMT	2414	CAM Application3
		Practices of Arc welong4	1.1411	77.	
		30			19
		20			100

PRECISION MACHINING TECHNOLOGY Scheduled to Begin in August 1990

Machining techniques along with the equipment utilized have evolved from a limited manual control type of machine to precision systems using the extremely accurate digital control. This control can be found with the machine where the operator must utilize computer mathematics and

program the machine to accomplish the task or the machine programmed through a computer to control the process. The new require greater expertise in mathematics, computer programming an overall higher level of student preparation than was required machine shops of 10 to 15 years ago. The trend is moving away manual dexterity to the mental ability to control the process.

As a result of these changes, a more detailed program of instructions has been developed which leads to an Associate of Applied Degree. This program includes academic courses, provides the with more detailed math and science knowledge, and provides needed tools for operation in this environment.

PRECISION MACHINING TECHNOLOGY (PMAT)

Advisor: Mr. Richard Clark

		First Semester			Second Semester
AMT	1113	Technical Math I	AMT	1123	Technical Math II
ENG	1113	English Composition 1 3	TDD	1133	Intro. to CAD
PMT	1113	Intro. to Machine Technology	CSC	1213	Basic Computer
PMT	1213	Blueprint Reading and Sketching	AMT	1424	Programming Hydraulics, Pneumanics
PMT	1223	Precision Measurement and Benchwork 3	PMT	1324	Control Systems Drilling, Milling and
PMT	1314	Principles of Lathe	PMT	1233	Sawing Processes Advanced Blueprini
		OP and Setup4			Reading
		19			
		Third Semester			Fourth Semester
SPT	1113	Oral Communications3	PSY	1513	General Psychology
AMT	1213	Principles of Automated Systems	PMT	2335	Principles and Operation of Grinding
PMT	2233	Metallurgy3	PMT	2434	CNC Programming (
PHY	2313	Survey of Gen. Physics 13	1.7.1.41	2404	Operations II
PMT	2414	CAM Application4	MFT	1113	Introd. to
PMT	2424	CNC Programming 6 Operations I	17.77		Welding Tech
		operations 14			A SECTION AND ADDRESS OF

PRECISION MACHINING TECHNOLOGY CERTIFICATE (PMTC)

Advisor: Mr. Richard Clark

	First Semester		3	Second Semester
1110		PMT	1233	Adv. Blueprint Reading 3
1213		PMT	2233	Heat Treatment &
230.10	Sketching3			Metallurgy3
1223		PMT	2424	CNC Programming &
122	Benchwork3			Operations I4
1314		PMT	2335	Principles & Operations
1011	Operations & Setup4			of Grinding5
1324		PMT	2344	Welding & Brazing4
100	Sawing Processes4			
4433				
				1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -

VOCATIONAL PROGRAMS

20

the following East Central Community College Vocational Programs designed to teach the students a trade. A certificate is issued upon infactory completion of one of the programs. Many job opportunities available to those who complete one of the programs. These promise are scheduled to meet six hours a day, five days a week, unless specified in the course description. Classroom activities in each union and related fields, as well as laboratory experiences are given a student. A vocational learning lab is provided to give additional mining to students in each trade area. See Cosmetology daily schedule, thich includes seven hours a day, five days a week.

AUTOMOTIVE MECHANICS Advisor: Mr. McNair, Mr. Pearson

The Automotive Mechanics Curriculum is designed to give the student working knowledge of the total operation of the automobile and to working specialized skills in the diagnosing, repairing, rebuilding of comments and servicing the latest models.

A student who has successfully completed two years of Auto Mechanics if the secondary level, or one who has sufficient amount of documented work or military experience in the automotive mechanic field, may elect take a Challenge Exam. By scoring at or above the eighty percent accuracy level on the exam, the student will be permitted to enter the Automotive Mechanics Program at the Sophomore level. This will enable student to complete the program in one year.

A student who completes the first year will receive a Certificate in Basic Automotive Mechanics. A student who completes the second year will receive a Certificate in Advanced Automotive Mechanics.

BASIC (AUTM)

		First Semester			Second Semester
VAM	1112	Introduction to Auto	VAM		Tune Up & Special
		Mechanics2			Systems I
VAM	1214	Engine Rebuilding 14	VAM	1224	Suspension and Steering
VAM	1314	Brakes I4		1325	Introduction to Drive Insu
VAM	1413	Fuel Systems I3		1424	Automatic Transmissions I
VAM	1514	Electrical Systems4	250.50	1	Prototricite marantinana (

17

ADVANCED (AUME)

		First Semester			Second Semester
VAM	2134	Suspension II & Front	VAM	2144	Fuel System II
		Wheel Drive4	VAM	2245	Special Systems II (TDI.
VAM	2234	Automatic Transmission II 4			EFI, 3C)
VAM	2334	Brake Systems II4	VAM	2344	
VAM	2435	Heating & Air-			Cars
		Conditioning5	VAM	2444	

17

2,040 Clock Hours = 68 Semester Hours 30 Clock Hours = 1 Semester Hour

AUTOMOTIVE BODY & FENDER REPAIR (BODF)

Advisor: Mr. Shoemaker

The Automotive Body and Fender Repair curriculum is designed to equip the student with a working knowledge necessary to secure employment in the repair of automobile bodies. The students is provided with exposure to on-the-job situations through theory and practical working straightening fenders and bodies, painting, replacing glass, are applicated welding, vinyl top repair and replacement. A student who completes the first year will receive a certificate in Basic Automotive Body and Fender Repair. A student who completes the second year will receive certificate in Advanced Automotive Body and Fender Repair.

BASIC (BODF)

		First Semester			Second Semester
VBF	1112	Arc & Plastic Welding2	VBF	1126	Frame Straightening I
VBF	1213	Gas Welding3	VBF	1228	Refinishing Processes and
VBF	1316	Automotive Metals and		1.000	Painting I
		Materials6	VBF	1323	Hardware and Trim
VBF	1416	Panels, Fender Straight-			ridio i die dio ministra

(BOFE)

	First Semester			Second Semester
2134	Glass & Vinyl Top	VBF	2149	Panel, Fender Straighten-
2.0-	Replacement4			ing & Painting II9
2235	Frame Straightening II 5	VBF	2248	Refinishing Processes and
2000	Panel Replacement and			Painting II8
	Finishing8			
	17			1/
	2040 Clock Hours =	= 68 Se	emester	Hours
	30 Clock Hours =	1 Sen	nester He	our

VOCATIONAL ADMINISTRATIVE ASSISTANT

Offered only at the Choctaw Vocational School, Philadelphia, MS)
Conficates will be awarded to those students who complete the pro-

	First Semester			Second Semester
1110	Business Calculations 0 Elementary Typewriting	VOC	1120	Intro. to Information Processing
1310	Records Management0	VOC	1220	Intermediate Typewriting 0
1410	Business English0	VOC	1320 1420	Accounting
1130 1230 1330	Third Semester Office Procedures			

CARPENTRY & CABINET MAKING (CCMA)

Advisors: Mr. Blackburn, Mr. Lyons

This program is designed to prepare the student for the entry level of importry and Cabinet Making trades. It provides training in the basic and technical knowledge in both rough and finish carpentry and in the making. This training includes proper tools, equipment and manual uses that are comparable to those that are used in the industry. This was of study will be centered around the performance of useful and/productive jobs. A student who completes the first year will receive a student who completes the second year all receive a certificate in Advanced Carpentry.

BASIC CARPENTRY (CCMA)

		First Semester			e a salar a promotion
					Second Semester
VCC	1114	Plans, Specification and	VCC	1128	Cobinet Construction
		Foundations4	VCC	1225	Hardware, Trim 6
VCC	1215	Floor, Wall, Ceiling, Roof			Laminates
		Framing & Roofing5	VCC	1324	Cabinet Finishing
VCC	1318	Insulation, Exterior and			Coonic Thinking
		Interior Finishing and			
		Coordinating8			
		17			
		1.7			

ADVANCED CARPENTRY (CACA)

		First Semester			Second Semester
VCC	2134	Blueprint Reading, Specs,	VCC	2148	Cabinet Construction
		Codes & Foundation 4			Techniques
VCC	2235	Techniques in Framing and	VCC	2245	Laminate Application
7871G ESSESSE		Roofing 5			Trim and Hardware
VCC	2338	Exterior & Interior Finishing,	VCC	2344	Cabinet Finishing
		Insulating and			
		Coordinating 8			
		The second secon			
		17			
2,040	Clock				68 Semester III
		30 Clock Hours = 0	One Se	mester l	Hour

COSMETOLOGY (COSM)

Advisors: Mrs. Griffin, Mrs. Chancellor

This course is designed for those who want to become cosmetologist. The course has been approved by the State Board of Education and Mississippi Board of Cosmetology. It has the approval and support beauty salon owners and operators throughout this area of the State

A student enrolling must be at least 18 years of age or must have completed high school. If a student is over 18 years of age and he completed the 10th grade of high school or 10th grade equivalence the GED, he/she may enroll.

During the training period, students must maintain an overall average grade of 85 to be eligible for State Board Examination in order to allow a license.

Fifteen hundred clock hours of training are required to complete the course. These 1500 hours are completed in the 12-month course.

First Semester Cosmetology Theory3 VCO 1123 Cosmetology Theory Theory VCO 1228 Cosmetology Practical I 8 VCO 1228 Cosmetology Practical II 8 VCO 1328 Cosmetology Practical III 8 VCO 1328 Cosmetolog	tical III 8
Third Semester Cosmetology Theory3 Cosmetology Practical V6 Cosmetology Practical VI6	19
15 dt = 53 Semester Hours	1 Sem. Hr.

(ELEC)

Advisor: Mr. Vaughn

The first year of this program is designed to provide training for placement of students at the entry level in the field of electricity. The curriculum a realigned around the areas of residential wiring, both new construction remodeling, commercial wiring in many types of conduits, and in wiring of electric motors, by the use of conventional control stations. The program also contains the servicing and minor repair of both A/C and motors. After completing this program the student will be able to work in the areas of residential construction, commercial construction, influttial electrical maintenance, and many other electrical trade fields. The second year of the program is designed to provide advanced milning for the placement of students at the entry level of industrial allocaticians in the area of electronic motor controls. With the influx of solid state controls in the industrial environment, the additional training in electronic control circuits, programmable controllers, and sophisticated and D/C measurements has become needed for the industrial electricion.

A student who completes the first year will receive a certificate in Basic floctricity. A student who completes the second year will receive a certificate in Advanced Electricity.

BASIC ELECTRICITY

		First Semester			Second Semester
YEL	1116	Basic Electricity	VEL		Industrial Motor Controls and Wiring I9
W		Basic Print Reading3	VEL VEL	1412 1513 1523	Conduit Bendings 2 A/C Motors 3 D/C Motors 3

17

		ADVANCED	ELEC	TRICITY	
VEL	0405	First Semester			Second Semester
VEL	2125	Advanced Electricity5	VEL	2235	Industrial Motor Controls
VEL	2615	Introduction to Solid			and Wiring II
		State Circuits5	VEL	2716	Industrial Measurements
VEL	2625	Solid State Devices	VEL	2246	Programmed Industrial
VEL	2322	Advanced Print Reading2	,,,,	2240	Controls
		17			
2040	Clock H				68 Semester II
		30 Clock Hours = 0	One Se	mester	Hour

MACHINE SHOP (MACH)

Advisor: Mr. Richard Clark

This program is designed to prepare the student to enter the machine trade at the apprentice level. The student will be able to interpret blue prints, make necessary shop mathematical calculations, and skillfully erate the lathe, shaper, milling machines, grinders, drills, and make precision measurements. Also, the student will be competent in machining methods, metallurgy, heat treatment of metals and other pertined aspects of the trade.

-		me made.				
73/3/02		First Semester			Second Semester	
VMS	1111	Orientation & Safety 1	VMS	1123	Metal Sawing Process	
VMS	1512	Precision Measurement2	VMS	1223	Blueprint Reading	
VMS	1213	Basic Blueprint Reading 3	VMS	1328	Vertical Milling and	
VMS	1313	Bench Work & Layout3		1020	Jig Borer	
VMS	1418	Engine Lathe8	VMS	1423	Drilling Machines	
		17				í
12442	200	Third Semester			Fourth Semester	
VMS	2138	Horizontal Milling8	VMS	2142	Cutting Tools & Cutting	
VMS	2235	Metallurgy & Physics of		33.10	Fluids	
		Metal Cutting5	VMS	2248	Grinding Machines	
VMS	2334	Special Process4	VMS	2344	Brazing & Welding	
			VMS	2443	Shaper	
		17				
2040	Clock F	lours			68 Semester H	
		30 Clock Hours = 0	One Se	mester	Hour	

(MATR)

Advisor: Mr. McElhenney

This program is designed to prepare an individual for gaining employment in the masonry trades. It provides the individual with the opportunity to acquire knowledge and develop skills within the limit of individual capabilities. This course includes theory and practical work on varied live projects.

M 1917 M 1917	Fall Semester History of Masonry, Tools Equipment & Masonry Materials	VMA VMA VMA	1123 1227 1327	Spring Semester Methods of Estimating
	17			17 34 Semester Hours

REFRIGERATION & AIR-CONDITIONING (REAC)

Advisor: Mr. Miles

Refrigeration & Air-Conditioning and Heating Course is designed prepare students to enter the field of work at or above the entry level.

The person will be able to install, service, troubleshoot and repair equipment in this field. Safety will be emphasized as well as trade terminology

line eu	ployer-employee relations. First Semester			Second Semester
VAR 11	14 Soldering, Brazing, Welding	VAR	1124	Basic Compression System & Servicing4
WAR 47	Pipe & Flaring Tubing4 Basic Compression	VAR	1224	Compressor Construction 4
AND IN	Refrigeration4	VAR	1324	Thermostats4
MAK 47	114 Wiring Diagrams4	VAR	1425	Electric Motors and
	115 Domestic Refrigeration			Controls 5
	Fundamentals5			
	17			17
	Third Semester			Fourth Semester
WAR OF	134 Refrigerants & Controls 4	VAR	2144	Load Calculations 4
	235 Commercial Systems5	VAR	2244	Air Distribution4
	334 Introduction to Heat4	VAR	2344	Heat Pump4
	134 Gas & Electric Heat4	VAR	2445	Troubleshooting, Repairing & Customer Relations5
				17
1040 C	17			64 Semester Hours

30 Clock Hours = 1 Semester Hour

101

WELDING (WELD)

Advisor: Mr. Clay

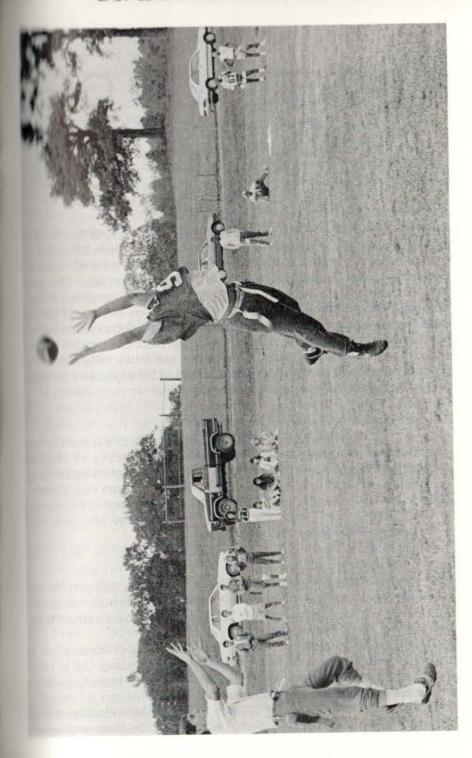
This program is designed to prepare an individual to enter well the entry level. The student will learn basic and advanced gas well arc welding, tungsten welding, metal cutting, safety, using the latest nique and equipment; the student completing this program can to find employment in the ship building, automobile industry, cars, aircraft manufacture, bridges, power plants, etc.

1218 Ownsenders Com FALL SEMESTER

VWE	1218	Oxyacetylene Cutting	
		and Welding8	
VWE	1119	Basic Arc Welding9	
		are to probably the second	
		The second is to deal 17	
		SPRING SEMESTER	

VWE	1319	Tungsten Inert Gas				
		(TIG) and GMAW (MIG) 9	7			
VWE	1128	Advanced Arc Welding 8	2			

VWE 1128 Advanced Arc Welding.....8



CHAPTER 6

DESCRIPTION OF COURSES

UNIVERSITY PARALLEL

Beginning with the 1971-72 academic year East Central Communication College converted to the common course number system adopted the Mississippi Association of Community Colleges. The new number University Parallel Courses carry four digits. The first digit indicates the that the course is normally taught. Generally courses required or sommended for freshmen begin with a 1 and courses at the sophomelevel begin with a 2. The last digit indicates semester hours credit comby the course. The second and third digits are used to separate within departments. The course descriptions are those adopted in uniform numbering system and are intended to be equivalent to the courses at the same level at four-year institutions.

ACCOUNTING

ACC 1213 — PRINCIPLES OF ACCOUNTING — A study of the elements accounting principles as applied to the various forms of business organizations, and an introduction to specialized fields of accounting Three lectures and one hour laboratory. Three semester hours credit

ACC 1223 — PRINCIPLES OF ACCOUNTING — A continuation of Accounting 1213. Prerequisite: Accounting 1213. Three lectures and one has laboratory. Three semester hours credit.

ART

ART 1113 — ART APPRECIATION — A simple approach to the understanding of the plastic arts (drawing, architecture, sculpture painting, graphics, minor art, and industrial arts) on a conceptual ball. Three lectures. Three semester hours credit.

ART 1313 — DRAWING I — Study of basic principles of construction of visual forms. Emphasis on line, perspective, and shading. Use of black and white media, pencil, charcoal. Required of art majors. Six hour laboratory. Three semester hours credit.

ART 1323 — DRAWING II — (Prerequisite: ART 1213) Introduction to color dynamics and precision drawing as used in creative expression

Imphasis on composition. Required of art majors. Six hours laboratory.

DESIGN I — Emphasis on principles and materials in visual Introduction to theory and terms. Use of color theory and terms lettering. Required of art majors. Six hours laboratory.

DESIGN II — (Prerequisite: ART 1313 or special permission the Instructor). Continuation of basic principles of design, color, and Creative approach to three dimensional design. Study of methods of water color, tempera and fluid media. Required of art majors. Six hours laboratory. Three semester hours credit.

The elementary education student. Includes essentials of public shool art, study of development of the children's art, experiences with major forms of two-dimensional art problems, and experiences with variety of media. Two lectures and two hours laboratory per week.

PAINTING I — (Prerequisite: ART 1313, 1323, 1413 & 1423) Techniques used in painting water colors, oils, pastels, or other media, in still life and landscape pictures. Six hours laboratory. Three semester hours credit.

pottery from the building by hand or throwing on the potter's wheel to the application of ceramic glazes and the firing procedures. An appreciation of the ceramics of the past and present will be included. Its hours laboratory. Three semester hours credit.

mixing and application. Six hours laboratory. Three semester hours redit.

BIOLOGY

- biological principles including a survey of the kinds of plants and animals, their structure, and function, and relationships with each other and the environment. Three lectures and two hours laboratory. Four semester hours credit.
- 110 1144 GENERAL BIOLOGY A continuation of BIO 1134. Three lectures and two hours laboratory. Four semester hours credit.
- 2414 ZOOLOGY A laboratory course dealing with the application of biological principles to the study of animals including a survey of the kinds, their structure and function. Emphasis is on the invertebrates. Three lectures and two hours laboratory. Four semester hours credit.

- BIO 2424 ZOOLOGY A continuation of BIO 2414 with emptor on the vertebrates. Three lectures and two hours laboratory semester hours credit.
- BIO 2514 HUMAN ANATOMY AND PHYSIOLOGY Study is made anatomy and physiology of the human body as an integrated with more detailed studies of the skeletal, muscular, and respectively. General Chemistry recommended. Three lectures and hours laboratory. Four semester hours credit.

BIO 2524 — HUMAN ANATOMY AND PHYSIOLOGY — A continual Anatomy and Physiology 2514 in which the circulatory, respirately digestive, urinary, reproductive, and endocrine systems are structure. Prerequisite: Human Anatomy 2513. Three lectures and two laboratory. Four semester hours credit.

BIO 2924 — MICROBIOLOGY — A survey of the microbes (microsoporganisms) of both plant and animal kingdoms, with emphasis detailed study being placed on those affecting other forms of its especially man. Laboratory is devoted to basic techniques of microstudy, such as culturing, identifying, control, anatomy, and life cylist Three hours lecture and two hours laboratory. Four semester has credit.

BUSINESS ADMINISTRATION

- BAD 1113 INTRODUCTION TO BUSINESS An introduction to the modern divisions of study that will be followed in succeeding business courses such as Business Organization, Accounting, Business Law, and other related courses. Three lectures. Three semester hours credit.
- BAD 2323 BUSINESS STATISTICS Introduction to statistical data for business management and control. Three lectures. Three sements hours credit.
- BAD 2413 BUSINESS LAW I Designed to acquaint the student with the fundamental principles of law as they relate to the basic leg problems of business transactions in our economy. Special attention will be given to an introduction to law, law of contracts, agencies and employment, negotiable instruments and commercial papers. Three semester hours credit.

CHEMISTRY

- CHE 1214 GENERAL CHEMISTRY I Atomic and molecular structure periodicity and atomic properties, stoiciometry, the mole concept types of solutions, energy-enthalpy.
- CHE 1224 GENERAL CHEMISTRY II Gases, kinetics, equilibria thermodynamics, electrochemistry, nuclear chemistry, coordination compounds.
- CHE 2424 ORGANIC CHEMISTRY I A study of the basic principles of carbon chemistry, bonding structure, and behavior; aliphalic

mpounds; identification and preparation of compounds. Herequisite: General Chemistry 1224. Three lectures and three hours thoratory. Four semester hours credit.

ORGANIC CHEMISTRY II — A continuation of Chemistry 2424.

A study of Aromatic and complex compounds. Three lectures and three laboratory. Four semester hours credit.

COMPUTER SCIENCE

INTRODUCTION TO COMPUTER CONCEPTS — A basic course that advances concepts, terminology, and theory of modern amputers and provides a background in programming languages. Three lectures. Three semester hours.

BASIC COMPUTER PROGRAMMING — The writing of programs using the BASIC computer language. It is not open to Data Processing Computer Science majors. Three lectures. Three semester hours.

MICROCOMPUTER APPLICATIONS — Designed to teach the of major applications packages as used on microcomputers in humanss, education, and other environments. The packages will include the DOS Operating System, Spreadsheet, Word Processing, Darabase, and Graphics. Three hours lecture with open lab. Three temester hours credit.

1313 — FORTRAN PROGRAMMING — Introduction to digital computers and computer programming using the FORTRAN language. Three lectures. Three semester hours.

1613 — COMPUTER PROGRAMMING I — Introduction to problemtolving methods and algorithm development; designing, debugging, and documentation in a high-level programming language with a variety of applications. Three hours lecture. Credit, three semester hours.

development; algorithm analysis; string processing; recursion; internal learch/sort methods; simple data structures; debugging & testing of larger programs. Three hours lecture. Credit, three semester hours. Prerequisite: Computer Programming I.

ECONOMICS

- introduction to economic principles, problems, and policies with emphasis on the monetary system and national income theory and measurement. Three lectures. Three semester hours credit.
- 100 2123 PRINCIPLES OF ECONOMICS (MICROECONOMICS) A continuation of Economics 2113 with emphasis on price and production theory and international trade. Three lectures. Three semester hours credit.

EDUCATION

EDU 1111 — LIBRARY SCIENCE — This course provides information concerning the development of books and libraries and instruction and practice of the skills necessary for selecting, locating, and library material.

EDU 1321 — CAREER EXPLORATION — A course designed to assist studies in determining career goals. Interest tests, personality inventories aptitude tests are given to help students determine career chaires

EDU 1411 — IMPROVEMENT OF STUDY — Effective study and reachest technique.

EDUCATIONAL PSYCHOLOGY

EPY 2513 — CHILD PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT A course which deals with the various aspects of human growth development. Problems studied include physical, mental, social emotional development from infancy through preadolescent Special attention is given to the implications for education. The lectures. Three semester hours credit.

EPY 2523 — ADOLESCENT PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT II) — A study of the individual during adolescent years

Three lectures. Three semester hours credit.

EPY 2533 — HUMAN GROWTH AND DEVELOPMENT — A study of its growth and development of the human organism from concept through old age to death. Topics include changes in abilities interests, social and emotional adjustments of each maturity level, implications of growth and development to health professionals others who work with people.

ENGLISH

ENG 1103 — DEVELOPMENTAL ENGLISH I — This course covers bount reading and oral communication skills with special emphasis of jcomprehension and vocabulary building in reading and standard English pronunciation in speaking. Three hours per week. Three semester hours credit.

ENG 1203 — DEVELOPMENTAL ENGLISH II — This course covers the basic of English writing with emphasis on identifying and correcting the problems of individual students. The course involves sentence and paragraph writing, as well as practical writing such as business letter and resumes. Three hours per week. Three semester hours.

ENG 1113 — ENGLISH COMPOSITION — A study of grammar and composition, with emphasis on the sentence and the paragraph readings, frequent themes. Three lectures. Three semester hours credit

ENG 1123 — ENGLISH COMPOSITION — A continuation of English 1113 with emphasis on the whole composition. Readings, themes, and research paper required. Three lectures. Three semester hours credit

develop the expository writing skills of academically talented surferts. Emphasizes logical thinking, objective analysis, clear analysis and precise writing. Special attention given to critical to written analysis, to using the library, and to documented writing. Enrollment by invitation. Three semester hours credit

— AMERICAN LITERATURE I — Representative prose and poetry in the United States from colonial beginnings to Walt Whitman. Three

Inclures. Three semester hours credit.

AMERICAN LITERATURE II — Representative prose and poetry in United States from Walt Whitman to the present. Three lectures.

100 2020 — ENGLISH LITERATURE I — A survey of English literature from through the Age of Neo-Classicism. Three lectures. Three

mester hours credit.

2003 — ENGLISH LITERATURE II — A survey of English literature from Age of Revolution and Romance to the present time. Three

Inclures. Three semester hours credit.

HONORS ENGLISH LITERATURE I — (Prerequisite: six semester hours in Freshman Composition) Designed for students who have a modal Interest in English Literature and who have at least a "B" merage in Freshman Composition. A study of English Literature from beginnings until 1798. An individualized course with attempts to program the study of literature to the student's major interests and skills. Incollment by invitation.

hours in Freshman Composition) Designed for students who have a special interest in English Literature and who have at least a "B" werage in Freshman Composition. A study of English Literature from until the present. An individualized course which attempts to program the study of literature to the student's major interest and skills.

Infollment by invitation.

HEALTH PHYSICAL EDUCATION AND RECREATION

1131 — VARSITY SPORTS — Participation in football, basketball, baseball, tennis, or golf. One semester hour credit.

11141 — VARISTY SPORTS — Participation in football, basketball,

baseball, tennis, or golf. One semester hour credit.

1111 1213 — PERSONAL AND COMMUNITY HEALTH — Application of principles and practices of healthful living to the individual and community; major health problems and the mutual responsibilities of home, school, and health agencies. Three lectures. Three semester hours credit.

- HPR 1313 INTRODUCTION TO HEALTH, PHYSICAL EDUCATION AND RECREATION — Introduction to the objectives, literature, and organizations of the profession. Analysis of successful reaching discussion of the responsibilities and opportunity of professions personnel. Orientation of student to opportunities in the field. These lectures. Three semester hours credit.
- HPR 2131 VARSITY SPORTS Participation in football, baskettee baseball, tennis, or golf. One semester hour credit.

HPR 2141 — VARSITY SPORTS — Participation in football, baskettes baseball, tennis, or golf. One semester hour credit.

HPR 2213 — FIRST AID — Instruction and practice in methods prescribed in the American Red Cross standard and advanced courses. This lectures. Three semester hours credit.

HPR 2323 — RECREATIONAL LEADERSHIP — Planning and leadership techniques for conducting community recreation centers, playground parks, and school recreation programs. Three lectures. Three seminary hours credit.

HPR 2531 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice in tennis. Two hours per week. One semester hour credit.

HPR 2541 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice in golf fundamentals, rules, and etiquette. Two hours per week. One semester hour credit.

HPR 2551 — FITNESS AND CONDITIONING TRAINING — Lecture and practice in weights and conditioning. Two hours per week. One semester hour credit.

HPR 2561 — FITNESS AND CONDITIONING TRAINING — Lecture and practice in weights and conditioning. Two hours per week. One semester hour credit

HISTORY

- HIS 1163 WORLD CIVILIZATION I A survey of man's struggle for civilization from early times to the times of the Commercial Revolution and the New Society. Covers all major areas of the globe with all receiving appropriate attention. Three lectures, three semester hours credit.
- HIS 1173 WORLD CIVILIZATION II A continuation of HIS 1163 from the Age of Absolutism through a survey of Modern World Problems Emphasis again placed, as appropriate, on all areas of the world Three lectures; three semester hours credit.

HIS 2213 — AMERICAN (U.S.) HISTORY I — A survey of U.S. history from the period of discovery and exploration through Reconstruction.

HIS 2223 — AMERICAN (U.S.) HISTORY II — A survey of U.S. history from Reconstruction to the present. Three lectures. Three semester hour credit.

9243 — HONORS AMERICAN (U.S.) HISTORY I — Substitutes for HIS 9213. Survey of political, economic, and social developments to 1877. special projects and recitations required. Instructor approval required. ## 9253 — HONORS AMERICAN (U.S.) HISTORY II — Substitutes for HIS 1923. Continued survey of political, economic, and social allowelopments since 1877. Special projects and recitations required.

Instructor approval required.

HOME ECONOMICS

1111 — SOCIAL USAGE — The essentials of good manners and occepted standards of social usage. One lecture. One semester hour

HILL 1131 — INTRODUCTION TO MODELING — A course designed to teach illudents all the fundamentals of visual poise together with modeling mechniques. Through this course, a student will learn not only basic rules for modeling, but will also learn the various fields of modeling and will gain experience modeling and writing commentaries. Two hours laboratory. One semester hour credit.

MIC 1141 — MODELING — A course designed to practice modeling and to train students to be professional models. The students will participate in style shows and for various other audiences. Prerequisite: Introduction 10 Modeling and selection to Fashion Squad. Two hours laboratory.

One semester hour activity credit.

IIIC 1253 — NUTRITION — This course is a study of nutrients required for normal growth and applied to the selection of food for ingestion, metabolic process of digestion, assimilation and absorption.

HUMANITIES

1113 — HUMANITIES — Deals with the achievements of Western man as reflected in the art, architecture, and customs of selected European counties. This course consists of a tour which culminates in a supervised project to be completed by the student. With the completion of the tour and the project, a student shall earn three semester hours of credit in the humanities.

MATHEMATICS

MAT 1203 — DEVELOPMENTAL ALGEBRA — Elementary Algebra. Three hours. Three semester hours credit.

MAT 1233 — INTERMEDIATE ALGEBRA — (Prerequisite: One year high school algebra or MAT 1203) This course is designed for students whose qualifications are deficient for College Algebra or Technical Math. Materials covered include algebraic factoring, fractions, problem solving, roots and radicals, quadratics, graphs, simultaneous equations, and basic geometric concepts.

- MAT 1313 COLLEGE ALGEBRA A review of algebraic operations systems of linear equations, and a study of logarithms, determined progressions, binomial theorem, partial fractions, and theorem equations. Three lectures. Three semester hours credit.
- MAT 1323 TRIGONOMETRY The study of solutions of right and ablimations triangles, identities, trigonometric equations, and polar and parameter equations. Three lectures. Three semester hours credit.
- MAT 1333 FINITE MATHEMATICS Review of systems of linear equalisms and inequalities in two and three variables, linear programming methodology of calculus with orientation toward business declinemaking. Three lectures. Three semester hours credit.
- MAT 1613 CALCULUS I Coordinate systems, basic theorems analytics, functions, limits, the derivative, the integral, differentials and integration of algebraic functions, and applications. Three lectures Three semester hours credit. (1823)
- MAT 1623 CALCULUS II Differentiation and integration transcendental functions, the definite integral, methods of integralist applications. Three lectures. Three semester hours credit. Prerequisite MAT 1613.
- MAT 1723 THE REAL NUMBER SYSTEM Structure and properties of number systems of arithmetic. Limited to students preparing to reach Three lectures. Three semester hours credit.
- MAT 1733 INFORMAL GEOMETRY AND ALGEBRA Basic ideas and structure of algebra; intuitive foundations of geometry. Three lectures Three semester hours credit.
- MAT 2613 CALCULUS III Solid analytics vector, improper integral line integration. Three lectures. Three semester hours credit.
- MAT 2623 CALCULUS IV Infinite series, partial differentiation, multiplication integrals. Three lectures. Three semester hours credit. Prerequisite: MAI 2613.
- MAT 2913 DIFFERENTIAL EQUATIONS Solution of first and higher order differential equations; existence theorems; solution by series; and application to problems in geometry, physics and chemistry. Three lectures. Three semester hours credit. Prerequisite: MAT 2623.

MODERN FOREIGN LANGUAGE

- MFL 1113 ELEMENTARY SPANISH I Designed to develop language skills of speaking, reading and writing. Phonetic symbols are used to aid correct pronunciation. Three lectures. Three semester hours credit
- MFL 1123 ELEMENTARY SPANISH II A continuation of Spanish 1113 Special drill on verb forms and uses, as well as idiomatic vocabulary by means of oral and written exercises. Three lectures. Three semester hours credit.
- MFL 2213 INTERMEDIATE SPANISH I A verb and grammar review and a further development of language skills. Reading materials used

have literary and cultural value. Recording equipment is available for student's use. Conversaphone records are used.

INTERMEDIATE SPANISH II — A continuation of Spanish 2213.

Special attention is given to rapid reading. Recording equipment permits the student to record and listen to his own and other students of the language.

MUSIC FOUNDATIONS

(Education, History, Literature and Theory)

- his student, through aural perception, understanding and appreciation music as a moving force in Western Culture. Three lectures. Three mester hours credit.
- MIB 1123 MUSIC SURVEY (Majors) Listening course, designed to acquaint the music major with basic stylistic traits of the major eras of music history from the renaissance to the present. Three lectures. Three temester hours credit.
- HID 1133 FUNDAMENTALS OF MUSIC Provides the student with basic knowledge of notations, scales, keys, rhythm, intervals, triads, and their
- hythmic elements of music. Four-part writing, ear-training, dictation, heyboard-harmony, and sight singing. Three lectures and two hours laboratory. Four semester hours credit.
- MUS 1224 MUSIC THEORY II A continuation of MUS 1214. Three lectures and two hours laboratory. Four semester hours credit.
- MUS 2214 MUSIC THEORY III A continuation of MUS 1224. Three lectures and two hours laboratory. Four semester hours credit.
- MIS 2224 MUSIC THEORY IV A continuation of MUS 2214. Three lectures and two hours laboratory. Four semester hours credit.
- MUSIC FOR CHILDREN I Music course designed for elementary education majors. A study of the fundamentals of music, singing activities, accompanying skills and the application of teaching music to children. Three lectures. Three semester hours credit.

MUSIC APPLIED

(Brass, Organ, Percussion, Piano, Voice and Woodwinds)

All applied music requires one half-hour lesson per semester hour credit.
All students interested in Applied Music are to consult the instructor before scheduling.

MUA 1141, 1151, 2141, 2151 — BRASS FOR NON-MAJORS (Elective Brass) I, II, III, 6 IV — Half-hour lesson. One semester hour credit.

113

MUA 1172, 1182, 2172, 2182 — BRASS FOR MAJORS I, II, III, 6 IV One hour lesson. Two semester hours credit.

EAST CENTRAL COMMUNITY COLLEGE

MUA 1331, 1341, 2331, 2341 — ORGAN FOR NON MAJORS (Floring) Organ) I, II, III, & IV — Half-hour lesson. One semester hour credit MUA 1362, 1372, 2362, 2372 — ORGAN FOR MAJORS I, II, III, 6 N

One hour lesson. Two semester hours credit.

- MUA 1441, 1451, 2441, 2451 PERCUSSION FOR NON-MAICHE (Elective Percussion) I, II, III, & IV — Half-hour lesson. One semisire hour credit.
- MUA 1511, 1521, 2511, 2521 CLASS PIANO I, II, III, & IV One hour lesson. One semester hour credit.
- MUA 1541, 1551, 2541, 2551 PIANO FOR NON-MAJORS (Electronic piano - Prerequisite: Previous piano study) I, II, III, & IV - Half haus lesson. One semester hour credit.
- MUA 1572, 1582, 2572, 2582 PIANO FOR MAJORS I, II, III, 6 IV One hour lesson. Two semester hours credit.
- MUA 1711, 1721, 2711, 2721 CLASS VOICE I, II, III, & IV One has lesson. One semester hour credit.
- MUA 1741, 1751, 2741, 2751 VOICE FOR NON-MAJORS I, II, III, 6 IV One hour lesson. Two semester hours credit.
- MUA 1772, 1782, 2772, 2782 VOICE FOR MAJORS I, II, III, 6 IV One hour lesson. Two semester hours credit.
- MUA 1841, 1851, 2841, 2851 WOODWINDS FOR NON-MAIOR (Elective Woodwinds) I, II, III, & IV — Half-hour lesson. One sementer hour credit.
- MUA 1872, 1882, 2872, 2882 WOODWINDS FOR MAJORS I, II, III II IV — One hour lesson. Two semester hours credit.
- MUA 1472, 1482, 2472, 2482 PERCUSSION FOR MAJORS I, II, III, III IV — One hour lesson. Two semester hours credit.

MUSIC ORGANIZATIONS

- (Marching Band, Centralettes, Concert Band, Jazz Band, Pit Orchestra Chorus, Collegians)
- MUO 1111, 1121, 2111, 2121 BAND I, II, III, & IV One semester hour credit.
- MUO 1211, 1221, 2211, 2221 CHORUS I, II, III, & IV One semester hour credit.

PHILOSOPHY AND BIBLE

PHI 1113 — OLD TESTAMENT SURVEY — This is a study of the Old Testament covering the recorded events prior to Abraham and the history of the Hebrew nation as revealed in the books of history, prophecy and poetry.

- HII 1133 NEW TESTAMENT SURVEY This is a study of the New lesiament covering the life of Christ and the establishment of the early shurch as presented in Gospels, Acts, and the other New Testament books.
- THE LIFE OF CHRIST The aim of this course is to give the abulent a general knowledge of the most important events in the life of Christ in a chronological order as found in the Gospels. The Gospels will be studied as a unit endeavoring to get a composite picture of the life and earthly ministry of Jesus.

PHYSICS

- PHYSICAL SCIENCE SURVEY I (Non-Lab) Designed for the non-technical student. A survey of laws of physics and astronomy.
- MY 2223 PHYSICAL SCIENCE SURVEY II (Non-Lab) Designed for the non-technical student. A survey of chemistry, meteorology, and
- MIN 2313 SURVEY OF GENERAL PHYSICS I A study of laws of mechanics and heat. Two lectures and two hours laboratory. Three semester hours credit.
- MY 2020 SURVEY OF GENERAL PHYSICS II A study of laws of electricity and sound. Two lectures and two hours laboratory. Three semester hours credit.
- MY 2414 GENERAL PHYSICS The fundamental concepts and laws of mechanics, heat and sound. Three lectures and three hours Inboratory. Four semester hours credit. Prerequisite: MAT 1323.
- MIY 2424 GENERAL PHYSICS The fundamental concepts and laws of electricity, magnetism, light and modern physics. Three lectures and three hours laboratory. Four semester hours credit. Prerequisite: PHY 2414.

POLITICAL SCIENCE

- MC 1153 Honors American National Government substitutes for PSC 1113. Survey of the organizations, political aspects of and basis for American Government. Special projects and recitations required. Instructor approval required.
- INC 1113 AMERICAN NATIONAL GOVERNMENT Survey of the organizations, political aspects of and basis for American Government. Three lectures. Three semester hours credit.
- IBC 1123 AMERICAN STATE AND LOCAL GOVERNMENT Relationship between state and federal government and between states and their subdivisions; organization, function, and operation of executive, legislative, and judiciary; elections and suffrage generally, Mississippi particularly. Three lectures. Three semester hours credit.

PSYCHOLOGY

PSY 1513 — GENERAL PSYCHOLOGY — An introduction to the scientstudy of human behavior. Includes history and methods of psychologrowth and development, principles of learning, sensation perception, thinking, statistics, personality, and intelligence lectures. Three semester hours credit.

SECRETARIAL SCIENCE

SEC 1113 — ELEMENTARY TYPEWRITING — Introduction to the keyl with emphasis on developing correct typewriting techniques applying this acquired skill to the typewriting of business letters, to be outlines, and manuscripts. Three semester hours credit.

SEC 1123 — INTERMEDIATE TYPEWRITING — (Prerequisite: Elements Typewriting or equivalent). Continuation of drills for speed and accumand the study of letter styles, business forms, manuscripts, tabulation. Three semester hours credit.

SEC 1213 — ELEMENTARY SHORTHAND — Introduction to the theory or practice of Gregg shorthand with emphasis on the development speed and accuracy in reading and writing. Three semester hours are the semester of the semester

SEC 1223 — INTERMEDIATE SHORTHAND — (Prerequisite: Elemental shorthand or equivalent and typewriting). Review of the principle shorthand with emphasis on speed and accuracy in dictation arternscription. Three semester hours credit.

SEC 2533 — WORD PROCESSING I — (Prerequisite: Typewrilling Keyboarding and an Introductory Computer Course) instruction in the use of the microcomputer/word processor. Three semester hours credit

SOCIOLOGY

SOC 2113 — INTRODUCTION TO SOCIOLOGY — Deals with human relationships. Students will receive a synopsis of the whole field as sociology including the social world, the social and cultural process within this world, and the integration of the processes in relation to the individual, the group, and the institution. Three lectures. Three semester hours credit.

SOC 2143 — MARRIAGE AND FAMILY — A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and of social-economic adjustments to society. Three lectures. Three semester hours credit.

SPEECH AND THEATRE

SPT 1113 — ORAL COMMUNICATION (PRINCIPLES OF SPEECH) — Correct and effective English: correct pronunciation and enunciation, breath control, study and practice in making speeches for all occasions, and

emphasis on organization of material and practice in speaking before the group. Three lectures. Three semester hours credit.

The semester hours credit.

FUNDAMENTALS OF THEATRE — A basic course in the theatre with An introduction to the cultural, historical, and social aspects of the diama and investigation of essential elements of play production. Three lectures. Three semester hours credit.

Imphasis is placed on the technical aspects of acting and on the appressive use of the body in stage movement. Classroom work in mime and the presentation of scenes from plays prepare the student for required performance in either a workshop or major production. A production laboratory in connection with the class introduces the student to the technical phases of the theatre which contribute to the effectiveness of the work of the actor. Three lectures. Three semester hours credit.

1241 — Drama Production I — Participation in college drama productions.

11/1251 — Drama Production II — Participation in college drama.

111 2241 — Drama Production III — Participation in college drama.

111 2251 — Drama Production IV — Participation in college drama.

TECHNICAL

AUTOMATED MANUFACTURING TECHNOLOGY

COURSE DESCRIPTIONS

MI 1113 — TECH MATH I — This course is a study of the basic fundamentals of algebra needed in Automated Manufacturing to solve the problems associated with the product being manufactured and the digital principles needed with the digital control equipment, computer collection systems and other mathematics used in the system. Three hours lecture. Three semester hours credit.

AMT 1213 — PRINCIPLES OF AUTOMATED SYSTEMS — Beginning with an overview of automation and its history, this course provides a basic study in requirements for automation and subsystem technology such as hydraulic, pneumatic, electronic and electromechanical. Three hours lecture. Three semester hours credit.

AMT 1123 — TECH MATH II — This course is a study of advanced algebra and trigonometry to include trig functions and identities necessary in

the machining and fabrication of parts and assemblies. Also includes will be the geometry necessary in the applications. Three hours leading Three semester hours credit.

AMT 1315 — DIGITAL TECHNIQUES AND INTRO TO MICROPROCESSORS This course is designed to provide the student with an understanding of digital electronics from the basic binary system of numbers. In circuits are designed to work with digital, to the complex circuits used for logic operations. Also an introduction into the microprocessor we be covered defining inputs, outputs and how they control complete operations. Three hours lecture. Four hours laboratory. Five semisimal hours credit.

AMT 1324 — HYDRAULICS, PNEUMATICS, AND OTHER INDUSTRIAL CONTROL SYSTEMS — Basic principles and practical applications of hydraulic, pneumatics, and electromechanics. Emphasis on operation and application of pressure intensifier, torque devices, pumps, morphs fundamentals of reservoirs and pumps, accumulators, and safety. Aller this subject will cover electricial devices, circuits, and systems used for control purposes in industry. Two hours lecture, four hours laborations Four semester hours credit.

AMT 2224 — AUTOMATED SYSTEMS APPLICATION AND TROUBLE SHOOTING - Includes studies and lab work including the application, operation diagnostics of subsystems using electronic sensors, optical encoders, and programmable controllers integrated with hydraulics, pneumatics, and other electro-mechanical devices. Two hours lecture, four hours laboratory. Four semester hours credit.

AMT 2334 — ROBOTIC PRINCIPLES AND APPLICATION — Course deals with specific details of robot systems technology, beginning with ball concepts, lecture and lab work enables the student to develop hands on experience in the systems operation, application programming diagnostics, and safety of industrial grade robots. Two hours lecture four hours laboratory. Four semester hours credit.

AMT 2233 — MATERIALS REQUIREMENT PLANNING — This course introduces concepts in production management and control, including inventory control fundamentals and applications, fundamentals of material requirements planning systems (MRP), and fundamentals of project planning and control. Two hours lecture, two hours laboratory. Three semester hours credit.

AMT 2343 — ENVIRONMENTAL CONTROL — To introduce students to the wide variety of environments required to be maintained in manufacturing processes such as temperature, humidity, particles suspended in air, inert and toxic gas, caustic chemicals, flammable and explosive materials, etc. and the methods used to monitor and control these environments. Three hours lecture. Three semester hours credit

AMT 2243 — STATISTICAL PROCESS CONTROL — This course is designed to teach the basics in quality control and the use of computerized Motistical process for analysis in the quality control function. Two hours lecture, two hours laboratory. Three semester hours credit.

MM 2354 — MANUFACTURING PROJECT — This is a lecture/lab project utiented course which allows the student to develop a manufacturing project from product concept, through system configuration and programming, to production. Two hours lecture, four hours laboratory. four semester hours credit.

MI 2254 — ADVANCED MEASUREMENT AND COMMUNICATION SYSTEMS This is an advanced course in acquisition, communication, and processing of systems data in automated applications. Study includes advanced sensor subsystems, digital data communications and aubsystem interfacing with host computer systems. Two hours lecture, four hours laboratory. Four semester hours credit.

BUSINESS TECHNOLOGY

1013 — INTRODUCTION TO BUSINESS — Introduction to business principles, organizations, and procedures. Three semester hours credit. THE 1113 — ELEMENTARY TYPEWRITING — Introduction to the keyboard with emphasis on developing correct typewriting techniques and

applying this acquired skill to the typewriting of business letters, tables, outlines, and manuscripts. Three semester hours credit. Two hours lecture and two hours laboratory.

110 1123 — INTERMEDIATE TYPEWRITING — (Prerequisite: Elementary Typewriting or equivalent). Continuation of drills for speed and accuracy and the study of letter styles, business forms, manuscripts, and rabulation. Three semester hours credit. Two hours lecture and two hours laboratory.

INC 1213 — SHORTHAND I — Introduction to the theory and practice of Gregg shorthand with emphasis on the development of speed and occuracy in reading and writing. Three semester hours credit. Two hours

lecture and two hours laboratory.

ISC 1223 — SHORTHAND II — (Prerequisite: Shorthand I or equivalent and Typewriting). Review of the principles of shorthand with emphasis on speed and accuracy in dictation and transcription. Three semester hours credit. Two hours lecture and two hours laboratory.

ISC 1313 — RECORDS MANAGEMENT — Introduction to the major filing systems with emphasis on information retrieval, retention and disposal of records, selection of supplies and equipment, and an introduction to electronic filing. Three semester hours credit. Two hours lecture and two hours laboratory.

15C 1613 — BUSINESS ENGLISH — A review of correct English usage Including parts of speech, word choice, punctuation, and capitalization. Emphasizes those aspects of English that are directly applicable to writing effective business letters. Two hours lecture and two hours laboratory. Three semester hours credit.

119

TSC 1813 — INFORMATION PROCESSING I — (Prerequisite: Typewnins) Introduction to information processing concepts and applications including operating systems, word processing, electronic spreaching and data base management. Three semester hours credit. Two hours lecture and two hours lab.

EAST CENTRAL COMMUNITY COLLEGE

- TSC 2113 ADVANCED TYPEWRITING (Prerequisite: Intermediate Typewriting). Emphasis on skill building and production in specialises areas. Three semester hours credit. Two hours lecture and two hours laboratory.
- TSC 2213 SHORTHAND III (Prerequisite: Shorthand II). Emphasis building vocabulary of different types of businesses, mailable transcripts, and dictation and transcription speed. Three semester has a credit. Two hours lecture and two hours laboratory.
- TSC 2523 BUSINESS CALCULATIONS Study of the fundamental process fractions, decimals, percentages, and problem solving using an electronic calculator operated with touch control as applied to business operations. Three semester hours credit. Two hours lecture and least hours laboratory.
- TSC 2533 MACHINE TRANSCRIPTION (Prerequisite: Typewrilling) Instruction in the use of transcribing machines to prepare mailules business correspondence. Three semester hours credit. Two hours lecture and two hours laboratory.
- TSC 2613 BUSINESS COMMUNICATIONS (Prerequisite: Business English) and proficiency in typewriting). Instruction in composing different rypes of business letters with emphasis on the application of grammer typewriting, speech, and human relations skills. Three semester house credit. Two hours lecture and two hours laboratory.
- TSC 2813 WORD PROCESSING I (Prerequisite: Typewriting) Keyboarding and Introduction to Information Processing). Instruction in the use of the microcomputer/word processor. Three semester house credit. Two hours lecture and two hours laboratory.
- TSC 2823 WORD PROCESSING II (Prerequisite: TSC 2813 Word Processing I). Advanced instruction and applications in the use of the microcomputer/word processor. Three semester hours credit. Two hours lecture and two hours laboratory.
- TSC 2833 INFORMATION PROCESSING II (Prerequisite: Information Processing 1). Continuation of Information Processing 1 with additional study to include telecommunications, electronic mail, and other microcomputer applications to reflect current technology. Emphasis is placed on supervisory skills and management techniques. Three semester hours credit. Two hours lecture and two hours lab.
- TSC 2913 OFFICE PROCEDURES (Prerequisite: Typewriting) Keyboarding). Study and application of modern office systems and practices. Three semester hours credit.

CHILDCARE SUPERVISION TECHNOLOGY

1113 — INTRODUCTION TO EARLY CHILDHOOD EDUCATION — An swerview of goals, children, schools, techniques and curriculum; past, present and future of early childhood education. Two hours lecture, two hours observation and laboratory experience. Three semester hours credit.

THE 1214 — CHILD DEVELOPMENT I — An introductory study of the various larges of development from conception through toddlerhood with emphasis on the physical, social, emotional, and cognitive aspects of development and the influence of the cultural environment. Three hours lecture, two hours laboratory. Four semester hours credit.

1313 — ART FOR YOUNG CHILDREN — Experience with children's art in a variety of media: the value of creative art, selection and objective use of art. Two hours lecture, two hours laboratory. Three semester hours credit.

III. 1224 — CHILD DEVELOPMENT II — A study of preschool ages three through six. Characteristics of physical, cognitive, emotional and social levelopment and planned influences on behavior. Three hours lecture, two hours laboratory. Four semester hours credit.

ML 1323 — MUSIC FOR CHILDREN — Fundamentals of music and music reiminology for its incorporation into other areas of the curriculum. Overview of materials used. Two hours lecture, two hours laboratory. Three semester hours credit.

III. 1833 — LANGUAGE ARTS FOR YOUNG CHILDREN — A study of importance and significance of language development for the preschool child. Creative activities to stimulate language development. Emphasis will be placed on literature that will promote remmunications skills both verbal and non-verbal. Two hours lecture, two hours laboratory. Three semester hours credit.

ILC 2343 — CHILD NUTRITION AND HEALTH CARE — Basic human nutrition, nutritional values of foods, menu planning, nutritional needs for young children, and preparation of meals. Two hours lecture, two hours laboratory. Three semester hours credit.

10.0 2414 — METHODS OF MATERIALS OF TEACHING PRESCHOOL — Critical analysis of teaching materials and their organization into units. Special consideration of math, science and social concepts. Construction of creative teaching materials. Two hours lecture, four hours laboratory. Four semester hours credit.

ILC 2234 — CHILD DEVELOPMENT III — Supervised experiences in nursery, laboratory school; planning and presenting various types of learning experiences for young children. Two hours lecture, four hours laboratory. Four semester hours credit.

ICC 2244 — CHILD DEVELOPMENT IV — A continuation of the activities and discussions in Child Development III. Two hours lecture. Four hours laboratory. Four semester hours credit.

TCC 2423 — ADMINISTRATION OF PRESCHOOL PROGRAMS — Overview of the complete preschool program operation including philosophy program, personnel, equipment, curriculum and the place of the center in the community. A survey of childcare facilities is made thours lecture, two hours laboratory. Three semester hours credit

COMPUTER TECHNOLOGY

TDP 1213 — COMPUTER OPERATIONS — This course is a study of the operation of the System/36 Computer. The operation control language, utility programs, and SSP procedures for the System/36 mincluded. Two hours lecture, two hours laboratory. Three semester how credit.

TDP 1113 — COMPUTER CONCEPTS — This course is a study of the function and capabilities of computers. The student becomes familiar with its organization of computers and their uses in today's computer-oriented society. Two hours lecture, two hours laboratory. Three semester hour credit.

TDP 1313 — BASIC PROGRAMMING — This course is a study of the BASIC programming language. Students will gain experience by programming and debugging problems using BASIC. Two hours lecture, two hours laboratory. Three semester hours credit.

TDP 1314 — RPG PROGRAMMING — (Prerequisite: TDP 1213 and 1DI 1113.) This course includes study of the Report Program General programming language. Students will become proficient in RPG programming problems typical of those performed in data processing installations. Three hours lecture, two hours laboratory. Four semester hours credit.

TDP 1223 — ADVANCED COMPUTER OPERATIONS — (Prerequisite: TDP 1213 and TDP 1113.) This course is a continuation of TDP 1213 Advanced operational procedures on the System/36 will be included Two hours lecture, two hours laboratory. Three semester hours credit

TDP 2324 — RPG PROGRAMMING II — (Prerequisite: TDP 1314.) This course is a continuation of TDP 1314. Emphasis will be placed on file processing and more advanced RPG programming. Three hours lecture, two hour laboratory. Four hours credit.

TDP 2514 — COBOL PROGRAMMING I — This course is directed toward teaching effective and efficient use of COBOL programming instructions. Students will gain programming experience by programming and debugging typical business programs using COBOL Three hours lecture, two hours laboratory. Four hours credit.

TDP 2524 — COBAL PROGRAMMING II — (Prerequisite: TDP 2514.) This course is a continuation of TDP 2514. Emphasis will be placed on file processing and more advanced COBOL programming. Three hours lecture, two hours laboratory. Four hours credit.

the field of system analysis and design is surveyed. The student will levelop, analyze, and modify systems as they apply to computer merations. Three hours lecture, two hours laboratory. Four hours credit.

The field of system analysis and design is surveyed. The student will levelop, analyze, and modify systems as they apply to computer merations. Three hours lecture, two hours laboratory. Four hours credit.

the electronic spreadsheet. Students will gain experience in the spreadsheet of spreadsheets as an aid to management making. Two hours lecture, two hours laboratory. Three spreadsheets can be spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as an aid to management the spreadsheet of spreadsheets as a spread spreadsheet of spreadsheets as a spread spreadsheet of spreadsheets as a spread spreadsheet of spreadsheets as a spread spread spreadsheet of spreadsheet of spreadsheets as a spread spread spreadsheet of spreadsheets as

DATA BASE MANAGEMENT — This course is a study of concepts and in Data Management. The student will become proficient in the student will be student wi

DRAFTING TECHNOLOGY

1113 — FUNDAMENTALS OF DRAFTING — This course deals with care and use of drafting instruments, alphabet of lines, free hand sketching, geometric construction, dimensioning sectioning and orthographic projection with emphasis on shape and size description. One hour lecture, four hours laboratory. Three semester hours credit.

Drafting.) A study of the design and drawing of machine and machine parts with strict attention given to dimensioning, finish, fits, threads and the reproduction process of drawings into blueprints. One hour lecture, four hours laboratory. Three semester hours credit.

fundamentals through the use of instruments and the understanding of lines and planes. Reading and writing the graphic language both with instruments and free hand sketching, geometrical construction lettering, pictorials, multiview, sections, and orthographic projections involving the geometry of points, lines and planes as applied to working drawing related to specialized engineering field. One hour lecture, four hours laboratory. Three semester hours credit.

10D 1133 — INTRODUCTION TO CAD — (Prerequisite: Fundamentals of Drafting 1113.) Course designed to introduce student to the application of the computer to the drafting profession. Provides basic knowledge of the menu and command structure of CAD. One hour lecture, four hours laboratory. Three semester hours credit.

IDD 1213 — DESCRIPTIVE GEOMETRY — (Prerequisite: Fundamentals of Drafting 1113.) The course deals with a study of primary and secondary auxiliary views, revolution of views, and their application as used in mining, engineering, aircraft construction and intersections and development of sheet metal. One hour lecture, four hours laboratory. Three semester hours credit.

- TDD 2133 ADVANCED CAD (Prerequisite: Introduction to CAI Advanced course in the use of CAD software with emphapiroducing drawing. Teaching application of computers to basic command structure, drafting and design menu. Two hours laboratory. Three semester hours credit.
- TDD 2314 STRUCTURAL DRAFTING (Prerequisite: Fundamental Drafting 1113.) Structural drafting consists of the preparation of and working drawings for buildings, bridges, tanks, towers, structures. One hour lecture, two three-hour laboratory. Four hours credit.
- TDD 2513 SURVEYING AND TOPO I (Prerequisite: Fundamental Drafting.) Introduction to Surveying and Mapping with emphasise field and computational methods which are utilized in the proposed for maps and survey plats. One hour lecture, two three-hour laboratories semester hours credit.
- TDD 2523 SURVEYING AND TOPO II (Prerequisite: Surveying Topo 1.) A continuation of Surveying and Topo I with emphasis development of sophisicated field methods, drafting technique applications. One hour lecture, four hours laboratory. Three seminours credit.
- TDD 2414 ELECTRICAL, PIPING AND SHEET METAL DRAFTING
 (Prerequisite: Fundamentals of Drafting 1113.) A study of elemental pipe symbols, types and uses of pipes and electrical layout the development of sheet metal as used in modern industry. One lecture, two three-hour laboratory. Four semester hours credit
- TDD 2613 COST ESTIMATING An introduction to the basic method of estimating and the development of quality survey systems used manufacturing and construction processes. Three hours lecture semester hours credit.
- TDD 2714 ARCHITECTURAL DRAFTING I (Prerequisite: Fundamental of Drafting 1113.) This course includes principles and practice modern design, requiring working drawing and solutions, reconstruction detail and specifications for residential and inclusion construction. One hour lecture, two three-hour laboratory semester hours credit.
- TDD 2723 ARCHITECTURAL DRAFTING II A continuation of Architectural Drafting I with emphasis placed on commercial buildings. The studies will design and prepare a set of working drawings and specifically for a commercial building of his or her choice. Three two his laboratory. Four semester hours credit.
- TDD 2813 STRENGTH OF MATERIALS A study of forces, properties materials, center of gravity, shear forces and bending momentum computations necessary for structural and architectural are of primer importance in this course. Two one-hour lecture, one two-laboratory. Three semester hours credit.

INDUSTRIAL RELATIONS — This course deals with problems human relations and the development of a foundation for mannel relations for dealing with superiors, associates, and manufactures. The role of supervisors is emphasized. Three hours lecture.

TECHNICAL MATHEMATICS

- TECHNICAL MATH I This course is a study of the basic fundamentals of algebra needed in drafting in order to make imputations, to solve graphs and to solve equations. Three hours three semester hours credit.
- TECHNICAL MATH II A study of angles, triangles, and monometric functions of angles and solutions of triangles, logarithms, and reduction formulas are studied as they apply to drafting. hours lecture. Three semester hours credit.

ELECTRONIC TECHNOLOGY

- TECHNICAL MATH FOR ELECTRONICS I This course is the first mester of a two semester course designed for students who are paring for a technical career. While it is desirable to have some aground in geometry and elementary algebra, it is not essential a review of these subjects is included. The course content is minded to provide the student with a working knowledge of mathematics starting with basic concepts of numbers, plane and solid metry, algebraic equations and word problems, linear equations, meminants. Three one-hours lecture. Three semester hours credit.
- INTRODUCTION TO ELECTRONIC TECHNOLOGY An including to Electronic Technology which provides opportunity for beginning students to explore the general nature of the field and its potential, in conjunction with laboratory experience in basic skill three hours lecture, four hours laboratory. Four semester hours
- BASIC ELECTRICITY FOR ELECTRONICS This course is designed familiarize the student with the basic electrical fundamentals in allemating and direct currents which are prerequisite to subsequent familiarize with test equipment. Three hours lecture, six hours aboratory. Five semester hours credit.
- 1133 DRAFTING FOR ELECTRONICS An elementary course thingned for electronics students. Use of templates, including lettering impletes; fundamentals of drawing and drafting room practices; bettical circuit drawing, terms, symbols and standards. Emphasis is also an construction and graphic interpretation of typical electrical incuits. One lecture, four hours laboratory. Three semester hours credit.

- TEL 1423 TECHNICAL MATH FOR ELECTRONICS II This coundesigned to provide the complex algebra for solving summarplifier networks and the trigonometry functions necessary working with alternating current and circuit components such capacitors, inductors and resistors. Three hours lecture. Three seminators credit.
- TEL 1215 ELECTRONIC DEVICES AND CIRCUITS Introduction semiconductors including the construction, theory, static and dynamic characteristics of diodes and bi-polar semiconductors; basic configurations; rectifiers; amplifiers wave forming, and other circuit Three hours lecture, six hours laboratory. Five semester hours create
- TEL 1225 DIGITAL PRINCIPLES This course is designed to provide a student with an understanding of digital electronics from the behavior system of numbers, how circuits are designed to work digital, to the complex circuits used for logic operations, arithmetoperations, and information conversion and control. The student construct circuits that are commonly found in digital systems such microprocessors. Three hours lecture, six hours laboratory. Five semi-hours credit.
- TEL 2235 LINEAR INTEGRATED CIRCUITS A study of general purpolar Linear I.C. Devices and their applications. This course is designed complement digital systems in sensors, instrumentation, analog digital conversion, digital to analog conversions and other acquisition, and provide student with knowledge of Linear Systems Students will also become familiar with Dedicated Linear I.C. Devices Three hours lecture, six hours laboratory. Five semester hours credit
- TEL 2315 INTRODUCTION TO MICROPROCESSOR BASED SYSTEMS introduction to Microprocessor Based Systems that will provide student the opportunity to write and implement machine language programs to control the microprocessor hardware and its family peripheral interface devices. Three hours lecture, six hours laborators Five semester hours credit.
- TEL 2325 INTERFACING, CONTROL SYSTEMS AND ROBOTICS Three hours lecture, Six hours laboratory. (5 semester hours credit). The cours in interfacing, control and robotics is planned to provide classroom and laboratory studies of the devices, circuits, principles and application pertaining to electronic control sysems using electromechanical analog, digital, and microprocessor principles. Emphasis will be placed on digital to analog systems as used in interfacing with different devices that can be controlled by microprocessors. Particular attention will be applied to robotics and how they can be used in modern day industry Troubleshooting techniques are covered.
- TEL 2335 TROUBLE ANALYSIS OF MICROPROCESSORS AND MICROCOMPUTERS Three hours lecture. Six hours laboratory (semester hours credit) The course in Trouble Analysis of Microprocessors

Micro-computers is designed to provide the ability to analyze the mubles that occur in microprocessors and micro-computers with the mid of an oscilloscope, logic probe, logic analyzer and trouble lognostic trainers provided on the micro-computer. With this analysis impleted the student will be able to repair or align the faulty unit. Intoratory exercises are directed towards hands-on approach to operate test equipment and diagnostic devices, isolate faults and appair or align this unit.

METAL FABRICATION TECHNOLOGY

COURSE DESCRIPTIONS

INTRODUCTION TO WELDING TECHNOLOGY — This course includes historical development of welding, welding joints on all metals, the welding industry and the future. Also basic definitions, methods of applying welding, safety practices and occupation apportunities. Three hours lecture. Three semester hours credit.

INTRODUCTION TO BREAKS, SHEARS, PUNCHES AND DRILL PRESSES — To include material preparation, shaping, cutting, forming and drilling of raw stock into parts for assemblies. Three hours lecture. Three semester hours credit.

IN 1213 — FABRICATION, LAYOUT AND MEASUREMENT — This includes the application of geometrical shapes, the algebraic formulas and manipulation of math necessary to develop layouts and convert them to a representative of a tangible part. Three hours lecture. Three temester hours credit.

1224 — OXYACETYLENE CUTTING, BRAZING AND WELDING — This course includes types of gases, containers and manifold systems, safety, regulators and related hardware, filler rods, material preparation, fluxes, selection and application of cutting and welding tips. The student will develop the proper techniques for skilled operation of the torch. Two hours lecture, four hours laboratory. Four semester hours credit.

MIT 1234 — BASIC PRINCIPLES AND PRACTICE OF ARC WELDING — This course includes application of arc welding, welding circuits, electrode types, polarity, machine settings, accessories, personal equipment, safety, methods of application and practices, weave patterns, building up pads, joint types, use and care of equipment. Two hours lecture, four hours laboratory. Four semester hours credit.

MFT 2315 — SPECIAL WELDING PROCESSES — This course includes the and care of TIG and MIG welding equipment on suitable materials also flux-cored and solid wire welding. The course also includes material, application of weld material, electrode selection machine controls and accessories, the development of manual used, and use and care of associated items. Three hours lecture hours laboratory. Five semester hours credit.

MFT 2325 — ADVANCED WELDING AND CUTTING TO INCLUDE EQUIPMENT AND TECHNIQUES — This course includes the programming, inputiling and running of the program in an automated cutter and welder order to produce parts for assembly at a later stage. This also include the initial setup, maintenance, identification of any problem area isolation of the problem. Three hours lecture, four hours laborated Five semester hours credit.

MFT 2235 — ADVANCED WELDING AND CUTTING TO INCLUDE EQUIPMENT AND TECHNIQUES — This course includes the programming, inputing and running of the program in an automated cutter and welder order to produce parts for assembly at a later stage. This also include the initial setup, maintenance, identification of any problem areas isolation of the problem. Three hours lecture, four hours laborators Five semester hours credit.

MFT 2414 — MANUFACTURING PROJECT — This is a lecture/lab project oriented course which allows the student to develop a manufacturing project from product concept, through system configuration programming the design and then producing the project. Two hous lecture, four hours laboratory. Four semester hours credit.

PRECISION MACHINING TECHNOLOGY

COURSE DESCRIPTIONS

PMT 1113 — INTRODUCTION TO MACHINING TECHNOLOGY — This counincludes machine identification, controls and their function, machine capabilities and limitations, and operations that can be performed. Three hours lecture. Three semester hours credit.

PMT 1213 — BLUEPRINT READING AND SKETCHING — To include practical print reading and construction of sketches on two and three view drawings, visible outlines, dimensions, auxiliary views, threads, and fasteners. Three hours lecture. Three semester hours credit.

PMT 1223 — PRECISION MEASUREMENT AND BENCHWORK — To include the use, care and reading of precision measuring instruments and practical work involving the use of these instruments in layout and

impection of finished parts. Three hours lecture. Three semester hours

PRINCIPLES OF LATHE OPERATIONS AND SETUP — To include particular and function of the lathe, lathe sizes, operations, types, thread and thread cutting and attachments. Two hours laboratory. Four semester hours credit.

DRILLING MILLING AND SAWING PROCESSES — To include muchine construction, application, limitations and practical use in adultry. Two hours lecture, four hours laboratory. Four semester hours

secur.

METALLURGY — To include properties and uses of ferrous metals, metal production, chemical nature of steel, SAE numbering metals, mon-ferrous metal and alloys, carbon content and how it affects hardness, hardness testing, hardening and tempering, and imperature quenching mediums. Three hours lecture. Three semester hour credit.

MI A14 — CAM APPLICATION — This course will provide the student with the ability to use computer assisted manufacturing program to develop the necessary data to supply a CNC Machine the direction to manufacture a part. This will allow the student to construct points, lines, or splines using the CAM package. In fact, it will allow the student construct geometry in any order. Two hours lecture, four hours laboratory. Four semester hours credit.

wille a program, input it to the machine control which will provide directions to produce a finished part. Two hours lecture, four hours

laboratory. Four semester hours credit.

PRINCIPLES AND OPERATIONS OF GRINDING — To include types of grinders, grinding wheel components, abrasive size and type, bond types, standard diamonds and carbides. This also includes minciples of grinding to include truing, dressing, roughing, finishing cuts, libricants, sharpening of cutters, special tools, cylindrical grinding of pins, shafts, and etc. Two hours lecture, four hours laboratory. Four imposter hours credit.

machine program generation for CNC Lathe and Mill which will provide more complex directions to the machine for part production. Two hours lecture, four hours laboratory. Four semester hours credit.

TECHNICAL EVENING CLASSES

Regular college courses are offered on campus and off campus in the worling at various locations in the college district including Carthage, Louisville, Philadelphia, and Choctaw Central High School near

Philadelphia. The same instructional standards are maintained and same tuition and fees apply as stated in the catalog for campus students. In addition, the following courses are offered only in the events.

BANKING AND FINANCE

- BFT 1113 PRINCIPLES OF BANKING OPERATIONS Fundamental bank functions in a descriptive fashion so that the beginning bank may view the profession in a broad (and operational) perpentage Descriptive orientation intentional. (3 hour lecture). Three seminations credit.
- BFT 1123 MONEY AND BANKING Practical aspects of money banking and the basic monetary theory. Historical treatment minimum. Emphasis on such problems as economic stabilization, of spending, theory of gold, limitations of central bank configurement fiscal policy, balance of payments, and forest exchange, showing their repercussions on the banking industry affecting yield curves and the structuring of portfolios: (3 hour lecture Three semester hours credit.
- BFT 2113 ANALYZING FINANCIAL STATEMENTS Organized into Islandin sections: Characteristics of Financial Statements and Financial Statement Analysis. Review of basic accounting principles for financial statement analysis. (3 hours lecture). Three semester hours credit

TMT 2713 — SUPERVISION I — A study of the basic skills required at supervisors in a manufacturing plant. Three hours lecture. This semester hours credit.

TMT 2323 — SUPERVISION II — A continuation of TMT 2713. Three hour lecture. Three semester hours credit.

VOCATIONAL

VOCATIONAL INDIVIDUALIZED DEVELOPMENT SYSTEM (VIDS)

The Test of Adult Basic Education (TABE) will be administered to sulvocational students upon entering school. Results from this test will be used to identify students that need help in Reading, Math and Language

Students needing help in these areas will be assigned to the VIDS Center for three hours per week until he/she achieves the functioning level needed to receive full value of the education he/she is pursuing.

FIRST SEMESTER V.I.D.S. - Individual instruction will be given in Reading Mathematics and Language. 51 Clock Hours.

SECOND SEMESTER V.I.D.S. - A continuation of first semester with student receiving instruction in employer-employee relations. 51 Clock Hours

AUTOMOTIVE MECHANICS

- 1112 INTRODUCTION TO MECHANICS This course is designed meach automotive shop safety, use of automotive hand tools and and care of service literature. Sixty clock hours. Two semester hours.
- M 1214 ENGINE REBUILDING I This course is designed to teach peration of automotive engines, cleaning, inspecting, measuring engine component parts and testing engine condition. One hundred metropy clock hours. Four semester hours.
- 1314 BRAKE SYSTEM I Principles of operation, diagnosis of malfunctions and repair of the disc and drum brake systems are awared. One hundred twenty clock hours. Four semester hours.
- 1413 FUEL SYSTEM I This course is designed to teach principles the fuel system, fuel tank, lines, pumps, filters, and basic carburetion Ninety clock hours. Three semester hours.
- 1514 ELECTRICAL SYSTEMS This course teaches diagnosing buttery, starters, alternators and generators. The basic ignition and lighting systems are covered in this course. One hundred twenty clock hours. Four semester hours.
- M 1124 TUNE-UP AND SPECIAL SYSTEM I This course is designed to the correction of troubles in the carburetion and electrical system to include electronic unitions. One hundred twenty clock hours. Four semester hours.
- 1224 SUSPENSION & STEERING SYSTEM I This course teaches minciples of the suspension system and diagnosis. This includes wheel bearings, tires and wheels, wheel balancing, and steering system. One hundred twenty clock hours. Four semester hours.
- MM 1325 INTRODUCTION TO DRIVE TRAIN This course includes fundamentals of velocity operation, diagnosis of malfunctions and repairs of drive line, joints, and bushings, disassembly, inspection, repair, replacement and reassembly of differential, standard transmissions and clutches. One hundred fifty clock hours. Five semester hours.
- MM 1424 AUTOMATIC TRANSMISSION I This course includes theory and operation on automatic transmissions. Emphasis is placed on diagnosing troubleshooting and in car services. One hundred twenty lock hours. Four semester hours.
- 2134 SUSPENSION SYSTEM II & FRONT WHEEL DRIVE This course continuation of Suspension System I. Emphasis is placed on ball joints, king pins, control arm bushings, springs stabilizer bars and wheel alignment including four-wheel and front-wheel drive alignment. One hundred twenty clock hours. Four semester hours.
- 2234 AUTOMATIC TRANSMISSION II This course includes also assembling and repairing of automatic transmissions with emphasis an rebuilding. One hundred twenty clock hours. Four semester hours.

- VAM 2334 BRAKE SYSTEM II This includes turning of drums and roll rebuilding of master cylinders, wheel cylinders and the power brake system for disc and drum brake systems. One hundred twenty discharge. Four semester hours.
- VAM 2435 HEATING AND AIR CONDITIONING This course is designed to offer training on the heating system, heater controls, the cooling system, and the theory and operation of air conditioning systems. On hundred fifty clock hours. Five semester hours.
- VAM 2144 FUEL SYSTEM II This course includes disassembly inspection, replacement and reassembly of carburetors, fuel injection systems, turbo-charged systems and other specialty systems. On hundred twenty clock hours. Four semester hours.
- VAM 2245 SPECIAL SYSTEMS II This course includes theory laboratory instruction on fuel systems, electrical systems, emission control systems, TBI, EFI, and CCC. One hundred fifty clock hours. The semester hours.
- VAM 2344 INTRODUCTION TO FOREIGN CARS This course teacher the student to deal with the metrics, manuals, lifting, troubleshooting and repair of the foreign car. One hundred twenty clock hours, less semester hours.
- VAM 2444 INTRODUCTION TO AUTOMOTIVE DIESEL This count designed to enhance the student's skills on diesel operation, theory and repairs. One hundred twenty clock hours. Four semester hours

AUTO BODY AND FENDER REPAIR

- VBF 1112 ARC AND PLASTIC WELDING Practical work in arc and plastic welding to include heat and reshape, groove and weld of a or tear using the hot air plastic welder. This course also includes the advantages and disadvantages of arc welding. Sixty clock hours. I we semester hours.
- VBF 1213 GAS WELDING A fundamental course in the basic principles of welding and brazing, oxyacetylene procedures including use and care of equipment, flame adjustments, techniques of welding and cutting, safety practices. Ninety clock hours. Three semester hours.
- VBF 1316 AUTO METALS AND MATERIALS Practical work in types of materials and metallurgy, characteristics of metals used in the field Strength of auto body member, damage patterns, shrinking procedures. One hundred eighty clock hours. Six semester hours.
- VBF 1416 PANEL AND FENDER STRAIGHTENING AND PAINTING I Practical work in analyzing the damage area, roughing out sequence tools required in raising low spots, reworking deep bends, flattening high spots, use of file and sanding equipment. One hundred eighty clock hours. Six semester hours.
- VBF 1126 FRAME STRAIGHTENING I Practical work in the fundamentals of frame testing and checking equipment, analyzing

replacement versus repair, bumper straightening, arm alignment, estimating to include use of the flat rate manual and time and material One hundred eighty clock hours. Six semester hours.

1228 — REFINISHING PROCESSES AND PAINTING I — Practical work in types of paints used in industry. Prepainting procedure, operating techniques of paint sprayers, drying process to include air dry and bake dry, rubbing, polishing, waxing, jobs, etc., and safety. Two hundred forty clock hours. Eight semester hours.

HARDWARE AND TRIM — Practical course in removal and replacement of hardware and trim to include the typical problems encountered with removal and replacement of moldings, door hardware, glass trim, grills and locks. Ninety clock hours. Three semester hours.

2134 — GLASS AND VINYL TOP REPLACEMENT — Practical work in glass replacement and vinyltop repair and replacement to include procedures, materials, types of vinyl roof covers, vinyl roof installations, pads and removing wrinkles. One hundred twenty clock hours. Four temester hours.

VIII 2235 — FRAME STRAIGHTENING II — Advanced practical work in fundamentals of body and frame straightening, using the chief and Detroit body and frame straighteners. Advanced estimating by use of the flat rate manual, time, and material cost. One hundred fifty clock hours. Five semester hours.

VIII 2338 — PANEL REPLACEMENT AND FINISHING — Practical work in the replacement of automotive body panels, work in analyzing the damage area, use of proper tools and techniques, and finishing technique and procedure. Two hundred forty clock hours. Eight temester hours.

Advanced work in analyzing the damage area to include major body damage and collision repair, repair and replacement of fiberglass and plastic body components. Two hundred seventy clock, hours. Nine semester hours.

PROCESSES AND PAINTING II — Advanced practical work in special finishes and custom work to include striping, striping tool and accessories, special knives and scissors and special lighting. Two hundred forty clock hours. Eight semester hours.

VOCATIONAL ADMINISTRATIVE ASSISTANT

- VOC 1210 ELEMENTARY TYPEWRITING Introduction to the keyboard with emphasis on developing correct typewriting techniques and applying this acquired skill to the typewriting of business letters, tables, outlines, and manuscripts. One hour a day 5 days a week.
- VOC 1110 BUSINESS CALCULATIONS Study of the fundamental process, fractions, decimals, percentages, and problem solving using

133

an electronic calculator operated with touch control as applied to business operations. One hour a day - 5 days a week.

VOC 1410 — BUSINESS ENGLISH — A review of correct English using including parts of speech, word choice, punctuation, and capitalization Emphasizes those aspects of English that are directly applicable writing effective business letters. One hour a day - 5 days a week

VOC 1310 — RECORDS MANAGEMENT — Introduction to the major filling systems with emphasis on information retrieval, retention and dispose of records, selection of supplies and equipment, and an introduction

to electronic filing. One hour a day - 5 days a week.

VOC 1220 — INTERMEDIATE TYPEWRITING — (Prerequisite: Elementes typewriting or equivalent). Continuation of drills for speed and accurate and the study of letter styles, business forms, manuscripts, and tabulation. One hour a day - 5 days a week.

VOC 1420 — BUSINESS COMMUNICATIONS — (Prerequisite: Business English and proficiency in typewriting). Instruction in composition different types of business letters with emphasis on the application grammar, typewriting, speech, and human relations skills. One has

a day - 5 days a week.

VOC 1120 — INTRODUCTION TO INFORMATION PROCESSING Introduction to information processing systems — their design organization, and administration. An overview of information processing technologies: data, word, and voice processing telecommunications, reprographics, record management, and electronic mail. One hour a day - 5 days a week.

VOC 1320 — ACCOUNTING — A study of the elementary accounting principles as applied to the various forms of business organizations, and an introduction to specialized fields of accounting. One and one half

hours a day - 5 days a week.

VOC 1230 — WORD PROCESSING I — (Prerequisite: Typewriting) keyboarding and introduction to information processing). Instruction in the use of the microcomputer/word processor. One hour a day days a week.

VOC 1130 — OFFICE PROCEDURES — (Prerequisite: Typewriting Keyboarding). Study and application of modern office systems and

practices. One hour a day - 5 days a week.

VOC 1330 — ON THE JOB TRAINING — The students will be assigned jobs. working in offices under the supervision of their instructor. Four hours day - 5 days a week.

CARPENTRY AND CABINET MAKING

VCC 1114 — PLANS, SPECIFICATIONS & FOUNDATIONS — Study of plans in residential construction and specifications. Practical work experience in layout, installing batter boards, and the placing of foundation members. One hundred twenty clock hours. Four semester hours.

1215 - FLOOR, WALL, CEILING, ROOF FRAMING & ROOFING -Theory and practical work in actual framing of floors, walls, ceiling and mots, and actual installation of roofing materials. One hundred fifty Harls hours. Five semester hours.

1318 - INSULATION, EXTERIOR AND INTERIOR FINISHING & COORDINATING — Theory and practical work experience in sound and Marmo Insulation, interior and exterior buildings dealing with walls, floors, cabinets, doors, windows and exterior trim. Also, steps to fullow in coordinating other work such as plumbing, electrical, heating und cooling, etc. Two hundred forty clock hours. Eight semester hours.

1128 — CABINET CONSTRUCTION — Theory and practical work experience in blueprint reading, safety, measuring in a wide range of mbinets, cabinet layout, materials, cabinet framing and shelf construction. Two hundred forty clock hours. Eight semester hours.

HE 1225 - HARDWARE, TRIM & LAMINATES - Theory and work experience in selection of correct hardware and installation of hardware and trim, and installation of plastic laminates. One hundred lifty clock hours. Four semester hours.

1324 — CABINET FINISHING — Theory and practical experience in landing, preparing and finishing cabinets. One hundred twenty clock hours. Four semester hours.

WEG 2134 — BLUEPRINT READING, SPECIFICATIONS, CODES AND FOUNDATION — Theory and study of blueprint reading, specifications and codes. Actual work experience in laying out foundations, setting grade stakes, and placing of reinforcement steel. One hundred twenty clock hours. Four semester hours.

2235 — TECHNIQUES IN FRAMING & ROOFING — Theory and work experience in all parts of residential framing and actual installation of shearhing and roofing material. One hundred fifty clock hours. Five ternester hours.

WCC 2338 — EXTERIOR & INTERIOR FINISHING, INSULATION & COORDINATING — Theory and work experience in all types of injulation, siding, wall covering, and trim work plus the study of permits and coordinating building activities with other tradesmen. Two hundred forty clock hours. Eight semester hours.

VIC 2148 — CABINET CONSTRUCTION TECHNIQUES — Theory and practical experience in actual cabinet construction with emphasis being put on different styles and techniques. Two hundred forty clock hours. Eight semester hours.

W.C. 2245 — LAMINATE APPLICATION, TRIM AND HARDWARE — Theory and practical work experience in proper selection of hardware and Itims. Installation of plastic laminates. One hundred fifty clock hours. live semester hours.

VCC 2344 — CABINET FINISHING — Theory and practical experiences sanding, preparing and finishing cabinets. One hundred twenty hours. Four semester hours.

COSMETOLOGY

VCO 1113 — COSMETOLOGY THEORY — Theory in the professional cosmetologist, scalp and skin care, hair shaping, hair styling permanent waving. Ninety clock hours. Three semester hours.

VCO 1218 — COSMETOLOGY PRACTICAL I — Practical in the followareas: shampooing, hair shaping, permanent waves, fingerwaves styling, manicuring, makeup, chemical hair relaxing, hair present thermal waving, blow drying and salon management. Before students can practice on paying customers they must have had hours of training in a combination of theory and practical. Two hundled forty clock hours. Eight semester hours.

VCO 1318 — COSMETOLOGY PRACTICAL II — Continuation of Practical Two hundred forty clock hours. Eight semester hours.

VCO 1123—COSMETOLOGY THEORY—Theory in hair coloring, chemical relaxing, hair pressing, thermal waving, blow drying, disorders of the nails, manicuring, pedicuring, facials and makeup. Ninety clock hour Three semester hours.

VCO 1228 — COSMETOLOGY PRACTICAL III — Cosmetology practical the following areas: shampooing, hair shaping, permanent waving hair styling, manicuring, makeup, chemical hair relaxing, hair pressing thermal waving and blow drying and salon management. Before no students can practice on paying customers, they must have had hours of training in a combination of theory and practical. Two hundred forty clock hours. Eight semester hours.

VCO 1328 — COSMETOLOGY PRACTICAL IV — Continuation of Practical III. Two hundred forty clock hours. Eight semester hours.

VCO 1133 — COSMETOLOGY THEORY — Theory in superfluous how removal, the skin and hair, anatomy, electricity, chemistry and salon management, Ninety clock hours. Three semester hours.

VCO 1236 — COSMETOLOGY PRACTICAL V — Practical in the following areas: shampooing, hair shaping, permanent waving, finger waves hair styling, manicuring, makeup, chemical hair relaxing, hair pressing thermal waving, blow drying and salon management. Before new students can practice on paying customers, they must have had 240 hours of training in a combination of theory and practical. One hundred eight clock hours. Six semester hours.

VCO 1335 — COSMETOLOGY PRACTICAL VI — Continuation of Practical V. One hundred eighty clock hours. Six semester hours.

COSMETOLOGY TEACHER TRAINING

Approved by MISSISSIPPI STATE BOARD OF COSMETOLOGY for licensed Cosmetologist with minimum of two years experience.

Major Units of Instruction Hours	Semester	Clock
the state of the s	Hours	0.0
2413 Teacher Trainee Observation	3	80
2425 The Professional Teacher	5	164
2433 Student Motivation and Learning	3	99
24411 Methods Management and Materials	11	332
Was 2452 Testing and Evaluation	2	65
Regulations Regulations	_1	10
TOTAL	25	750

furuirements for entering program:

Must be 21 years of age to take State Board Exam

flood, write and speak English

finduate of an accredited cosmetology school

successfully completed 12 semester hours in Methods of Teaching

Hold a current, valid Mississippi Cosmetology License

Iwo years active practical experience as a licensed cosmetologist

2413 — TEACHER TRAINEE OBSERVATION. —A teacher trainee shall acquire 12 hours of theory and 68 hours of skill training in cornectological Observation. Eighty hours of instruction. Three semester hours credit.

O 2425 — THE PROFESSIONAL TEACHER. — Professional application and theory which includes Preparing to Teach, Presentation, Application and testing. One hundred sixty-four clock hours. Five semester hours

2433 — STUDENT MOTIVATION AND LEARNING. — Professional application and training includes: Laws Governing Learning Processes, Student Motivation, Student Participation, Student Personalities and Individual Differences, Ninety-nine clock hours. Three semester hours and Individual Differences, Ninety-nine clock hours.

O 24411 — METHODS MANAGEMENT & MATERIALS. — Professional application and training to include: Methods, Procedures, and Techniques of Teaching, Classroom Management and Teaching Materials. Three hundred thirty-two clock hours. Eleven semester hours credit.

VCO 2452 — TESTING AND EVALUATION. — Professional application and training to include testing (performance tests, written tests, and Standardized Tests) and teacher evaluation. Sixty-five clock hours and two semester hours credit.

VCO 2461 — COSMETOLOGY LAW, RULES AND REGULATIONS — A soft laws controlling and regulating the practice of cosmetology in State of Mississippi. Ten clock hours and one semester hour credit

ELECTRICITY

VEL 1116 — BASIC ELECTRICITY — Electric theory, static charges Law, series, parallel and combination circuits, principles of magnetic alternating current; inductance and capacitance; power; and parallel factor correctors; and application of meters and meter movement power in single and poly-phase systems; power factor measurement One hundred eighty clock hours. Six semester hours.

VEL 1218 — RESIDENTIAL WIRING — Requirements of the National Lie Codes; calculations for lighting circuits, appliances circuits (fixed portable), service entrances equipment feeders, subfeeders, and current protection devices; wiring techniques for single and multi fame dwelling; properties of conductors, connections, insulation, racewhox housings; conduit and other hardware used in the trade hundred forty clock hours. Eight semester hours.

VEL 1313 — BASIC PRINT READING — Blueprint symbols used in residents commercial and industrial prints, explanation of National Electromagnetic code's articles on prints. Ninety clock hours. Three semester hours

VEL 1229 — INDUSTRIAL MOTOR CONTROL AND WIRING I continuation of VEL 1218. Theory, operation and application hardware and circuitry used in industry for the control of electric motor and industrial control of other electrical equipment. Includes relative contractors, various types of starters, pilot devices, timing devices industrial and marine lighting, heating, air conditioning and machine power; water supply, emergency and alarm systems; power distribution systems, installations, inspection, and trouble shooting commercial and industrial electrical systems. Two hundred several clock hours. Nine semester hours.

VEL 1412 — CONDUIT BENDING — Theory of and proper bending metal raceways used in industry. Includes bending by hand, hydrauli (both manual and electric) and proper installation through use connectors and various other available equipment. Sixty clock hours Two semester hours.

VEL 1513 — A/C MOTORS — Theory, operation and application of alternating current generators and motors. Ninety clock hours. Three semester hours.

VEL 1523 — D/C MOTORS — A continuation of VEL 1513. Theory operation and application of direct current generators and motor Ninety clock hours. Three semester hours.

VEL 2125 — ADVANCED ELECTRICITY — A continuation of VEL 1116 II designed to expand upon Ohm's Law by looking at Thevorins, Norton and the Superposition theorems and the effects of electricity in solid

power supplies, series parallel circuits, electrical measurements power supplies, series parallel circuits, electrical measurements electromagnetism, and applications of electromagnetism. The sudents will be introduced to the use of the newest test and measurement equipment, through laboratory exercises and lectures. The hundred fifty clock hours. Five semester hours.

INTRODUCTION TO SOLID STATE CIRCUITS — This course is designed to introduce the students to working with printed circuit boards to latest semi-conductor components and their use in control liquits. Topics covered will include such material as: RLC circuits, A/C power, N-Type and P-Type materials, rectifiers, NPN function transistors and more. One hundred fifty clock hours. Five semester hours.

SOLID STATE DEVICES — A continuation of 2615. The student will study the theory and operational characteristics of devices such as: lindes, rectifiers, voltage regulators, clampers and limiters, transistor amplification, push-pull amplifiers, field effect transistors, oscillators and unjunction transistors. The student will also be introduced to basic logic circuits and the use of integrated circuit amponents. There will also be the use of even more sophisticated measurement equipment. One hundred fifty clock hours. Five semester

A continuation of VEL 1313.

As in residential and commercial wiring, the ability to read prints is a necessity in industrial control circuits. The student will be involved in the interpreting and wiring industrial circuits. Large control circuits, without, ladder diagrams and drawing of these circuits will be covered. The student will be covered.

11 2235 — INDUSTRIAL MOTOR CONTROL AND WIRING II — A continuation of VEL 1229. The students will be analyzing and trouble shooting the latest in motor control circuits, such as: solid state relays, industrial power supplies, tachometers (analog and digital), series motor control, shunt motor control and digital motor control. One hundred fifty clock hours. Five semester hours.

many types of industrial environments and the types of controls needed in the various industries. The topic covered will include such subjects as: photoelectric control (sensors, relays, communication), temperature control (solid state thermometer, digital temperature readout), gas and humidity, pressure and straining measurements, timing systems, telemetry, system interface (analog to digital conversion, digital to analog conversion), process control, and system trouble shooting. One hundred eight clock hours. Six semester hours.

VII. 2246 — PROGRAMMED INDUSTRIAL CONTROLS — A continuation of VEL 2235. This course is an introduction into the microprocessor based

system used to control machines and processes in a wide variety industries. The concept is used to replace hard-wired electrical and other controls, to an easily changed sequence of machine operation by reprogramming instead of rewiring. Subjects to covered include: ladder diagrams, modes of operation, applications (program layout, motor control, switches, even sequencing), adelay timers, counters, batch processing, latching relays and other one hundred eight clock hours. Six semester hours.

MACHINE SHOP

VMS 1111 — ORIENTATION AND SAFETY — To include purpose and sessafe operation, controls, limitations and history and development machine shop equipment. Thirty clock hours. One semester hour

VMS 1213 — BASIC BLUEPRINT READING — To include practical reading on three view drawings, visible outlines, dimensions, edulinvisible edges, angles, scales, symbols, projections, circles, decimal auxiliary views, threads and fasteners. Ninety clock hours. The semester hours.

VMS 1313 — BENCH WORK AND LAYOUT — Practical work to include measuring tools, use of other tools such as hammers, screwdrives wrenches, hacksaws, chipping, filing, layout angle plate, paralle clamps, gauges, punches and calipers. Ninety clock hours. Three semester hours.

VMS 1418 — ENGINE LATHE — Practical work to include construction and functions of the lathe, lathe sizes, operations, types, parts, cutting tool materials, thread and thread cutting, terms, class of fit, machine setting thread measuring, operation of gears and calculations. Two hundred forty clock hours. Eight semester hours.

VMS 1512 — PRECISION MEASUREMENT SYSTEMS AND INSPECTION Course work to include measurement systems, English and metric starting the basic fraction and going through the 4th decimal place Sixty clock hours. Two semester hours.

VMS 1123 — METAL SAWING PROCESS — Practical work to include bandsaw, construction, applications and blade types, band blade welding attachment, basic operations and the reciprocating hacksaw Ninety clock hours. Three semester hours.

VMS 1223 — BLUEPRINT READING — To include machine shop practice on auxiliary views, threads and fasteners, gears, working drawings in detail and assembly pictorial in isometric, oblique and perspective Ninety clock hours. Three semester hours.

VMS 1328 — VERTICAL MILLING AND JIG BORER — To include vertical mill construction alignment of head, alignment of vise, machining surfaces, slots and keyways, vertical mill operations and attachments. Also, to include the jig borer and the calculations, layout and machining processes thereof. Two hundred forty clock hours. Eight semester hours

DRILLING MACHINES — Practical work to include drill types, purits of drills, drill press, reaming, alignment, counterbores, countersinks, topping in a drill press, pulleys, and tapers. Ninety clock hours. Three semester hours.

HORIZONTAL MILLING — Practical work in advanced use of milling machine, milling speeds, feeds, depth of cut, collets, taper trank, index head and operations, helical and spiral milling, spur gear bevel gears. To include cutting of pitch, tooth parts, and momenclature. Two hundred forty clock hours. Eight semester hours.

METALLURGY AND PHYSICS OF METAL CUTTING — Practical work to include properties and use of ferrous metals, metal production and refining, chemical nature of steel, SAE numbering system, high med steel, non-ferrous metal and alloy to include copper, tin, zinc, land, aluminum, bronze and brass. One hundred fifty clock hours. Five amoster hours.

2334 — SPECIAL PROCESSES — To include electrical machining processes and electro chemical processes, process theory. Application machining trade, advantages and disadvantages, application of these processes. One hundred twenty clock hours. Four semester hours.

2142 — CUTTING TOOLS AND CUTTING FLUIDS — Carbide Cutting tools, the manufacture and usage. Selecting proper grade, tool geometry, cutting speeds and feed, grinding and shaping the tool. Cutting fluids, purpose and advantages. Types, functions and application. Sixty clock hours. Two semester hours.

Practical work to include makeup, types of grinders, grinding wheels to components, abrasive, bonds, and mounting wheels, standard diamonds and carbides, principles of grinding to include surfaces, truing, dressing, roughing, finishing cuts, lubricants, cylindrical cuts and other cuts. Two hundred forty clock hours. Light semester hours.

2344 — BRAZING AND WELDING — Practical work in brazing to include materials, chemical content, flux, metal preparations, heat applications and compounds. Arc welding to include basic arc, types of machines, settings, arc and its effect, types of joints, types of welds. Gas welding and cutting to include torch adjustment, heat, tips, hose and connections, accessories and rod types. One hundred twenty clock hours. Four semester hours.

VMS 2443 — SHAPER — Practical work with the shaper: construction parts, shaper value, lubrication, feed speeds, tool head, shaper cutting tools, how to hold shaper work, vertical and angular cuts and dove tails. Ninety clock hours. Three semester hours.

MASONRY

MA 1113 — HISTORY OF MASONRY, TOOLS, EQUIPMENT & MASONRY MATERIALS — Fundamentals of history, safety, tools and equipment, a materials used in masonry trades. Practical work with tools and masonry materials. Ninety clock hours. Three semester hours.

- VMA 1217 BONDS, PATTERNS & TEXTURE AND WALL TYPES Promoved on layout of bonds, patterns, types of wall, block walls walls, chase walls and metal tied walls. Two hundred ten clock has Seven semester hours.
- VMA 1317 MASONRY CONSTRUCTION AND CLEANING Practical to include wall design, quality of materials, specifications of flushing waterproofing, installation of expansion joints. Using the process removing stains and burrs from finished masonry. Powders or use of hydrochloric acid. Two hundred ten clock hours. Seven semishours.
- VMA 1123 METHODS OF ESTIMATING Classroom and practical to include estimating by using square feet and cubic feet method. Mortar, brick, sand, etc. Ninety clock hours. Three semester hours.
- VMA 1227 REINFORCED MASONRY Practical work to inches compression, shear, tension, measurement of compression and tension and pounds per square inch, grout and reinforced steel. Two hundred ten clock hours. Seven semester hours.
- VMA 1327 CHIMNEYS AND FIREPLACES Practical work in the planning and construction of fireplaces to include size, types, and compared Two hundred ten clock hours. Seven semester hours.

REFRIGERATION & AIR-CONDITIONING

- VAR 1114 SOLDERING, BRAZING, WELDING, PIPE AND FLARING TUBING—Practical work in the use of hand tools for cutting and shaping and connecting pipe and tubing, testing for leaks, installation materials used in tubes and pipes for gases and fluids. Practical work in the of soldering arc welding, gas welding, soldering materials, proportorch, welding rods (both gas and electric) machine settings, flow adjustments and metal thicknesses. One hundred twenty clock hour Four semester hours.
- VAR 1124 BASIC COMPRESSION SYSTEMS AND SERVICING Practice work in relation to pressurizing and leak testing safety in working will the system, actual testing of pressurized systems, how to determine leaks with soap bubbles, halide torch and electronic detector, other laws of refrigeration. Instruction will be given in the operation servicing of the total compression system. One hundred twenty cloth hours. Four semester hours.
- VAR 1214 BASIC COMPRESSION REFRIGERATION Practical work in identification of compressors, evaporators, condensors, line connections, metering devices, condition of refrigerant systems labeling of components, direction of refrigerant flow. One hundred twenty clock hours. Four semester hours.
- VAR 1224 COMPRESSOR CONSTRUCTION Practical work in cutting compressors open, identification of components, repairing and resealing, sealed compressors, open compressors, cylinders, piston

- reprecing rods, crank shafts, valves, seals, gaskets, lubrications, strain of the seals, gaskets, lubrications, lubrications, gaskets, lubrications, seals, gaskets, lubrications, lubrications, gaskets, lubrications, gaskets, lubrications, lubrications, gaskets, lubrications, lubrications, gaskets, gaskets, lubrications, gaskets, lubrications, gaskets, gaskets, lubrications, gaskets, gaskets, gaskets, lubrications, gaskets, gaske
- WIRING DIAGRAMS Practical work in the layout of wiring the property dock hours. Four semester hours.
- ONDITIONERS Practical work in use of terminology, window units and their makeup, wire sizes, color coding, capacities, disassembly and assembly of household air conditioning units. Also, practical work in disassembly and assembly of compressors, controls of installation. One hundred fifty clock hours. Five semester hours.
- THERMOSTATS Practical work in terminology used in thermostat work, types of thermostats and their components, heat interpretation, installation of wall thermostats, and thermostats for self control units. Cooling thermostats and thermostats for self control units. Cooling thermostats, heating and combination thermostats, furnace thermostats, humidity control, refrigerant control and timers. One hundred twenty clock hours. Four semester hours.
- 1425 ELECTRIC MOTORS AND CONTROLS Practical work in magnetism makeup, safety, and parts of a motor. Single phase 3-phase and types of each. Motor data, belt tension, disassembly and membly of motors, motor control to include principles, circuit, relays, and starting control, overload protection and solid-stare controls. One hundred fifty clock hours. Five semester hours.
- NAIL 2134 REFRIGERANTS AND CONTROLS Practical work in energy conservation unit, Charles' Law, effects of pressure on evaporation, infigerant tools and materials, requirements and classification of infigerants, selection of proper type, and amount of refrigerant, expansion valve, pressure control, low and high, capillary tube control, fittings, check valves, solenoid, suction and pressure valves. One hundred twenty clock hours. Four semester hours.
- AR 2235 COMMERCIAL SYSTEMS Practical work in load distribution, commercial installation troubleshooting and repair, hermetic units, condensers, motors and controls, removing air moisture, leak detecting, cooling, heating, frozen foods units. One hundred fifty clock hours. Five semester hours.
- VAR 2334 INTRODUCTION TO HEAT Practical work in the background knowledge in early applications, body comfort, reverse cycles, heat controls, circuits, types of control, systems check out procedures, leakage, condensers, motor controls. One hundred twenty clock hours. Four semester hours.

VAR 2434 — GAS AND ELECTRIC HEAT — Practical work in installation repair of gas units and electric units, make-up, disassembly assembly, gas codes, electric codes, load, controls, applications service problems, and safety of gas and electric heating. One hundred twenty clock hours. Four semester hours.

VAR 2144 — LOAD CALCULATIONS — Practical work to include some of heat, cooling, heat load estimating, identification of units for heat and cooling, components, symbols, proper function of the system design and layout of a heating and cooling system, oils and technic characteristics of commercial units. One hundred twenty clock heat Four semester hours.

VAR 2244 — AIR DISTRIBUTION & DUCT DESIGN — Practical work in deliginstallation of ducts, duct size, size of outlets, instruments, ventilally requirements, blowers, motor size, noise, drafts, and technic characteristics. One hundred twenty clock hours. Four semester hours

VAR 2344 — HEAT PUMP — Practical work on the makeup of the hopump, the purpose, theory installation, operation, the performance controls, reversing valves and schematics, figuring loads, layout systems, duct and outlet sizes, disassembly and assembly hundred twenty clock hours. Four semester hours.

VAR 2445 — TROUBLESHOOTING & REPAIR OF AIR AND HEAT SYSTEMS CUSTOMER RELATIONS — Practical work in problem solving in control of air and heat and combination units, controls used on both air and heat systems, mechanical function, replacement of parts and regasting of units. One hundred fifty clock hours. Five semester hours.

WELDING

VWE 1218 — OXYACETYLENE CUTTING AND WELDING — Practical work in the set up of gas cutting and welding equipment. Practical work in the use of cutting and welding equipment, gas settings, tools, cylinder flames and metal thickness. All types of cut and welding rods and well joints. Two hundred forty clock hours. Eight semester hours.

VWE 1119 — BASIC ARC WELDING — Practical work in the use of Machine Machine setting, Electroides, Metallurgical, Properties, Preparation of Plates, all types of joints and welds. Two hundred seventy clock hours Nine semester hours.

VWE 1319 — TUNGSTEN INERT GAS (TIG) AND GMAW (MIG) — Practical work in (TIG) and (MIG) setting machine and equipment, types filler rods and wire. The types of metals, aluminum welding, stainless steel and mild steel, low carbon, high carbon, all types joints and welds. Two hundred seventy clock hours. Nine semester hours.

VWE 1128 — ADVANCED ARC WELDING — Practical work in all types of welds and joints. Basic Blueprint Reading, Measuring and applying for a job. Two hundred forty clock hours. Eight semester hours.

OTHER VOCATIONAL COURSES

ACCOUNTING I — A study of the elementary accounting principles as applied to the various forms of business organizations, and introduction to specialized fields of accounting. 127.5 clock hours.

Herequisite: Accounting 1410. 127.5 clock hours. 12.75 CEU'S.

the fundamental processes, fractions, decimals, percentage, and solving. The application of these fundamental processes is implied toward the problems of business which the student will accounter in the various commercial fields. 85 clock hours. 8.5 CEU'S.

1110 — TYPEWRITING I — Mechanism and care of the typewriter, operation, keyboard drills to gain speed and accuracy, and initial objection to letter forms. Students with a year of high school powriting cannot receive credit for this course. 85 clock hours. 8.5

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BUSINESS ENGLISH — A review of correct English usage including parts of speech, word choice, punctuation, and capitalization. It emphasizes those aspects of English that are directly applicable to the writing of effective business letters. 85 clock hours. 8.5 CEU'S.

WOC 1130 — TYPEWRITING III — A continuation of secretarial course 1120.

that aim toward intelligent and efficient performance in managing and using records in the office. 51 clock hours. 5.1 CEU'S.

voc 1710 — OFFICE APPLIANCES — Instruction and practice in the operation of office equipment including transcribing machines, electronic typewriters, magnetic care selectric typewriters, duplicators, and copying machine. 85 clock hours. 8.5 CEU'S.

VOC 1510 — OFFICE MACHINES — Instruction and practice in the operation of adding and calculating machines. Problem-solving activities, machine programming, and an extensive review of basic mathematics. 85 clock hours. 8.5 CEU'S.

VOC 1620 — BUSINESS COMMUNICATIONS — Study and practice in writing different types of business letters and reports with emphasis on correct spelling, grammar, punctuation, and clarity of communication. 85 clock hours. 8.5 CEU'S.

VOCATIONAL EVENING CLASSES

The Evening Division of the Vocational Department is established primarily for the purpose of supplementary training of people already employed. Those who are interested in improving their present skills, learning

new skills, or learning a new trade should enter the evening program certificate is issued to a person upon successful completion of each of the following courses. Other courses will be established as the need of either on campus or in-plant training, both supplementary and preparatory. The courses will vary in length and carry Continuing Education Units (One CEU per ten clock hours of instruction).

BUSINESS AND OFFICE

- FILING Three hours per evening, one evening per week for ten week Instruction as well as actual practice in filing is given in the following areas: filing, system, coding, indexing, equipment, and materials. Three CEUs.
- TYPING I Three hours per evening, one evening per week for sixteen weeks. Instruction as well as actual practice in typing is given in the following areas: mechanisms and care of the typewriter, its operation keyboard drills, and introduction to letter forms. Five CEUs
- TYPING II Three hours per evening, one evening per week for sixteen weeks. Instruction as well as actual practice in typing is given in the following areas: advanced drills; letter forms, telegrams, and other business forms; and manuscript typewriting. Five CEUs.
- SHORTHAND I Three hours per evening, one evening per week for sixteen weeks. Instruction as well as practice in shorthand is given in the theory and practice of Gregg Shorthand. The principles are applied by reading and writing shorthand with limited amounts of dictation and transcription from shorthand notes. Five CEUs.
- SHORTHAND II Three hours per evening per week. A continuation of Shorthand I. Five CEUs.
- OFFICE MACHINES Three hours per evening, one evening per week for sixteen weeks. Instruction and practice in the operation of the major types of adding and calculating machines; development of a working knowledge of the ten-key and full keyboard adding machines, rotary calculators and other mechanical office devices. Five CEUs.
- OFFICE APPLIANCES Three hours per evening, one evening per week for sixteen weeks. Instruction and practice in the operation of office appliances, including stencils and spirit duplicators, transcribing machines, electric typewriters, mimeoscopes, and copying machines Five CEUs.
- BOOKKEEPING I Three hours per evening, two evenings per week for sixteen weeks. Instruction and practice in bookkeeping is given in the following areas: the bookkeeping cycle, special journals and subsidiary ledgers, recording special transaction, adapting bookkeeping methods to business. Ten CEUs.
- BOOKKEEPING II Three hours per evening, one evening per week for sixteen weeks. A continuation of Bookkeeping I. Five CEUs.

TRADE AND INDUSTRIAL

week for ten weeks. Instruction and practice in the electrical trade to include the following areas: use of electrical tools and instruments, basic electricity, residential and commercial wiring, motor testing and overhaul, controls and related science. Six CEUs.

week for ten weeks. Instruction and practice in machine shop to include the following areas: precision measuring instruments, tools, materials, heat treating, bench work, drilling machines, milling machines, lathes and shaper, jig, boring and girding machines, and abrasive and cutting fluids. Six CEUs when offered on campus. If offered in industry, length of course is determined by the industry.

per evening, two evenings per week for ten weeks. Instruction and practice in the A-C and refrigeration trade to include the following precise basic electricity, motors and controls, service tools, fundamentals of refrigeration, compression systems and construction, refrigerants and controls, cabinets, materials, absorption, systems, hermatic units, and commercial refrigeration and heating application. Six CEUs.

for ten weeks. Instruction and practice in welding including arc and oxyacetylene welding and cutting in the following areas: welding beads, rods, machine setting, stick welding, wire welding, gases, weld positions, and related information. Six CEUs when offered on campus. If offered in industry, length of course is determined by industry.

OTHER

weeks. 2 CEUs. Instruction in making icing, frosting, and making decorating cones, and equipment, and making the following designs: sweet pea, clown, basket, heart, wedding, bathing suit, doll, etc.

costing in FOOD SERVICE — Three hours per evening, one evening per week for 8 weeks. 2.4 CEUs. Instruction in management, development of skills, controls in budget, factors affecting the budget, labor cost, food cost, menus, recipes, ordering and purchasing, receiving, storing, portion control.

AUTO MECHANICS (carburetor and electrical) — Three hours per day for two days per week. 9.6 CEUs. Instructions in fuel system, fuels, types of carburetors, types of fuel pumps, air cleaners and manifolds. Electrical system-magnetism and electricity, generators, ignitions, lighting, schematics and diagram reading and symbols.

INJUEPRINT READING — Three hours per night, one night a week for 16 weeks. 4.8 CEUs. Instructions in fundamentals, lines, views, notes and

specifications, dimensions, shapes, abbreviations and symbols sections, details and assembly, precision instruments.

EMERGENCY MEDICAL TECHNICIAN (EMT) — Four hours per day for redays per week for 15 weeks. 120 CEUs. Instructions in the role responsibilities of the technician, use of equipment, airway obstruction and pulmonary arrest, resuscitation, cardiac arrest, bleeding, wounds, upper fracture, lower fracture, injuries, childbirth and problem related, moving patients, environmental emergencies, auto accident operation of emergency vehicles, maintenance, records and report hospital procedures, responding to ambulance calls, testing at various intervals, comprehensive practice. Students must spend 10 hours hospital emergency room and participate in a minimum of the separate ambulance runs.

MECHANICAL MAINTENANCE — Instructions in elements of mechanical lubrication of drive components, bearings, pumps, piping systems basic hydraulics, hydraulic trouble-shooting, tools, measurement trouble-shooting skills, pneumatics, blueprints and schematics. Length of course to be determined by industry.

PERSONNEL MANAGEMENT — Instructions in the management system personnel program, staffing the organization, employee potential behavior management, labor relations, remuneration, security, and management of the future. Length of course to be determined by the industry.

SEWING MACHINE MECHANICS — Instructions in machine makeup technology, stitches, threads, machine parts, tension, needle bar pressure bar, disassembling, timing, needle guard, feeder adjustment and motor maintenance. Three hours per day, two days per week for 16 weeks. 9.6 CEUs.

SUPERVISORY TRAINING — Instructions in history of company, the art of supervision, planning, organizing, directing and leadership, controlling decision making, motivation, communication, team work performance and role playing. Length of course determined by needs of industry.

TAILORING — Three hours per day for 1 day per week for 10 weeks. 3 CEUs. Instructions in pattern and fabric selection; preparation in cutting alterations, markings and stitching; construction and pressing methods for interfacings and underlining; instructions in tailoring the jacket, coal, and skirt, and lining the garments.

VOLUNTEER FIREMANSHIP — Two and one-half hours per day for 4 days 1 CEU. Instructions in fire triangle, travel, transfer of heat, exposure, chemistry of petroleum, fire, use of equipment, operation of truck, breathing equipment, fire stream, forcible entry and coordination of attack.

CROCHET — Two hours per evening, one evening a week for 8 weeks 1.5 CEU. Instructions are given in the basic stitches of crochet. Further

instructions are given on how to select the design of item to be made and the correct color and size of thread to use.

BEGINNING PAINTING — A studio course designed for the beginner pertaining to the use and knowledge of various painting modio as well as decorative crafts. 3 CEU's credit.

BEGINNING CERAMICS — A studio course designed for the beginner pertaining to the use and knowledge of various clays in hand building three dimensional art objects. An application of ceramic glaze and firing procedures will also be included. 3 CEU's credit.

italining PHOTOGRAPHY — Two hours per night, one night a week for ten weeks. 2 CEU's. Instruction in examining camera functions and care, types of films and accessories, operation of camera, introduction to various types of photography, developing film, printmaking and mounting for display.

1011 1111 — COLLEGE PUBLICATIONS — A laboratory course in college newspaper and yearbook production.

1121 — COLLEGE PUBLICATIONS — A continuation of JOU 1111.

1111 — COLLEGE PUBLICATIONS — A continuation of JOU 1121.

10U 2121 — COLLEGE PUBLICATIONS — A continuation of JOU 2111.

INDEX

Absences	
Academic Probation	
Accounting Courses le	*******
Accounting, Courses In.	**********
ACT	-man
Administration.	*****
Admissions	***********
Advunced Placement	
Adilcolore, Flodram of Study	
Air Conditioning, Heating and Refrigeration.	*********
Program of Study	********
Courses In	
All	
Program of Study	ORGERE
Courses in	100
Automated Manufacturing Technology	
Automotive Body and Fender Repair.	*********
Program of Study	
Courses in	110000000000000000000000000000000000000
Automotive Mechanics	***************************************
Program of Study	
Courses In	
Banking, Courses In.	TARREST Y
Biology, Courses In	18
Board of Trustees	10
Bookstore.	********
Buildings and Equipment	***************************************
Business Administration	······································
Program of Study	0
Courses In	0
Business Technology	10
Administrative Secretary	
Administrative Assistant	
Word Processing	0
Courses In	
alendar	11
Carpentry and Cabinet Making	
Program of Study	9
Courses In	91
hanging Schedules.	101
hemistry, Courses In	
lass Attendance	10/
lassification of Students	
	31

Simputer Science	69
Boorom of Study	69
Computer Programming	87
Computer Operations	88
Courses In	105
Launetology	96
Program of Study	97
Counes In	134
Leadil by Examination	53
Benfal	72
Ragram of Study	72
Heighton of Courses	102
Arademic	102
lechnical	115
Vecational	128
Vocational	106
Developmental Studies	61
Division of Adult and Continuing Education	80
Draffing and Design Technology	80
Program of Study	121
Courses In	56
Dropping a Class	
Turly Admissions Program	105
ronomics, Courses In	103
Influention	
Courses In	100
Elementary Education, Program of Study	07
Physical Education, Program of Study	00
Secondary Education, Program of Study	09
Mucational Psychology, Courses In	100
tlectricity	97
Program of Study	90
Courses In	130
Electronic Technology	90
Program of Study	90
Courses In	123
Ingineering, Program of Study	09
raglish, Courses In	106
Figures	34
facility	0
floorial Aid	00
Investory Program of Study	09
Courses lo	69
Flyldcore Technology	
Computer Technology	85

Full Time Load	
Maximum	
Minimum	
General Information	
Geography, Courses In	
Grades	P. P. STREET, S.
Graduation	
Graduation.	
T. No. 10. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.	
Requirements	reserve !
Graphics, Courses In	marile !
Guidance	
Health, Physical Education and Recreation.	Million !
Program of Study	****
Courses In	
History, Courses In	minn M
Home Economics	**********
Program or study	
Courses in	- 10
Horiois Program	
Hornarines, Courses in	
Joon distri, Cookes in	
Late Registration	
Liberal Arrs, Program of Study	
Machine Shop	-
Program of Study	- 0
Courses in	- 47
map or campus	45
MUSONIY	
Program of Study	
Courses in	4.00
Mulhernatics, Courses in	400
medical Edoordrory Technology	
riogiditi of blody	
Medical Services	
medicine, Program of Study	
Meral radiication lechnology	69
Program of Study	0
Courses in	A (%)
Modern and Foreign Languages, Courses In	111
// OSIC	791
Programs of Study	7.
Mosic Education	441
Applied Music	111
Plano Major	71
Voice Major	77

Instrumental Major	
Courses In	
Lauradations Courses In	111
Organizations Courses In	112
Program of Study	/0
Program of Study	
Manufation	
Program of Study	10
Diblo	112
Program of Study	
Maria Courses le	110
Science Courses In	110
Machine Technology	91
Bearing of Study	42
Courses to	120
Total and Stoff	0
hybology Courses In	114
Natural Policy	
Raistad Studies	
Bosen Reservations	
Academic Progress	49
The state of the s	
Program of Study	69
La residuação Courses In	114
Indialogy Courses lo	
Investal Sanges	
Latin Comment le	114
Audient Organizations and Activities	
In plant Cooduct	
In aleast Sondicos	
Installed Education Courses In	110
Inxibooks	
Verezos Information	
Veterinary Science, Programs of Study	70
Vasational Administrative Assistant	,
Vocational Individualized Development System	120
Vocational Instruction, Courses In	120
The state of the s	100
Overage of Study	100
Cauros lo	142
Withdrawal from College	





1990 Calendar

1991 Calendar

J	a	n	u	a	ry	
				_		

SMTWTFS

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

February

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April

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July

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August

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September

SMTWTF

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July

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September

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October

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November

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December

S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

1992 Calendar

S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

February S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22

23 24 25 26 27 28 29

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April S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

S	M	T	W	T	F	S
			T	П	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May

S	M	T	W	T		3
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	23
28	29	30				

S	M	T	W	T	F	5
T			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

S	M	T	W	T		3
		1	2	3	4	3
6	7	8	9	10	11	11
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

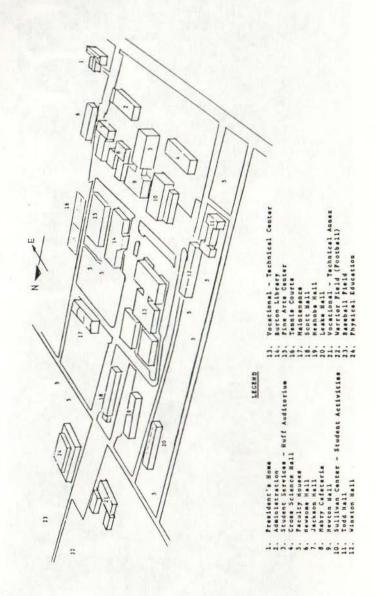
S	M	T	W	T	F	S
	19	14		1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

De	ce	mb	er			
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27	28	29	30	31		

Campus Map







EAST CENTRAL COMMUNITY COLLEGE APPLICATION FOR ADMISSION EAST CENTRAL COMMUNITY COLLEGE **DECATUR, MISSISSIPPI 39327** ECCC use only state recd. main accepted ____ Bootal Security Number_ middle Lagal home address_ Parent or Guardian Name_ Home Phone _____ County ____ Sex M F (circle) Maligion _____ Race ____ Date of Birth ___ Mo/Day/Year High School _____ Graduation Date __ If not high school graduate have you completed GED? _____ (Mend copy of scores) _If no, please send one ____ If so when ____ Name if different, when you attended_____ List of colleges previously attended (flend transcript from each college) What semester do you plan to enroll? Summer ______19 _____ | all _____19 _____Spring _____19 ____ Do you expect to enroll as a Freshman ______Sophomore ___ Do you plan to live in the dormitory? Yes _____No _____If yes, \$50.00 deposit is required. Are you enclosing deposit? Yes _____No ____ Hoommate preference_ Program of study desired____ If Cosmetology is the program of study desired, a \$50.00 fee must be included for application to be complete. All transcripts, and health certificate must be filed with the Director of Admissions before process is complete. Mail to: Director of Admissions, East Central Community College, Decatur, Mississippi 39327. Section 37-103-1 to .37-103-29, Mississippi Code of 1972 Annotated.

zip code

Month/Year

EAST CENTRAL COMMUNITY COLLEGE

Entering freshmen must have transcript mailed from high school after graduation. Transmust have transcripts mailed from each college previously attended. Official transcripts be mailed directly from a school official to the Director of Admissions, East Central Communication. College, Decatur, Mississippi 39327.

Have you had the American College Test?____If you did not list East Central as one of choices of colleges to attend, arrangements should be made to have your test results forwarded to the Admissions office.

East Central Community College does not discriminate on the basis of race, color, religion national origin, sex, age, or handicap. The college is in compliance with Title VI of the Civil rights Act, Title IX of the 1972 Educational Amendments and section 504 of the Rehabilitation Act of 1972.

Revised: March 1983

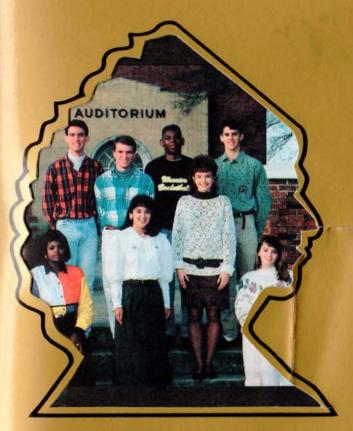
EAST CENTRAL COMMUNITY COLLEGE

EAST CENTRAL COMMUNITY COLLEGE Decatur, Mississippi 39327 THIDENT HEALTH INFORMATION RECORD - TO BE COMPLETED BY STUDENT

ANTIO			
	Last	First	Middle
inim Address: _	Street & No.	City	
		2500	State Zip code
an do you pla	Age an to register at E.C.C.C	☐Freshman	Sophomore
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45.000	you have had or now	have any of the follow	wing ailments:
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* salietes * salepsy			
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Frequent Colds	5		
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AMILY PHYSIC			
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ALTH: In general authorized in the state of	eral, what is the conditi e the campus nurse of E treatments or to refer t	on of your health? ast Central Community his student to physician	College to administer routine



EAST CENTRAL COMMUNITY COLLEGE



1992-1994 CATALOG



EAST CENTRAL COMMUNITY COLLEGE







INFORMATION DIRECTORY

Mailing Address:

EAST CENTRAL COMMUNITY COLLEGE DECATUR, MISSISSIPPI 39327

Telephone Switchboard: (601) 635-2111 (Daytime)

Administrative, President, extension 200.

Admissions, Director of Admissions, Records, and Research, extensions, 206.

Athletic Matters, Athletic Director, extension 244.

Dusiness and Industry Assistance, Industrial Coordinator, externion

Dusiness Matters, Business Manager, extension 208.

Counseling, Academic - extension 231, Vocational-Technical extension 214 or 245

Dormitory Accommodations, Director of Housing, extension 213

Evening Programs - Director of Adult and Continuing Education extension 279.

Graduation, Dean of Instruction, extension 202.

Instructional Matters, Dean of Instruction, extension 202.

Scholarships, Student Jobs, and Other Student Services, Doon Students, extension 204.

Student Aid, Director of Financial Aid, extension 218.

Summer School, Dean of Instruction, extension 202.

Transcripts, Schedules and Bulletins, Director of Admissions, Recommendation and Research, extension 206.

Telephone - Evenings and Holidays

Security Guard	(601) 635 71
Athletic Department (if open)	635.26
Jackson Hall Hostess (if open)	635.37
Newsome Hall Hostess (if open)	635-21
Physical Plant (if open)	635-37

-BULLETIN-

EAST CENTRAL COMMUNITY COLLEGE

Decatur, Mississippi

Accreditation

Control Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the Associate Degree

Seventy-Eighth and Seventy-Ninth

Annual Sessions

* * * * * * * *

The College reserves the right to change any policies announced herein when deemed necessary.)

TABLE OF CONTENTS

Board of Trustees	ě	50		4			8	2											
Board of Supervisors .											ŀ		3						
Administration						1			1.71	20			77						
Professional Staff				160	2	8	*	3.	4		3.5								
Faculty																			
Secretarial Staff																			
Support Staff		4	10			100	ę.	9			ą.		100	4	41	(1)			
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General Calendar																			
Purpose																			
Institutional Goals																			
Physical Facilities			30		(*)		*						,	4					
Student Organizations				X	54		X			*	3	4			200	**			
Financial Information	00	Tik.		Ŧ		+:				*	56	500	×		00	×	×	-	*1
Academic Policies																			
Instructional Programs				¥	1	10				+2	1	15	6)	į.		+:	9		
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Technical Curricula.					12	2				5	ų,				120	4		81	4
Vocational Curricula.										1								12	N.
Description of Courses				1				-			/X								
Index																			
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NON-DISCRIMINATION

East Central Community College does not discriminate on the burrace, color, religion, national origin, sex, age, or handicap. The college in compliance with Title VI of the 1964 Civil Rights Act, Title IX of the Educational Amendments, Section 504 of the Rehabilitation Act of and the Americans with Disabilities Act of 1990.

ORGANIZATION BOARD OF TRUSTEES

LEAKE COUNTY
Route 2, Box 36, Walnut Grove, MS 39169 Neal Route 4, Box 401, Carthage, MS 39051 Route 5, Box 127, Carthage, MS 39051 Route 5, Box 127, Carthage, MS 39051 Route 6, Box 127, Carthage, MS 39051 Route 7, Box 127, Carthage, MS 39051
Route 7, Box 246, Carthage, MS 39051 Route 2, Box 260, Lena, MS 39094
Williamson
Rivers Breazeale
Nicholson
P. O. Box 374, Decarur, MS 39327 P. O. Box 208, Hickory, MS 39332 SCOTT COUNTY P. O. Drawer B, Forest, MS 39074 P. O. Drawer B, Forest, MS 39074 Forest, MS 39074
Rebecca Farris
Route 5, Box 283D, Louisville, MS 39339 Route 4, Box 162, Louisville, MS 39339 Route 4, Box 162, Louisville, MS 39339 Route 4, Box 302B, Louisville, MS 39339 Route 2, Box 302B, Louisville, MS 39339 Route 1, Box 226, Noxapater, MS 39346 Red Perkins, Supt., Louisville Municipal School District 200 lyy Avenue, Louisville, MS 39339

BOARD OF SUPERVISORS

EAST CENTRAL COMMUNITY COLLEGE

LEAKE COUNTY	L	EAKE	COL	JNT	Y
--------------	---	------	-----	-----	---

William F. Wooten, Route 5, Box 136, Carthage, MS 39051 Ben Parker Ganann, Route 2, Box 34, Carthage, MS 39051 Ned Rushing, Route 4, Box 97, Carthage, MS 39051. Thomas Crane, Route 2, Box 271, Walnut Grove, MS 39189 James C. Arthur, Route 2, Box 189, Walnut Gove, MS 39189

NESHOBA COUNTY

Kenneth Thompson, Route 7, Box 151, Philadelphia, MS 39350 Cecil Stewart, Route 1, Box 267, Preston, MS 39354 Harold Kenneth Reynolds, Route 3, Box 437, Union, MS 39365 Mike Tingle, Route 5, Box 271, Philadelphia, MS 39350 Keith E. Lillis, Route 3, Box 162, Philadelphia, MS 39350

NEWTON COUNTY

Walter E. Gardner, P. O. Box 426, Decatur, MS 39327.

James Smith, Route 4, Box 87, Union, MS 39365.

Charles Moulds, Route 1, Box 188-A, Decatur, MS 39327.

L. M. 'Bubba' Bonds, Route 1, Box 256, Lawrence, MS 39336

Johnie 'Buddy' Weems, 101 S. Lane Street, Newton, MS 39345

SCOTT COUNTY

Johnny D. Owens, Route 5, Box 201, Forest, MS 39074
Steve Lee, Route 2, Box 24, Lake, MS 39092
Buford Palmer, Jr., Route 1, Box 219, Morton, MS 39117
W. J. Measells, Jr., P. O. Box 38, Morton, MS 39117
Thomas Ed Waggoner, Route 1, Box 175, Forest, MS 39074

WINSTON COUNTY

Jerry Esres, 137 McCullough Road, Louisville, MS 39339.

Bob Goodin, Route 7, Box 237, Louisville, MS 39339.

B. G. Hull, P. O. Box 88, Louisville, MS 39339.

Johnnie B. Edwards, 439 Jefferson, Louisville, MS 39339.

Randall Johnson, Route 1, Noxapater, MS 39346.

ADMINISTRATION

East Central Junior College; B.S. and M.Ed., Mississippi State University; University of Southern Mississippi
Wood Junior College; B.A., B.S., M.A.T., Mississippi State University; Mississippi State University
BUSINESS MANAGER (1972) East Central Junior College; B.S. and M.P.A., Mississippi State University
East Central Junior College; B.S., Delra State University; M.Ed., Mississippi Llayersity: Ed.D.; Mississippi State University
MOND McMULLAN DIRECTOR OF ADMISSIONS, RECORDS AND RESEARCH (1968)
AA, East Central Junior College, B.S. and M.Ed., University of Southern Mussippi; further work at University of Southern Mississippi and Mississippi and Mississippi
DAVIS DIRECTOR OF ADULT AND CONTINUING EDUCATION (1985)
13.5, M.Ed. and Ed.S., Mississippi State University; further work at William Carey College
OHN ADCOCK DIRECTOR OF VOCATIONAL-TECHNICAL INSTRUCTION (1974)
15., University of Southern Mississippi; M.Ed., Delta State University; Ed.S., Mississippi State University
HESTER CLARK ASSISTANT DIRECTOR OF VOCATIONAL- TECHNICAL INSTRUCTION (1969)
A.A., East Central Junior College; B.S., Mississippi State University; M.Ed., Mississippi State University and further work at Mississippi State University and Mississippi College
IRLE "BUBBY" JOHNSTON II DIRECTOR OF PUBLIC INFORMATION (1987)
B.S., Mississippi State University
HARRY CARTER DIRECTOR OF PHILADELPHIA-NESHOBA
A.A., East Central Junior College; B.S., M.S., and further work at Mississippi

State University

ACADEMIC COUNSELOR (1986)

MARGO IEECOAT

CLINTON RUSSELL DIRECTOR OF MAINTENANCE IN A.A., East Central Junior College

PROFESSIONAL STAFF

ALFRED BAILEY DIRECTOR OF VOCATIONAL INDIVIDUAL DEVELOPMENTAL SYSTEM
B.S., University of Southern Mississippi; M.Ed., Mississippi State University of Tennessee, Memphis State University Memphis Technical School
ANN BURKES
BRENDA CARSON DIRECTOR OF FINANCIAL AID A.A., East Central Junior College; B.S., M.Ed., Delta State University
CHESTER CLARK ASSISTANT DIRECTOR OF VOCATION TECHNICAL INSTRUCTION OF VOCATION
A.A., East Central Junior College; B.S., Mississippi State University and further work at Mississippi State University and further work at Mississippi State University and further work at Mississippi College
MARTY COOPER BASKETBALL COACH - STUTANIA RECRUITER CHARLES
B.S., Rio Grande College; M.A., Miami University
JAMIE CLARK BASEBALL COACH, ASSISTANT DIRECTOR OF ACTIVITIES CHARGE
B.S., M.Ed., Delta State University
DIRECTOR OF STUDENT HOUSING (1988) A.A., East Central Junior College; B.A., Livingston State College; M.M.
Mississippi College; further work at Mississippi State University
JIMMY C. DEMPSEY VOCATIONAL-TECHNICAL COUNSELOR (1998) B.S., Delta State University; M.Ed., Mississippi State University
THOMAS E. FORTENBERRY
A.A., Meridian Junior College; further work, Mississippi State University
JAMES HANSFORD INDUSTRIAL COORDINATOR (1979) A.A.S., East Central Junior College; B.S., M.Ed., Mississippi State University

0.	TPE, and M.Ed., University of Mississippi; further work at Mississippi State
0	ORIA JOHNSON ASSISTANT LIBRARIAN (1978) Mississippi Valley State University; M.L.S., University of Mississippi; further orlean Mississippi State University
BA	MUEL PACE BASKETBALL COACH (1985) A East Central Junior College; B.S., M.Ed., and further work Mississippi The University
	WMY PARKES COUNSELOR, PHILADELPHIA-NESHOBA COUNTY VOCATIONAL-TECHNICAL CENTER (1991) A. Delta State University; M.Ed., Delta State University
IV	NN SCRIBNER COUNSELOR, VOCATIONAL-TECHNICAL (1990) Mississippi State University; M.Ed., Mississippi State University
A	URA R. THORNE
0	NY TRIPLETT ASSISTANT FOOTBALL COACH (1984) 15. Jackson State University; further work, Jackson State University and Assissippi State University
1	AL WOOD
	EACH II TV

F	ACULTY
	VOCATIONAL INDIVIDUALIZED DEVELOPMENTAL SYSTEM (1971)
0.5., University of Southern Internet work at University of Telegraphic Vocational School and Management (No. 1).	Mississippi; M.Ed., Mississippi State University; ennessee, Memphis State University, Memphis Memphis Technical School
IFONARD BARRIER A.A., East Central Junior Collework Mississippi State Universit	ge; B.A. and M.A., Mississippi College; further
IAMES BAYNE	METAL FABRICATION TECHNOLOGY (1990)

A.A., East Central Community College

LARRY BLACKBURN	MIORD DEATON
A.A., East Central Junior College; B.S., University of Southern Museum further work at University of Southern Mississippi	M.Ed., Mississippi State University; further work at Mississippi State
LILIA BRISENO	METAL TRADES, PHILADELPHIA- NESHOBA CENTER (1983) Lost Central Junior College; B.S., Mississippi State University; further work
ANN T. BULLOCK BUSINESS TECHNOLOGY B.S., M.Ed., Mississippi State University; further work at University of State University	Mississippi State University
Mississippi and Mississippi State University	MELE M. ERGLE BUSINESS TECHNOLOGY (1988)
L. B. BULLOCK	MOHARD C. ETHRIDGE SOCIAL SCIENCE (1961) Mended Clarke Memorial College; B.S., Mississippi College; further work at
ANN BURKES LIBRARY SCIENCE A.A., East Central Junior College; B.S., M.S. and Ed.S., University of South	University of Southern Mississippi; M.A., Ph.D., Mississippi State University
Mississippi; further work ar Mississippi State University	MCHARD FISHER
ROGER BURKES AUTOMATED MANUFACTURE TECHNOLOGY (TAXABLE A.A., East Central Junior College; B.S., University of Southern Missing	MATHERINE K. GEORGE
M.C.S., University of Mississippi JUDY CARROLL SPEECH AND THEATRE (1998)	AA, Hinds Junior College; B.S., University of Southern Mississippi; further work University of Southern Mississippi, Mississippi College, Mississippi State University, and Millsaps College
B.A., University of Science and Arts of Oklahoma; M.A., University of Arlustant THOMAS W. CARSON	CONRAD GERMANY AUTOMOTIVE BODY AND FENDER (1990)
A.A., East Central Junior College; B.M.E., and M.M.E., Delta State University LINETTE CHANCELLOR Certificate, Vogue School of Cosmetology; additional work, Hinds	Corrification from University of West Florida; Pensacola Junior College; Inversice Workshops with Escambia County School Board; General Motors Training Center; Mitchell Manuals; and Dupont Training Center
College and Jackson State University JOE V. CLARK MATHEMATICS AND PHYSICAL EDUCATION (1981) A.A., East Central Junior College; B.A., Livingston State College; M.M.	IAURIE GLAZE ECONOMICS (1990) B.B.A., Mississippi State University; M.B.A., Mississippi State University
Mississippi College; further work at Mississippi State University	TIM J. GLAZE
RICHARD W. CLARK	M.R.E., New Orleans Baptist Theological Seminary;
MELVIE C. CULBERSON INDUSTRIAL SEWIN PHILADELPHIA/NESHOBA CENTER (1988)	MOBERT GREEN AUTOMOTIVE MECHANICS (1991) A.S., Hinds Community College
Arrended Mississippi State University	MRA GRIFFIN COMPUTER TECHNOLOGY (1972)
RONALD DAVIS A.S., East Central Junior College; B.S., University of Southern Mississippi; M.C. Mississippi State University	A.A., East Central Junior College; B.S., M.Ed., Mississippi State University; further work at University of Southern Mississippi and Mississippi State University

SARAH GRIFFIN
J. BRUCE GURAEDY B.A., M.Ed., University of Southern Mississippi; further work at Mississippi University and Mississippi College
JAMES G. HAGGARD
SHELBY L. HARRIS A.A., East Central Junior College; B.S., University of Southern Mississippi State University; further work at Tulane University, State University, Mississippi College and University of Tennessee University of Southern Mississippi
RICKY HARRISON DRAFTING AND DESIGN TECHNOLOGY
A.A.S., East Central Junior College; further work at Mississippi State University of Southern Mississippi
HOWARD HERRINGTON CARPENTRY, PHILADILIPA NESHOBA CENTER (1998) Continuing Education at Mississippi State University
CHARLES W. HINSON
ROBERTA HOLT BUSINESS ADMINISTRATION AND ACCOUNTING
B.S., M.S., Mississippi University for Women; further work at Mississippi University
BRENDA JOHNSON COMPUTER TECHNOLOGY (1988) A.A.S., East Central Junior College; further work at Mississippi State University
GLORIA JOHNSON LIBRARY SCIENCE (1978) B.S., Mississippi Valley State University; M.L.S., University of Mississippi; further work at Mississippi State University and University of Southern Mississippi

Southern Methodist University; M.A., Southern Methodist University; Radiation Biophysics, University of California at Berkeley; Ed.D., and Store University; futher work at Indiana University, Oglerhorpe University, Mark College, Antioch Seminary, Immanuel Seminary MUX U. KNIGHT ELECTRICITY, PHILADELPHIA/ NESHOBA CENTER (1986) Mended Oscar Rose Junior College; Cameron University; and Mississippi Thre University; graduate of Army Electricity and Electronics Schools, United Manager Course LIORGE T. LYNN ELECTRONIC TECHNOLOGY (1985) AA, East Central Junior College; further work at Mississippi State University; Twenty six years experience as Electronics Technician, Avionics Management branch and unit level, Avionics Engineering Staff, Command Level INFORICK F. LYONS . . . CARPENTRY AND CABINET MAKING (1989) Certificate, Carpentry and Cabinet Making, East Central Junior College ORGE PAUL McELHENNEY MASONRY TRADES (1976) Arrended East Central Junior College in Carpentry and Masonry. Twenty years experience as bricklayer and foreman in brick, block and tile work of both residential and commercial building. Contractor of residential and mmercial buildings in masonry trades IOIS McMULLAN MATHEMATICS (1970) 11.5., Mississippi College; M.Ed., University of Southern Mississippi; further work ur University of Southern Mississippi and Mississippi State University DONALD W. MASSEY AUTOMOTIVE MECHANICS PHILADELPHIA/NESHOBA CENTER (1989) Tilreen years in Automotive Dealer Mechanics, graduate of 19 Dealer Service schools, employed as welder, served as apprentice in Automotive Mechanics POLLY B. MAYES DRAFTING AND DESIGN (1987) A.A.S., East Central Junior College; further work at University of Southern Mississippi IESTER S. MILES REFRIGERATION AND AIR-CONDITIONING (1984)Certificates: Refrigeration and Air-Conditioning from Mississippi Delta Junior College; Carrier Corporation, Memphis, Tennessee; further work at Mississippi State University SOCIOLOGY (1985) MANUEL PACE A.A., East Central Junior College; B.S., M.Ed., Mississippi State University

VIRGINIA B. PACE	MISA L. WILKINSON
ROBERT LEE PEARSON AUTOMOTIVE MECHANICS Certificate East Central Junior College, Certificates in ten great with the	CHERYL A. WINSTEAD ELECTRONIC TECHNOLOGY (1991) A.S. East Central Community College
Motor Company, factory dealer experience with Ford, General Motor Chrysler Corporation	All D. WOOD LIBRARY SCIENCE (1975) A. Hinds Junior College; B.A., University of California, Santa Barbara; M.S.,
BRENDA G. PIERCE INTENSIVE BUSINESS, PHILADEL NESHODA CENTER	University of Southern Mississippi; further work at University of Southern
A.A., East Central Junior College; B.A., University of Southern Museum. M.Ed., University of Southern Mississippi	LUCILLE WOOD PHYSICAL EDUCATION AND EDUCATION (1956)
B.S., M.Ed., Mississippi College; further work at Mississippi State University	AA, East Central Junior College; B.S., M.A., University of Southern Mississippi; further work at University of Mississippi, University of Southern Mississippi and
ALICE POUNCEY	Minusippi State University
A.A., Jones County Junior College; B.S., University of Southern Mulli- M.Ed., Livingston University; further work at University of Southern Mulliand and Mississippi State University	ADJUNCT FACULTY
THOMAS W. THRASH A.A., East Central Junior College; B.S., M.SS., Mississippi State University of Southern Mississippi and Mississippi	INDA ALEXANDER
TONY TRIPLETT	ILRRY BEN
B.S., Jackson State University; further work at Jackson State and Millians State University	DIANNE CARTER
Attended Northwest Mississippi Junior College; B.S., and M.Ed., Mississippi State University; further work at Delta State University and Mississippi	University UNDA CHANEY
University CAROL VICKERS ENGLISH (1990)	MATHEMATICS A.A., East Central Junior College; B.S., Mississippi State University; M.Ed.,
A.A., East Central Junior College; B.A., M.S., University of Southern Musicipal further work at Mississippi State University, University of Mississippi	Mississippi State University; further study at Mississippi State University
University of Southern Mississippi	MANCY ELLIS
O.S. VICKERS B.A., M.A., Ed.S., George Peabody College; further work at University Southern Mississippi	DAVID GERMANY
SANDRA L. WEDGEWORTH RELATED STUDIES (1994) A.A., East Central Junior College; B.A., University of Southern Mississipports further work at Utah State University and Colorado School of Mines	CHRIS GILMER ENGLISH A.A., East Central Junior College; B.S., University of Southern Mississippi; M.A., Mississippi College; further study at University of Southern Mississippi

LARRY GRESSETT	University of Southern Mississippi; M.S., University of Southern Mississippi; Mather study or Mississippi State University
SCOTT HUBERT	ANDA SHARP
JOE JOHNSON	Mississippi Southern; and M.S., Mississippi State University
A.A., East Central Junior College; and B.S., M.Ed., Mississippi State University	VIA SLOAN
BILL LAUDERDALE	ACORY SMITH ART
MARC McCOOL	Northwest Mississippi Junior College; B.A., University of Mississippi; M.F.A., Southern Illinois University
Mississippi State University	BILL STILL LEGAL ENVIRONMENT OF BUSINESS
LISA McMILLAN	Citadel; B.S., U.S. Naval Academy; L.L.B., Georgetown University; L.M., Georgetown University Law Center
GLORIA MCRAE	AA, East Central Junior College; and B.A. and M.Ed., Mississippi State University
LAJOANE METTS	THRASH
BARBARA MOWDY	MA, Meridian Junior College; and B.S. and M.P.A., Mississippi Stare University
M.S., Mississippi State University	JUANITA WEST ENGLISH AND SPEECH
KATIE PAYNE A.A., Coahoma Junior College; B.S., University of Southern Mississippi, M.	A A , Clarke College; B.A., William Carey College; M.S., University of Southern Mississippi; further study at Mississippi State University
Mississippi State University TED POPE ENGINEERADO	W. R. WILLIS
B.S., Mississippi State University; M.C.E., Mississippi State University; further study at Virginia Tech University	0.5., Mississippi College; L.L.B., Jackson School of Law; and M.B.A., Mississippi College
HAYWOOD REEVES COMPUTER TECHNOLOGY B.S., Mississippi State University; and M.Ed., Mississippi College	TAIRE WOODWARD
JOYCE ROGERS COMPUTER TECHNOLOGY B.S., Mississippi State University; M.Ed., Mississippi State University; Ed. Mississippi State University	DIANNE WOOTEN

SECRETARIAL AND ADMINISTRATIVE SUPPORT STAFF

GENEVA BARKER .	SECRETARY TO THE DIRECTOR OF
AUDREY CLARK	PHILADELPHIANESHOBA COUNTY CENTER . SECRETARY TO THE DEAN OF STUDENTS . SECRETARY TO THE DIRECTOR OF ADMIN
BARBARA DEATON FRANCES GRAHAM	RECORDS, AND RESEARCH SECRETARY TO FACULTY SECRETARY TO THE DIRECT
MARSHA HARDIN . SUZANNE HARTHCO	ADULT AND CONTINUING EDUCATE AND THE DIRECTOR OF THE
SANDRA HOOKER.	INFORMATION (INSTRUCTION OF INSTRUCTION OF INSTRUCT
LINDA PIERCE	SECRETARY TO DIRECTOR OF ADMISSION RECORDS, AND RESEARCH
GLORIA RIGDON . BONNIE SAVELL	SECRETARY TO FACULTY (19) SECRETARY TO DIRECTOR OF VOCATION
LEE ANN SCOGGIN SHELIA STAMPER .	TECHNICAL INSTRUCTION (19) SECRETARY TO THE PRESIDENT (19) SECRETARY TO THE BUSINESS.
1 40 41 1 1 1 1 0 0	. SECRETARY TO THE DEAN OF STUDENTS (19) . SECRETARY TO THE BUSINESS MANAGER (19) ASSISTANT TO DIRECTOR OF FINANCIAL (19)

SUPPORT STAFF

LARRY ADDY					PAINTER (19)
MIKE ANDERSON					. DIRECTOR OF ACTIVITIES (19)
WESLEY CHANDLER			×		ELECTRICIAN (198
MARY JANE CLEVELAN	1D		4		CUSTODIAN (19/1
BELLY DOLY		WC	ME	N'S	DORMITORY SUPERVISOR (199

TON FOREMAN ILLE GALLASPY, M GLAZE MOLYN HARALS					DIRI	ECT	OF	IDS KEEPER (1 CUSTODIAN (1 R OF B.S.U. (1 TORY SUPERV	965) 988)
INDA K. JOHNS ILIE KIDD. ISIE KILLPATRIC INV MASSENGAL IV MCKNIGHT INFRTA MOORE INDORE	K . E .	 		 · · · · · · · · · · · · · · · · · · ·	BC	. CC	STOLL OLL	ATTENDANT (1 CUSTODIAN (1 ORE CLERK (1 LEGE NURSE (1 CARPENTRY (1	988) 982) 1982) 1969) 1980) 1986) ENTER
IN NORMAN. BBY PATRICK RTHA K. PATRI CE REYNOLDS ROTHY ROBER RTIS THAMES. NNIE THAMES. NALD VANCE MOS WILLIAMS NRY WROTEN	RTS		 	 CH	DUS ILD	SEC SEC CAI	DUI CUI RE	nds Keeper (Rity Guard (Custodian (Attendant (1988) 1977) 1988) 1991) 1990) 1970) 1970) 1988) 1988)

COMMITTEES OF THE FACULTY

ADMINISTRATIVE COUNCIL:

Manager, Director of Admissions, Records, and Research, Director of Adult and Continuing Education, Director of Vocational-Technical Instruction, Athletic Director, Director of Public Information and Director of Maintenance

APPEALS COMMITTEE FOR ABSENTEES:

Dr. Phil Sutphin, Mr. Raymond McMullan, Selected Faculty and SBA President

ACADEMIC PROBATION:

Director of Admissions, Records, and Research, Dean of Instruction and Dean of Students

ADMISSIONS:

Director of Admissions, Records, and Research, Dean of Instruction and Instruc

BUDGET TASK FORCE:

Mr. Harvey Trapp, Dr. Phil Sutphin, Dr. Gerald White, Mr. Gene Dy John Adock, Mr. Clinton Russell, Mrs. Ann Burkes, Mr. Ovid Video Richard Ethridge, Dr. Shelby Harris, and Mrs. Sara Griffin

COMPUTER USERS

Business Manager, Chairperson, Dean of Instruction, Dean of Supplier of Admissions, Records, and Research, Director of Vortes Technical Instruction, Computer Analyst, Librarian, Computer Technical Instructor, and Computer Science Instructor

CURRICULUM:

Dean of Instruction, Director of Admissions, Records, and Research Academic Counselor, Vo-Tech Counselor, Four Division Chairpersons B. Bullock, Mrs. Ann Bullock, Mrs. Lois McMullan, Mr. Leonard Barrier Laurie Glaze, and two SBA Representatives.

DISCIPLINE:

Mr. Jimmy Dempsey, Dr. Gregg Jefcoat, Miss Gloria Johnson, SBA Preusband Dr. Richard Ethridge, Chairperson

FINANCIAL AID APPEALS:

Dean of Students, Academic Counselor, Director of Financial Aid, Vocational Counselor, Director of Admissions, Records, and Research

INTERCOLLEGIATE ATHLETICS:

Athletic Director, Women's Basketball Coach, Men's Basketball Coach Baseball Coach and Tennis and Golf Coach

INTRAMURALS:

Mr. Mike Anderson, Coach Joe Clark, Coach A. J. Kilpatrick and Miss Lucille Wood

LIBRARY:

Mr. Ovid Vickers, Mrs.Lois McMullan, Mrs. Ann Burkes, Mr. Tommy Think Mr. Chester Clark and student (SBA Representative)

MIRACY TASK FORCE:

Gene Davis, Mr. John Adcock, Mr. Al Bailey, Ms. Gloria Johnson, Mr. Jim Humford and Mrs. Carol Vickers

ICRUITMENT AND RETENTION TASK FORCE:

Gerald White, Chairperson, Mr. Jimmy Dempsey, Mr. Larry Blackburn, Marry Cooper, Mrs. Brenda Carson, Mr. Tom Carson, Dr. Richard Ethridge, Pucky Harrison, Dr. Gregg Jefcoar, Mr. Bubby Johnston, President of Carps, Mr. Sammy Pace, Mrs. Elizabeth Pitts, and ex officio members, Liddle Smith, Mr. Harvey Trapp, and Dr. Phil Surphin

HOLARSHIP:

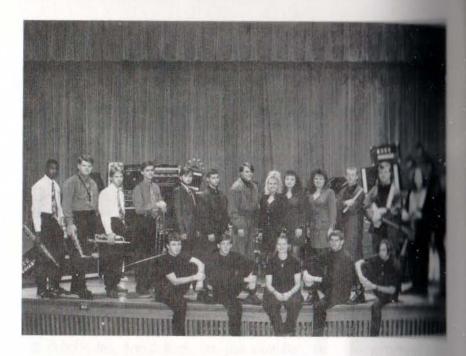
Gerald White, Mr. Harvey Trapp, Mrs. Sara Griffin, Dr. Shelby Harris and Mr. Brenda Carson

MAFF DEVELOPMENT:

Mr. Larry Blackburn, Mrs. Lois McMullan, Mr. James Bayne, and Mrs. Brenda

TIXTBOOK:

Dean of Instruction, Business Manager, and Division Chairpersons









GENERAL CALENDAR

1992 Summer Session First Semester

June 1, Monday											-		,				Nogli	
June 2, Tuesday				,	4				*:								Closses	
June 5, Friday .																		
June 26, Friday		,	*10	+	,	63	*		100			, Lo	ast	day	10	drop	a course will	
July 3, Friday	4	9	4)*	*		į.		-		6	4	(F) (41 V 4	. First toni	

Second Semester

July 6, Monday			ų.	100		4	120		10	Independence Day III
July 7, Tuesday	1	ŭ		2	4		4	*		Regularia Regularia
July 8, Wednesday.	-		. 7							Closes to
July 10, Friday						2			7	. Last day to register for second
										. Last day to drop a course with
August 7, Friday	C	×	\times	140	30	19	(y)	8	59	Second form

1992-93 Regular Session

First Semester

August 3, Monday Application for admission shift on file by II	
August 12, 13, 14 Wednesday, Thursday, Friday Faculty meets	
August 13, Thursday Begin football August 16, Sunday residence halls open at 20 August 17, 18, Monday, Tuesday Completion of oriental requirements.	0.68
or 8.0	
August 28, Friday Last day to register or change September 7, Monday Labor Day September 25, Friday	HOUSE
November 25, Wednesday Thanksgiving Holidays begin at 12.0 November 30, Monday Thanksgiving Holidays end at 8.0	

December 4, Friday Last day to drop a course will a will

comber 11 Friday	Last day of regular classes
worber 14, 15, 16, 17	
ember 17, Thursday	Christmas Holidays begin for students at 12:30 p.m. Dormitories close at 2:00 p.m. Final grades due in records office at 2:30 p.m.

Second Semester

sectory 10, Sunday	. Residence halls open at 4:00 p.m.
Markey 11, 12, Monday, Tuesday	Orientation and Registration
	 Classes begin, late registration fees charged beginning at 8:00 a.m.
Monday	Last day to register or change classes
19. Friday Last a	lay to remove I's of previous semester a grades due in records office at 8:00 a.m.
	. Spring Holidays begin at 3:15 p.m. Dormitories close at 4:00 p.m.
Meth 22, Monday	Spring Holidays end at 8:00 a.m.
No. Friday	Last day to drop a class with a W
7. Friday	Last ady of regular classes
10. 11. 12. 13	
13, Thursday	by 2:30 p.m.
Way 14, Friday	Spring Commencement at 8:00 p.m.

1993 Summer Session

First Semester

7. Monday									Registration	
A Tuesday										
11 Friday									Last day to register for first ferm	
Priday .								14	Last day to drop a course with a w	
Monday		20	4			14			Independence Day Hollody	
49, Friday	-	+		40	*	-			First term ends	

Second Semester

12 Monday		. Registration
13 Tuesday		classes begin
16 Fridov	Last day to register to	r second rerm
ust 6 Friday	Last day to drop a co	urse with a w
ust 13 Friday	Seco	nd term ends

August & Friday

1993-94 Regular Session

First Semester

Applications for admission should

August 6, Friday Applications for admission should be on file by the
August 12, Thursday
August 22, Sunday Residence halls open at 200 August 23, 24, Monday, Tuesday Completion of and register
August 25, Wednesday Begin classes, late registration for the land to
September 3, Friday Last day to register or change September 6, Monday Labor Day III
November 24, Wednesday Thanksgiving Haliday I
November 29, Monday. Thanksgiving Holidays end at 8 000 December 3, Friday Last day to drop a course will becember 10, Friday. Last day of regular December 13, 14, 15, 16 Final examination of 12:30 p.m. Dormitories close at 2 000 Final grades due in records office at 2 000
Second Semester
January 9, Sunday Residence halls open at 4 00 per January 10, 11, Monday, Tuesday Completion of oriental and registrates
January 12, Wednesday
January 17, Monday
March 11, Friday
March 21, Monday



CHAPTER 2

GENERAL INFORMATION PURPOSE OF THE COLLEGE

East Central Community College seeks to fulfill the educational new its students from the five-county district which it serves. In a continuing to meet these needs, the college, through its board of trustees, administration, and faculty, conceives its purpose to be to provide instruction service. To achieve its instructional goals, the college is committed appropriately opportunities for mental, physical, and emotional development. As a ice agency, the college provides programs of instruction which incompanies and skills applicable to life in a complex society.

To successfully fulfill its purpose, East Central Community College property of minimum cost, a variety of programs which include senior calls university parallel, technical, vocational, adult, and remedial education. The college further subscribes to and provides for self-improvement tinuing education, and community services.

Through curricular and extracurricular activities, the college provide periences which lead to the development of the total individual experiences include guidance, participation, and leadership in camputivities, student clubs, and organizations.

INSTITUTIONAL GOALS

- To provide effective instructional programs for the first two years university-parallel curricula to prepare students for successful transfer senior institutions.
- To provide vocational and technical programs designed to propositional students for immediate employment.
- To provide a developmental program of instruction to raise basic levels of students whose academic foundation requires strengthened.
- To provide enriched educational experiences for academically talents.
- To provide guidance, counseling, and other student services to students in the attainment of personal, educational, and occupants goals.

- To provide specialized industrial training programs which will develop a productive work force for new and expanding district businesses and industries.
- To provide administrative services to support the faculty in its commitment to offer a high quality, innovative educational program for students.
- To offer community services and continuing education programs to meet the educational and personal needs of both youth and adults and to cooperate with high schools and service agencies in providing tormunity education programs.
- To serve as a cultural and recreational center for the service area by offering a broad range of programs to enrich the community and to enhance creative expression in music, dance, theater arts, visual arts, sports, and recreation.

HISTORY OF THE COLLEGE

In 1928 the Legislature of the State of Mississippi adopted the first basic for the organization and operation of Mississippi public junior colleges.

The Central Community College opened its doors to a freshman class of the Students for the first regular session in September of 1928. The college occupied buildings that were a part of the Newton County Agricultural High School, which had been organized in 1914. The Agricultural High School was located on property belonging to the Decatur Municipal School writer, which had been created in 1912. The upper high school grades which comprised the Newton County Agricultural High School were a part the college until 1958 when they joined the Decatur Attendance Center. In March of 1939, East Central Junior College was accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. It was been reaffirmed each decade since. The college holds membership in Mississippi Association of Colleges, the Mississippi Association of Community and Junior Colleges and the American Association of Community

Originally the institution was supported by three counties — Newton, Heshoba and Scott. Later they were joined by Leake and Winston.

and Junior Colleges.

From the two members of the original faculty of East Central Community College — Mrs. W.W. Newsome and Mr. Robert Marshall — the number of administrators, faculty, and professional staff employed by the college has increased to 88 for the current year. Since its founding, six presidents have served the institution.

SCHOOL PLANT AND EQUIPMENT

Through the cooperative efforts of the district and the state legislation the school has experienced growth in buildings and facilities during the several years. The school plant consists of approximately 150 acres buildings and facilities now valued at over nine million dollars. The nineteen main brick buildings. All residence halls, classrooms and are air conditioned.

In addition to facilities sufficient to sustain the general education proposal laboratories are provided for art, engineering drawing, audio visual cation, applied music, dramatics, reading, athletic and recreation and scientific and vocational education.

ADMINISTRATION BUILDING

Occupied at the beginning of the 1978-79 school year, the administration building houses the offices of the president, dean of instruction, building houses the offices of the president, dean of instruction, building adult and continuing education director, public informalies rector, computer analyst, and the Board of Trustee's room. Proper facilities for the business office and adequate storage for all office provided in the building. The 7,995 square foot facility was built in as the library for the college but was renovated for administrative use the Burton Library was occupied. It is modern, spacious, and comfaine and is located on the front of the campus adjacent to the student sembuilding.

HUFF AUDITORIUM AND STUDENT SERVICES BUILDING

This structure has a seating capacity of one thousand and is convenient located at the front of the campus. The auditorium has excellent account and equipment and is used by the college and community for a variety activities. Located on the ground floor are several of the student sound offices. A major refurbishing of Huff Auditorium is being funded by distinct to the East Central Community College Development Foundation, with several of the phases already completed.

BURTON LIBRARY

Occupied during the 1976-77 school year, this building is located not the center of the campus and contains a large reading area, a conference room, a spacious lobby, librarians' offices, a workroom, a faculty reading room, nine study rooms, and a room for special collections. Total season capacity, mostly at individual and grouped carrels, is 250; and shelving

relied for 50,000 volumes. Provision is also made for housing non-book worlds. Closed circuit, public, or commercial relevision viewing is available in any area of the building. Other media include slides, filmstrips, to tapes, film loops, and micro texts.

WILLIVAN CENTER

The first floor of the student center houses the grill, bookstore, and post while the nurse and the adult learning lab are located on the second

MABRY DINING HALL

The main dining room has a seating capacity of 300. Other dining are the Gold Room, which seats 120: the Gordon Room, which seats 120: the Magnolia Room, which seats 20.

THE STUDENT ACTIVITY CENTER

The office of the Director of Student Activities is located in this building with many student special activity facilities.

CROSS HALL

The modern science building contains the classrooms and laboratories for biological, chemical, and physical sciences. In 1990, the chemistry laboratory was completely renovated with modern Laboratory tables, equipment, and controlled, vented chemical storage areas added.

NEWSOME HALL

completed in 1957, the sophomore women's dormitory is equipped with modern furniture and appliances and accommodates fifty to sixty women and the dormitory supervisor. Total renovation was completed in 1989 to bring this dormitory to present day standards for fire safety and energy anservation measures.

JACKSON HALL

The freshman women's dormitory was remodeled in 1963 and again in 1978. Another renovation was completed in 1989 to bring this dormitory present day standards for fire safety and energy conservation measures. It houses 125 women and contains the office and apartment of the dormitory supervisor.

NESHOBA COUNTY HALL

This two-story dormitory for men was constructed in 1971. It consists of thirty-one rooms which house sixty-two students.

SCOTT COUNTY HALL

This two-story dormitory for men was constructed in 1972. It common an apartment for the director of housing and thirty-one rooms which the sixty-two students.

TODD HALL

This dormitory for men was completed in 1957. It is arranged in rather than conventional halls found in most men's dormitories two men are housed in this dormitory. A total renovation was completed in 1989 to bring this dormitory to present day standards for fire safety energy conservation.

WINSTON HALL

This residence hall was completely renovated in 1989 and 1990 structural changes to bring it up to modern standards for housing structural changes to bring it up to modern standards for housing structural changes to bring it up to modern standards for housing structural changes to bring it up to modern standards for housing structural changes and 1990 and 1990

THE VOCATIONAL-TECHNICAL ANNEX BUILDING

Completed in 1969, this building is located on the north side of campus and contains classrooms, offices, and laboratories for several cational-technical programs.

BRADFORD J. TUCKER APPLIED TECHNOLOGY CENTER

Containing over 58,000 square feer of floor space, this facility opened 1969 and houses automated manufacturing technology, business to ogy, computer technology, electronic technology, drafting technology metal fabrication technology, precision machining technology, and grams in air-conditioning and refrigeration, electricity, automotive chanics, and body and fender repair.

THE FINE ARTS BUILDING

Occupied in 1969, this facility contains a 212 seat auditorium, a charcoom, a band room, a music library, a listening room, classrooms for the teaching of music and art, and art studios.

BRACKEEN-WOOD PHYSICAL EDUCATION BUILDING

This building was constructed in 1970 and is located near the football stadium and includes offices for football and facilities for varsity basketball

WINVION HALL

This two-story classroom building was constructed in 1975 and houses the building. Mathematics, Social Science, History, Journalism, Education, and whology departments. Also, sixteen faculty offices are located in this building along with several support facilities.

OTHER BUILDINGS

THE PRESIDENT'S HOME

Located on the main street of the town of Decatur at the southeast corner of the campus, this spacious home was constructed in 1961.

TTAKE HALL

This two-story building containing sixteen apartments was originally conmucted for married students. Today it is occupied by both faculty and marand students.

IACULTY HOUSES

There are eleven of these houses located at various sites on the college

ATHLETIC FIELDS

THE FOOTBALL STADIUM

Warrior Field was relocated in 1967 and is now equipped with the most up-to-date high intensity lighting, speaker system, and an enlarged seating appacity.

INTRAMURAL FIELD

This playing field is located north of the baseball field and contains an area for intramural sports.

CHRIS GAY IV MEMORIAL BASEBALL FIELD

Struated near the football stadium this well located facility was completed with a gift from the family of former student Chris Gay IV. It has up-to-date lighting, a press box, and aluminum seating.

TENNIS COURTS

Located north of Newsome Hall, this facility contains four lighted tennis

STUDENT ORGANIZATIONS

Student organizations include:

Freshman Class, President's Council, Sophomore Class, and Student Body Association

Honor Society:

onor Society: Phi Thera Kappa, Scholars Bowl

Curricular organizations include:

Alpha Alpha Epsilon, Mu Alpha Theta, Phi Beta Lambda, Sigma Sigma Mu Tau, Student Education Association, Students in Free Enterprise VICA

Special interest organizations include:

Ac'cents, Athletics, Band, Cheerleaders, Collegians, Diamond Girls 1999 Choir, Fashion Squad, Gospel Choir, L.I.F.E., Native American Association, New Directions, Residence Hall Councils, S.A.D.D. Warrior Corps

Religious organizations include:

Baptist Student Union, Newman Club, and Wesley Foundation

Publications include:

Tom-Tom and Wo-He-Lo



CHAPTER 3

FINANCIAL INFORMATION

Expenses for the 1991-92 Regular Session

		3 1 GI D 10 10 11 11 11 11 11 11 11 11 11 11 11
FIRST SEMESTER	Dormitory Student	Day Student
Marriculation Fee	\$ 350.00	\$ 350.00
Registration Fee		
(Non-refundable)	\$ 50.00	\$ 50.00
Room Fee	\$ 350.00	
Board (5 day meal ticket)	\$ 525.00	
Total First Semester	\$1275.00	\$ 400.00
SECOND SEMESTER		
Matriculation Fee	\$ 350.00	\$ 350.00
Registration Fee		
(Non-refundable)	\$ 50.00	\$ 50.00
Room Fee	\$ 350.00	
Board (5 day meal ticket)	\$ 525.00	
Total Second Semester	\$1275.00	\$ 400.00
Total for Year	\$2550.00	\$ 800.00

Each dormitory student is required to purchase a meal ticket. Students who prefer the Deferred Payment Plan may pay their board in the following way:

FIRST SEMESTER

- 1. \$175.00 upon entrance
- 2. \$175.00 September 21, 1992
- 3. \$175.00 November 2, 1992

SECOND SEMESTER

- 1. \$175.00 upon entrance
- 2. \$175.00 February 8, 1993
- 3. \$175.00 March 22, 1993

The 1993-94 academic fee dates will be released in an addendum. Commetology students see "11" under General Information

GENERAL INFORMATION

- There is no special charge for laboratory, music, or business courses for full-time students.
- Fees are an additional \$600.00 per semester for our of-state students.

 If the deferred payment plan is used and these payments are not met,
 there will be an additional charge of \$5.00 added to the account.
- All fees are payable in advance on the date due as indicated in the "Board Calendar."
- All students who fail to clear their accounts with the college seven (7) school days prior to the starting date for examinations each semester will be dropped from school. A written notice will be mailed to the student when this action is taken.
- For registration on dates other than those listed on the college calendar, there will be an additional charge of \$15.00 added to the account.
- All students who expect to register for fall semester as scheduled should complete admission requirements by August 1. Students who have not registered as scheduled in the bulletin will be assessed a late registration fee.
- Part-time students will pay fees at the rate of \$40.00 per semester hour at the time they register.
- Adults who are 65 years of age or older may attend East Central Community College with matriculation fees waived.
- 10. East Central Community College reserves the right to change any charges published if it should become necessary.
- Cost for the 12 months Cosmetology Program is \$1400.00 which includes books and cosmetology kit. A first time student has a first time charge of \$175.00 for special supplies. Students applying for cosmetology must make an advanced partial tuition payment of \$50.00 in order to get on the admission list. (Non-refundable). Charges may be made the following way:

Room and Board are same as listed on opposite page.

12 Transportation fee (per semester/bus students only). \$100.00

FIRST COURSE FREE

East Central Community College has a policy to encourage adults who have not attended college previously to try college free. Any adult in the flve-county district who has not previously enrolled in college and who otherwise meets entrance requirements may take the first college credit course free at any location in the district.

For purposes of this policy, an adult is anyone over 21 years of age has graduated from high school or who has passed the GED Test and been out of high school for more than one year. The \$40.00 per semanticular will be waived for the first course only.

Those interested should contact the Admissions, Records and Resords of Control Community College or attend registration of the nounced at the location where they plan to enroll.

REFUND POLICY

Refunds for full-time students are made only when a student has office withdrawn or officially dropped to part-time status, and are based on the following schedule:

During Registration	100% of amount paid
First Calendar Week	75% of amount paid
Second Calendar Week	50% of amount paid
Third Calendar Week	25% of amount point
After Third Calendar Week	No Refund

Part-time students will not be granted tuition refunds after the first emeeting.

Students who drop from full-time status to part-time status will be sessed fees at the part-time rate through the eighth week of each seminand will be required to withdraw from the residence hall.

Meal ticket refunds are pro-rated on the number of full weeks remaining for which a board payment has been made. There will be no refund a dormitory room rent.

The refund policy of East Central Community College for Veterans, verans' widows or War Orphans enrolled under Chapter 34 or 35 is an pro-rata basis for the number of weeks remaining in the semester. It proper withdrawal procedure must be followed and the refund must requested.

SUMMER SCHOOL EXPENSES

Expenses for the summer are different from those during the regular session. They are announced in a special bulletin, a copy of which may be obtained on request from the Director of Admissions, Records, and Research of the college.

THE COLLEGE BOOKSTORE

The bookstore on the campus is operated as a convenience to students and instructors in securing books when needed.

Secondhand books, in good condition, are purchased from students at fair price provided such books will be used again as textbooks. This exchange of textbooks reduces the total cost of books for each student.

HOUSING AND BOARDING POLICIES

Tour Central Community College operates a cafeteria, six residence halls, and an apartment building. The cafeteria and all residence halls are mod-

the apartments are small and only large enough to accommodate one mily. Two families will not be allowed to live in the same apartment. In where a close single relative is enrolled at EC the student may be lowed to reside in the apartment with the family, but there will be an additional charge for utilities. The rent is \$100.00 per month. Students mosted in these accommodations should contact the Business Manager.

Itesidence halls are provided on campus, and students are encouraged live in the residence halls. All dormitory rooms are assigned based on date the deposit of \$50.00, which includes a key deposit of \$5.00, is neved. However, room assignments are made only to students who have application for admission on file in the Admissions Office. Students may and the room deposit with the application for admission. Room deposits hould be sent to the Business Office when not accompanying an application.

floom deposits are refundable if a student chooses not to attend East tentral, but the school must receive the request for the refund prior to August 15. After August 15, the room deposit is refunded when the student afficially withdraws from the residence hall.

If a student has a preference for a particular room or roommate this should accompany the payment of the room deposit. East Central's dormitories are furnished, and the student will only need to provide bed linens.

Mobry Cafeteria offers wholesome but inexpensive meals for students. All residence hall students are required to purchase meal tickets and they must present these tickets along with their ID cards each time they eat in the cafeteria. Students may not lend their meal tickets to other people. Also, the cafeteria is closed when the school is not in session on official holidays.

STUDENT HOUSING

Residence Requirements for East Central Students

Full-time single students who are receiving activity scholarships (athletic, cheerleader, band, Collegians, Centralettes, flag corps, or rifle corps) will be required to live on campus in the college's residence halls. Exceptions are made for those students who live with parents or legal guardians and commute and for those who have a substantiated medical reason for not living on campus.

39

2. Single students less than 21 years of age who do not receive an artist scholarship and do not commute from their parents' or legal qualifies home must have on file in the Dean of Students' office a release statement signed by the parents/quardians granting permission to off campus. This release statement may be obtained from the Design of Students' office

NOTE: The justification or reason for this policy is for the protection and security of students, parents, and school officials involved in emergence situations that might occur with the aforementioned parties.

STUDENT ACCOUNTS

Payment of student's expenses may be made by cash, check or more order. Checks should be made out to EAST CENTRAL COMMUNITY COLLING The college will keep money or other valuables in its vault on request

STUDENT FINANCIAL AID

The following information is a summary of financial aid programs and policies at East Central Community College. For further information used application forms, contact:

> Financial Aid Office East Central Community College P. O. Box 129 Decatur, Mississippi 39327 Telephone: (601) 635-2111, Ext. 218

SECTION I: FINANCIAL AID PROGRAMS

PELL GRANT — This Federal Program is designed to provide financial assistance to students on the basis of need. Any eligible student may receive a Pell Grant. A Pell Grant is not a loan; therefore, it does not have to be paid back.

STATE STUDENT INCENTIVE GRANT (SSIG) — The State of Mississippi through a matching grant program with the Federal Government provides grant to eligible Mississippi residents. Very limited funds are available to students with substantial financial need

SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (SEOG) - This Foderal Program is designed to assist students who would be unable to obtain all education without the grant and is available to a limited number of students of exceptional financial need. Because it is a grant, it does not have to be paid back.

WORK-STUDY — East Central Community College participates in two types of work-study — Federal Work-Study and Institutional Work-Study. Students warded jobs based on need and academic ability. This program gives autients a chance to earn money to help pay their educational expenses. MATORD LOAN — A Stafford Loan is a low-interest loan made to the and and lender such as a bank, credit union, or savings and loan multiplication to help with educational expenses. The Federal Government pay the interest while the student is in school. (Formerly Guaranteed mutent Loan - GSL)

RUNSLS LOAN — PLUS/SLS loans provide additional funds to students for afterational expenses. Like the Stafford Loans, these loans are made by a under.

MINITUTIONAL SCHOLARSHIPS - East Central Community College offers scholarships to eligible students.

M.1. Scholarships - The ACT Scholarships listed below will be available to any Musisippi resident who enrolls fulltime at East Central Community College fin fall semester following high school graduation. The ACT Scholarship will available to the student for four (4) consecutive semesters. See Section Inancial Aid Policies for further requirements.

ACT	(20-23) -	A scholarship in the amount of \$100 will be awarded each semester to the eligible student.
ACT	(24-26) -	A scholarship in the amount of \$300 will be awarded each semester to the eligible student.
ACT	(27-30) -	A scholarship in the amount of \$500 will be awarded each semester to
ACT	(31-36) -	the eligible student. A full scholarship (matriculation fee, room and board) will be awarded each semester to the eligible

Mr Scholarship - The Art Department awards tuition scholarships to two audents provided they meet the criteria established by the department. In be eligible, a student must:

student.

declare art as their major,

submit a minimum of ten quality works of art in various media such as: pencil, pen and ink, pastel, oil, acrylic or water color, and enroll as a full-time student at East Central.

To remain eligible, a recipient must:

- maintain a 2.0 grade point average with a 3.0 in art, and
- design various images for the college.

Athletic Scholarships - Baseball, baskerball, and football scholarships are awarded by the respective coaches. The athlete must meet the eligibility requirements of East Central Community College and the National College Athletic Association. The scholarships are awarded each sense in multiples of 1/10 up to a full.

Band Scholarships - The Band Scholarships are awarded by the director to full-time students. The scholarships are awarded by auditorial marching band, concert band, jazz band, orchestra, and Calley Scholarship amounts vary depending upon participation in the groups.

Cheerleader Scholarships - Cheerleader Scholarships are awarded to elected students (ten cheerleaders and one mascot) who are selected committee. The scholarships are awarded in the following amount semester: matriculation fee.

Mathematics Contest Scholarship - The Mathematics Department of Mathematics Contest and Seminar in the spring each year for high juniors and seniors in the East Central District. The winner of the mathematics at three hundred dollar (\$300) tuition scholarship entering East Central in the fall semester.

Music Scholarships - The Music Department offers the following vocal piano scholarships.

Matriculation scholarships are awarded to two students in voice and students in piano each year provided that they meet the criteria established by the department.

Recipients must:

- 1. declare music as their major
- 2. audition before the music faculty
- 3. enroll as full-time students
- 4. maintain a 2.0 grade point average overall with a 3.0 in music
- 5. perform as members of the Concert Choir

The Choral Department also awards scholarships to students who audition and are selected for the East Central Ac'cents, a small vocal ensemble Students are selected for this group by the choral director. The amount of the scholarship is \$125 per semester.

Saluratorian Scholarships - A scholarship in the amount of \$200 will be awarded to the saluratorian of each high school in the five-county distributed who enrolls full time at East Central Community College the fall sement following high school graduation. In the case of a tie, each student will be awarded the scholarship. The scholarship will be available to the students for two (2) consecutive semesters. See Section II; Financial Aid Policies for the requirements.

Valedictorian Scholarships - A scholarship in the amount of \$300 will be awarded to the valedictorian of each high school in the five-county district

enrolls full time at East Central Community College in the fall semester ming high school graduation. In the case of a rie, each student will be mided the scholarship. The scholarship will be available to the student(s) two (2) consecutive semesters. See Section II; Financial Aid Policies for other requirements.

in the sectional are part of programs offered at East Central. The vocational/

To receive an FBLA, VICA, or Outstanding Student Scholarship, the student enroll full-time at East Central Community College the fall semester blowing high school graduation.

To receive an FBLA, VICA, or Outstanding Student Scholarship, the student must enroll in the program area for which the scholarship was awarded.

To retain the FBLA, VICA or Outstanding Student Scholarship, a student maintain a B (3.0) average each semester. Any student who does maintain a B (3.0) average is removed from the scholarship. The holarship will be reinstated if the student earns a B (3.0) average the bllowing semester.

- A scholarship of \$100.00 per semester for four semesters will be awarded to the outstanding senior student from each Cluster Area of the three vocational Centers in the East Central Community College District. The recipient will be selected by the Director and teachers at each center in consultation with East Central's Vo-Tech Counselors and Instructors.
- A scholarship of \$100.00 per semester for four semesters will be awarded to the first place winners in the skill contests from the District VICA competition.
- A scholarship of \$100.00 per semester for four semesters will be awarded to the first place winners in the skill contests from the District FBLA competition.
- A scholarship of \$300.00 per semester for four semesters will be awarded to the first place winners in the skill contests from the state high school VICA competition.
- 5 A scholarship of \$300.00 per semester for four semester will be awarded to the first place winners in the skill contests from the state high school FBLA competition.
- 6. A full scholarship (matriculation fee, room and board) for four semesters will be awarded to the first place winners in the skill contests from the national high school VICA competition.

A full scholarship (matriculation fee, room and board) for four semantial be awarded to the first place winners in the skill contests from an antional high school FBLA competition.

ENDOWED AND OTHER SCHOLARSHIPS - Endowed and other Scholarships are funded by individual or group donations and are made available eligible students.

R. W. Bounds Scholarship - The R. W. Bounds Scholarship was established in 1986 by Mr. Sam Bounds, son of the person for whom the scholar was named and member of the East Central Community College Bounds Trustees. The elder Mr. Bounds was the founder of B and W Feed in Lawrence, Mississippi.

This scholarship is awarded to a graduate of Newton High School in amount of \$100 a year for attendance at East Central Community Call. The recipient will be named by the principal and vocational agriculturistructor at Newton High School. The recipient must have excelled student in vocational agriculture and must have displayed outstandinterest and involvement in the field of agriculture. An additional factor the selection process shall be the need of the recipient for financesistance to attend East Central Community College.

The scholarship will be awarded to the recipient at the annual Navina. High School Awards Day Program.

Carl and Doug Cooper Memorial Scholarship - This scholarship established in 1990 by Mrs. Carl (Lois Blount) Cooper and her children Mand Tam. Carl Cooper was a devoted alumnus of East Central Communication College and Mississippi State University. Doug Cooper was the son of and Mrs. Carl Cooper. The scholarship in the amount of \$400 will awarded annually to a graduating sophomore at East Central who to complete his/her education at Mississippi State University. The recipient will be chosen by a committee based on the following criteria: good macharacter, exemplary citizenship, high academic record (cumulative GPA), and participation in college activities. The recipient must entitle Mississippi State University in order to receive this scholarship. The award be announced at the annual Awards Day program each year.

W. R. Covington Scholarship - This scholarship was established in 1985 Dr. Eddie M. Smith, President of East Central Community College, recognition of the support and assistance Mr. W. R. Covington of Noxacan MS. has provided for many students to aid them in attending college personally for his encouragement and financial support of Dr. Smith who he was a student at East Central Junior College. This scholarship is award to a graduate of Noxacater High School in the amount of \$150 for year for attendance at East Central. One-half of the scholarship will be awarded each semester.

Nellie Neill Cross Memorial Scholarship - This scholarship was established memory of the late Nellie Neill Cross by her former students and friends. Cross served East Central as a member of the faculty, as manager of Sullivan Student Center and as a loyal supporter of the College for more fifty years. The scholarship will be annually awarded to an entering who plans to major in music with an emphasis in voice.

Preston Dallas and Maudie Threast Dallas Memorial Scholarship - This holarship was established in 1991 to assist deserving graduates of high background High School who reside in the southeast quarter of high background (indicated on an available map) to attend East Central minumity College. It was established and funded by the children of Mr. and Mrs. Dallas in their memory and in honor of their interest in education. The property of Mr. and Mrs. Dallas' eight children attended East Central Junior college.

In the event that an eligible student is not selected from the designated during a period of five years., then any eligible student living in Herboba or Newton Counties may be considered. In the event an eligible student is not selected during the following five-year period from these two munities, then any eligible student may be considered from the entire minunity college district.

Requirements:

- Available for four consecutive semesters to qualified entering freshmen whose family contributions are from fifty (50) percent to one hundred fifty (150) percent of each student's financial aid budget.
- The person selected must have high moral standards, good character, and must not be a substance abuser.
- The recipient must have demonstrated the capacity and a strong desire to obtain a college education.
- 4. The award will be for students pursuing an academic (university transfer) education only.
- The scholarship is to be awarded on Awards Day at the appropriate high school.
- The recipient must show potential for leadership and academic excellence.
- 7. It is intended that each recipient receive the award for each of four semesters if they make a 3.5 GPA each semester, continue to have a financial need, and have a clear disciplinary record.
- 8. Funds from this scholarship are to be applied to the educational expenses of the recipients.
- The recipients are selected by the College Scholarship Committee.
 The freshman recipients will be selected from students recommended by at least four of their senior year high school

classroom teachers who agree that the students meet the observences.

Opal McMullan Dickerson Memorial Scholarship - This scholarship established by the Marion McMullan family in memory of their daugner of their daugner opal. It is awarded to a sophomore, who is majoring in elemented education. Selection is made by the student education association and is based on academic success and potential, and the contribution the student education organization.

Obe S. Farish Memorial Scholarship - This scholarship was established 1986 by the family of Obe S. Farish to honor his memory and to worthy student from Noxapater High School who will attend East Community College. Mr. Farish was a patron of Noxapater High School nearly thirty years, having at least one child in school there continue from 1939 until 1966. Of the five children, three attended East Junior College. The scholarship, the the amount of \$300, will be annually at the Noxapater High School Awards Day Program with money being deposited in the Business Office at East Central Communication.

Robert G. Fick Memorial Scholarship - This scholarship was established the family of Robert G. Fick who was a devoted music instructor of Central Community College from 1951-1978. After his retirement continued to work in civic and community activities until his death of 26, 1990. In addition to receiving a cash award of \$100, each precipient will have his/her name inscribed on a loving cup which purchased by the family. This loving cup will remain on permanent distributed in the college's trophy case.

The criteria for the scholarship include sophomore standing with no than 46 cumulative hours earned and a GPA of no less than 200 addition, the recipient must have shown a dedication to the betterment the music department through untiring work. Financial need and field study are **not** criteria for selection.

The Dean of Students working with the scholarship committee will be responsible for selecting the recipients of the scholarship and the East Community Band Director will make the annual presentations.

F. E. Leatherwood Memorial Scholarship - This scholarship was funded to the family and friends of F. E. Leatherwood, longtime member of the biology department faculty at East Central Community College to scholarship is awarded each year to a freshman at Awards Day where turning for the fall semester. The recipient is selected by the sciential faculty.

Kinoth and Ella Mae Thornton and Emerson Electric Scholarship - The Kinoth

Ella Mae Thornton and Emerson Electric Company Scholarship was miblished by Mr. and Mrs. Thornton and Emerson Electric Company in 1991 as a tribute to the college for its many positive contributions to the tempons' lives. The contributions by the Thorntons and Emerson Electric impany totaled \$10,000.00 which was used to establish the endowment the scholarship.

meet and dividends and, if required, the sale of shares of stock from the matternent will be used to fund scholarships in the amount of \$1,000.00 and to be awarded to cover four semesters of study. Thus, scholarship will be made on alternate years unless the full amount of an arrived scholarship is not utilized. The investment endowment shall never below \$10.000.

To be eligible for this scholarship, the recipients must:

- Reside in one of the five countries served by East Central Community College. Preference shall be given to applicants from Newton and Neshoba Counties.
- Have family contributions or financial aid needs analysis forms that are from fifty (50) percent to one hundred (100) percent of the students' financial aid budgets.
- Have the demonstrated ability to profit from higher education by having achieved acceptable grades in high school and by having participated in community projects or work experience.

I Have high moral and ethical values.

Project the reasonable probability that they would not attend college if they did not receive assistance from this scholarship fund.

If on any year no one applies who substantially meets all of the above qualifications, no award will be made and the fund will accumulate.

the Dean of Students of the College shall be responsible for notifying wallfield high school students as to the availability of this scholarship. The tollege's Scholarship Committee shall screen all applications and make the final selections.

Society of Manufacturing Engineers Scholarship - In 1991, the Society of Manufacturing Engineers, Chapter 334, established a scholarship for ECCC Judents. The Society will annually contribute \$1,000 to the college to be distributed in five equal scholarships of \$200 each to students in manufacturing rechnology related programs. These programs are Automated Manufacturing Technology, Drafting and Design Technology, Electronic Technology, Meral Fabrication Technology, and Precision Machining Technology.

The recipient in each program must be enrolled in the second semester of the program and must commit to returning to complete the program the following year. In addition, the student must have earned a GPA of 2.0 or better and must have demonstrated financial need. Financial need is defined as a family contribution on a financial aid needs analysis form of

150% or less of the college's financial aid budget for the recipient selection of the recipient for each program will be made by the instructor of specific program for which the scholarship will be given in association the vocational-technical counselors.

Proceeds from the scholarships will be credited to the recipient's assistance in the Business Office and may be used to pay for tuition and touble a recipient's current semester charges have been paid in full, the balance will be carried forward to the next semester.

General William Patrick Wilson Memorial Scholarship - This scholarship established by the Class of 1937, family, friends, and associates of Pat Wilson. It honors his memory as a coach, dormitory supervisor, and National Guard officer at East Central Junior College from 1940, and his long and colorful military career. From his Pre-World days, when he was affectionately known as "Captain Pat", to his decorated combat service in the European Theater of Operations, outstanding record as Adjutant General of Mississippi, Pat Wilson remarkable leader of men.

It is the expectation of those who fund it that this scholarship will aid collected to develop such leadership qualities as he displayed. It will administered by the Scholarship Committee of East Central Committee which we college within the restrictions set by the founding Committee which we

- (1) All funds contributed will be placed in endowment with only the interest expended each year for scholarships.
- (2) Recipients are to be selected annually by the College Scholarship mittee from students who have attained sophomore standing, grade point average, and who have a demonstrated need for financesistance.
- (3) To retain the scholarship for a second semester a student will be a quired to maintain a minimum of a 2.5 grade point average on the 4.0 system.
- (4) The award each year will be made on Awards Day so that due and ognition may be given the recipient.

SECTION II: FINANCIAL AID POLICIES

FEDERAL PROGRAMS — In order to be eligible to receive financial and East Central Community College, students are expected to maintain satisfactory progress toward their certificate or degree objective in the academic, technical, or vocational programs. Satisfactory progress for Title IV aid (Pell Grant, State Student Incentive Grant, Supplemented Educational Opportunity Grant, Federal Work-Study, Stafford Loan, or PLUS SLS Loans) for the various programs for full-time students is defined below The required number of hours to be completed will be reduced proportionately for part-time students. At the end of the time frame allowed

the completion of a program, students will not be eligible to receive mucial aid regardless of their grade point average or cumulative hours and

The time frame for the number of hours to be completed and the grade point average required is as follows:

At the end of this semester 1 2 3 4 5 6
A student must have accumulated at least this many hours 9 18 28 40 52 64
With at least a cumulative grade point average of 1.0 1.5 1.75 2.0 2.0 2.0

A student who does not meet these standards will be placed on financial aid probation for a semester. During the probationary semester, a student will continue to be eligible for financial aid. Upon completion of the probationary semester a student who does not meet the satisfactory progress standards will be ineligible to receive financial aid and will remain ineligible until the standards are achieved.

A student's entire record at East Central Community College will be evaluated to determine eligibility for financial aid regardless of whether or not the student has received aid for all semesters.

Upon enrolling at East Central, a transfer student will be considered to be maintaining satisfactory progress and will therefore be allowed to receive financial aid for one semester without the transfer credits being considered. At the end of that semester the transfer student's entire record, including not only the credits earned at East Central but also the accepted transfer credits from the previous institution, will be evaluated to determine if the student is maintaining satisfactory progress in the program being pursued by the student.

Developmental courses will be treated in the same manner as regular courses since students receive institutional credit and grades for these courses.

The procedure for determining satisfactory progress as related to incomplete grades, withdrawing from a course, or repeating a course will be the same as those procedures followed by the Admissions and Records Office. Students may obtain additional information about these procedures from the Office of Admissions, Records, and Research or the Financial Aid Office.

Students who wish to appeal the decisions and financial aid awards made by the Financial Aid Office should submit a written request for an appeal to the Director of the Financial Aid Office. The written request should include any information relative to the case. The appeal will be

reviewed by the Financial Aid Appeal Committee. The student will notified in writing of the committee's decision.

INSTITUTIONAL PROGRAMS - The following information is related scholarships and Institutional Work-Study.

- 1. A student receiving institutional financial aid in the form of an All Scholarship, Band Scholarship, Cheerleader Scholarship, or Institute Work-Study must pass nine (9) semester hours and earn eighteen quality points during a semester. If a student does not meet the ard at the end of a semester, the student will be placed on professional three probationary semester, the student will be placed on professional to receive the institutional financial aid. Upon complete the probationary semester, a student who does not meet the will be ineligible to receive the institutional financial aid. This coincides with the academic probation and suspension policy college; therefore, when suspended students become eligible to college, they shall also be eligible to receive institutional financial assistance.
- 2. To retain an ACT, Salutatorian, or Valedictorian scholarship, a must maintain a B (3.0) average each semester. Any student who not maintain a B (3.0) average and is removed from scholarship get back on scholarship by having a B (3.0) average the following semester provided the scholarship is for four (4) semesters. See Section 1: Financial Aid Programs for further eligibility requirements.
- 3. Total financial aid in scholarships from East Central Community Called for dormitory and commuter students may not exceed the published cost of matriculation fee, room and board. Each student must pay registration fee each semester (scholarship can not cover this fee)
- Total financial aid awards for a student which includes Title IV aid institutionally funded aid may not exceed the campus-based burb or the student's need as determined by ACT's Comprehensive Finan-Aid Report.

AWARD NOTIFICATION - Students who complete the financial application requirements and who provide all required forms by June 1 be notified regarding their financial aid awards, normally, by the end July.

Students who apply after the June 1st priority deadline will be notified generally 4 to 8 weeks after all required forms have been turned in to the Financial Aid Office.

Until the beginning of each semester, award letters will be mailed to the letters listed on the student's financial aid application.

After the beginning of each semester, the only students who will receive word letters by mail are those enrolled in evening classes. All other students be notified through the daily "Student Bulletin" to come to the model Aid Office to complete the necessary paperwork.





CHAPTER 4

ACADEMIC POLICIES

REQUIREMENTS FOR ADMISSION

that Central Community College ascribes to the "Open Door" policy and merally admits all students from its district who can profit from the instructual program. Specific policies follow.

ACADEMIC AND TECHNICAL STUDENTS

To be admitted to the full-time academic or technical programs appli-

- Present a high school transcript with 17 or more acceptable units or
- Present a high school equivalency certificate from the State Department of Education or satisfactory scores on the General Education Development Test.

Mefore admission can be granted the following must be in the office of amissions:

- A college application on the official form supplied by the college
- A student health information record on the official form supplied by the college
- A transcript of high school and previous college record
- Scores on the American College Test (applicants 23 years of age and over are exempt from the ACT requirement)
- A \$50.00 room deposit if the applicant is to reside in a dormitory

Admission as an East Central Community College student does not guarline admission to a specific program of studies.

TRANSFER STUDENTS

Students desiring to attend East Central Community College after having illended another college must meet the same requirements as entering instruments. Students with records indicating unsatisfactory standing may be excepted on probation if individual cases indicate a reasonable chance of access in the program selected.

VOCATIONAL STUDENTS

To be admitted to a full-time vocational program an applicant must

- 1. Be of legal working age (18) before program completion
- Have on file in the admissions office, an official application, a strategic health information record, and a transcript of the last school attention.
- Have an interview with the vocational counselor or instructor of the program selected
- 4. Make a \$50.00 room deposit if planning to stay in dormitary
- 5. Make an additional deposit if the program requires it (cosmololistic requires \$50.00 partial tuition payment)

Part-time Students

Students who may not meet the above admissions requirements may provisionally admitted as part-time students. Any deficiencies must be moved before the student either enrolls full-time or accumulates and mester hours credit.

CONTINUING EDUCATION UNITS

Non-credit activities organized to provide unified and systematic matrix will be measured in continuing education units (CEUs). One characteristic defined as "ten contact hours of participation in an organized continued education adult or extension experience under responsible sponsorbe capable direction and qualified instruction."

Note: No transcript, certificate, test scores, photo, or anything in addition to a completed application is required. A personal check covered the cost of the course with course identification on it will half place in any class until the first class meeting at which time application can be completed.

ENGLISH AND MATHEMATICS PLACEMENT

Placement in mathematics and English courses will be based upon ACT scores in the subject areas (2) high school grades (3) assessment at orientation.

Competency in the areas of English and mathematics will be determined based upon skills demonstrated in the combined criteria enumerous above.

ACT WAIVER FOR ADULTS

Students who have been out of high school for five or more youn, those who are 23 years of age or older will have the ACT requirement waived.

EARLY ENROLLMENT PROGRAM

Tour Central Community College has an early enrollment program for high thool students. Students may enroll as early as the summer following the least form of take courses other than English Composition for college addit.

fludents must meet the following five requirements for early enrollment:

- (1) Have completed junior year in high school
- (2) Have a B average on all high school work
- (1) Have a composite score of 22 on the ACT
- (4) Complete application for admission
- (5) Attend a counseling session prior to enrollment

BENEFITS FOR VETERANS

tout Central Community College is an approved institution for providing education training for veterans. The Director of Admissions, Records, and the arch serves as Veterans Adviser and offers assistance in handling mathematical pertaining to veterans at the college.

SELECTIVE SERVICE

Information and assistance in handling matters concerning Selective Servfor students are available in the office of the Director of Admissions, flactords, and Research.

Admission of Foreign Students

Foreign students with acceptable scholastic records and proven English proficiency will be considered for admission as freshmen or as transfer students. Freshman applicants must be graduates of recognized secondary thools comparable in level to the American high school. Transfer applicants are considered on the basis of secondary school records and records of the secondary study (college, technical school). Factors considered in making the admission decision are grades earned, subjects to be taken, ability a carry a full course of studies, satisfactory scores on the East Central Community College placement tests, and proof of financial responsibility.

Applicants, both freshmen and transfer, whose native language is not inglish are required to submit a score of at least 500 on the Test of English a Foreign Language (TOEFL) and have a composite score of 15 on the ACT.

The following materials must be in the Office of Admissions and Records least 60 days before the beginning of the semester in which admission desired:

- An application for admission form
- 2. A health form

A certified copy of all high school and/or college transcription
previous credits earned.

Students applying for transfer from institutions in the United States secure the Immigration Form I-20A-B from East Central Community Collector present to the foreign student advisor at the previous school. That off will endorse the Form I-20 Transfer and forward that form and the Form 20A to the Immigration and Naturalization Service processing center of with a recommendation about the transfer.

Fees -

- Students will be assessed fees in the amount of \$1400 per semester payable at registration in addition to the regular rules and fees paid by all other students.
- Dormitory facilities will be available each semester only after a district and in-state students have been housed.

NATIONAL GUARD, VETERANS PREVIOUS EDUCATION, SERVICEMEMBERS OPPORTUNITY COLLEGES; EVALUATION, CREDIT, AND TRANSFER

The college maintains a written record of the previous education training of each veteran enrolled and appropriate credit is given. When training period has been shortened proportionately as a result of previous education and training, the veteran or eligible person and the VA are notified.

East Central Community College is a participant in the Mississippi National Guard Higher Education Program. Credit earned in the armed form evaluated by a state office based upon the recommendations of the American Council on Education. The college is also a member of vicemembers Opportunity Colleges (SOC).

No credit is granted by East Central Community College on the Gene-Education Development Test. No credit is established by the college resperiential learning but credit is accepted when transcripted by another accredited college.

EAST CENTRAL COMMUNITY COLLEGE SCHOOL STANDARDS OF PROGRESS AS REQUIRED BY VA REGULATIONS 14253 [D]

1. EXAMINATION OF RECORDS:

The college records and accounts pertaining to veterans and eligible persons enrolled are readily identifiable and available for examinal by authorized representatives of the Government.

ENTRANCE REQUIREMENTS:

Proof that entrance requirements to East Central Community College have been met prior to enrollment are a part of the veteran's and eligible person's permanent record. They also include the grade in each subject per semester, record of withdrawals, and the number of absences from any subject. These records are maintained in the office of the Director of Admissions, Records, and Research.

PREVIOUS EDUCATION AND TRAINING RECORDS:

The school maintains permanent records showing previous education and training. Enrollment certificates submitted to VA reflect proper credit for previous education and training according to the policies of the college.

PROGRESS RECORDS:

In the academic and technical program, the school records show grades of A, B, C, D, F, W (withdrawal passing), I (incomplete - grade which is temporary and is changed to a grade of A, B, C, D, or F on completion and is used in the overall grade point average of the student).

The State Veterans Affairs Approving Agency requires that grades of W and I be considered as F's in computing grade point averages. This procedure is followed in all reports to the Veterans Administration concerning the student's status. Course changing is not allowed after the first two weeks of classes. Any time a student quits a course without officially withdrawing, a final grade of "F" will be recorded. The VA will be promptly notified when a veteran or other eligible person drawing VA benefits changes his course load.

Veterans who are attending East Central Community College in the Academic and Technical programs must pass a certain number of hours each semester, the same as regular students, to remain in good standing. Students must pass nine semester hours and earn 18 quality points to remain in good standing. Quality points are assigned per semester hour the following way: A—4 quality points; B—3 quality points; C-2 quality points; D-1 quality points; and F-0 quality points.

For the Vererans and other eligible persons, East Central Community College will apply the probation and suspension policies as listed in this caraloa.

ATTENDANCE RECORDS:

East Central Community College maintains schedule cards and permanent record cards. Absences are kept on the student's schedule card. The last date of attendance is also reflected on this card when one drops a course. The number of absences in any particular course is placed on the final Grade Report and also in the teacher's grade book which is turned in at the end of the term, filed for records, and is

available in the office of the Director of Admissions, Records, and search. An individual is allowed absences per semester equal in the times a class meets per week in addition to any official absences persenting the college. This policy is given in detail elsewhere publication.

SOPHOMORE STATUS

Before a student can be classified as a sophomore, he/she must be earned a minimum of 28 semester hours or its equivalent from an exproved college.

TESTING SERVICE

East Central Community College is a fully participating institution in American College Testing Program and administers the test on all nations scheduled testing dates. The ACT test is also administered on a resultable basis.

East Central also administers and utilizes the Test of Adult Basic Education (TABE) in its VIDS program and adult basic education program. Further General Educational Development Test (GED) is administered on a month basis.

SCHOOL TERMS AND PERIODS

East Central operates on the semester system. There are two regular mesters which begin in August and in January. There is a 10 week surrous session divided into two five-week terms. Some three-week countries also offered in summers.

Lecture periods meet a minimum of 50 minutes. Laboratory period equivalent to two lecture periods. Semester hours of credit are granted the number of lecture and/or laboratory periods the class meets per well for one regular semester.

RECORDS

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

East Central Community College is in compliance with provisions grantunder the Family Educational Rights and Privacy Act of 1974. Under the law, students enrolled in any educational institution receiving federal fundamental given certain rights concerning school records.

The following rights are accorded to students under this act:

- 1. Students are entitled to have access to school records upon require
- Request for access to records concerning academic grades, transcription and absences should be filed with the Director of Admissions, Record and Research. Request for access to records concerning test score ministered by East Central Community College counselors, financial and other personal data should be filed with the Dean of Students.

- Students are entitled to inspect and review the contents of their school records and to challenge the contents if they feel the contents are inaccurate, misleading or inappropriate. If a student wishes to challenge the contents, the Director of Admissions, Records, and Research or Dean of Students will provide a written copy of procedures to be followed.
- Defore any school records will be released to third parties (colleges, potential employers, etc.) who have requested copies of school records, the school must have the students' written consent.
- Upon receipt of a subpoena or judicial order requiring the Director of Admissions, Records, and Research and/or Dean of Students to supply a student's records, the requested action will be taken.
- Whenever a student seeks to enroll in another institution outside this district, the student must approve transfer of the record.
- The law allows "directory information" about students to be made public without specific permission. Students are entitled, however, to request the deletion of certain information from school directories. Any request for deletion of directory information must be made within four-teen calendar days from the date of registration. Forms for requesting the deletion of information may be secured from the Office of the Director of Admissions, Records, and Research.
- The school will maintain a list containing the signature, the date and the reason for all persons receiving access to students' records. Students are entitled to have access to this list. The law, however, allows school officials, including reachers, to have access to a student's records.

GRADING SYSTEM

- 92-100 Excellent
- 83-91 Good
- 74-82 Average
- 65-73 Poor
- Failure
- Withdrawal passing
- Registered for audit
- Incomplete, but can be made up

A progress report is made to the student at Mid-Term of each semester

HONORS AND QUALITY POINTS

HONORS — Special recognition is given those students doing outstanding work in their academic subjects at the end of each grading period and at graduation. The honors are based on quality point averages.

59

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EAST CENTRAL COMMUNITY COLLEGE

HONORS PROGRAM

The purpose of the Honors Program at East Central Community College is to provide enriched educational experiences for the academically ented students. Specially designed honors classes are offered to stimulate the honor student's spirit of inquiry and to provide appartunities for many in-depth study in several subject areas.

An Honors Council chaired by the Director of the Honors Program has been established. It is the responsibility of the council to coordinate the honors courses and to promote an atmosphere of intellectual stimulation and camaraderie among the academically talented students

The Honors Program provides students the opportunity for independent projects and research, for greater intellectual challenge, and for association with others of similar abilities and interest.

HONORS PROGRAM ELIGIBILITY

In order to enroll in the Honors Program a student should have a superior ACT score, a superior grade point average, and an invitation from Its honors faculty. Courses are scheduled so that a student may participate all seven courses or in any combination of courses. Courses offered include Honors Composition I, Honors Composition II, Honors American Govern ment, Honors American History I, Honors American History II, Honors English Literature I, and Honors English Literature II.

Students with scores of 25 or above on English and standard composition sections of the ACT are given advanced standing in English 1213 if illustrations elect to participate in Honors English.

ADVANCED PLACEMENT/CREDIT BY EXAMINATION

East Central has two provisions for granting credit by advanced placement of students and one provision for granting credit by examination.

Multions for Advanced Placement in mentional-Technical Instruction (Articulation)

Test Central Community College will grant credit for selected courses in whaln Applied Science and Certificate programs under the following con-

Applicant for credit meets all college admissions requirements and is a registered/enrolled student in good standing, and

Applicant has maintained a "C" average in the high school course for which articulated credit is requested, and

Applicant has on file a written recommendation from the high school instructor and vocational director, and

Applicant has successfully completed with a grade of "C" or better, the next higher sequential course in the specific program for which credit is being granted.

If is understood that should a student intending to receive credit under the agreement fail to make satisfactory progress in the intermediate course, and student may transfer back to the beginning level course, or pass a shallenge exam on the beginning level course with a grade of 85 on a sole of 100.

It is further understood that a high school graduate may exercise this mivilege no later than the beginning of the third year following graduation.

Myanced Placement Examination

frudents who make a three (3) or higher on the Advanced Placement (AP) tests will be given credit for the course at East Central. Academic credit mrablished through the AP will not carry a letter grade and will not be included in calculating the quality point average.

Tollege Level Examination Program (CLEP)

Tast Central Community College awards academic credit through the college Level Examination Program (CLEP) on subject Examinations to Judents who are enrolled at East Central who make a scaled score of 50 or above. The College will also accept transfer academic credit from other rolleges on either the General or Subject Examinations.

Tost Central is not a testing center for the CLEP and does not establish credit on the General Examination. Academic credit established through the CLEP will not carry a letter grade and will not be included in calculating the quality point average.

The maximum credit allowed at East Central through the CLEP is six (6) semester hours.

ACADEMIC PROBATION AND SUSPENSION

A student who fails to pass nine semester hours and to earn 18 quality points during a regular semester will be placed on probation until the academic record meets this minimum standard. If the minimum requirements are not met for two consecutive semesters, the student will be suspended for one regular semester. If the suspension occurs at the conclusion of the spring semester, it may be removed by attending summer selected and improving the record to the stated minimum. Deviation from this power will be made only with the approval of the Academic Probation Corner tee.

The above policy will also apply to all transfer students.

COURSE CHANGE

A fee of \$5 is assessed for each change in schedule after the data student's schedule is completed and accepted.

CHANGING PROGRAM

A student should discuss any proposed changes in his program with her advisor. No full-time student will be permitted to register in a new constraint of the second week of any regular semester.

PROGRAM OF STUDY

A student registering for 12 or more semester hours will be considered full-time student and should follow one of the curriculums as outlined

CLASS ATTENDANCE AND ABSENCES

When a student enrolls in a course, the student assumes the responsibility for attending all class meetings, completing all assignments, and otherwise satisfying the requirements of that course. Realizing that from time to the there may be just cause for absence, the college has established the pollulational below.

The student should discuss with the instructor the impending absolute before it occurs if possible or immediately after his/her return to class if it absence was an emergency. The student is responsible for all work misself regardless of the reason for being absent.

- Official absences are those incurred when students miss class while
 officially representing the college. The college sponsor of the
 supplies a list to the Director of Admissions, Records, and Research
 Office in advance, and instructors are notified from that office before
 the next meeting of the class following the absence. Official absence
 will not count in the total number of absences allowed.
- 2. Unofficial absences occur when students who are not representing illustrational college miss class. Total unofficial absences per class may not except three for a class that meets once per week, four for a class that meets twice per week, six for a class that meets three times per week, eightfor a class that meets four times per week or ten for a class meeting five times per week. If a student exceeds these numbers of absence he/she will be cut out of class and will receive an "F" for the countries.

The student who misses announced tests or class assignments due to unofficial absences must have approval of the instructor to take make-up tests or to complete assignments. Approval will not be granted unless the student presents a valid reason for having been absent.

The student has the right to appeal if he or she feels that there were extenuating circumstances for exceeding the allowable number of absences or for being cut out of class and receiving an "F" for the course. Within three (3) days of the notice of being cut out of the class(es), the student should submit to the Dean of Students a written letter of appeal giving all reasons for the appeal. The student will meet with the Absentee Appeals Committee. This committee will include the Dean of Students, the student's instructor, the academic or vocational counselor (depending on classification of student), an administrator-at-large, an Instructor-ar-large, and the Student Body Association President, A majority vote will be necessary for the student to be reinstated in class. Should the matter not be resolved to the student's satisfaction through the Absentee Appeals Committee, the student has the right to appeal to the President of the College within 24 hours. Such appeals must be made in writing with all reasons for the appeal given. Any student requesting it may appeal the decision of the President to the Board of Trustees. Such appeals must be made with in 24 hours after the Pres-Ident's decision is rendered and must be in writing with all reasons for the appeal given. Appeals to the Board shall be made through the President. The last step in the appeals process will be the hearing before the Board. All appeals to the Board shall be heard in regularly scheduled meetings of the Board.

DROPPING A COURSE

If a student desires to drop a course, the student may do so at any time with proper approval. There is no charge for dropping a course.

Unofficial withdrawal from a course at any time during the semester will result in a grade of "F". No student can drop a course within five class days prior to examination.

INCOMPLETE GRADES

A grade of "I" (incomplete) may be submitted in lieu of a final grade when the student, because of illness, death in the student's immediate family, or similar circumstances beyond the student's control, is unable to complete the course work or to take final examinations. The student must have in writing, an approval by the Director of Admissions, Records, and Research before the student can complete this course work.

An "incomplete" on final semester grades must be removed by completing the required work by the end of the first six weeks of the next semester the student is in school, or a grade of "F" will be recorded by

63

the Director of Admissions, Records, and Research. The individual sites has the responsibility of making the necessary arrangements with the structor concerned.

EXEMPTION

Any student who has applied and been accepted as a candidate le graduation may be exempt from the final examination of any course which the student has at least a B average as of the last regular the meeting. Exemption of graduates and types of examinations (unit or examinations) prehensive) are left to the discretion of the instructor.

PRE-REGISTRATION TESTS

The American College Test will be administered to all academic studies under age 23 who have not previously taken it. The results will be used classification. In addition assessment tests are given in English and Maller matics. Students will be placed in these courses based on three critoria ACT scores (2) Local assessment (3) High school grades.

ORIENTATION

All students entering East Central Community College for the first time see expected to participate in the orientation program. The program is signed to acquaint new students with rules and regulations of the college registration procedures, and college curricula. During this time standarding testing is done, and students are assigned to faculty advisors who help them in proper course selection. School publications are reviewed, and hand books are distributed and discussed. Orientation is held on each advance registration date in the summer and on the first two days of each realist semester.

MAXIMUM LOAD

Fifteen or sixteen semester hours of academic work are considered a normal load each semester. First semester freshmen are not allowed in register for more than a normal load unless specified in the curriculum Other students desiring to enroll for 20 or more semester hours must have special permission from an appropriate curriculum advisor and approval the Dean of Instruction. A fulltime vocational student cannot enroll in daytime academic course for credit.

WITHDRAWAL FROM SCHOOL

Any student who leaves the college, except for temporary absences, must secure a withdrawal permit in duplicate from the Academic or Vocational Counselor's office, where he will be instructed as to the proper procedure This permit, when completed, must be filed with the Director of Admissions

Necords and Research and Business Manager of the college. Administrative withdrawal may be processed by the Dean of Students or Director of Ad-Missions, Records, and Research.

TRANSFER CREDITS

All credit transferred from accredited institutions is reproduced on the records of East Central Community College. This action is evislence that the credits are considered valid. Only those courses that average or better will be applied toward graduation when the transferred average Is less than C.

No credit will be accepted by East Central Community College from a milege that does not hold either regional accreditation or candidacy status with a regional accrediting body.

GRADUATION

ALL STUDENTS EXPECTING TO BECOME CANDIDATES FOR DEGREES OR CERTIFICATES MUST FILE AN APPLICATION WITH THE DEAN OF INSTRUCTION BY THE ANNOUNCED DEADLINE DATE

REQUIREMENTS FOR DEGREES

Last Central Community College grants three associate degrees—the Associate in Arts, the Associate in Science, and the Associate in Applied Science.

Students who plan to transfer to senior institutions should take note that substitution in the specified courses of Categories I and II below may be made with the approval of the Dean of Instruction in order to meet senior college requirements. A student may transfer back from senior college a maximum of six semester hours to complete graduation requirements at Tast Central Community College.

To graduate from the college with the degree of Associate in Arts a

student must:

(1) Earn a minimum of 64 semester hours of credit to include: the 24 semester hours listed in the Basic College Core plus Speech 1113, but not more than four semester hours of activity courses (Physical Education, band, choir, varsity sports, etc.);

(2) Earn an average of two quality points for each semester hour attempted; (When a course is scheduled and rescheduled only the lost grade recorded will count for quality point purposes);

(3) Complete a minimum of fifteen semester hours at East Central Community College;

(4) Earn not more than one-fourth of the work required for graduation by correspondence and-or extension.

To graduate from the college with the degree of Associate in Science

a student must:

- (1) Earn a minimum of 64 semester hours of credit to include the 24 semester hours listed in the Basic College Core plus Special 1113, fourteen or more semester hours of laboratory science not more than four semester hours of activity courses (Physical Education, band, choir, varsity sports, etc.);
 - (2) Earn an average of two quality points for each semester has attempted; (When a course is scheduled and rescheduled the last grade recorded will count for quality point purposes).
- (3) Complete a minimum of fifteen semester hours at East Community College;
 - (4) Earn not more than one-fourth of the work required for grackstion by correspondence and-or extension.
- III. To graduate from the college with the degree of Associate in Applications Science a student must:
 - (1) Earn a minimum of 64 semester hours of credit to include technical courses in the curriculum guide, Chapter 5, but not than four semester hours of activity courses (Physical Educated band, choir, varsity sports, etc.); and enough approved not remained courses including Speech 1113 to complete 64 semeshours;
 - (2) Earn an average of two quality points for each semester has attempted; (when a course is scheduled and rescheduled the last grade recorded counts for quality point purposes).
 - (3) Complete a minimum of fifteen semester hours at East Community College;
 - (4) Earn not more than one-fourth of the work required for grown tion by correspondence and-or extension.

REQUIREMENTS FOR CERTIFICATES

East Central Community College grants nine months, one year, eligiteen months, and two year certificates.

To graduate from the college with a certificate in a particular program student must:

- (1) Make a passing grade and average a "C" (2.00 point) on all the courses required in the curriculum. Grades in courses not listed in the curriculum will not be counted in calculating quality point averages.
- (2) Satisfactorily complete a prescribed certificate program as outlined under curriculum.

GRADUATION FEE

A \$25.00 graduation fee is charged all students who are tentatively recepted for graduation.

TRANSCRIPTS

It is the policy of this institution to furnish free to each graduate of East control Community College upon written request one transcript of his or her redust earned here. If a request for a transcript occurs during the period a student is attending the college, a charge of \$1.00 is made. All other innscripts are \$2.00 each. Correspondence pertaining to this service should be addressed to the Director of Admissions, Records, and Research of the tollege. The college reserves the right to protect the student's records from audide agencies.

HEALTH SERVICES

Medical services are available to students. The campus nurse provides inurine medical care and simple medication. Students who need more specialized care must visit their family physician.

Two clinics in Decatur and hospitals in Newton and Union provide emertioncy medical care for students.

A student health form is required as a part of the regular admission procedures of the college.

COUNSELING AND GUIDANCE

East Central Community College is wholly committed to providing the service of professionally trained guidance personnel to all of its students. The purpose of the guidance work is to provide professional assistance to the students in deciding academic, vocational, and personal questions, specially as they involve their college life.

The Dean of Students has overall supervision and coordination of guidance, counseling, extra-curricular activities, and religious development. In addition, one full-time academic counselor and two full-time vocational tourselor are employed by the College. Also, faculty members serve as academic advisors in their particular area. Advisors are selected from the teaching faculty according to curricula. Faculty members are well qualified to assist the students in their career planning. Each student upon entering telects a course of study with the aid of one of the Advisors. Frequently meetings are held, and the students are urged to keep constantly in touch with their Advisor on matters pertaining to their educational or vocational careers. By careful planning, the students can find and pursue the course of study that will be most helpful in their chosen professions. Each student is thus aided in choosing a vocation for which the student is best suited.

Personal problems should be referred to the Dean of Students or one of the professionally qualified guidance persons.

FIREARMS ON CAMPUS

In keeping with the laws of Mississippi, students are not permitted to have rifles, shotguns, or other forms of weapons on campus.

STUDENT IDENTIFICATION CARD

Each full-time student will be issued an identification card during tration at a cost of \$3.00. The card will be used as an activity card during regular school session. Failure to show or surrender the identification when requested by any East Central Community College official will in disciplinary action. Replacement of card due to loss will cost \$5.00

UNSATISFACTORY CONDUCT

Upon enrollment each student is given a Student Handbook in which in rules and regulations governing student conduct are listed in detail. Visitions which could result in suspension from college will require that student appear before the Discipline Committee, while violations which not cause for suspension will be handled by the appropriate authorities.

ADULT AND CONTINUING EDUCATION PROGRAM

The Adult and Continuing Education Program meets the needs of increasing number of adult and nontraditional students who wish to a degree on a part-time basis, prepare for job advancement or canachange, or improve quality of life through personal enrichment and hancement of knowledge in a specialized field of study. Classes are raudar the Decarur campus of East Central Community College and at some off-campus locations throughout the five county district.

Present off-campus sites include Carthage, the Choctaw Indian Resention near Philadelphia, Forest, Louisville, Morton and the Philadelphia Newboba County Vocational/Technical Center. Credit Classes may be arranged on-site for business or industry, school districts, medical facilities, government agencies, or in any location where specific educational needs exist

ADULT BASIC EDUCATION PROGRAM

East Central Community College reaches adult basic education classes in Leake, Neshoba, and Newton counties. Classes are available to the general public in need of literacy training and GED preparation. Additional service include one-to-one tutoring, and GED resting.

PALS LABORATORY

Adult Basic Education classes utilizing the PALS Laboratory, a computerized learning system by the IBM Corporation, are taught on the Decard campus. The PALS Laboratory provides an excellent opportunity for adult students to improve their reading and writing skills while using the computer. Students typically are able to advance several grade levels in one year in this program. Day and evening classes are available.

CHILDCARE LABORATORY

The East Central Childcare Supervision Technology program operates a literated, on-site childcare center for the laboratory training of students manning in the field. The center operates during the fall and spring semesters. It is opened to ECCC employees and students on a first come basis. There a minimum fee. The facility is located across from the tennis courts.

FACILITY ARRANGEMENTS

Facility arrangements are available to professional, fraternal, governmental, or other associations that may require this space and service for eminars, workshops, and annual meetings. Coordinators are available to missif with every detail in the organization and implementation of a successful meeting from banquer arrangements to on-site registration. A calendar of events is maintained in the office of Adult and Continuing all activities by college and outside agencies.

CONFERENCES, WORKSHOPS, TRAINING PROGRAMS

Conferences, workshops, and training programs assist in solving special problems encountered by businesses, industries, and government agencies. Programs may be offered on-site at the client's facility or at East Central Community College. CEU (Continuing Education Units) credit is available if requested.

CAMPS AND CLINICS

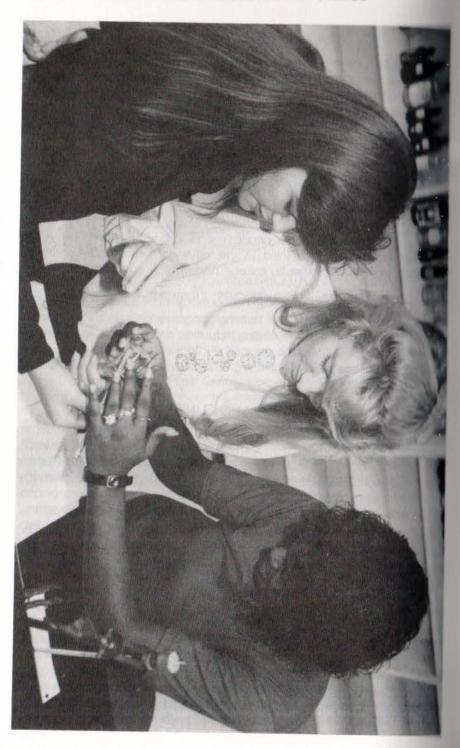
A wide variety of camps and clinics is conducted annually and serves youth during the summer months. The customary choices include baseball, basketball, foreign language, computer science, math, and studies for the alfred students all offered through Kid's College. Participants are given the apportunity to explore various fields and to further develop sports or academic skills under the supervision of qualified instructors in a college setting. The philosophy of each particular camp, whether sports or academic, emphasizes a well-balanced, enjoyable learning experience.

TRAVEL PROGRAMS

Travel programs are offered periodically to provide educational and personal enrichment. College faculty have served as activity directors for trips to such destinations as England, France, Switzerland, Austria, Germany, Australia, and New Zealand. College credit may be earned.

EXTENSION CENTER

Classes may be organized which give credit beyond junior college credit. The college has served as an Extension Center for Mississippi State University and the University of Southern Mississippi at various times in the past.



CHAPTER 5

PROGRAMS OF STUDY

Juggested programs of study in many fields of interest have been estabwith recommended courses for each semester. Students should note that these outlines are suggestions, not requirements. Requirements for alegrees and certificates are listed in Chapter Four.

The East Central Community College transfer programs are designed for the student who wishes to complete two years of college work and continue loward a Baccalaureate degree at a senior college. These suggested programs of study have been set up with extreme care; however, students should consult with advisors and the university or college catalog of their thoice to ensure that the right courses are taken.

In 1991, the Mississippi Board of Trustees of State Institutions of Higher Learning and the Mississippi State Board for Community and Junior Colleges approved an articulation agreement which provides for the transfer of academic credit in 166 majors available at the eight senior institutions in Mississippi. This agreement is a safety net for students who plan to transfer. Tast Central has utilized this agreement in developing programs of study. A student who follows the prescribed course of study in this catalog with the assistance of their advisor and the catalog of the college to which they plan to transfer should experience no difficulty with the acceptance of East Central credit.

BASIC COLLEGE CORE CURRICULUM

This core curriculum is designed for students who later plan to transfer with junior standing to one of the four-year colleges in Mississippi. Students should understand that different colleges and universities have their own requirements, and students should consult the latest catalog of the institution in which they are interested.

The following core curriculum is required by all universities under the State Board of Trustees, Institutions of Higher Learning beginning fall 1984 and is incorporated in all transfer programs of study as outlined in this chapter.

acorporated in all transfer programs of stody of	20 00111110
English Composition	
Laboratory Science.	
	3 semester hours
College Algebra	9 semester hours
Humanities & Fine Arts	
Total	24 semester hours

Social Science Elective

*Art Elective

1113 Oral Communication

This same 24 semester hour core curriculum is required for gradualism from East Central Community College in both transfer degrees - the sociate in Arts and the Associate in Science. (See requirements for degrees section of chapter four - Academic Policies.)

AGRICULTURE (AGRI)

Advisor: Dr. Jefcoar

The combination of courses in this curriculum is offered for students when are planning to be professional agriculture workers. Upon successfully const pleting the agriculture program of study, graduates should be able to enter the junior year of agriculture at a four-year institution.

FRESHMAN YEAR

ENG CHE HIS MAT ART	1214 2213 1313	First Semester English Composition	CHE	1123	Second Semester English Composition General Chemistry * Approved Elective
		16			

SOPHOMORE YEAR

		First Semester		FEBANATA	
and the same					Second Semester
PSC	1113	Amer. Nat.	SPT		Oral Communication
		Government	BIO		
BIO	1134	Genera Biology 4	ECO		Zoology
The state of the s		Serield biology 4	ECO	2123	Principles of Ec
ECO	2113	Principles of Ec			* Approved Electives
		Approved Electives 7			
		The state of the s			

^{*} Approved by curriculum advisor for specific transfer requirements

ART (ARTC)

Advisor: Mr. Guraedv

Upon successfully completing the art program of study, graduates should be able to arrend a four year institution with a junior level of standing and pursue serious art related fields, e.g., Commercial Art, Illustration, Art Edu cation, Computer Graphics, Art History, Interior Design, Architecture, Freel ance Art, etc.

FRESHMAN YEAR

ART ART ART EHG HIS	1413 1313 1113 1113 1163	First Semester 3 Design I. 3 Drowing I. 3 Ar Appreciation 3 English Composition I. 3 World Civilization I. 3 Activity 1	ART ART ENG HIS	1423 1323 1123 1173	Design I Drawing I English Composition II World Civilization II Elective Activity	. 3
		16				16
		SOPHOM	ORE Y	EAR	es awar	
MAT	1313 2323	First Semester Algebra	ENG BIO	2333 1144	Second Semester Englis Literatur I Gen. Biology	. 3

Muggested electives are: painting, ceramics, and Introduction to Computers.

Social Science Elective . . . 3

1134 Gen. Biology

BUSINESS ADMINISTRATION (BADM)

SPT

Advisors: Mr. Carson, Mr. Jamie Clark, Mr. Joe Clark, Mr. Cooper, Mrs. Glaze, Mr. Hinson, Mrs. Holr, Mr. Pace, Mrs. Wilkinson

Upon successfully completing the Business Administration program of lludy, graduates should be able to enter the junior year of Business Admin-Illration, Accounting, Banking and Finance, Marketing, Management or other related business fields at a four-year institution.

ERESHMAN YEAR

		117011147	JULY ILL	11.1	and the second s
ENG PSY MAT HIS BIO	1513 1313	First Semester English Composition	ENG HIS BIO SPT *MAT	1123	Second Semester English Composition
		17			17

		SOPHOMO	DIRE YE	AK	Second Semester
ENG		First Semester Literature	ENG		Literature
		(English or American) 3	177920	SATTER ST	(English or American) , 3
PSC:	1113	Amer. Nar.	ECO	2123	
		Government	ACC	1223	에 그는 이 선생님에 없는 사람들은 전에 가장하는 것이 되었다. 그는 사람들은 사람들은 사람들이 가지 않는 것이다.
I.CO	2113	Principles of Economics 3	**BAD	2323	
ACC	1213	Principles of Accounting 3			Art or Music
DAD	2413	Legal Environment of			Appreciation
		Business			

*Economics and Finance majors should take Calculus I and II instead of Finite Mathematics and accounting majors should take both Finite Mathematics and Calculus I.
**Check with curriculum advisor before registering for this course.

BUSINESS EDUCATION (BEDU)

Upon successfully completing the business education program of studgraduates should be able to enter the junior year of business education a four year institution. Students planning to teach business in secondschools should register in Secondary Education.

COMPUTER SCIENCE (CSCI)

Advisor: Mr. Bullock

Upon successfully completing the computer science program of study graduates should be able to enter the junior year of computer science a four-year institution.

F	RFS	HA	MAN	1 YE	AR

		First Semester		3	Second Semester
ENG	1113	English Composition 3	ENG	1123	English Composition
MAT	1313	College Algebra 3	MAT	1613	Calculus I
MAT	1323	Trigonometry 3	MAT	1623	Calculus II
*SCI		Laboratory Science 4	*SCI		Laboratory Science
CSC	1113	Intro. to Computer Con 3			*Elective (Fine Arrs)

SOPHOMORE YEAR

		First Semester *Humanities		1	Second Semester *Humanities.
*PHY	2414	General Physics 4	*PHY	2424	
CSC	1613	Programming I 3			Elective
SPT	1113	Oral Communication 3	CSC	2623	Programming II
		of letter from the			Ave. 3.1(3.1.43)
		16			

^{*} Electives should be selected with the approval of the curriculum advisor to meet university requirements.

DENTISTRY (PDEN)

Upon successfully completing the pre-dentistry program of study, graduates should be able to enter the junior year of pre-dentistry at a four year institution. Students majoring in predentistry should enroll in the modern curriculum.

EDUCATION (EEDU)

Advisors: Dr. Haggard, Mrs. McMullan, Mrs. Pouncey, Miss Wood

An education curriculum should be selected by those who are planning to teach. The requirements include courses in General Education, Professional Education, and Specialized Education. Those who plan to teach in

high school should decide on their teaching field and take one or more munes in the field each semester. The COMP or NTE (General Knowledge and Communication Skills) test should be taken during the second semester the sophomore year.

EDUCATION, ELEMENTARY (EEDU)

Advisors: Dr. Haggard, Mrs. Pouncey

Upon successfully completing the elementary education program of study, graduates should be able to enter the junior year of the appropriate macher education program at a four-year institution.

FRESHMAN YEAR

		Carry		POST TILL			
NG NG NG	1113 1134	General Biology 4 History	ENG BIO PSC	1123 1144 1113	Second Semester English Composition General Biology Nat'l Government	3	
MAT IPR	1313 1213	(World or American) 3 Algebra 3 Per. & Com. Health 3	PSY		Art Appreciation General Psychology		
		16				16	

SOPHOMORE YEAR

		SOPHOIVI	OILE II	LMIT	
		First Semester			Second Semester
SC	1113	Intro. to Computer Con 3 - Literature	MAT	1733	Informal Geometry and Algebra
NO		(English or American) 3	ART	1913	Art for Elementary
HY	2313 2513	Survey of Gen. Physics			Teachers
MAT	1723		SPT	1113	Oral Communication
		18			15

EDUCATION, PHYSICAL (PEDU)

Advisor: Miss L. Wood

Upon successfully completing the physical education program of study, graduates should be able to enter the junior year of physical education at a four-year institution.

FRESHMAN YEAR

		111651010	11.7 1.60	34.3	
		First Semester			Second Semester
ENG	1113	English Composition 3 General Biology 4	ENG	1123	English Composition College Algebra
HPR HIS	1213	Per. & Com. Health 3 History	BIO His	1144	General Biology History
		(World or American) 3			(World or American)
HPR	1313	Introduction to Health, Physical Education and	HPR HPR	2213	First Aid Activity (Golf)
HPR		Recreation			
		Conditioning 1			
		17			

SOPHOMORE YEAR

		First Semester		3	Second Semester
ENG		Literature	ENG		Literature
500	2213	(English or American) 3	LIDO	0000	(English or American)
ECO		Economics	HPR	2323	Rec. Leadership
SOC	2113	Intro. to Sociology 3	MAT		Marh
SCI		Physical Science			or
		Elective	SCI		Science (Elective)
ART	1113	or MUS 1113 3	SOC	2143	Mar. & Family
SPT	1113	Oral Communication 3	HPR		Activity
HPR		Activity (Tennis) 1			*Elective
		16			

^{*} CSC 1113, Introduction to Computer Concepts is recommended

EDUCATION, SECONDARY (SEDU)

Advisor: Mrs. McMullan

Upon successfully completing the secondary education program of study graduates should be able to enter the junior year of secondary education at a four-year institution.

FRESHMAN YEAR

		First Semester			Second Semester	
ENG	1113	English Composition 3	ENG	1123	English Composition	
PSY	1513		HPR	1213	Per. & Com. Health	
BIO	1134	General Biology 4	BIO	1144	General Biology	
HIS		History	ART	1113	Art Appreciation	
		World or American) 3			or	
MAT	1313	College Algebra 3	MUS	1113	Music Appreciation	
			HIS		History	

16

SOPHOMORE YEAR

BIG ICI PILY CSC	2313	First Semester Literature (English or American)	ENG HIS SPT	Literature (English or American) Social Studies Oral Communication Electives.	3	
		16			16	

RECOMMENDED ELECTIVES

Courses in the field you plan to teach. (See teaching areas listed below): English: ENG 2323 or 2333 English Literature; ENG 2223 or 2233 American Literature.

Mathematics: MAT 1323, MAT 1613, MAT 1623, MAT 2613, MAT 2623, MAT 2913.

Physical Education: HPR 1313 Intro. to Health Physical Education & Recleation, HPR 2213 Fist Aid, HPR 2323 Recreational Leadership; Minimum of 3 P.E. activity courses.

Social Studies: HIS 1163 or 1173, HIS 2213, 2223, SOC 2113, PSC 1113, ICO 2113.

Speech: 1233 Acting I, 1213 Computer Science Elective.

ENGINEERING (ENGR)

Advisor: Dr. Harris

Students who are interested in any engineering field should register in this curriculum. The first two years of engineering are basically the same for all branches of engineering, and this curriculum is designed to meet these needs. Upon successfully completing the engineering program of study, graduates should be able to enter the junior year of engineering at a four-year institution.

FRESHMAN YEAR

ENG TDD MAT MAT CHE	1313 1313 1323	First Semester English Composition 3 Graphic Com 3 College Algebra 3 Trigonometry 3 General Chemistry 4 Activity 1	MAT MAT CHE	1123 1113 1613 6123 1224	Second Semester English Composition
		Y			

17

		SOPHOM	ORE Y	EAR	
MAT	2613 2623	First Semester Colculus III	PSC		Second Semester Amer. Nat.
PHY HIS	2514 2213	General Physics 4 American History I 3	MAT PHY	2913 2524	Government Differential Equations General Physics
CSC	2113 1313		EGR	2413	Humanities (Electives) Fine Arts Elective Engineering Mech
					2011

RECOMMENDED COURSES

HIS	1163	World Civilization I	SOC	2113	Intro, to Sociology
HIS	2223	American History	CHE		2324 Organic Chemistry
		Literature (any)			(for Chemical Engineer)
ECO	2123	Economics II	PSY	1513	Psychology

FORESTRY (FORS)

Advisor: Dr. Jefcoat

Upon successfully completing the forestry program of study, graduales should be able to enter the junior year of forestry at a four-year institution

FRESHMAN YEAR

		First Semester			Second Semester	
ENG	1113	English Composition	B ENG	1123	English Composition	
BIO	1134	General Biology	4 BIO		General Biology	
CHE	1214	College Chemistry	4 CHE	1224	College Chemistry	
MAT	1313	College Algebra	3 MAT		Trigonometry	
HIS		History			History	
			No.		and the second of the second o	
		17	7			

SOPHOMORE YEAR

	First Semester		Second Semester
ECO 2113 MAT 1613 ENG	Principles of Economics 3 Calculus I 3 Literature 3 Fine Arts Elective 3 *Elective 3	SPT 111.	3 Oral Communication Social Studies Elective *Electives Literature

^{*} Electives to be selected with advisor based on upper division option to be selected

HOME ECONOMICS (HECO)

Advisor: Mrs. Pouncey

Clothing, Textiles, and Fashion Merchandising

Upon successfully completing the home economics program of study graduates should be able to enter the junior year of home economics or a four-year institution.

FRESHMAN YEAR

ENG BIO HEC ART HIS HIS	1113 1134 1131 1113 1513	First Semester 3 English Composition 3 Biology 4 Introduction to 0 Modeling 1 Art Appreciation 3 History 3 General Psychology 3	ENG BIO HIS MAT	1123 1144 1313	English Composition 3 Biology 4 History 3 College Algebra 3 Elective 3
		17			16
		SOPHOM	ORE Y	EAR	
		First Semester			Second Semester
AINT	1413	Design I 3	ECO	2133	Principles of Economics 3
ACC	1213	Principles of Accounting 3	ENG	12/2/01/21	Lirerature
HEC	1111	Social Usage	PHY	2213	Physical Science
ING		Literature	SOC	2113	Sociology
EBY	2513	Child Psychology			Elective
SPT	1113	Oral Communications 3			

HOME ECONOMICS EDUCATION

See Secondary Education Curriculum and follow suggested outline for students interested in teaching home economics.

Students who choose other fields in home economics should consult the advisor to help in course selection.

LIBERAL ARTS (LART)

Advisors: Mr. Cooper, Mr. Carson, Mr. Jamie Clark Social Science Advisors: Dr. Ethridge, Mr. Thrash, Mr. Pace

Art Advisor: Mr. Guraedy, Mathematics Advisor: Mrs. McMullan

English Advisors: Mr. Vickers, Mr. Barrier, Mrs. Pace,

Mrs. Vickers

Science Advisors: Dr. Fisher, Mr. Deaton, Mr. R. Davis, Dr. Key Speech Advisor: Miss Carroll

The Liberal Arts Curriculum will meet the pre-professional needs of many students who are planning some professional vocation. It may be selected by the pre-law students, by pre-ministerial students, or by those planning a career in journalism, or social work, and by others. In addition to the above, students who come to college to secure the general and liberalizing value of education, who are planning to continue a similar curriculum in a

four-year college, or whose interests cannot be mer by another curriculus usually select this curriculum. Electives should be chosen from a student field of interest with the approval of the individual's advisor.

FRESHMAN YEAR

		First Semester			Second Semester
ENG	1113	English Composition 3	ENG	1123	English Composition
HIS		History	HIS		History
		(World or American) 3			(World or American)
BIO	11134	General Biology 4	BIO	1144	General Biology
MAT	1313	College Algebra 3	SPT	1113	Oral Communication
PSY	1513	Psychology 3			Elective
		Activity			Activity
		17			

SOPHOMORE YEAR

ENG		First Semester Literature	ENG		Second Semester Literature
PSC	1113	(English or American)	SOC	2113	(English or American) Sociology Electives
ART	1113	Electives			Liedives
		15			

RECOMMENDED ELECTIVES

6 to 12 semester hours of Spanish should be strongly considered PSY 1513 General Psychology HPR 1313 Per. & Com. Health

PRE-MEDICAL/PRE-DENTAL (PMED)

Advisor: Dr. Fisher

Upon successfully completing the pre-medical program of study, gradulates should be able to enter the junior year of a pre-medical program of a four-year institution.

FRESHMAN YEAR

		First Semester			Second Semester
ENG	1113	English Composition 3	ENG	1123	English Composition
MAT	1313	College Algebra	MAT		Trigonometry
CHE	1214	General Chemistry 4			General Chemistry
BIO		Zoology 4			Zoology
		Art or Music App 3	Elective		

SOPHOMORE YEAR

		JOHNON	OIL II	D. 11.1	The second second	
y.		First Semester Literature	ENG		Second Semester Literature	
1	2424 1163 2414 1113	Organic Chemistry. 4 World Civilization I. 3 General Physics 4 Oral Communication 3	CHE HIS PHY	2434 1173 2424	Language Organic Chemistry World Civilization II General Physics Elective	3
		17				17

MEDICAL TECHNOLOGY (METC)

Advisor: Mr. R. Davis

Upon successfully completing the medical technology program of study, graduates should be able to enter the junior year of medical technology of a four-year institution.

FRESHMAN YEAR

ING WAT PIY CHE	1313 1513 1214	First Semester English Composition	SOC CHE	1123 1323 2113 1224	English Composition Trigonometry Sociology Chemistry Zoology	3
	2-11-1	17				17

SOPHOMORE YEAR

		JOHNON	OI IL	T 11. 1			
eur.	2424	First Semester Organic Chemistry 4	CHE		Second Semester Organic Chemistry	· ·	. 4
nio	2514	Anatomy and	BIO		Anaromy and		-
		Physiology 4			Physiology		- 44
		Art or Music App 3	BIO	2924	Microbiology	¥	4
ENG		Literature	ENG		(English or American)		3
		(English or American) 3			(English of Articined in	-	
BPT		Oral Communication 3					
		17				1	15
SPT		Oral Communication				-	1

lee your advisor. University requirements differ on this curriculum.

MUSIC

Advisors: Mr. Hinson, Mr. Carson, Mrs. Wilkinson

The work of the music department is organized (1) to give sound foundation work in music theory, (2) to develop understanding and appreciation of the literature and history of music, and (3) to develop rechniques with the voice and music instruments.

Upon successfully completing the music program of study, graduates should be able to enter the junior year of piano, voice, or instrumental music at a four-year institution.

MUSIC WITH INSTRUMENTAL EMPHASIS (MEIE)

Advisor: Mr. Carson

Upon successfully completing the music program of study, gradient should be able to enter the junior year of instrumental music at a four-year institution.

C	RES	LIAA	ANI	VEA	D
- 17	INE)	$\square : \lor \lor$	-117	ILA	M N

		First Semester		Second Semester
ENG	1113	English Composition 3	ENG 1123	English Composition
MUS	1214	Music Theory I 4	MUS 1224	Music Theory II
HIS	1163	World Civilization	HIS 1173	World Civilization
MAT	1313	College Algebra	MUS 1123	Music Survey
MUA	1511	Class Piano I	MUA 1521	Class Piano
MUA	1711	Class Voice I	MUS 1721	Class Voice
*MUA	1172	Brass I 2	*MUA 1182	Brass II
*MUA	1242	Guitar I	*MUA 1252	Guirar II
*MUA	1472	Percussion I 2	*MUA 1482	Percussion II
*MUA	1872	Woodwinds I 2	*MUA 1882	Woodwinds II
MUO	1111	Band I 1	MUO 1121	Band II

^{*} Choose Major Instrument

SOPHOMORE YEAR

		30111011	O 1 1 1 1	- M - F	
		First Semester			Second Semester
ENG	2223	Literature (American)	SPT	1113	Oral Communication
		or	MUS	2224	Music Theory IV
ENG	2323	Literature (English) 3	BIO	1144	General Biology
MUS	2214	Music Theory III 4			or
BIO	1134	General Biology 4	PHY	2323	Survey of Gen. Physics
		or	MUA	2521	Class Piano IV
PHY	2313	Survey of Gen. Physics 3	MUA	2721	Class Voice IV
MUA	2511	Class Piano III	*MUA	2182	Bross IV
MUA	2711	Class Voice III	*MUA	2252	Guitar IV
*MUA	2242	Guitar III	*MUA	2482	Percussion IV
*MUA	2172	Bross III 2	*MUA	2882	Woodwinds IV
*MUA	2472	Percussion III 2	MUO	2121	Band IV.
*MUA	2872	Woodwinds III 2			
MUO	2111	Band III			

¹⁵ or 16

MUSIC WITH PIANO EMPHASIS (MEPE)

Advisor: Mrs. Wilkinson

Upon successfully completing the music program of study, graduales should be able to enter the junior year of piano at a four-year institution

FRESHMAN YEAR

		First Semester			Second Semester
HG HG HG HAT HAT HAT HAT HAT HAT HAT HAT HAT HAT	1113 1214 1163 1313 1572 1772 1211	English Composition 3 Music Theory I 4 World Civilization 3 College Algebra 3 Major Piano I 2 Major Voice I 2 Choir I 1	ENG MUS HIS MUS MUS MUA MUO	1123 1224 1173 1123 1582 1782 1221	English Composition 3 Music Theory II 4 World Civilization 3 Music Survey 3 Major Piano II 2 Major Voice II 2 Choir II 1
		18			18
		SOPHOM	ORE YE	EAR	
		First Semester			Second Semester
HG.	2223	Literature (American) 3 or	SPT	1113	Oral Communication
HG HB	2323	Literature (English) 3 Music Theory III 4	BIO	1144	General Biology 4 or
10	1134	General Biology 4	PHY	2313 2582	Survey of Gen. Physics
BIY BUA BUA	2313 2562 2772	Survey of Gen. Physics	MUA	2782 1221	Mojor Voice IV

MUSIC WITH VOCAL EMPHASIS (MEVE)

15 or 16

Advisor: Mr. Hinson

Upon successfully completing the music program of study, graduates thould be able to enter the junior year of voice at a four-year institution.

FRESHMAN YEAR

		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	4 1 1 1	84 · 8	
		First Semester			Second Semester
ING MUS: IIIS MAT MUA	1113 1214 1163 1313 1511	English Composition	ENG MUS HIS MUS MUA	1123 1224 1173 1123 1521	English Composition
MUA MUA MUO	1572 1772 1211	Major Piano I	MUA MUA MUO	1582 1782 1221	Major Plano II 2 Major Voice II 2 Choir II 1

17 or 18

17 or 18

^{*} Choose Major Instrument

SOPHOMORE YEAR

		First Semester			Second Semester
ENG	2223	Literature (American)	SPT	1113	Oral Communication
		or	MUS	2224	Music Theory IV
ENG	2323	Literature (English), 3	BIO	1144	General Biology
MUS	2214	Music Theory III 4			or
BIO	1134	General Biology 4	PHY	2323	Survey of Gen. Physics
		or	MUA	2521	Class Piano IV
PHY	2313	Survey of Gen. Physics 3			or
MUA	2511	Class Piano III	MUA	2582	Major Piano IV
		or	MUA	2782	Major Voice IV
MUA	2572	Major Piano III 2	MUO	2221	Choir IV
MUA	2772	Major Voice III 2			
		Elective			
MUO	2211	Choir III			

17, 18 or 19 14, 1

NOTE: All students taking Applied Music Courses must perform in or attend one music leader each month.

NURSING (PNUR)

Advisors: Dr. Jefcoat, Dr. Key

Upon successfully completing the pre-nursing program of study, graduales should be able to enter the junior year of nursing at a four-year institution

FRESHMAN YEAR

		First Semester			Second Semester
ENG	1113	English Composition 3	ENG	1123	English Composition
CHE	1214	General Chemistry 4	CHE	1224	General Chemistry
HIS	1163	World Civilization 1	HIS	1173	World Civilization II
MAT	1313	College Algebra	SOC	2113	Introduction to
PSY	1513	General Psychology 3			Sociology
			SOC	2143	Marriage and Family

16

SOPHOMORE YEAR

	First Semester				Second Semester
ENG	Literature		ENG		Literature
	(English or American)	. 3			English or American)
	*Elective	. 3	BIO	2524	Anatomy & Physiology
BIO 25	14 Anatomy & Physiology	. 4	HEC	1253	Nutrition
	33 Human Growth and		BIO	2924	Microbiology
	Development	. 3	SPT	1113	Oral Communication
	Art or Music App	. 3			

17

Electives should be selected with the approval of the curriculum advisor to meet the special university nursing school requirement.

*Recommended elective: CSC 1113, Intro. to Computer Concepts

OPTOMETRY (POPT)

Upon successfully completing the pre-optometry program of study, gradules should be able to enter the junior year of a pre-optometry program of four-year institution.

PHARMACY (PPHA)

Advisor: Mr. Deaton

Upon successfully completing the pharmacy program of study, graduates thould be able to enter the junior year of pharmacy at a four-year institu-

FRESHMAN YEAR

		First Semester			Second Semester
TNG	1113	English Composition 3	ENG	1123	English Composition 3
MAT	1313	College Algebra 3	MAT	1323	Trigonometry
EHC		General Chemistry 4		2424	Zoology 4
BIO	2414	Zoology 4	CHE	1224	General Chemistry 4
115	1163	World Civilization I	HIS		World Civilization II 3
		18			17

SOPHOMORE YEAR

		First Semester		SEA TO LO	Second Semester	
C	1213	Accounting I 3	PSY	1513	Psychology	3
Ë	2424	Organic Chemistry 4	CHE		Organic Chemistry	
Υ	2414	General Physics 4	BIO		Microbiology	
		Art or Music App	PHY	2424	General Physics	. 4
	1113	Oral Communication 3	SOC	2113	Sociology	3
		17			The second second	18

RECOMMENDED ELECTIVES

IC 1113	Amer. Nat. Government
IDB 2531	Individual & Dual Sports

HIS 2213, 2223 American History MAT 1613, 1623 Calculus

ING 2323, 2333 Literature

100 2113 Principles of Economics

 $\delta 9$ semester hours are required for admission to the University of Mississippi School of Pharmacy.

PHYSICAL THERAPY (PTHE)

Advisor: Mr. R. Davis

Upon successfully completing the physical therapy program of study, graduates should be able to enter the junior year of physical therapy at a laur-year institution.

FRESHMAN YEAR

		First Semester			Second Semester
ENG	1113	English Composition 3	ENG	1123	English Composition
PHY		Psychology	EPY	2533	Human Growth and
MAT	1313	College Algebra 3			Development
CHE	1214	Chemistry 4	SOC	2113	Sociology
BIO		Biology 4	CHE	1224	Chemistry
			BIO	1144	Biology

SOPHOMORE YEAR

		First Semester		Table 1	Second Semester
PHY	2414	Gen. Physics 4	PHY	2424	Gen. Physics
BIO	2514	Anatomy and	BIO	2524	Anaromy and
		Physiology 4			Physiology
SPT	1113	Oral Communication 3 Literature	ENG		Literature (English or American)
LITO		(English or American)			Music or Art App.

VETERINARY MEDICINE (PVET)

Advisor: Dr. Fisher

Upon successfully completing the veterinary medicine program of stable graduates should be able to enter the junior year of veterinary modiline at a four-year institution.

FRESHMAN YEAR

		First Semester			Second Semester
CHE	1214	College Chemistry 4	CHE	1224	College Chemistry
ENG			ENG	1123	English Composition
MAT	1313	College Algebra	MAT	1323	Trigonometry
BIO		Zoology 4	BIO		Zoology
PSY	1513	General Psychology 3	SOC		Intro. to Sociology
		4.77			

		SOPH	OMO	ORE Y	AR	
		First Semester				Second Semester
CHE	2424	Organic Chemistry	. 4	CHE	2434	Organic Chemistry
PHY	2314	General Physics I	4	PHY	2324	General Physics II
MUS	1113	Music Appreciation	. 3	BIO	2924	Microbiology .
		or		SPT	1113	Oral Communication
ART	1113	Art Appreciation	. 3	HIS	1123	World Civilization
HIS	1163	World Civilization				
		Elective	. 3			

TECHNICAL PROGRAMS

Technical training programs at East Central Community College are dewoned to prepare the student for employment upon completion of the specified program curriculum. Students who complete a two year program then eligible to receive the Associate of Applied Science Degree. Stualunts who complete the nine-month options in Business Technology and Computer Technology will receive certificates.

AUTOMATED MANUFACTURING TECHNOLOGY (TAMA)

Advisor: Mr. Burkes

Design and manufacturing techniques have changed in the last decade and are continuing to change at a rapid pace. In order to reduce overall tost, computers, robotics, lasers and other advanced techniques are now is stock item in the process from the systems design to the manufacturing process to the finished product. Upon successful completion of the program undents should be able to operate, troubleshoot and repair an automated assembly line by systems configuration, set up, operational diagnostics and erogramming.

FRESHMAN YEAR

		117511/40	JI 1 1 LJ	M.Y.	
		First Semester			Second Semester
NG	1113	English Comp. 1 3	AMT	1323	Principles of Fluid
Ni.	1125	Basic Electricity for			Power
	1120	Electronics 5	TMA	1123	Tech Math II or Trig 3
MA	1113	Tech Math or Algebra 3	TEL	1225	Digital Microprocessor
BART	1213	Principles of Automated		1,000	Principles 5
1000	1210	Systems 3	PMT	1113	Intro. to Mach. Tech 3
DD_	1133	Intro. to CAD	1000	7.03-62-50	Technical Elective 3
		The second second			17
		17			17
		SOPHOM	ORE Y	EAR	
		First Semester		STATE OF THE PARTY	Second Semester
		Technical Elective 3	TEL	2315	Electronic Communication 5
		Social/Behavioral Science	PHY	2413	Survey of Physics II
		Elective 3	SPT	1113	Oral communication 3
MY	2343	Environmental Control 3	AMT	2224	Automated Systems
Niv	2313	Survey of Physics I 3			Application & T/S 4
MAT	2334	Robotics 4	AMT	2233	Marerials Required Planning/
					Statistical Process
					Control
		16			18

RECOMMENDED ELECTIVES:

Technical Electives

10P 1313 Basic Computer Programming

IDP 1013 Intro to Business

EAST CENTRAL COMMUNITY COLLEGE

87

CSS 1213 Basic Computer Programming Social/Behavioral Science Elective SOC 2113 Intro. to Sociology PSY 1513 General Psychology ECO 2113 Principles of Economics

BUSINESS TECHNOLOGY

The overall objective of the Business Technology Curriculum is to provide business training in theory and practical applications necessary for employment in business, industry, government agencies, and professional area. The curriculum consists primarily of training to provide employable using up-to-date procedures, processes, and equipment.

The Associate in Applied Science degree is awarded for successful completion of any one of the following Business Technology options: Administrative Secretary, Administrative Assistant, and Microcomputer Office Specialist.

Upon successfully completing the business technology program, graduates should be able to apply the theory and practical applications necessary for employment in business, industry, government and professional answers.

The following courses are required for all two-year Business Technological majors.

ADMINISTRATIVE SECRETARY (ADMS)

Advisors: Mrs. Bullock, Mrs. Ergle, Mrs. Pitts

The administrative secretary option provides training for employment a secretary in organizations of every description. Duties range from talkindictation, typewriting, filing, routing mail, and answering the telephone more complex work such as word processing, planning trips and meeting and composing business correspondence.

Upon successful completion of this option, the students should be prepared for positions as administrative secretaries, administrative assistant and office managers.

FRESHMAN YEAR

		First Semester			Second Semester
TSC	1113	or 1123 Typewriting 3	TSC	1123	or 2113 Typewriting
TSC	1213	or 1223 Shorthand 3	TSC	1223	or 2213 Shorthand
TSC	1813	Information Processing 1 3	TSC	2523	Business Calculations
TSC	1313	Records Management 3	TSC		Word Processing I
ENG	1113	English Composition 1 3 Band, Choir, P.E., Varsity	ENG		Composition II.
		Sports, Social Usage 1			

SOPHOMORE YEAR

		First Semester			Second Semester
ACC:	1213	Accounting I 3	TSC	2533	Machine Transcription 3
BC		Business English 3		2613	Business Communications 3
10p		Electronic Spreadsheet 3		2913	Office Procedures 3
SPT		Oral Communication 3		1513	General Psychology 3
	- 100	Math or Science	TSC	2213	Shorthand or Elective 3
		Elective 3			Business Elective 3
		15			18

ADMINISTRATIVE ASSISTANT (ADMA)

Advisors: Mrs. Bullock, Mrs. Ergle, Mrs. Pitts

Completion of the administrative assistant option provides an understanding of general business activities required of all office employees for occupational competence. Students gain mastery of the skills and a thorough knowledge of the subject matter essential for initial employment.

Upon successful completion of this option, students should be prepared for positions as typists, receptionists, machine transcriptionists, word processors, and record keepers.

FRESHMAN YEAR

		LIJEJIWV		111	
		First Semester			Second Semester
ISC ISC ISC	1113	or 1123 Typewriting 3	TSC	1123	or 2113 Typewriting 3
TSC	1813	Information Processing 1 3	TSC	2833	Information Processing
15C	2523	Business Calculations 3			11
ENG	1113	English Composition 1 3	ENG	1123	English Composition II 3
B5Y	1513	General Psychology 3	SPT	1113	Oral Communication 3
		Band, Choir, P.E., Varsity	TSC	2813	Word Processing I 3
		Sports, Social Usage 1			
					15
		16			15
		SOPHOM	ORE Y	EAR	
		First Semester			Second Semester
TSC:	1313	Records Management 3	TSC	2613	Business Communications 3
T5C	2823	Word Processing II 3	TSC	2533	Machine Transcription 3
ACC	1213	Accounting I			Business Electives 6
TSC	1613	Business English	ACC	1223	Accounting II 3
		Math or Science	TSC	2913	Office Procedures
		Elective			
		15			18
		13			10

MICROCOMPUTER OFFICE SPECIALIST (MCOS)

Advisors: Mrs. Bullock, Mrs. Ergle, Mrs. Pitts

This is the era of high technology—the age of information processing. To maintain a competitive edge in this fast-paced world, dynamic organizations sense a critical need to do more work in less time, thus, generating

reduced cost. As a result, high levels of productivity are required. To animusuch a far-reaching goal, managers rely on benefits of progressively repowerful technologies, which include new concepts and new equipment as well as more highly qualified personnel.

Upon successful completion of this option, the students should be pared for positions as word processors, supervisors of word processors, managers of word processing operations.

FRESHMAN YEAR

		First Semester			Second Semester
TSC	1113	or 1123 Typewriting 3	TSC	1123	or 2113 Typewriting
TSC	1813	Information Processing 1 3	TSC	2523	Business Calculations
TSC	1313	Records Management 3	ENG	1123	English Composition II
ENG	1113	English Composition 1 3	TSC		Information Proc. II
PSY	1513	General Psychology 3	ACC		Accounting I.
		Activity Elective 1			
		10			

SOPHOMORE YEAR

		301110111	OI IL I	L 11 1	
		First Semester			Second Semester
TSC	2523	Machine Transcription 3	TSC	2613	Business Communications
TSC	2813	Word Processing I 3	TDP	2723	Darabase Management
TSC	1613	Business English 3	SPT	1113	Oral Communication
TDP	2623	Electronic Spreadsheet 3	TSC	2913	Office Procedures
		Math or Science	TSC	2823	Word Processing II
		Elective 3	TSC		Desktop Publishing
		45			

CERTIFICATE OPTION

The Business Technology certificate program is designed for those students who wish employable skills without earning a degree. To earn a certificate a student must complete 33 semester hours.

OFFICE ASSISTANT CERTIFICATE (OABC)

Advisors: Mrs. Bullock, Mrs. Ergle, Mrs. Pitts

		First Semester			Second Semester
TSC	1113	or 1123 Typewriting 3	TSC	1123	or 2113 Typewriting
ACC		Accounting 3	TSC	2523	Business Calculations
TSC		Information Processing 1 3	TSC	2613	Business Communications
TSC		Business English 3	TSC	2813	Word Processing I
TSC	1313	Records Management 3	TDP	2623	Electronic Spreadsheer
			SPT	1113	Oral Communication

CHILDCARE SUPERVISION TECHNOLOGY (CCST)

Advisor: Ms. George

The student enrolled in Childcare Supervision Technology is required to successfully complete two academic years of study. An individual will relieve an Associate in Applied Science degree. The student receives adequate instruction and training in curriculum planning and implementation. Experiences in coordination of activities in art, music, language arts, and other avenues of learning prepare the student for job placements in private and public day care centers, Head Start, teachers aides in public school stems, and other positions.

Upon successfully completing the childcare supervision technology prouram, graduates should be able to gain entry level employment in the childcare industry.

FRESHMAN

		First Semester				Second Semester
Tec	1113	Introduction to Early		TCC	1224	Child Development II 4
1000		Childhood Education	. 3	TCC		Music for Young
TCC	1214	Child Development I	. 4			Children
NCC		Art for Young Children	. 3	TCC	1333	Language Arts for Young
DIG		English Composition I				Children 3
By		General Psychology		ENG	1123	English Composition II 3
	1010			PSY	2513	Child Psychology 3
		-				-
			16			16

SOPHOMORE YEAR

		301110111	~1 1m 1		
		First Semester			Second Semester
TCC	2343		TCC	2244	Child Development IV 4
No.	2010	Core 3	TCC		Administration of Preschool
YCC	2414	Methods and Materials of			Programs
100		Teaching Preschool 4	SOC	2143	Marriage and Family 3
TCC:	2234	Child Development III 4		**	Electives
100	**	Science or Mathematics 3	SPT	1113	Oral Communications 3
HPB	2213	First Aid 3			
HPR			311	1110	Oldi Carittianicaloris .

^{**} Selected with approval of program adviser

COMPUTER TECHNOLOGY

The objective of the Computer Technology program is to prepare students for successful careers in today's computer-oriented society. The emphasis is directed toward developing competence in computer operations and/or programming so that upon successful completion of a two-year program, graduates may seek entry level positions in business, industry, government, or professional areas as computer operators or computer programmers.

The Associate in Applied Science degree is awarded for successful completion of either of the Computer Technology programs: Computer Programming or Computer Operations.

COMPUTER PROGRAMMING (CPRO)

Advisors: Mrs. Griffin, Mrs. Johnson

Upon successfully completing the Computer Programming option completing students should be prepared for employment as a computer parameter and/or computer operator in a business-oriented environment Instruction will be provided in several different programming language and "hands-on" experience will be included on microcomputers as we as on an on-line business computer system.

Entrance into the Computer Programming option requires admission to East Central Community College and a 12 composite score on the American College Test (ACT).

FRESHMAN YEAR

	First Semester			Second Semester
1113	Computer Concepts 3	MAT	1313	College Algebra
1213	Computer Operations 3	ENG	1123	English Composition
1313		TDP	1013	Intro, to Business
. John D.	Elem/Inter Typewriting	TDP	1314	RPG Programming I
	Or	TDP	1223	Advanced Computer
	*Elective			Operations
1113	English Composition 3			
	1213 1313	1113 Computer Concepts 3 1213 Computer Operations 3 1313 BASIC Programming 3 Elem/Inter Typewriting or *Elective 3	1113 Computer Concepts	1113 Computer Concepts .3 MAT 1313 1213 Computer Operations .3 ENG 1123 1313 BASIC Programming .3 TDP 1013 Elem/Inter Typewriting or TDP 1314 TDP 1223 *Elective .3

SOPHOMORE YEAR

		First Semester			Second Semester
ACC	1213	Prin. of Accounting 3	ACC	1223	Prin. of Accounting
TDP		RPG Programming II 4	TDP	2524	COBOL Programming II
TDP	2514	COBOL Programming 1 4	TDP	2412	S/A & Design
		Humanities Elective 3	TDP	2623	Electronic Spreadsheer
SPT	1113	Oral Communication 3	TDP	2723	Darabase Management

^{*} Electives will be selected with the approval of the Computer Technology instructor

COMPUTER OPERATIONS (COPE)

Advisors: Mrs. Griffin, Mrs. Johnson

Upon successfully completing the Computer Operations option, gradual should be prepared for positions as computer operators and/or data entroperators. Instruction will be provided on an on-line business computer system as well as on microcomputers.

Entrance into the Computer Operations option requires admission to East Central Community College and an 11 composite score on the American College Test (ACT).

FRESHMAN YEAR

		First Semester			Second Semester
BP.	1113	Computer Concepts 3	MAT	1313	College Algebra
DD.		Computer Operations 3	TDP	1223	Adv. Computer
NG	1113	English Composition 3			Operations 3
DP.		Intro. to Business 3	ENG	1123	English Composition 3
RC	0.500	Elem/Inter Typewriting	TSC		Business Calculations 3
		or			*Elective 6
		*Elective			
		15			18

SOPHOMORE YEAR

		JOFFION	WIT I		
		First Semester			Second Semester
ACC.	1213	Prin. of Accounting 3	ACC	1223	Prin. of Accounting 3
IDP		BASIC Programming 3		2623	Electronic Spreadsheet 3
MIT		Oral Communication 3		2723	Data Base Mgr 3
NC.	2813	Word Processing 1 3	TSC	2823	Word Processing II 3
100	~~,~	Humanities Elective 3	*		Elective
		Elective			

I flectives will be selected with the approval of the Computer Technology instructor,

COMPUTER OPERATIONS CERTIFICATE (CTPC)

Advisors: Mrs. Griffin, Mrs. Johnson

The Computer Technology certificate program is designed for those students who wish to obtain employable skills without earning a degree.

To earn a certificate in Computer Technology a student must complete the 33 semester hours specified in the program. After successfully completing the certificate program, a student may enter the Computer Operations option.

Entrance into the certificate option requires admission to East Central Community College and an 11 composite score on the American College Test (ACT) or one semester of satisfactory college work.

		First Semester			Second Semester
TOP	1113	Computer Concepts 3	TDP	2623	Electronic Spreadsheet 3
TOP		Computer Operations 3	TDP		Data Base Mgr 3
150	1100	Elem./Inter. Typewriting 3	TDP	1223	Adv. Computer
1100		or			Operations
		Elective	TDP	1013	Intro. to Business 3
ING	1113	English Composition 3	ACC	1213	Accounting 1
TDP		BASIC Programming 3	TSC	2523	Bus. Calculations 3
					4.9

DRAFTING AND DESIGN TECHNOLOGY (DRAF)

Advisors: Mrs. Mayes, Mr. Harrison

The Drafting and Design Program is a two year technical program signed to give the student essential knowledge and skills required for the cient and productive performance in the field of drafting. East Central and Associate in Applied Science degree to students upon satisfactory pletion of the curriculum and assists in placing students in gainful emplishment.

Upon successfully completing the drafting and design technology program, graduates should be able to use all drafting equipment, surveying equipment, and CAD equipment. They will be able to produce manual CAD drawings to comply with ANSI standards.

FRESHMAN YEAR

		First Semester			Second Semester
*TDD	1113	Fund, of Drafting	TDD	1213	Descriptive Geometry
TMA	1113	Technical Math I or	TDD	1123	Mochine Drafting
MAT	1313	Algebra	TMA	1213	Technical Math II or
TDP	1113	Computer Concepts 3	MAT	1323	Trigonometry
ENG	1113	English Composition I 3	ENG	1213	English Composition II
TDD	2613	Cost Estimating	TDD	2513	Survey & TOPO I
		Social/Behavioral Science			
		Elective			
		18			

SOPHOMORE YEAR

		First Semester			Second Semester
*TDD	2414	Elec., Piping and Sheet	TDD	2314	Structural Drafting
		Meral Drafting 4	*TDD	2723	Arch. Drafting II
TDD	1133	Intro. to CAD			Oral Communication
TDD	2714	Architectural Draft. I 4	TDD	2133	Advanced CAD
TDD	2523	Surveying & TOPO II 3			Social/Behavioral Science
PHY	2313	Survey of Gen. Physics I 3			Elective

^{*}One or more of these courses may be substituted with prior approval of the instruction

ELECTRONIC TECHNOLOGY (ELET)

Advisors: Mr. Lynn, Ms. Winstead

The Electronic Technology curriculum is designed to prepare students be employment in government, business and industry as electronic diagnosticians and repair personnel on analog and digital equipment such as computer, digital and analog interface, process control, communication multipurpose business machines. Successful completion of the two-year program leads to an Associate in Applied Science degree.

FRESHMAN YEAR

		First Semester			Second Semester
Bic	1113	English Composition 3	TMA	1213	Technical Math II
MAA	1113	Technical Math 1 3			or
Bit.	1114	Intro, to Electronic	MAT		
200	114.35	Technology 4	TEL	1215	Electronic Devices and
761.	1125	Basic Electricity for			Circuits 5
1000	1112	Electronics 5	TEL	1225	Digital Microprocesses
Wit.	1133	Drafting for Electronics 3			Principles 5
1111	11.00	Didning to Detail			*Technical Elective 3
		18			16

SOPHOMORE YEAR

	First Semester			Second Semester
2414		TEL	2315	Electronic
				Communication 5
2200		TEL	2335	Trouble Analysis of
2325	Robotics Control Systems.			Electronic Circuits 5
2020	and Peripheral	PHY	2424	Physics II
1113	Oral Communication 3			Science Elective
	47			17
	2235 2325	2235 Linear Intergrated Circuits	2414 Physics I 4 TEL 2235 Linear Intergrated Circuits TEL 2325 Robotics, Control Systems, and Peripheral Interfacing	2414 Physics I 4 TEL 2315 2235 Linear Intergrated Circuits 5 TEL 2335 2325 Robotics, Control Systems, and Peripheral Interfocing 5

Intro. to CAD, Basic Computer Programming
Sociology, Psychology, Industrial Relations

METAL FABRICATION TECHNOLOGY (MFTE)

Advisor: Mr. Bayne

This is a departure from traditional trade training. Rather than confining itself to a single trade the plan allows the student to gain the basic knowledge and skills of two trades: "Metal Fabricator" and "Combination Welder."

After completion of this course of study the student should be able to enter the job market after testing as a class three or above welder or a livery fabricator-layout person.

DITIO	Idon	aloi-layour person.			16
		First Semester		2	Second Semester
MET	1113	Intro. to Metal Fab.			Technical Elective 3
	Contrate To	Technology 3	MFT	1513	Interpreting Industrial
MFT	1213	Fab. Layout and			Drawing & Application 3
100	1.00	Measurement	MFT	1613	Intro. to Brakes, Shears,
ENG	1113	English Composition 1 3			Punch & Drill
PMT	1213	Blueprint Reading 6 3			Presses
	3000	Skerching 3	TMA	1113	Tech. Math I or
MFT	1313	Oxyacetylene Cutting,			Algebra 3
	10.0	Brazing, and Welding 3	MFT	1424	Special Welding
MET	1413	Basic Principles and			Processes 4
Marin Co.	A A STATE	Proctices of Arc			
		Welding 3			

		Third Semester			Fourth Semester
		Social/Behavioral Science Elective	PHY	2323	Survey of General Physics II
AMT	2213	Prin. of Automated	MFT	2435	Adv. Welding and
PHY	2313	Systems	AMT	1323	Cutting Principles of Fluid
	10000000	Physics I 3	ESPONDED.		Power
TDD	1113	Introduction to CAD 3	PMT	1324	Drilling, Milling, and
SPT	1113	Oral Communication 3			Sawing Processes
		A DEFENDANT OF THE SECOND			
		15			
		Recommended Electives Technical Electives			
TDP	1313	Basic Computer			
		Programming			
CSC	1213	Basic Computer			
		Programming			
		Social/Behavioral Science			
Laborator		Electives			
SOC	2113	Intro. to Sociology			
PSY	1513	General Psychology			
ECO	2113	Principles of Economics			

METAL FABRICATION TECHNOLOGY CERTIFICATE (MFTC)

		First Semester			Second Semester
MFT	1113	Intro. to Metal Fab.	MFT	1513	Interpreting Industrial
		Technology			Drawings and
MFT	1213	Fab. Layour and			Applications
		Measurement 3	MFT	1613	Intro. to Brakes,
PMT	1213	Blueprint Reading and			Shears, Punch and
		Skerching 3			Drill Presses
MFT	1313	Oxyacetylene Cutting,	MFT	1424	Special Welding
		Brazing and Welding 3			Processes
MFT	1413	Basic Principles and	MFT	2435	Adv. Welding and
		Practices of Arc			Curring
		Welding 3			23003
		15			
		10			

PRECISION MACHINING TECHNOLOGY (PMAT)

Advisor: Mr. Richard Clark

This program is designed to prepare students to enter the machinist trade at the apprentice level. The student will be able to interpret blueprints make necessary shop mathematical calculations, skillfully operate that the shaper, milling machine, grinders, drills, and make precision measurements. Also, the student will be competent in machining methods, mittallurgy, head treatments of metals programming and operation of Chieguipment.

		First Semester			Second Semester
IMA	1113	Technical Math I	TMA	1213	Technical Math II
11177	1110	or			or
MAT	1113	Algebra 3	MAT	1123	Trigonometry
ING	1113	English Composition 1 3	TDD	1133	Intro. to CAD
PMT	1113	Intro. to Machine	CSC	1213	Basic Computer
	14.1.1.9.	Technology			Programming 3
PMT	1213	Blueprint Reading and	AMT	1323	Principles of Fluid
		Skerching 3			Power
PMT	1314	Principles of Lathe	PMT	1324	Drilling, Milling and
		OP and Serup 4			Sawing Processes 4
		Man Businessania CO	PMT	1233	Advanced Blueprint
					Reading
		16			19
		(37.7)			Fourth Semester
2015	1010	Third Semester	PSY	1513	General Psychology 3
AWI	1213	Principles of Automated	PMT	2334	Principles and Operations
Warner.	0000	Systems	FIVII	2004	of Grinding 4
PMT	2233	Metallurgy	PMT	2434	CNC Programming &
PHY	2313	Survey of Gen. Physics 1 3	EIAII	2404	Operations II 4
PMT	2424	CNC Programming &	PMT	2414	CAM Application 4
		Operations I 4	SPT	1113	Oral Communication 3
MET	1113		JF I	1110	Oldi commonication
		Technology			
		16			18
		10			

PRECISION MACHINING TECHNOLOGY CERTIFICATE (PMTC)

		Advisor: Mr.	Richa	rd Clo	ark
		First Semester	NAME OF TAXABLE PARTY.		Second Semester
TMA	1113	Technical Math I 3	PMT	1233	Adv. Blueprint Reading 3
PMT	1213	Blueprint Reading &	PMT	1324	Drilling, Milling and
	1,4-1,0	Sketching 3			Saw Processes 4
PMT	1113	Intro. to Machine	PMT	2424	CNC Programming &
11/31	1110	Technology 3			Operations I 4
PMT	1314	Principles of Lathe	PMT	2334	Principles & Operations
E.IAITI	1014	Operations & Setup 4	5/3/9/52/1		of Grinding 4
PMT	2233	Merallurgy	TDD	1133	Intro. to CAD
			100		
MET	1413	Basic Principles and			
		Procrices of Arc			
		Welding3			
					18

VOCATIONAL PROGRAMS

The following East Central Community College Vocational Programs are designed to teach the students a trade. A certificate is issued upon satisfactory completion of one of the programs. Many job opportunities are available to those who complete one of the programs. These programs are scheduled to meet six hours a day, five days a week, unless otherwise specified in the course description. Classroom activities in each vocation and

related fields, as well as laboratory experiences are given each student vocational learning lab is provided to give additional training to student in each trade area. See Cosmetology daily schedule, which includes some hours a day, five days a week.

AUTOMOTIVE MECHANICS

Advisor: Mr. Green, Mr. Pearson

Upon successfully completing the automotive mechanics program the student should be prepared for employment in the field of automotion mechanics. Students receive practical experience in overhauling engine transmissions, clutches, rear ends and in dealing with other problems that are encountered in repairing automobiles.

A student who has successfully completed two years of automotive mechanics at the secondary level, or one who has a sufficient amount documented work or military experience in the automotive mechanic field, may elect to take a Challenge Exam. By scoring at or above the eighty percent accuracy level on the exam, the student will be permitted on the automotive mechanics program at the sophomore level the will enable a student to complete the program in one year.

A student who completes the first year will receive a certificate in engine repair, engine performance, brakes and electrical systems. A student who completes the second year will receive a certificate in heating and conditioning, suspension, manual drive train and axles and automatic trainmission and transaxles.

BASIC (AUTM)

		First Semester			Second Semester
		Engine Repair 9			Electrical Systems
VAM	1228	Engine Performance 8	VAM	1418	Broke Systems

17

ADVANCED (AUME)

		First Semester	1000			Second Semester
VAM	2119 2218	Heating & A.C	8	VAM	2319 2428	Manual Drive Train Automatic Transmission/ Transaxle

2,040 Clock Hours = 68 Semester Hours 30 Clock Hours = 1 Semester Hour

AUTOMOTIVE BODY & FENDER REPAIR (BODF)

Advisor: Mr. Germany

Upon successfully completing the automotive body and fender repair curriculum, graduates should be prepared for entry level, or higher, partions in the trade as body repairmen, frame repairmen, or refinishers. Such dents will be provided classes in theory and practical repair and refinish work beginning with basic applications and progressing on to heavy collision repairs requiring major body and frame alignment and panel replacement. The instruction includes all phases necessary to teach collision repair including glass replacement, welding, replacement of hardware and trim terms. A student who completes the first year will receive a certificate in Basic Automotive Body and Fender Repair. A student who completes the second year will receive a certificate in Advanced Automotive Body and Fender Repair.

			BAS	SIC		
			(BO	DF)		
		First Semester	,			Second Semester
VDF	1113	Introduction to		VBF	1126	Basic Body & Frame
Line	1010	Auro Body	3	VBF	1228	Alignment
VDF	1213	Welding GMAW, Arc, Gas	3	VDF	1220	Refinishing I 8
VDF	1316	Auto Body Basic		VBF	1323	Hardware, Glass &
		Repairs				Trim
YDF	1415	Basic Painting	5			
			17			17
			ADVA	NCED	Ĭ.	
			(BC	OFE)		
		First Semester	,,,,	20.000		Second Semester
VDF	2133	Glass Inst., & Body	127	VBF	2149	The state of the s
1.00	0001	Sealing	3	VBF	2248	Body Repair
VBF	2236	Body & Frame Repair II	6	VDF	2240	Production running
VBF	2338	Major Body Panel				
		Replacement &				
		Refinishing II	8			
			17			17
		2040 Clock				
		30 Clock	Hours =	1 Sem	ester Ho	our

CARPENTRY & CABINET MAKING (CCMA)

Advisors: Mr. Blackburn, Mr. Lyons

This program is designed to prepare the student for the entry level of Carpentry and Cabinet Making trades. It provides training in the basic skills and technical knowledge in both rough and finish carpentry and in cabinet making. This training includes proper tools, equipment and material uses that are comparable to those that are used in the industry. This course of study will be centered around the performance of useful and/or productive jobs. A student who completes the first year will receive a certificate in Basic Carpentry. A student who completes the second year will receive a certificate in Advanced Carpentry.

BASIC CARPENTRY

		(((MA)		
		First Semester			Second Semester
VCC	1114	Plans, Specification and Foundations 4	VCC	1128 1225	Cabinet Construction. Hardware, Trim 6
VCC	1215	Floor, Wall, Ceiling, Roof		1220	Laminates
VCC	1318	Framing & Roofing 5 Insulation, Exterior and Interior Finishing and Coordinating 8	VCC		Cabiner Finishing
		17			

ADVANCED CARPENTRY (CACA)

		First Semester	Control of the second			
					Second Semester	
VCC	2134	Blueprint Reading, Specs,	VCC	2148	Cabinet Construction	
WOLENS .		Codes & Foundation 4			Techniques	
VCC	2235	Techniques in Framing and	VCC	2245	Laminate Application	
		Roofing 5			Trim and Hardware	
VCC	2338	Exterior & Interior Finishing, Insulating and	VCC	2344	Cabiner Finishing	1
		Coordinating 8				
		17				-
2,040	Clock H	ours 30 Clock Hours = 0	0 5-		68 Semester II	
		OU CIOCH HOUIS = 1	une ser	nesier n	IOUI:	

COSMETOLOGY (COSM)

Advisors: Mrs. Chancellor, Mrs. Griffin

This course is designed for those who want to become cosmetologism. The course has been approved by the State Board of Education and the Mississippi Board of Cosmetology. It has the approval and support of beauty salon owners and operators throughout this area of the State.

A student enrolling must be at least 18 years of age or must have completed high school. If a student is over 18 years of age and has completed the 10th grade of high school or 10th grade equivalence of the GED, he she may enroll.

During the training period, students must maintain an overall average grade of 85 to be eligible for State Board Examination in order to attain a license.

Fifreen hundred clock hours of training are required to complete the course. These 1500 hours are completed in the 12-month course.

		First Semester	Second Semester				
VCO	1117	Introduction to	VCO	1225	Cosmerology Theory II 5		
400	1.1.1.7.	Cosmetology 7	VCO	1512	Manicure and Pedicure		
VCO	1213	Cosmetology Theory I 3	377627230	rararan	2		
VCO	1311	Scalp and Hair Care	VCO	1333	Permanent Waves 3		
		Treatment	VCO	1343	Hair Coloring and		
VCO	1323	Hair Shaping and	V 122		Lightening 3		
		Styling 3	VCO	1352	Chemical Hair		
VCO	1412	Care and Styling of			Relaxing 2		
		Wigs 2					
		16			15		
1110		Third Semester					
VCO	1236	Cosmerology Theory III 6					
VCO	1612	Facials and Makeup 2 Thermal Techniques 2					
VCO	1362	Thermal Techniques 2 2 Beauty Salon	-				
VCO	1712	Management					
		Managernerii					
		12					
Stude	ors who	lack entry level skills in math.,	English,	science	e, etc. will be provided related		
wudie		, , , , , , , , , , , , , , , , , , , ,			43 Semester hours		
1500	Clock H	ours	6-16-				
		35 Clock Hours =	Oue se	mesier	HOU		

COSMETOLOGY TEACHER TRAINING (CTTC)

Advisors: Mrs. Chancellor, Mrs. Griffin

Approved by MISSISSIPPI STATE BOARD OF COSMETOLOGY For licensed Cosmetologist with minimum of two years experience.

Major Units of Instruction Hours	Semester Hours	Clock
VCO 2413 Teacher Trainee Observation	3	80
VCO 2416 The Professional Teacher	6	164
VCO 2433 Student Motivation and Learning	3	99
VCO 2449 Methods Management and Materials	9	332
VCO 2453 Testing and Evaluation	3	65
VCO 2461 Cosmetology Law, Rules, and	1	10
Regulations		-
TOTAL	25	750

Requirements for entering program:

Must be 21 years of age to take State Board Exam

Read, write and speak English

Graduate of an accredited cosmetology school

Successfully completed 12 semester hours of approved academic coursework

Hold a current, valid Mississippi Cosmetology License

Two years active practical experience as a licensed cosmetologist

ELECTRICITY (ELEC)

Advisor: Mr. Vaughn

The first year of this program is designed to provide training for placement of students at the entry level in the field of electricity. The curriculum designed around the areas of residential wiring, both new construction and remodeling, commercial wiring in many types of conduits, and in the wiring of electric motors, by the use of conventional control stations. The program also contains the servicing and minor repair of both A/C and D/C motors. After completing this program the student will be able to work in the area of residential construction, commercial construction, industrial electrical maintenance, and many other electrical trade fields.

The second year of the program is designed to provide advanced training for the placement of students at the entry level of industrial electricians in the area of electronic motor controls. With the influx of solid state controls in the industrial environment, the additional training in electronic control circuits, programmable controllers, and sophisticated A/C and D/C measurements has become needed for the industrial electrician.

A student who completes the first year will receive a certificate in Danie Electricity. A student who completes the second year will receive a certificate in Advanced Electricity.

BASIC ELECTRICITY

		First Semester				3/3/0		ules:	Second Semester
VEL.	1116 1218	Basic Electricity Residential Wiring .	3	¥	8	. 6	VEL	1229	Industrial Motor Controls and Wiring I
VEL	1313	Basic Print Reading		0.40		. 3	VEL VEL	1513	Conduit Bendings
					-	47			

ADVANCED ELECTRICITY

		1 10 11 11 11		1111011	
		First Semester			Second Semester
VEL	2125 2615	Advanced Electricity 5 Introduction to Solid	VEL	2235	Industrial Motor Controls and Wiring II
		Stare Circuits 5	VEL	2716	Industrial
VEL	2625	Solid State Devices 5			Measurements
VEL	2322	Advanced Print	VEL	2246	Programmed Industrial
		Reading 2			Controls
		17			17
2040	Clock Ho	ours			68 Semester Hours

30 Clock Hours = One Semester Hour

MASONRY (MATR)

Advisor: Mr. McElhenney

This program is designed to prepare an individual for gaining employment in the masonry trades. It provides the individual with the opportunity to acquire knowledge and develop skills within the limit of individual capabilities. This course includes theory and practical work on varied live projects.

The student should learn to lay brick and block to a line, operate a masonry saw, mix mortar, estimate materials, and point up and clean masonry. Upon successfully completing the masonry program the student should be able to enter the masonry field at the first year apprenticeship level.

VMA	1113	Fall Semester History of Masonry, Tools Equipment & Masonry Materials	VMA VMA VMA	1123 1227 1327	Spring Semester Methods of Estimating
VMA	1217	Bonds, Patterns & Texture			
		& Wall Types			
VMA	1317	Mosonry Construction & Cleaning			
		17			17
1000	Clask II				34 Semester Hours
1020	Clock H	ours 30 Clock Hours =	1 Sem	ester Ho	our

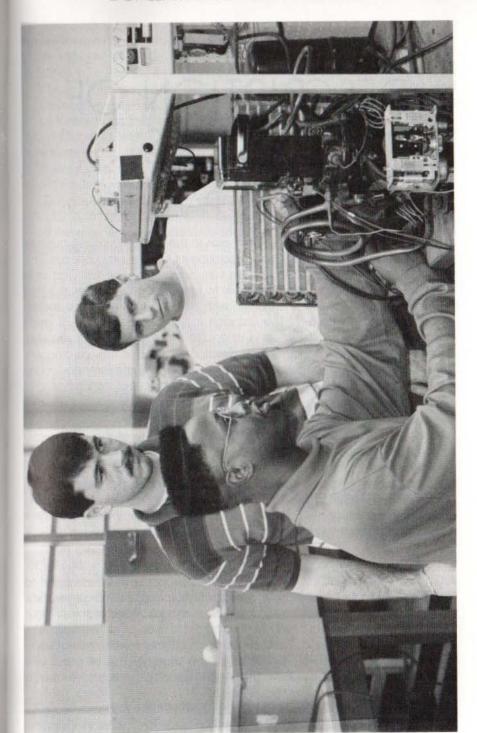
REFRIGERATION & AIR-CONDITIONING (REAC)

Advisor: Mr. Miles

This Refrigeration & Air-Conditioning and Heating Course is designed to prepare students to enter the field of work at or above the entry level. The person will be able to install, service, troubleshoot and repair equipment in this field. Safety will be emphasized as well as trade terminology and employer-employee relations.

		First Semester			Second Semester
VAR	1114	Soldering, Brazing, Welding	VAR		Basic Compression System
41.01		Pipe & Flaring Tubing 4			& Servicing 4
VAR	1214	Basic Compression	VAR	1224	Compressor
		Refrigeration 4			Construction 4
VAR	1314	Wiring Diagrams 4	VAR	1324	Thermostats 4 Electric Motors and
VAR	1415	Domestic Refrigeration Fundamentals 5	VAR	1425	Controls 5
					17

VAR VAR VAR VAR	2134 2235 2334 2434	Third Semester Refrigerants & Controls. 4 Commercial Systems. 5 Introduction to Hear. 4 Gas & Electric Hear. 4	VAR VAR VAR VAR	2144 2244 2344 2445	Fourth Semester Load Calculations Air Distribution Heat Pump Troubleshooting, Repairing G Customer Relations
22.52	2	17			term and the
2040	Clock Ho	30 Clock Hours =	1 Sem	ester Ho	64 Semesier Houn



105

CHAPTER 6

EAST CENTRAL COMMUNITY COLLEGE

DESCRIPTION OF COURSES

UNIVERSITY PARALLEL

East Central Community College adheres to the common course number system adopted by the Mississippi Association of Community Colleges. numbers for University Parallel Courses carry four digits. The first digit in cates the year that the course is normally taught. Generally courses required or recommended for freshmen begin with a 1 and courses at the souther more level begin with a 2. The last digit indicates semester hours combined carried by the course. The second and third digits are used to separate courses within departments. Course descriptions used in this catalog and those adopted in the uniform numbering system and are intended to the equivalent to those courses at the same level at four-year institutions.

ACCOUNTING

ACC 1213 - PRINCIPLES OF ACCOUNTING - A study of the elementary accounting principles as applied to the various forms of business organizations, and an introduction to specialized fields of accounting Three lectures and one hour laboratory. Three semester hours credit

ACC 1223 - PRINCIPLES OF ACCOUNTING - A continuation of Accounting 1213. Prerequisite: Accounting 1213. Three lectures and one hour laboratory. Three semester hours credit.

ART

- ART 1113 ART APPRECIATION A simple approach to the understanding of the plastic arts (drawing, architecture, sculpture, painting, graphics minor art, and industrial arts) on a conceptual basis. Three lectures. Three semester hours credit.
- ART 1313 DRAWING I Study of basic principles of construction of visual forms. Emphasis on line, perspective, and shading. Use of black and white media, pencil, charcoal. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1323 DRAWING II (Prerequisite: ART 1213) Introduction to column dynamics and precision drawing as used in creative expression. Emphasis

- on composition. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1413 DESIGN I Emphasis on principles and materials in visual design. Introduction to theory and terms. Use of color theory and elementary lettering. Required of art majors. Six hours laboratory. Three semester hours credit.
- ANT 1423 DESIGN II (Prerequisite: ART 1313 or special permission of the instructor). Continuation of basic principles of design, color, and texture. Creative approach to three dimensional design. Study of methods of water color, tempera and fluid media. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1913 ART FOR ELEMENTARY TEACHERS Designed for the needs of the elementary education student. Includes essentials of public school art, study of development of the children's art, experiences with major forms of two-dimensional art problems, and experiences with a variety of media. Two lectures and two hours laboratory per week. Three semester hours credit.
- ART 2513 PAINTING I (Prerequisite: ART 1313, 1323, 1413 & 1423) Techniques used in painting water colors, oils, pastels, or other media, in still life and landscape pictures. Six hours laboratory. Three semester hours credit.
- ART 2613 CERAMICS I A studio course designed to cover the making of pottery from the building by hand or throwing on the potter's wheel to the application of ceramic glazes and the firing procedures. An appreciation of the ceramics of the past and present will be included. Six hours laboratory. Three semester hours credit.

BIOLOGY

- DIO 1134 GENERAL BIOLOGY A laboratory course in general biological principles including a survey of the kinds of plants and animals, their structure, and function, and relationships with each other and the environment. Three lectures and two hours laboratory. Four semester hours credit.
- BIO 1144 GENERAL BIOLOGY A continuation of BIO 1134. Three lectures and two hours laboratory. Four semester hours credit.
- DIO 2414 ZOOLOGY A laboratory course dealing with the application of biological principles to the study of animals including a survey of the kinds, their structure and function. Emphasis is on the invertebrares. Three lectures and two hours laboratory. Four semester hours credit.
- BIO 2424 ZOOLOGY A continuation of BIO 2414 with emphasis on the vertebrates. Three lectures and two hours laboratory. Four semester hours credit.
- DIO 2514 HUMAN ANATOMY AND PHYSIOLOGY -Study is made of anatomy and physiology of the human body as an integrated whole

- with more detailed studies of the skeletal, muscular, and newest systems. Prerequisite: General Chemistry, Biology, or sophomer standing. Three lectures and two hours laboratory. Four semester hour credit.
- BIO 2524 HUMAN ANATOMY AND PHYSIOLOGY A continuation of Anatomy and Physiology 2514 in which the circulatory, respiratory digestive, urinary, reproductive, and endocrine systems are studied Prerequisite: Human Anatomy 2513. Three lectures and two hour laboratory. Four semester hours credit.
- BIO 2924 MICROBIOLOGY A survey of the microbes (microscopinorganisms) of both plant and animal kingdoms, with emphasis and detailed study being placed on those affecting other forms of life especially man. Laboratory is devoted to basic techniques of microbiolistudy, such as culturing, identifying, control, anatomy, and life cyclis Three hours lecture and two hours laboratory. Four semester hours credit

BUSINESS ADMINISTRATION

- BAD 2323 BUSINESS STATISTICS Introduction to statistical data for business management and control. Three lectures. Three semester how credit.
- BAD 2413 —THE LEGAL ENVIRONMENT OF BUSINESS Designed to acquaint the student with the fundamental principles of law as the relate to the basic legal problems of business transactions in economy. Special attention will be given to an introduction to law, for contracts, agency and employment, negotiable instruments and commercial paper. Three lectures. Three semester hours credit.

CHEMISTRY

- CHE 1214 GENERAL CHEMISTRY I Atomic and molecular structure periodicity and atomic properties, stoiciometry, the mole concept, types of solutions, energy-enthalpy. Corequisite or prerequisite: college algebra.
- CHE 1224 GENERAL CHEMISTRY II Gases, kinetics, equilibria thermodynamics, electrochemistry, nuclear chemistry, coordination compounds. Prerequisites: satisfactory completion of General Chemistry I.
- CHE 2424 ORGANIC CHEMISTRY I A study of the basic principles of carbon chemistry, bonding structure, and behavior; aliphatic compounds; identification and preparation of compounds. Three lectures and three hours laboratory. Four semester hours credit Prerequisite: General Chemistry II.
- CHE 2434 ORGANIC CHEMISTRY II A continuation of Chemistry 2424
 A study of Aromatic and complex compounds. Three lectures and three

hours laboratory. Four semester hours credit. Prerequisite: Organic Chemistry I.

COMPUTER SCIENCE

- Introduction to computer concepts A basic course that advances concepts, terminology, and theory of modern computers and provides a background in programming languages. Three lectures. Three semester hours.
- CSC 1213 BASIC COMPUTER PROGRAMMING The writing of programs using the BASIC computer language. It is not open to Data Processing or Computer Science majors. Three lectures. Three semester hours.
- of major applications packages as used on microcomputers in business, education, and other environments. The packages will include the DOS Operating System, Spreadsheer, Word Processing, Database, and Graphics. Three hours lecture with open lab. Three semester hours credit.
- CSC 1313 FORTRAN PROGRAMMING Introduction to digital computers and computer programming using the FORTRAN language. Three lectures. Three semester hours.
- CSC 1613 COMPUTER PROGRAMMING I Introduction to problemsolving methods and algorithm development; designing, debugging, & documentation in a high-level programming language with a variety of applications. Three hours lecture. Credit, three semester hours.
- CSC 2623 COMPUTER PROGRAMMING II Continued program development; algorithm analysis; string processing; recursion; internal search/sort methods; simple data structures; debugging & testing of larger programs. Three hours lecture. Credit, three semester hours. Prerequisite: Computer Programming I.

ECONOMICS

- ECO 2113 PRINCIPLES OF ECONOMICS (MACROECONOMICS) An introduction to economic principles, problems, and policies with emphasis on the monetary system and national income theory and measurement. Three lectures. Three semester hours credit.
- ECO 2123 PRINCIPLES OF ECONOMICS (MICROECONOMICS) A continuation of Economics 2113 with emphasis on price and production theory and international trade. Three lectures. Three semester hours credit.

EDUCATION

EDU 1111 — LIBRARY SCIENCE — This course provides information concerning the development of books and libraries and instruction in and practice of the skills necessary for selecting, locating, and using library material. EDU 1321 — CAREER EXPLORATION — A course designed to assist studies in determining career goals. Interest tests, personality inventories, aptitude tests are given to help students determine career choices.

EDU 1411 — IMPROVEMENT OF STUDY — This course is designed to aid its student in three basic areas: adjustment to college life, development of good study skills, and the formation of good test-taking skills.

ENGINEERING

EGR 2413 — ENGINEERING MECHANICS (STATICS) — Equilibrium of point objects and extended objects in two and three dimensions using versional departs. Distributed forces, structures, friction, and moments of inertial three dimensions. Three hours lecture. Three semester hours credit

EDUCATIONAL PSYCHOLOGY

- EPY 2513 CHILD PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT) acourse which deals with the various aspects of human growth development. Problems studied include physical, mental, social emotional development from infancy through preadolescence. Special attention is given to the implications for education. Three lectures. Three semester hours credit.
- EPY 2533 HUMAN GROWTH AND DEVELOPMENT A study of the growth and development of the human organism from conception through one to death. Topics include changes in abilities and interests, social are emotional adjustments of each maturity level, and implications growth and development to health professionals and others who were with people.

ENGLISH

- ENG 1103 DEVELOPMENTAL ENGLISH I This course covers basic reading and oral communication skills with special emphasis on comprehension and vocabulary building in reading and standard English pronunciation in speaking. Three hours per week. Three semester hours credit.
- eNG 1203 DEVELOPMENTAL ENGLISH II This course covers the base of English writing with emphasis on identifying and correcting illustration of individual students. The course involves sentence paragraph writing, as well as practical writing such as business letters and resumes. Three hours per week. Three semester hours.
- ENG 1113 ENGLISH COMPOSITION A study of grammar and composition, with emphasis on the sentence and the paragraph readings, frequent themes. Three lectures. Three semester hours credit
- ENG 1123 ENGLISH COMPOSITION A continuation of English 1113 will emphasis on the whole composition. Readings, themes, and research paper required. Three lectures. Three semester hours credit.

- ING 1213 and 1223 HONORS ENGLISH COMPOSITION Designed to develop the expository writing skills of academically talented students. Emphasizes logical thinking, objective analysis, clear organization and precise writing. Special attention given to critical reading, to written analysis, to using the library, and to documented research writing. Enrollment by invitation. Three semester hours credit each.
- ING 2133 CREATIVE WRITING Consent of the instructor is required. Writing the poem, the short story, and the play. Prerequisite: English Composition I.
- ING 2223 AMERICAN LITERATURE I Representative prose and poetry of the United States from colonial beginnings to Walt Whitman. Three lectures. Three semester hours credit.
- ING 2233 AMERICAN LITERATURE II Representative prose and poetry of the United States from Walt Whitman to the present. Three lectures. Three semester hours credit.
- ING 2323 ENGLISH LITERATURE I A survey of English literature from Beowulf through the Age of Neo-Classicism. Three lectures. Three semester hours credit.
- FNG 2333 ENGLISH LITERATURE II A survey of English literature from the Age of Revolution and Romance to the present time. Three lectures. Three semester hours credit.
- FING 2353 HONORS ENGLISH LITERATURE I (Prerequisite: six semester hours in Freshman Composition) Designed for students who have a special interest in English Literature and who have at least a "B" average in Freshman Composition. A study of English Literature from its beginnings until 1798. An individualized course with attempts to program the study of literature to the student's major interests and skills. Enrollment by invitation.
- ENG 2363 HONORS ENGLISH LITERATURE II (Prerequisite: six semester hours in Freshman Composition) Designed for students who have a special interest in English Literature and who have at least a "B" average in Freshman Composition. A study of English Literature from 1798 until the present. An individualized course which attempts to program the study of literature to the student's major interest and skills. Enrollment by invitation.

HEALTH PHYSICAL EDUCATION AND RECREATION

- HPR 1131 VARSITY SPORTS Participation in football, basketball, baseball, tennis, golf, or cheerleading. One semester hour credit.
- HPR 1141 VARSITY SPORTS Participation in football, baskerball, baseball, tennis, golf, or cheerleading. One semester hour credit.
- HPR 1213 PERSONAL AND COMMUNITY HEALTH Application of principles and practices of healthful living to the individual and community; major health problems and the mutual responsibilities of

- home, school, and health agencies. Three lectures. Three semester hour credit.
- HPR 1313 INTRODUCTION TO HEALTH, PHYSICAL EDUCATION AND RECREATION Introduction to the objectives, literature, and organizations of the profession. Analysis of successful teaching will discussion of the responsibilities and opportunity of professional personnel. Orientation of student to opportunities in the field. The lectures. Three semester hours credit.
- HPR 1551 FITNESS AND CONDITIONAL TRAINING This is a laboratory course in weight lifting which is open to the general student. Two hour laboratory.
- HPR 1561 FITNESS AND CONDITIONING TRAINING This is a laboratory course in weight lifting which is open to the general student. Two hour laboratory.
- HPR 2131 VARSITY SPORTS Participation in football, basketball baseball, tennis, golf, or cheerleading. One semester hour credit.
- HPR 2141 VARSITY SPORTS Participation in football, basketball baseball, tennis, golf, or cheerleading. One semester hour credit.
- HPR 2213 FIRST AID Instruction and practice in methods prescribed in the American Red Cross standard and advanced courses. Three lectures Three semester hours credit.
- HPR 2323 RECREATIONAL LEADERSHIP Planning and leadership techniques for conducting community recreation centers, playgrounds parks, and school recreation programs. Three lectures. Three seminary hours credit.
- HPR 2531 INDIVIDUAL AND DUAL SPORTS Lecture and practice in tennis. Two hours per week. One semester hour credit.
- HPR 2541 INDIVIDUAL AND DUAL SPORTS Lecture and practice in golf fundamentals, rules, and etiquette. Two hours per week. One semoster hour credit.
- HPR 2551 FITNESS AND CONDITIONING TRAINING Lecture and practice in weights and conditioning. Two hours per week. One semester hour credit.
- HPR 2561 FITNESS AND CONDITIONING TRAINING Lecture and practice in weights and conditioning. Two hours per week. One semester hour credit.

HISTORY

HIS 1163 — WORLD CIVILIZATION I — A survey of man's struggle for civilization from early times to the times of the Commercial Revolution and the New Society. Covers all major areas of the world with all receiving appropriate attention. Three lectures, three semester hour credit.

- HIS 1173 WORLD CIVILIZATION II A continuation of HIS 1163 from the Age of Absolutism through a survey of Modern World Problems. Emphasis again placed, as appropriate, on all areas of the world. Three lectures; three semester hours credit.
- HIS 2213 AMERICAN (U.S.) HISTORY I A survey of U.S. history from the period of discovery and exploration through Reconstruction.
- IIIS 2223 AMERICAN (U.S.) HISTORY II A survey of U.S. history from Reconstruction to the present. Three lectures. Three semester hours credit.
- IIIS 2243 HONORS AMERICAN (U.S.) HISTORY I Substitutes for HIS 2213. Survey of political, economic, and social developments to 1877. Special projects and recitations required. Instructor approval required.
- IIIS 2253 HONORS AMERICAN (U.S.) HISTORY II Substitutes for HIS 2223. Continued survey of political, economic, and social developments since 1877. Special projects and recitations required. Instructor approval required.

HOME ECONOMICS

- HEC 1111 SOCIAL USAGE The essentials of good manners and accepted standards of social usage. One lecture. One semester hour credit.
- HEC 1131 INTRODUCTION TO MODELING A course designed to reach students all the fundamentals of visual poise together with modeling techniques. Through this course, a student will learn not only basic rules for modeling, but will also learn the various fields of modeling and will gain experience modeling and writing commentaries. Two hours laboratory. One semester hour credit.
- HEC 1141 MODELING A course designed to practice modeling and to train students to be professional models. The students will participate in style shows and for various other audiences. Prerequisite: Introduction to Modeling and selection to Fashion Squad. Two hours laboratory. One semester hour activity credit.
- HEC 1253 NUTRITION This course is a study of nutrients required for normal growth and applied to the selection of food for ingestion, metabolic process of digestion, assimilation and absorption.

HUMANITIES

HUM 1113 — HUMANITIES — Deals with the achievements of Western man as reflected in the art, architecture, and customs of selected European counties. This course consists of a tour which culminates in a supervised project to be completed by the student. With the completion of the tour and the project, a student shall earn three semester hours of credit in the humanities.

JOURNALISM

JOU 1111 — COLLEGE PUBLICATIONS — A laboratory course in college newspaper and yearbook production.

JOU 1121 — COLLEGE PUBLICATIONS — A continuation of JOU 1111

JOU 2111 — COLLEGE PUBLICATIONS — A continuation of JOU 1121

JOU 2121 — COLLEGE PUBLICATIONS — A continuation of JOU 2111

MATHEMATICS

MAT 1203 — DEVELOPMENTAL ALGEBRA — Elementary Algebra Thours. Three semester hours credit.

MAT 1233 — INTERMEDIATE ALGEBRA — (Prerequisite: One year high school algebra or MAT 1203) This course is designed for students when qualifications are deficient for College Algebra or Technical Materials covered include algebraic factoring, fractions, problem solving roots and radicals, quadratics, graphs, simultaneous equations, and being geometric concepts.

MAT 1313 — COLLEGE ALGEBRA — A review of algebraic operation systems of linear equations, and a study of logarithms, determinant progressions, binomial theorem, partial fractions, and theory equations. Three lectures. Three semester hours credit.

MAT 1323 — TRIGONOMETRY — The study of solutions of right and oblique triangles, identities, trigonometric equations, and polar and parameter equations. Three lectures. Three semester hours credit.

MAT 1333 — FINITE MATHEMATICS — Review of systems of linear equalities and inequalities in two and three variables, linear programming, beauthodology of calculus with orientation toward business declinemaking. Three lectures. Three semester hours credit.

MAT 1613 — CALCULUS I — Coordinate systems, basic theorems of analysis functions, limits, the derivative, the integral, differentiation integration of algebraic functions, and applications. Three lectures, Three semester hours credit, (1823)

MAT 1623 — CALCULUS II — Differentiation and integration transcendental functions, the definite integral, methods of integraling applications. Three lectures. Three semester hours credit. Prerequilibrium MAT 1613.

MAT 1723 — THE REAL NUMBER SYSTEM — Structure and properties number systems of arithmetic. Limited to students preparing to tool. Three lectures. Three semester hours credit. Prerequisite: College Algebra or sophomore standing.

MAT 1733 — INFORMAL GEOMETRY AND ALGEBRA — Basic ideas and structure of algebra; intuitive foundations of geometry. Three lecture Three semester hours credit. Prerequisite: College Algebra.

MAT 2613 — CALCULUS III — Solid analytics vector, improper integrals, line integration. Three lectures. Three semester hours credit.

MAT 2623 — CALCULUS IV — Infinite series, partial differentiation, multiple Integrals. Three lectures. Three semester hours credit. Prerequisite: MAT 2613.

MAT 2913 — DIFFERENTIAL EQUATIONS — Solution of first and higher order differential equations; existence theorems; solution by series; and application to problems in geometry, physics and chemistry. Three lectures. Three semester hours credit. Prerequisite: MAT 2623.

MODERN FOREIGN LANGUAGE

MFL 1113 — ELEMENTARY SPANISH I — Designed to develop language skills of speaking, reading and writing. Phonetic symbols are used to aid correct pronunciation. Three lectures. Three semester hours credit.

MFL 1123 — ELEMENTARY SPANISH II — A continuation of Spanish 1113. Special drill on verb forms and uses, as well as idiomatic vocabulary, by means of oral and written exercises. Three lectures. Three semester hours credit.

MFL 2213 — INTERMEDIATE SPANISH I — A verb and grammar review and a further development of language skills. Reading materials used have literary and cultural value. Recording equipment is available for student's use. Conversaphone tapes are used.

MFL 2223 — INTERMEDIATE SPANISH II — A continuation of Spanish 2213. Special attention is given to rapid reading. Recording equipment permits the student to record and listen to his own and other students use of the language.

MUSIC FOUNDATIONS

(Education, History, Literature and Theory)

MUS 1113 — MUSIC APPRECIATION — Listening course designed to give the student, through aural perception, understanding and appreciation of music as a moving force in Western Culture. Three lectures. Three semester hours credit.

MUS 1123 — MUSIC SURVEY (Majors) — Listening course, designed to acquaint the music major with basic stylistic traits of the major eras of music history from the renaissance to the present. Three lectures. Three semester hours credit.

MUS 1133 — FUNDAMENTALS OF MUSIC — Provides the student with basic knowledge of notations, scales, keys, rhythm, intervals, triads, and their inversions.

MUS 1214 — MUSIC THEORY I — Basic training in harmonic, melodic, and rhythmic elements of music. Four-part writing, ear-training, dictation, keyboard-harmony, and sight singing. Three lectures and two hours laboratory. Four semester hours credit.

- MUS 1224 MUSIC THEORY II A continuation of MUS 1214. Three leaves and two hours laboratory. Four semester hours credit.
- MUS 2214 MUSIC THEORY III A continuation of MUS 1224. The lectures and two hours laboratory. Four semester hours credit.
- MUS 2224 MUSIC THEORY IV A continuation of MUS 2214. The lectures and two hours laboratory. Four semester hours credit.
- MUS 2513 MUSIC FOR CHILDREN I Music course designed elementary education majors. A study of the fundamentals of music singing activities, accompanying skills and the application of reaching music to children. Three lectures. Three semester hours credit.

MUSIC APPLIED

(Brass, Guitar, Organ, Percussion, Piano, Voice and Woodwinds)

All applied music requires one half-hour lesson per semester hour consult students interested in Applied Music are to consult the instructor before scheduling.

MUA 1141, 1151, 2141, 2151 — BRASS FOR NON-MAJORS (Elective Breed)

1, II, III, & IV — Half-hour lesson. One semester hour credit.

MUA 1172, 1182, 2172, 2182 — BRASS FOR MAJORS I, II, III, G IV — One hour lesson. Two semester hours credit.

MUA 1242, 1252, 2142, 2252 — GUITAR FOR MAJORS I, II, III, $6\,\mathrm{IV} = 0$ hour lessons. Two semester hours credit.

MUA 1331, 1341, 2331, 2341 — ORGAN FOR NON MAJORS (Electronic Organ) I, II, III, & IV — Half-hour lesson. One semester hour credit

MUA 1362, 1372, 2362, 2372 — ORGAN FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUA 1441, 1451, 2441, 2451 — PERCUSSION FOR NON-MAJORS (Floring Percussion) I, II, III, & IV — Half-hour lesson. One semester hour credit

MUA 1511, 1521, 2511, 2521 — CLASS PIANO I, II, III, & IV — One hour lesson. One semester hour credit.

MUA 1541, 1551, 2541, 2551 — PIANO FOR NON-MAJORS (Elective pione - Prerequisite: Previous piano study) I, II, III, & IV - Half-hour lesson Consenses represented to the control of the co

MUA 1572, 1582, 2572, 2582 — PIANO FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUA 1711, 1721, 2711, 2721 — CLASS VOICE I, II, III, & IV — One-hour lesson. One semester hour credit.

MUA 1741, 1751, 2741, 2751 — VOICE FOR NON-MAJORS I, II, III, III One-half hour lesson. One semester hour credit.

MUA 1772, 1782, 2772, 2782 — VOICE FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUA 1841, 1851, 2841, 2851 — WOODWINDS FOR NON-MAJORS (Election Woodwinds) I, II, III, & IV — Half-hour lesson. One semester hour great

- MUA 1872, 1882, 2872, 2882 WOODWINDS FOR MAJORS I, II, III, & IV One hour lesson. Two semester hours credit.
- MUA 1472, 1482, 2472, 2482 PERCUSSION FOR MAJORS I, II, III, & IV One hour lesson. Two semester hours credit.

MUSIC ORGANIZATIONS

(Marching Band, Centralettes, Concert Band, Jazz Band, Pit Orchestra, Chorus, Collegians)

MUO 1111, 1121, 2111, 2121 — BAND I, II, III, & IV — One semester hour credit.

MUO 1141, 1151, 2141, 2151 — COLLEGIANS I, II, III, & IV — One semester hour credit.

MUO 1171, 1181, 2171, 2181 — JAZZ BAND I, II, III, & IV — One semester hour credit.

MUO 1211, 1221, 2211, 2221 — CHOIR I, II, III, & IV — One semester hour credit.

MUO 1241, 1251, 2241, 2251 — ACCENTS I, II, III, & IV — One semester hour credit.

PHILOSOPHY AND BIBLE

IHI 1113 — OLD TESTAMENT SURVEY — This is a study of the Old Testament covering the recorded events prior to Abraham and the history of the Hebrew nation as revealed in the books of history, prophecy and poetry.

IIII 1133 — NEW TESTAMENT SURVEY — This is a study of the New Testament covering the life of Christ and the establishment of the early church as presented in Gospels, Acts, and the other New Testament books.

PHYSICS

- PHY 2313 SURVEY OF GENERAL PHYSICS I A study of laws of mechanics, heat, and sound. Two lectures and two hours laboratory. Three semester hours credit.
- PHY 2323 SURVEY OF GENERAL PHYSICS II A study of laws of electricity and light. Two lectures and two hours laboratory. Three semester hours credit.
- PHY 2414 GENERAL PHYSICS The fundamental concepts and laws of mechanics, heat and sound. Three lectures and three hours laboratory. Four semester hours credit. Prerequisite: MAT 1323.
- PHY 2424 GENERAL PHYSICS The fundamental concepts and laws of electricity, magnetism, light and modern physics. Three lectures and three hours laboratory. Four semester hours credit. Prerequisite: PHY 2414.
- PHY 2514 GENERAL PHYSICS 1-A Taught with the aid of calculus. A study of mechanics, hear, and sound. Primarily for engineering, science,

and mathematics students. Three hours lecture and three hours laboratory. Four semester hours credit. Prerequisite: MAT 1621 corequisite MAT 2613.

PHY 2524 — GENERAL PHYSICS 11-A — Taught with the aid of calculus study of magnetism, electricity, and light. Primarily for engineering the hours lecture and three hours laboratory. Four semester hours result Prerequisite: PHY 2514.

POLITICAL SCIENCE

PSC 1153 — Honors American National Government substitutes for P 1113. Survey of the organizations, political aspects of and balls American Government. Special projects and recitations required Instructor approval required.

PSC 1113 — AMERICAN NATIONAL GOVERNMENT — Survey of Important organizations, political aspects of and basis for American Government

Three lectures. Three semester hours credit.

PSC 1123 — AMERICAN STATE AND LOCAL GOVERNMENT — Relational between state and federal government and between states and the subdivisions; organization, function, and operation of executive legislative, and judiciary; elections and suffrage generally, Mississippi particularly. Three lectures. Three semester hours credit.

PSYCHOLOGY

PSY 1513 — GENERAL PSYCHOLOGY — An introduction to the scientific way of human behavior. Includes history and methods of psychology, grant and development, principles of learning, sensation and perception thinking, statistics, personality, and intelligence. Three lectures. The semester hours credit.

SECRETARIAL SCIENCE

SEC 1113 — ELEMENTARY TYPEWRITING — Introduction to the keyboard with emphasis on developing correct typewriting techniques and applying the acquired skill to the typewriting of business letters, tables, outlines, and manuscripts. Three semester hours credit.

SEC 1123 — INTERMEDIATE TYPEWRITING — (Prerequisite: Elementor Typewriting or equivalent). Continuation of drills for speed and accurate and the study of letter styles, business forms, manuscripts, and tabulation Three semester hours credit.

SEC 1213 — ELEMENTARY SHORTHAND — Introduction to the theory and practice of Gregg shorthand with emphasis on the development of speed and accuracy in reading and writing. Three semester hours credit

SEC 1223 — INTERMEDIATE SHORTHAND — (Prerequisite: Elementors shorthand or equivalent and typewriting). Review of the principles of

shorthand with emphasis on speed and accuracy in dictation and transcription. Three semester hours credit.

IC 2533 – WORD PROCESSING I – (Prerequisite: Typewriting/ Keyboarding and an Introductory Computer Course) instruction in the use of the microcomputer/word processor. Three semester hours credit.

SOCIOLOGY

- 5OC 2113 INTRODUCTION TO SOCIOLOGY Deals with human relationships. Students will receive a synopsis of the whole field of sociology including the social world, the social and cultural process within this world, and the integration of the processes in relation to the individual, the group, and the institution. Three lectures. Three semester hours credit.
- SOC 2143 MARRIAGE AND FAMILY A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and of social-economic adjustments to society. Three lectures. Three semester hours credit.

SPEECH AND THEATRE

- SPT 1113 ORAL COMMUNICATION (PRINCIPLES OF SPEECH) Correct and effective English: correct pronunciation and enunciation, breath control, study and practice in making speeches for all occasions, and emphasis on organization of material and practice in speaking before the group. Three lectures. Three semester hours credit.
- SPT 1213 FUNDAMENTALS OF THEATRE A basic course in the theatre arts. An introduction to the cultural, historical, and social aspects of the drama and investigation of essential elements of play production. Three lectures. Three semester hours credit.
- Emphasis is placed on the technical aspects of acting and on the expressive use of the body in stage movement. Classroom work in mime and the presentation of scenes from plays prepare the student for required performance in either a workshop or major production. A production laboratory in connection with the class introduces the student to the technical phases of the theatre which contribute to the effectiveness of the work of the actor. Three lectures. Three semester hours credit.
- SPT 1241 Drama Production I Participation in college drama productions.
- SPT 1251 Drama Production II Participation in college drama.
- 5PT 2241 Drama Production III Participation in college drama.
- SPT 2251 Drama Production IV Participation in college drama.

TECHNICAL

AUTOMATED MANUFACTURING TECHNOLOGY

- AMT 1213 PRINCIPLES OF AUTOMATED SYSTEMS Beginning with overview of automation and its history, this course provides a basic state in requirements for automation and subsystem technology such hydraulic, pneumatic, electronic and electromechanical. Three houselecture. Three semester hours credit.
- AMT 1323 PRINCIPLES OF FLUID POWER Basic principles and practice applications of hydraulic, pneumatics, and electromechanics. Emphasion operation and application of pressure intensifier, torque devices pumps, motors, fundamentals of reservoirs and pumps, accumulate and safety. Also this subject will cover electrical devices, circuits, systems used for control purposes in industry. Two hours lecture, two hours laboratory. Four semester hours credit.
- AMT 2224 AUTOMATED SYSTEMS APPLICATION AND TROUBLE SHOOTH Includes studies and lab work including the application, operating diagnostics of subsystems using electronic sensors, optical encoders programmable controllers integrated with hydraulics, pneumatics, other electro-mechanical devices. Two hours lecture, four hours laboratory. Four semester hours credit.
- AMT 2233 MATERIALS REQUIRED PLANNING/STATISTICAL PROCESSION CONTROL This course introduces concepts in production management control and quality control.
- AMT 2334 ROBOTICS Course deals with specific details of robustsystems technology, beginning with basic concepts, lecture and lab well enables the student to develop hands-on experience in the system operation, application programming, diagnostics, and safety of industry grade robots. Two hours lecture, four hours laboratory. Four semistration course, and safety of industry hours credit.
- AMT 2343 ENVIRONMENTAL CONTROL To introduce students to illustrate wide variety of environments required to be maintained in manufacturing processes such as temperature, humidity, particle suspended in air, inert and toxic gas, caustic chemicals, flammable are explosive materials, etc. and the methods used to monitor and contract these environments. Three hours lecture. Three semester hours credit

BUSINESS TECHNOLOGY

TSC 1013 — INTRODUCTION TO BUSINESS — Introduction to business principles, organizations, and procedures. Three semester hours credit TSC 1113 — ELEMENTARY TYPEWRITING — Introduction to the keyboard will emphasis on developing correct typewriting techniques and applying the acquired skill to the typewriting of business letters, tables, outlines.

- manuscripts. Three semester hours credit. Two hours lecture and two hours laboratory.
- Typewriting or equivalent). Continuation of drills for speed and accuracy and the study of letter styles, business forms, manuscripts, and tabulation. Three semester hours credit. Two hours lecture and two hours laboratory.
- TSC 1213 SHORTHAND I Introduction to the theory and practice of Gregg shorthand with emphasis on the development of speed and accuracy in reading and writing. Three semester hours credit. Two hours lecture and two hours laboratory.
- TSC 1223 SHORTHAND II (Prerequisite: Shorthand I or equivalent and Typewriting). Review of the principles of shorthand with emphasis on speed and accuracy in dictation and transcription. Three semester hours credit. Two hours lecture and two hours laboratory.
- TSC 1313 RECORDS MANAGEMENT Introduction to the major filing systems with emphasis on information retrieval, retention and disposal of records, selection of supplies and equipment, and an introduction to electronic filing. Three semester hours credit. Two hours lecture and two hours laboratory.
- TSC 1613 BUSINESS ENGLISH A review of correct English usage including parts of speech, word choice, punctuation, and capitalization. Emphasizes those aspects of English that are directly applicable to writing effective business letters. Three semester hours credit. Two hours lecture and two hours laboratory.
- TSC 1813 INFORMATION PROCESSING I (Prerequisite: Typewriting). Introduction to information processing concepts and applications including operating systems, word processing, electronic spreadsheer, and data base management. Three semester hours credit. Two hours lecture and two hours laboratory.
- TSC 2113 ADVANCED TYPEWRITING (Prerequisite: Intermediate Typewriting). Emphasis on skill building and production in specialized areas. Three semester hours credit. Two hours lecture and two hours laboratory.
- TSC 2213 SHORTHAND III (Prerequisite: Shorthand II). Emphasis on building vocabulary of different types of businesses, mailable transcripts, and dictation and transcription speed. Three semester hours credit. Two hours lecture and two hours laboratory.
- TSC 2523 BUSINESS CALCULATIONS Study of the fundamental process, fractions, decimals, percentages, and problem solving using an electronic calculator operated with touch control as applied to business operations. Three semester hours credit. Two hours lecture and two hours laboratory.
- TSC 2533 MACHINE TRANSCRIPTION (Prerequisite: Typewriting). Instruction in the use of transcribing machines to prepare mailable

business correspondence. Three semester hours credit. Two hours lecture and two hours laboratory.

TSC 2613 — BUSINESS COMMUNICATIONS — (Prerequisite: Business English and proficiency in typewriting). Instruction in composing different type of business letters with emphasis on the application of grammor typewriting, speech, and human relations skills. Three semester hour credit. Two hours lecture and two hours laboratory.

TSC 2813 — WORD PROCESSING I — (Prerequisite: Typewriting/ Keyboarding and Introduction to Information Processing). Instruction in the use of the microcomputer/word processor. Three semester hour credit. Two hours lecture and two hours laboratory.

TSC 2823 — WORD PROCESSING II — (Prerequisite: TSC 2813 World Processing I). Advanced instruction and applications in the use of the microcomputer/word processor. Three semester hours credit. Two hours lecture and two hours laboratory.

TSC 2833 — INFORMATION PROCESSING II — (Prerequisite: Information Processing I). Continuation of Information Processing I with additional study to include telecommunications, electronic mail, and other microcomputer applications to reflect current technology. Emphasis placed on supervisory skills and management techniques. Three semester hours credit. Two hours lecture and two hours laboratory.

TSC 2913 — OFFICE PROCEDURES — (Prerequisite: Typewriting). Study and application of modern office systems and practices. Three semester hour credit. Two hours lecture and two hours laboratory.

TSC 2933 — DESKTOP PUBLISHING — (Prerequisite: Word Processing III Introduction to desktop publishing concepts. Elements of attractive populayout and design will be stressed. Desktop publishing software will be used to develop a set of publishing projects. Three semester hours credit Two hours lecture and two hours laboratory.

CHILDCARE SUPERVISION TECHNOLOGY

TCC 1113 — INTRODUCTION TO EARLY CHILDHOOD EDUCATION — A overview of goals, children, schools, techniques and curriculum; pall present and future of early childhood education. Two hours lecture, two hours observation and laboratory experience. Three semester hour credit.

TCC 1214 — CHILD DEVELOPMENT I — An introductory study of the various stages of development from conception through toddlerhood will emphasis on the physical, social, emotional, and cognitive aspects of development and the influence of the cultural environment. Three hours lecture, two hours laboratory. Four semester hours credit.

TCC 1313 — ART FOR YOUNG CHILDREN — Experience with children's on in a variety of media: the value of creative art, selection and objective

use of art. Two hours lecture, two hours laboratory. Three semester hours credit.

1CC 1224 — CHILD DEVELOPMENT II — A study of preschool ages three through six. Characteristics of physical, cognitive, emotional and social development and planned influences on behavior. Three hours lecture, two hours laboratory. Four semester hours credit.

TCC 1323 — MUSIC FOR CHILDREN — Fundamentals of music and music terminology for its incorporation into other areas of the curriculum. Overview of materials used. Two hours lecture, two hours laboratory. Three semester hours credit.

ICC 1333 — LANGUAGE ARTS FOR YOUNG CHILDREN — A study of importance and significance of language development for the preschool child. Creative activities to stimulate language development. Emphasis will be placed on literature that will promote communications skills both verbal and non-verbal. Two hours lecture, two hours laboratory. Three semester hours credit.

TCC 2343 — CHILD NUTRITION AND HEALTH CARE — Basic human nutrition, nutritional values of foods, menu planning, nutritional needs for young children, and preparation of meals. Two hours lecture, two hours laboratory. Three semester hours credit.

TCC 2414 — METHODS OF MATERIALS OF TEACHING PRESCHOOL — Critical analysis of teaching materials and their organization into units. Special consideration of math, science and social concepts. Construction of creative teaching materials. Two hours lecture, four hours laboratory. Four semester hours credit.

TCC 2234 — CHILD DEVELOPMENT III — Supervised experiences in nursery, laboratory school; planning and presenting various types of learning experiences for young children. Two hours lecture, four hours laboratory. Four semester hours credit.

TCC 2244 — CHILD DEVELOPMENT IV — A continuation of the activities and discussions in Child Development III. Two hours lecture. Four hours laboratory. Four semester hours credit.

TCC 2423 — ADMINISTRATION OF PRESCHOOL PROGRAMS — Overview of the complete preschool program operation including philosophy, program, personnel, equipment, curriculum and the place of the center in the community. A survey of childcare facilities is made. Two hours lecture, two hours laboratory. Three semester hours credit.

COMPUTER TECHNOLOGY

- TDP 1013 INTRODUCTION TO BUSINESS Introduction to business principles, organization and procedures. Three hours lecture. Three hours credit.
- TDP 1213 COMPUTER OPERATIONS This course is a study of the operation of the System/36 Computer. The operation control language,

- utility programs, and SSP procedures for the System/36 are included. Two hours lecture, two hours laboratory. Three semester hours credit.
- TDP 1113 COMPUTER CONCEPTS This course is a study of the function and capabilities of computers. The student becomes familiar with the organization of computers and their uses in today's computer-oriented society. Two hours lecture, two hours laboratory. Three semester hour credit.
- TDP 1313 BASIC PROGRAMMING This course is a study of the BASIC programming language. Students will gain experience by programming and debugging problems using BASIC. Two hours lecture, two hour laboratory. Three semester hours credit.
- TDP 1314 RPG PROGRAMMING (Prerequisite: TDP 1213 and TDP 1113.) This course includes study of the Report Program Generally programming language. Students will become proficient in RPG by programming problems typical of those performed in data processing installations. Three hours lecture, two hours laboratory. Four semaster hours credit.
- TDP 1223 ADVANCED COMPUTER OPERATIONS (Prerequisire: TDP 1213 and TDP 1113.) This course is a continuation of TDP 1213 Advanced operational procedures on the System/36 will be included Two hours lecture, two hours laboratory. Three semester hours credit
- TDP 2324 RPG PROGRAMMING II (Prerequisite: TDP 1314.) This course is a continuation of TDP 1314. Emphasis will be placed on file processing and more advanced RPG programming. Three hours lecture, two hours laboratory. Four hours credit.
- TDP 2514 COBOL PROGRAWMING I This course is directed toward teaching effective and efficient use of COBOL programming instruction. Students will gain programming experience by programming debugging typical business programs using COBOL. Three hours lecture two hours laboratory. Four hours credit.
- TDP 2524 COBAL PROGRAMMING II (Prerequisite: TDP 2514.) The course is a continuation of TDP 2514. Emphasis will be placed on fill processing and more advanced COBOL programming. Three hour lecture, two hours laboratory. Four hours credit.
- TDP 2414 SYSTEMS ANALYSIS AND DESIGN (Prerequisite: TDP 2024)
 The field of system analysis and design is surveyed. The student will develop, analyze, and modify systems as they apply to compute operations. Three hours lecture, two hours laboratory. Four hours credit
- TDP 2623 ELECTRONIC SPREADSHEET This course is an introduction in the electronic spreadsheet. Students will gain experience in the construction and use of spreadsheets as an aid to management decision making. Two hours lecture, two hours laboratory. Three semester hours credit.

IDP 2723 — DATA BASE MANAGEMENT — This course is a study of concepts used in Data Management. The student will become proficient in creating files, entering and updating data, and retrieving information. Two hours lecture, two hours laboratory. Three semester hours credit.

DRAFTING TECHNOLOGY

- TDD 1113 FUNDAMENTALS OF DRAFTING This course deals with care and use of drafting instruments, alphabet of lines, free hand sketching, geometric construction, dimensioning sectioning and orthographic projection with emphasis on shape and size description. One hour lecture, four hours laboratory. Three semester hours credit.
- IDD 1123 MACHINE DRAFTING (Prerequisite: Fundamentals of Drafting.) A study of the design and drawing of machine and machine parts with strict attention given to dimensioning, finish, fits, threads and the reproduction process of drawings into blueprints. One hour lecture, four hours laboratory. Three semester hours credit.
- TDD 1313 GRAPHICS COMMUNICATION A study of the basic graphic fundamentals through the use of instruments and the understanding of lines and planes. Reading and writing the graphic language both with instruments and free hand sketching, geometrical construction lettering, pictorials, multiview, sections, and orthographic projections involving the geometry of points, lines and planes as applied to working drawing related to specialized engineering field. One hour lecture, four hours laboratory. Three semester hours credit.
- IDD 1133 INTRODUCTION TO CAD (Prerequisite: Fundamentals of Drafting 1113.) Course designed to introduce student to the application of the computer to the drafting profession. Provides basic knowledge of the menu and command structure of CAD. One hour lecture, four hours laboratory. Three semester hours credit.
- TDD 1213 DESCRIPTIVE GEOMETRY (Prerequisite: Fundamentals of Drafting 1113.) The course deals with a study of primary and secondary auxiliary views, revolution of views, and their application as used in mining, engineering, aircraft construction and intersections and development of sheet metal. One hour lecture, four hours laboratory. Three semester hours credit.
- TDD 2133 ADVANCED CAD (Prerequisite: Introduction to CAD 1133.) Advanced course in the use of CAD software with emphasis on producing drawing. Teaching application of computers to drafting, basic command structure, drafting and design menu. Two hours lecture, two hours laboratory. Three semester hours credit.
- TDD 2314 STRUCTURAL DRAFTING (Prerequisite: Fundamentals of Drafting 1113.) Structural drafting consists of the preparation of design and working drawings for buildings, bridges, tanks, towers, and other

- structures. One hour lecture, two three-hour laboratory. Four semester hours credit.
- TDD 2513 SURVEYING AND TOPO I (Prerequisite: Fundamentals of Drafting.) Introduction to Surveying and Mapping with emphasis on the field and computational methods which are utilized in the preparation of maps and survey plats. One hour lecture, two three-hour laboratory Three semester hours credit.
- TDD 2523 SURVEYING AND TOPO II (Prerequisite: Surveying and Topo 1.) A continuation of Surveying and Topo I with emphasis on the development of sophisticated field methods, drafting techniques and applications. One hour lecture, four hours laboratory. Three semester hours credit.
- TDD 2414 ELECTRICAL, PIPING AND SHEET METAL DRAFTING (Prerequisite: Fundamentals of Drafting 1113.) A study of electrical and pipe symbols, types and uses of pipes and electrical layouts and the development of sheet metal as used in modern industry. One hour lecture, two three-hour laboratory. Four semester hours credit.
- TDD 2613 COST ESTIMATING An introduction to the basic methods of estimating and the development of quality survey systems used in manufacturing and construction processes. Three hours lecture. Three semester hours credit.
- TDD 2714 ARCHITECTURAL DRAFTING I (Prerequisite: Fundamentals of Drafting 1113.) This course includes principles and practices of modern design, requiring working drawing and solutions, typical construction detail and specifications for residential and industrial construction. One hour lecture, two three-hour laboratory. Four semester hours credit.
- TDD 2723 ARCHITECTURAL DRAFTING II A continuation of Architectural Drafting I with emphasis placed on commercial buildings. The student will design and prepare a set of working drawings and specifications for a commercial building of his or her choice. Three two-hour laboratory Four semester hours credit.
- TDD 2813 STRENGTH OF MATERIALS A study of forces, properties of materials, center of gravity, shear forces and bending moments. Computations necessary for structural and architectural are of primor importance in this course. Two one-hour lecture, one two-hour laboratory. Three semester hours credit.
- TDD 2913 INDUSTRIAL RELATIONS This course deals with problem involving human relations and the development of a foundation to personnel relations for dealing with superiors, associates, and subordinates. The role of supervisors is emphasized. Three hours lecture Three semester hours credit.

TECHNICAL MATHEMATICS

- TMA 1113 TECHNICAL MATH I This course is a study of the basic fundamentals of algebra needed in drafting in order to make computations, to solve graphs and to solve equations. Three hours lecture. Three semester hours credit.
- TMA 1213 TECHNICAL MATH II A study of angles, triangles, and trigonometric functions of angles and solutions of triangles, logarithms, graphs and reduction formulas are studied as they apply to drafting. Three hours lecture. Three semester hours credit.

ELECTRONIC TECHNOLOGY

- TEL 1114 INTRODUCTION TO ELECTRONIC TECHNOLOGY An introduction to Electronic Technology which provides opportunity for beginning students to explore the general nature of the field and its career potential, in conjunction with laboratory experience in basic skill areas. Three hours lecture, four hours laboratory. Four semester hours credit.
- TEL 1125 BASIC ELECTRICITY FOR ELECTRONICS This course is designed to familiarize the student with the basic electrical fundamentals in alternating and direct currents which are prerequisite to subsequent electronic studies. Laboratory exercises provide theory reinforcement and familiarize with test equipment. Three hours lecture, six hours laboratory. Five semester hours credit.
- TEL 1133 DRAFTING FOR ELECTRONICS An elementary course designed for electronics students. Use of templates, including lettering templates; fundamentals of drawing and drafting room practices; electrical circuit drawing, terms, symbols and standards. Emphasis is placed on construction and graphic interpretation of typical electrical circuits. One lecture, four hours laboratory. Three semester hours credit.
- TEL 1215 ELECTRONIC DEVICES AND CIRCUITS Introduction to semiconductors including the construction, theory, static and dynamic characteristics of diodes and bi-polar semiconductors; basic circuit configurations; rectifiers; amplifiers wave forming, and other circuits. Three hours lecture, six hours laboratory. Five semester hours credit.
- TEL 1225 DIGITAL & MICROPROCESSOR PRINCIPLES This course is designed to provide the student with an understanding of digital logic and functions with their peculiar hardware implementation. Machine language, binary functions, logic gates, decision and arithmetic circuits, sequential and combinational functions, clocking, registers, counters, memory and other functions used by digital systems. These devices will then be coordinated into basic microprocessor architecture and peripheral operations along with the data and control functions, operational codes, assembly language and instruction sets. Student will exercise all basic programmable controller and microprocessor

architecture and peripheral operations along with the data and control functions, operational codes, assembly language and instruction sets. Student will exercise all basic programmable controller and microprocessor digital processing functions. Three hours lecture. Six hour laboratory. Five semester hours credit.

TEL 2235 — LINEAR INTEGRATED CIRCUITS — A study of general purpowe Linear I.C. Devices and their applications. This course is designed to complement digital systems in sensors, instrumentation, analog to digital conversion, digital to analog conversions and other data acquisition, and provide student with knowledge of Linear Systems. Students will also become familiar with Dedicated Linear I.C. Devices. Three hours lectures ix hours laboratory. Five semester hours credit.

TEL 2315 — ELECTRONIC COMMUNICATION — Three hours lecture, 4 hours lab per week. Five semester hours. This will be a comprehensive coverage of principles of electronic communications. Methods of transmission, modes of modulation, interface standards and reflectometry will be discussed. Coverage will include analog, digital, CW and other forms of intelligence transfer between locations via hard lines, lippropagation, optics and sarellites. Encryption, coding and decoding will be discussed.

TEL 2325 — ROBOTICS, CONTROL SYSTEMS AND PERIPHERAL INTERFACING — This course is designed to provide classroom and laboratory studies of the devices, circuits, principles and applications pertaining to electronic control systems using electromechanical, analog, digital, and microprocessor principles. Emphasis will be placed on digital to analog systems as used in interfacing with different devices that can be controlled by microprocessors. Particular attention will be applied to robotics and how they can be used in modern day industry. Three hours lecture. Six hours laboratory. Five semester hours credit.

TEL 2335 — TROUBLE ANALYSIS OF ELECTRONIC CIRCUITS — This counse in trouble analysis is designed to provide systematic diagnostic procedure in analyzing deficient performance in electronic devices including microprocessor based and peripheral devices. Hands on training emphasized to encourage students to utilize all areas of coursework previously completed. Three hours lecture, 4 hours laboratory. Fire semester hours credit.

METAL FABRICATION TECHNOLOGY

MFT 1113 — INTRODUCTION TO METAL FABRICATION TECHNOLOGY — This course includes historical development of welding, welding joints on all metals, the welding industry and the future. Also basic definition methods of applying welding, safety practices and occupation opportunities. Two hours lecture and two hours laboratory. Three semester hours credit.

MFT 1213 — FABRICATION, LAYOUT AND MEASUREMENT — This includes the application of geometrical shapes, the algebraic formulas and manipulation of math necessary to develop layouts and convert them to a representative of a tangible part. Two hours lecture and two hours laboratory. Three semester hours credit.

MFT 1313 — OXYACETYLENE CUTTING, BRAZING AND WELDING — This course includes types of gases, containers and manifold systems, safety, regulators and related hardware, filler rods, material preparation, fluxes, selection and application of cutting and welding tips. The student will develop the proper techniques for skilled operation of the torch. One hour lecture and four hours laboratory. Three semester hours credit.

MFT 1413 — BASIC PRINCIPLES AND PRACTICE OF ARC WELDING — This course includes application of arc welding, welding circuits, electrode types, polarity, machine settings, accessories, personal equipment, safety, methods of application and practices, weave patterns, building up pads, joint types, use and care of equipment. Two hours lecture and two hours laboratory. Three semester hours credit.

MFT 1424 — SPECIAL WELDING PROCESSES — This course includes the use and care of TIG and MIG welding equipment on suitable materials; also flux-cored and solid wire welding. The course also includes material preparation, application of weld material, electrode selection, machine controls and accessories, the development of manual skills used, and use and care of associated items. Two hours lecture, four hours laboratory. Four semester hours credit.

MFT 1513 — INTERPRETING INDUSTRIAL DRAWINGS AND APPLICATIONS — This course includes the interpreting and application of drawings, sketches, and blueprints used in industry, the construction field, piping, assembly multiview, sheet metal, and welding. The student will understand and apply drawings mentioned. Two hours lecture, two hours laboratory. Three semester hours credit.

MFT 1613 — INTRODUCTION TO BREAKS, SHEARS, PUNCHES AND DRILL PRESSES — To include material preparation, shaping, cutting, forming and drilling of raw stock into parts for assemblies. One hour lecture and four hours laboratory. Three semester hours credit.

MFT 2435 — ADVANCED WELDING AND CUTTING TO INCLUDE EQUIPMENT AND TECHNIQUES — This course includes the programming, inputting, and running of the program in an automated cutter and welder in order to produce parts for assembly at a later stage. This also includes the initial setup, maintenance, identification of any problem areas and isolation of the problem. Three hours lecture, four hours laboratory. Five semester hours credit.

MFT 2235 — ADVANCED WELDING AND CUTTING TO INCLUDE EQUIPMENT AND TECHNIQUES — This course includes the programming, inputting, and running of the program in an automated cutter and welder in order

to produce parts for assembly at a later stage. This also includes the initial setup, maintenance, identification of any problem areas and isolation of the problem. Three hours lecture, four hours laboratory. Five semester hours credit.

PRECISION MACHINING TECHNOLOGY

PMT 1113 — INTRODUCTION TO MACHINING TECHNOLOGY — This coune includes machine identification, controls and their function, machine capabilities and limitations, and operations that can be performed. Three hours lecture. Three semester hours credit.

PMT 1213 — BLUEPRINT READING AND SKETCHING — To include practical print reading and construction of sketches on two and three view drawings, visible outlines, dimensions, auxiliary views, threads, and fasteners. Three hours lecture. Three semester hours credit.

PMT 1233 — ADVANCED BLUEPRINT READING — This course in blueprint reading will provide training for those individuals who have a basic understanding of drafting practices and can read simple drawings but need advanced instruction to prepare for positions requiring greater shill and technical knowledge. This would include symbolism, standard terminology and industrial type prints for practical exercise. Three hour lecture. Three semester hours credit.

PMT 1314 — PRINCIPLES OF LATHE OPERATIONS AND SETUP — To include construction and function of the lathe, lathe sizes, operations, types cutting tools, thread and thread cutting and attachments. Two hours lecture, two hours laboratory. Four semester hours credit.

PMT 1324 — DRILLING MILLING AND SAWING PROCESSES — To include machine construction, application, limitations and practical use in industry. Two hours lecture, four hours laboratory. Four semester hour credit.

PMT 2233 — METALLURGY — To include properties and uses of ferror metals, metal production, chemical nature of steel, SAE numbering system, non-ferrous metal and alloys, carbon content and how it affects hardness, hardness testing, hardening and temperature quenching mediums. Three hours lecture. Three semester hours cradit

PMT 2414 — CAM APPLICATION — This course will provide the student with the ability to use computer assisted manufacturing program to develop the necessary data to supply a CNC Machine the direction to manufacture a part. This will allow the student to construct points, lines, arcs or spline using the CAM package. In fact, it will allow the student to construct geometry in any order. Two hours lecture, four hours laboratory. Four semester hours credit.

PMT 2424 — CNC PROGRAMMING AND OPERATIONS I — The student will write a program, input it to the machine control which will provide

directions to produce a finished part. Two hours lecture, four hours laboratory. Four semester hours credit.

PMT 2334 — PRINCIPLES AND OPERATIONS OF GRINDING — To include types of grinders, grinding wheel components, abrasive size and type, bond types, standard diamonds and carbides. This also includes principles of grinding to include truing, dressing, roughing, finishing cuts, lubricants, sharpening of cutters, special tools, cylindrical grinding of pins, shafts, and etc. Two hours lecture, four hours laboratory. Four semester hours credit.

PMT 2434 — CNC PROGRAMMING AND OPERATIONS II — Advanced machine program generation for CNC Lathe and Mill which will provide more complex directions to the machine for part production. Two hours lecture, four hours laboratory. Four semester hours credit.

TECHNICAL EVENING CLASSES

Regular college courses are offered on campus and off campus in the evening at various locations in the college district including Carthage, Forest, Louisville, Morton, Philadelphia, and Choctaw Central High School near Philadelphia. The same instructional standards are maintained and the same tuition and fees apply as stated in the catalog for campus day students.

VOCATIONAL

VOCATIONAL INDIVIDUALIZED DEVELOPMENT SYSTEM (VIDS)

The Test of Adult Basic Education (TABE) will be administered to all vocational students upon entering school. Results from this test will be used to identify students that need help in Reading, Math and Language.

Students needing help in these areas will be assigned to the VIDS Center for three hours per week until he/she achieves the functioning level needed to receive full value of the education he/she is pursuing.

FIRST SEMESTER V.I.D.S. - Individual instruction will be given in Reading, Mathematics and Language, 51 Clock Hours.

SECOND SEMESTER V.I.D.S. - A continuation of first semester with student receiving instruction in employability skills and professional development. 51 Clock Hours.

AUTOMOTIVE MECHANICS

VAM 1119 — ENGINE REPAIR — This course is designed to teach operation of automotive engines, cleaning, inspecting, measuring engine component parts and testing engine conditions. Two hundred seventy Clock hours. Nine semester hours.

VAM 1228 — ENGINE PERFORMANCE — This course is designed to teach diagnostic and testing principles related to the correction of troubles in the carburetion, fuel injection and electronic ignition system. This course also includes theory and laboratory instruction on fuel systems, electrical systems, emission control systems, TBI, EFT, and CCC. Two hundred forty clock hours. Eight semester hours.

VAM 1319 — ELECTRICAL SYSTEM — This course reaches diagnosing battery, starters, alternators and generators. The basic ignition, lighting systems and includes instruction in testing operation and repairing the components of the electrical system. Two hundred seventy clock hours Nine semester hours.

VAM 1418 — BRAKES — A study of the complete braking system including manual and power brake systems including disc brake and drum brake repair and overhaul. Two hundred forty clock hours. Eight semester hours

VAM 2119 — ENGINE REPAIR — This course is designed to teach operation of automotive engines, cleaning, inspecting, measuring engine component parts and testing engine conditions. Two hundred seventy clock hours. Nine semester hours.

VAM 2218 — SUSPENSION AND STEERING — This course teaches principles of the suspension system and diagnosis. This includes wheel bearings tires and wheels, wheel balancing and steering system. Two hundred forty clock hours. Eight semester hours.

VAM 2319 — MANUAL DRIVE TRAIN AND AXLES — This course includes three speed forward, four speed forward and five speed service, including universal joint, service and replacement. Differential types and service procedures including ring gear, axle shaft and bearing service. Two hundred seventy clock hours. Nine semester hours.

VAM 2428 — AUTOMATIC TRANSMISSION/TRANSAXLE — This course include theory of hydraulic power, parts identification, disassembly and repair service and installation with emphasis on rebuilding. Two hundred fairly clock hours. Eight semester hours.

AUTO BODY AND FENDER REPAIR

VBF 1113 — INTRODUCTION TO AUTO BODY REPAIR — Theory and practical applications to introduce students to overall paint and body shop operations, shop safety practices, personal safety and health protection, basic first aid. (Federal regulations OSHA, EPA), basic automobile construction, body shop hand and power tools, compressed air equipment and the literature and publications used in Auto Body.

Trade, includes introduction to estimating. Ninety Clock Hours. Three Semester Hours.

VBF 1213 — WELDING, GMAW, ARC, GAS, PLASMA CUTTING — Practical application of welding as it related to the Auto Body Repair trade, includes theory, practical exercises, setting up and maintaining equipment. Ninety Clock Hours. Three Semester Hours.

VBF 1316 — AUTO BODY BASIC REPAIRS — Theory and practical application dealing with materials; metals, fiber glass, SMC, analysis of basic damage conditions, shapes and the effect of force, the application of corrective force both manual and power and procedures to reverse or collect damaging forces and finish repairs on all types of body materials. Cutting and fitting of materials is included. One Hundred Eighty Clock Hours. Six Semester Hours.

VBF 1415 — BASIC PAINTING — Theory and practical applications of air systems, spray guns, basic types of paint, surface preparation, masking techniques, paint application and detailing. One Hundred Fifty Clock Hours. Five Semester Hours.

VBF 1126 — BASIC BODY AND FRAME ALIGNMENT — Theory and practical application: complete vehicle-analysis and measurement of uni-body or conventional body over frame vehicle, relationship of frame or structural members to outer body shape, body panels, body openings, wheel alignment, types of frame damage; types of measuring devices, corrective equipment, specification books. One Hundred Eighty Clock Hours. Six Semester Hours.

VBF 1228 — BODY REPAIR AND REFINISHING I — A continuation of Basic Body Repair and Basic Painting to develop skills and with emphasis placed on types of undercoats, topcoats, thinners, reducers, polishing techniques, drying and braking systems, varying changes in industry. Two Hundred Forty Clock Hours. Eight Semester Hours.

VBF 1323 — HARDWARE, GLASS AND TRIM — Theory and practical exercises to learn removal and replacement procedures for hard and soft trim items: mouldings, handles, upholstery, seats, headliners, vinyl tops and types of glass installation stationary or movable. Includes types of fasteners. Ninety Clock Hours. Three Semester Hours.

VBF 2133 — GLASS INSTALLATION AND BODY SEALING — Theory and practical work to emphasis glass installation methods: bonded, bonded module, gaskets, movable glass adjustments. Glass and body sealing; new panels, joints, seams, etc. Ninety Clock Hours. Three Semester Hours.

VBF 2338 — MAJOR BODY PANEL REPLACEMENT AND REFINISHING II — Advanced work in the replacement of body panels welded or bolted using proper tools and rechniques. Includes analyzing panels to determine whether to repair or replace, and refinishing rechniques and procedures, color adjustments. Two Hundred Forty Clock Hours. Eight Semester Hours.

- VBF 2149 PRODUCTION FRAME AND BODY REPAIR Advanced practical work in analyzing all types of collision damage and making repairs with emphasis on time limits. Two Hundred Seventy Clock Hours. Nine Semester Hours.
- VBF 2248 PRODUCTION PAINTING Advanced routine paint work in all types of finishes, standard and custom, single stage, two stage, triple stage, includes color tinting and matching. Emphasis on time. Two Hundred Forty Clock Hours. Eight Semester Hours.

CARPENTRY AND CABINET MAKING

- VCC 1114 PLANS, SPECIFICATIONS & FOUNDATIONS Study of plans in residential construction and specifications. Practical work experience in layout, installing batter boards, and the placing of foundation members. One hundred twenty clock hours. Four semester hours.
- VCC 1215 FLOOR, WALL, CEILING, ROOF FRAMING & ROOFING Theory and practical work in actual framing of floors, walls, ceiling and roofi and actual installation of roofing materials. One hundred fifty clock hours. Five semester hours.
- VCC 1318 INSULATION, EXTERIOR AND INTERIOR FINISHING and COORDINATING Theory and practical work experience in sound and thermo insulation, interior and exterior buildings dealing with walls, trim floors, cabinets, doors, windows and exterior trim. Also, steps to follow in coordinating other work such as plumbing, electrical, heating and cooling, etc. Two hundred forty clock hours. Eight semester hours.
- VCC 1128 CABINET CONSTRUCTION Theory and practical work experience in blueprint reading, safety, measuring in a wide range of cabinets, cabinet layout, materials, cabinet framing and shell construction. Two hundred forty clock hours. Eight semester hours.
- VCC 1225 HARDWARE, TRIM & LAMINATES Theory and work experience in selection of correct hardware and installation of hardware and trim, and installation of plastic laminates. One hundred fifty clock hours. Four semester hours.
- VCC 1324 CABINET FINISHING Theory and practical experience in sanding, preparing and finishing cabinets. One hundred twenty clock hours. Four semester hours.
- VCC 2134 BLUEPRINT READING, SPECIFICATIONS, CODES AND FOUNDATION Theory and study of blueprint reading, specifications and codes. Actual work experience in laying out foundations, setting grade stakes, and placing of reinforcement steel. One hundred twenty clock hours. Four semester hours.
- VCC 2235 TECHNIQUES IN FRAMING & ROOFING Theory and warls experience in all parts of residential framing and actual installation of sheathing and roofing material. One hundred fifty clock hours. Five semester hours.

- VCC 2338 EXTERIOR & INTERIOR FINISHING, INSULATION & COORDINATING Theory and work experience in all types of insulation, siding, wall covering, and trim work plus the study of permits and coordinating building activities with other tradesmen. Two hundred forty clock hours. Eight semester hours.
- VCC 2148 CABINET CONSTRUCTION TECHNIQUES Theory and practical experience in actual cabinet construction with emphasis being put on different styles and techniques. Two hundred forty clock hours. Eight semester hours.
- VCC 2245 LAMINATE APPLICATION, TRIM AND HARDWARE Theory and practical work experience in proper selection of hardware and trims. Installation of plastic laminates. One hundred fifty clock hours. Five semester hours.
- VCC 2344 CABINET FINISHING Theory and practical experience in sanding, preparing and finishing cabinets. One hundred twenty clock hours. Four semester hours.

COSMETOLOGY

- VCO 1117 INTRODUCTION TO COSMETOLOGY This course provides lab practice in the basic manipulative skills involved in cosmetology practices and safety precautions associated with each. In accordance with State Cosmetology Board Regulations, this practice is provided on mannequins or class mates; no work is assigned upon patrons paying for service until this course is completed. (7 sch. 3 hr. lecture, 12 hr. lab)
- VCO 1213 COSMETOLOGY THEORY I Theory of cosmetology, including sterilization and sanitation, safety, hygiene and good grooming, professional ethics, and sales. Basics of bacteriology, hair treatment, hair shaping, hair styling, and finger waves. (3 sch: 3 hr. lecture)
- VCO 1311 SCALP AND HAIR TREATMENT Practical application in shampooing, including preparation, procedures, completion, safety rules, brushing, selection and use of shampoo products; and practical application of treatments for different types of hair and scalps.
- (1 sch: 3 hr. lab)
- VCO 1323 HAIR SHAPING AND STYLING Practical application in the art of shaping with scissors and razor. Practice in identification and use of implements for sectioning and hair thinning. Practical application in styling and finger waving. Includes product selection, preparation, methods, pincurls, roller curls, techniques for combing and brushing, and artistry in hair styling. (3 sch: 9 hr. lab)
- VCO 1412 CARE AND STYLING OF WIGS Practical application in styling wigs and hair pieces; reasons for use of wigs, quality in wigs, types of wigs, taking wig measurements, and ordering. (2 sch: 6 hr. lab)
- VCO 1225 COSMETOLOGY THEORY II Theory of cosmetology as related to anatomy and physiology, dermatology, trichology,

- onychology, and chemistry. Manicuring and pedicuring, permanent waving, hair coloring and lightening, chemical hair relaxing, and safety practices are covered. (5 sch: 5 hr. lecture)
- VCO 1512 MANICURE AND PEDICURE Practical application in manicuring and pedicuring. Instruction includes nail structure, adjoining structure, nail growth and disorders, massage and sanitary care, nail irregularities and diseases, and safety considerations. (3 sch: 6 hr. lab)
- VCO 1333 PERMANENT WAVES Practical application waving. Includes principles and product selection, requirements, processes, implements, and supplies (3 sch. 9 hr. lab)
- VCO 1343 HAIR COLORING AND LIGHTENING Practical application in coloring and hair lightening, includes instruction in classification, permanent hair color, retouch, highlighting, and shampoo tints. (3 sch 9 hr. lab)
- VCO 1352 CHEMICAL HAIR RELAXING Practical application in chemical hair relaxing techniques. Includes review 1 of products available, basic steps and processes, and safety precautions. (2 sch: 6 hr. lab)
- VCO 1236 COSMETOLOGY THEORY III Advanced theory facials and makeup, thermal techniques, safety precautions, state cosmetology laws, rules and regulations, salon management and operation. (6 sch 6 hr. lecture)
- VCO 1612 FACIALS AND MAKEUP Practical application in giving facial treatment for different skin types, skin treatments, procedures for applying cosmetics and corrective makeup. (2 sch: 6 hr. lab)
- VCO 1362 THERMAL TECHNIQUES Practical application in thermal hair styling, to include purpose, procedures, product selection, and safety precautions. (2 sch: 6 hr lab)
- VCO 1712 BEAUTY SALON MANAGEMENT Practical application in opening and operating a beauty salon in accordance with state regulations. (2 sch: 6 hr. lab)

COSMETOLOGY TEACHER TRAINING

- VCO 2413 TEACHER TRAINEE OBSERVATION. —A reacher trainee shall acquire 12 hours of theory and 68 hours of skill training in Cosmetological Observation. Eighty hours of instruction. Three semester hours credit.
- VCO 2415 THE PROFESSIONAL TEACHER. Professional application and theory which includes Preparing to Teach, Presentation, Application and testing. One hundred sixty-four clock hours. Six semester hours credit.
- VCO 2433 STUDENT MOTIVATION AND LEARNING. Professional application and training includes: Laws Governing Learning Processes, Student Motivation, Student Participation, Student Personalities and Individual Differences, Ninety-nine clock hours. Three semester hour credit.

- VCO 2449 METHODS MANAGEMENT & MATERIALS. Professional application and training to include: Methods, Procedures, and Techniques of Teaching, Classroom Management and Teaching Materials. Three hundred thirty-two clock hours. Nine semester hours credit.
- VCO 2453 TESTING AND EVALUATION. Professional application and training to include testing (performance tests, written tests, and Standardized Tests) and teacher evaluation. Sixty-five clock hours and three semester hours credit.
- VCO 2461 COSMETOLOGY LAW, RULES AND REGULATIONS. A study of laws controlling and regulating the practice of cosmetology in the State of Mississippi. Ten clock hours and one semester hour credit.

ELECTRICITY

- VEL 1116 BASIC ELECTRICITY Electric theory, static charges; Ohm's Law, series, parallel and combination circuits, principles of magnetism; alternating current; inductance and capacitance; power; and power factor correctors; and application of meters and meter movements of power in single and poly-phase systems; power factor measurements. One hundred eighty clock hours. Six semester hours.
- VEL 1218 RESIDENTIAL WIRING Requirements of the National Electric Codes; calculations for lighting circuits, appliances circuits (fixed or portable), service entrances equipment feeders, subfeeders, and over current protection devices; wiring techniques for single and multi family dwelling; properties of conductors, connections, insulation, raceways, box housings; conduit and other hardware used in the trade. Two hundred forty clock hours. Eight semester hours.
- VEL 1313 BASIC PRINT READING Blueprint symbols used in residential, commercial and industrial prints, explanation of National Electrical Code's articles on prints. Ninety clock hours. Three semester hours.
- VEL 1229 INDUSTRIAL MOTOR CONTROL AND WIRING I A continuation of VEL 1218. Theory, operation and application of hardware and circuitry used in industry for the control of electric motors, and industrial control of other electrical equipment. Includes relays, contractors, various types of starters, pilot devices, timing devices, industrial and marine lighting, heating, air conditioning and machine power; water supply, emergency and alarm systems; power distribution systems, installations, inspection, and trouble shooting commercial and industrial electrical systems. Two hundred seventy clock hours. Nine semester hours.
- VEL 1412 CONDUIT BENDING Theory of and proper bending of metal raceways used in industry. Includes bending by hand, hydraulic (both manual and electric) and proper installation through use of connectors and various other available equipment. Sixty clock hours. Two semester hours.

- VEL 1513 A/C MOTORS Theory, operation and application of alternating current generators and motors. Ninety clock hours. Three semester hours.
- VEL 1523 D/C MOTORS A continuation of VEL 1513. Theory, operation and application of direct current generators and motor. Ninety clock hours. Three semester hours.
- VEL 2125 ADVANCED ELECTRICITY A continuation of VEL 1116 designed to expand upon Ohm's Law by looking at Thevorins, Nation and the Superposition theorems and the effects of electricity in solid rancircuits, both A/C and D/C. Topics covered will include such things power supplies, series parallel circuits, electrical measurement resistance, resistive circuits, electrical power and energy, magnetism electromagnetism, and applications of electromagnetism. The student will be introduced to the use of the newest rest and measurement equipment, through laboratory exercises and lectures. One hundred fill clock hours. Five semester hours.
- VEL 2615 INTRODUCTION TO SOLID STATE CIRCUITS This counse designed to introduce the students to working with printed circuit bound and to latest semi-conductor components and their use in control circuits. Topics covered will include such material as: RLC circuits, A/C power N Type and P-Type materials, rectifiers, NPN function transistors and more One hundred fifty clock hours. Five semester hours.
- VEL 2625 SOLID STATE DEVICES A continuation of 2615. The student will study the theory and operational characteristics of devices such a diodes, rectifiers, voltage regulators, clampers and limiters, transitions circuits, amplification, push-pull amplifiers, field effect transistors thyristors, oscillators and unjunction transistors. The student will also be introduced to basic logic circuits and the use of integrated circuit components. There will also be the use of even more sophisticated measurement equipment. One hundred fifty clock hours. Five semester hours.
- VEL 2322 ADVANCED PRINT READING A continuation of VEL 1313. A in residential and commercial wiring, the ability to read prints is necessity in industrial control circuits. The student will be involved in reading, interpreting and wiring industrial circuits. Large control circuits symbols, ladder diagrams and drawing of these circuits will be covered Sixty clock hours. Two semester hours.
- VEL 2235 INDUSTRIAL MOTOR CONTROL AND WIRING II A continuation of VEL 1229. The students will be analyzing and trouble shooting the latest in motor control circuits, such as: solid state relays, industrial power supplies, tachometers (analog and digital), series motor control, shurit motor control and digital motor control. One hundred fifty clock hours Five semester hours.

VEL 2716 — INDUSTRIAL MEASUREMENTS — This course is a survey into many types of industrial environments and the types of controls needed in the various industries. The topic covered will include such subjects as: photoelectric control (sensors, relays, communication), temperature control (solid state thermometer, digital temperature readout), gas and humidity, pressure and straining measurements, timing systems, telemetry, system interface (analog to digital conversion, digital to analog conversion), process control, and system trouble shooting. One hundred eight clock hours. Six semester hours.

VEL 2246 — PROGRAMMED INDUSTRIAL CONTROLS — A continuation of VEL 2235. This course is an introduction into the microprocessor based system used to control machines and processes in a wide variety of industries. The concept is used to replace hard-wired electrical relays and other controls, to an easily changed sequence of machine operation by reprogramming instead of rewiring. Subjects to be covered include: ladder diagrams, modes of operation, application (program layout, motor control, switches, even sequencing), on-off delay timers, counters, batch processing, latching relays and others. One hundred eight clock hours. Six semester hours.

MASONRY

VMA 1113 — HISTORY OF MASONRY, TOOLS, EQUIPMENT & MASONRY MATERIALS — Fundamentals of history, safety, tools and equipment, & materials used in masonry trades. Practical work with tools and masonry materials. Ninety clock hours. Three semester hours.

VMA 1217 — BONDS, PATTERNS & TEXTURE AND WALL TYPES — Practical work on layout of bonds, patterns, types of wall, block walls, brick walls, chase walls and metal tied walls. Two hundred ten clock hours. Seven semester hours

VMA 1317 — MASONRY CONSTRUCTION AND CLEANING — Practical work to include wall design, quality of materials, specifications of flashing, waterproofing, installation of expansion joints. Using the process of removing stains and burs from finished masonry. Powders or stains, use of hydrochloric acid. Two hundred ten clock hours. Seven semester hours.

VMA 1123 — METHODS OF ESTIMATING — Classroom and practical work to include estimating by using square feet and cubic feet method. Mortar, brick, sand, etc. Ninety clock hours. Three semester hours.

VMA 1227 — REINFORCED MASONRY — Practical work to include compression, shear, tension, measurement of compression and tension and pounds per square inch, grout and reinforced steel. Two hundred ten clock hours. Seven semester hours.

VMA 1327 — CHIMNEYS AND FIREPLACES — Practical work in the planning and construction of fireplaces to include size, types, and components. Two hundred ten clock hours. Seven semester hours.

REFRIGERATION & AIR-CONDITIONING

- VAR 1114 SOLDERING, BRAZING, WELDING, PIPE AND FLARING TUBING Practical work in the use of hand tools for cutting and shaping tube and connecting pipe and tubing, testing for leaks, installation material used in tubes and pipes for gases and fluids. Practical work in the use soldering arc welding, gas welding, soldering materials, propone to the welding rods (both gas and electric) machine settings, flame adjustment and metal thicknesses. One hundred twenty clock hours. Four semanthours.
- VAR 1124 BASIC COMPRESSION SYSTEMS AND SERVICING Practical work in relation to pressurizing and leak testing safety in working with the system, actual testing of pressurized systems, how to determine leak with soap bubbles, halide torch and electronic detector, and other law of refrigeration. Instruction will be given in the operation of servicing of the total compression system. One hundred twenty clock hours semester hours.
- VAR 1214 BASIC COMPRESSION REFRIGERATION Practical work identification of compressors, evaporators, condensors, line connection metering devices, condition of refrigerant systems, labeling of components, direction of refrigerant flow. One hundred twenty cloth hours. Four semester hours.
- VAR 1224 COMPRESSOR CONSTRUCTION Practical work in culting compressors open, identification of components, repairing and resealing, sealed compressors, open compressors, cylinders, pistons connecting rods, crank shafts, valves, seals, gaskets, lubrications refrigerants, cycles and controls. Types of compressors to include reciprocating, 2. rotary, 3. screw type, 4. centifugal. One hundred two clock hours. Four semester hours.
- VAR 1314 WIRING DIAGRAMS Practical work in the layout of wiring diagrams, drawing of diagrams, electrical circuits, color coding of wiring symbols, working with all types of wiring diagrams. One hundred two records hours. Four semester hours.
- VAR 1415 DOMESTIC REFRIGERATION FUNDAMENTAL & WINDOW AIR CONDITIONERS Practical work in use of terminology, window unit and their makeup, wire sizes, color coding, capacities, disassembly and assembly of household air conditioning units. Also, practical work in disassembly and assembly of compressors, controls of installation. One hundred fifty clock hours. Five semester hours.
- VAR 1324 THERMOSTATS Practical work in terminology used in thermostat work, types of thermostats and their components, hour anticipation, installation of wall thermostats, and thermostats for self-control units. Cooling thermostats and thermostats for self-control units. Cooling thermostats, heating and combination thermostats, furnore

- control, humidity control, refrigerant control and timers. One hundred twenty clock hours. Four semester hours.
- VAR 1425 ELECTRIC MOTORS AND CONTROLS Practical work in magnetism makeup, safety, and parts of a motor. Single phase 3-phase and types of each. Motor data, belt tension, disassembly and assembly of motors, motor control to include principles, circuit, relays, and starting control, overload protection and solid-state controls. One hundred fifty clock hours. Five semester hours.
- VAR 2134 REFRIGERANTS AND CONTROLS Practical work in energy conservation unit, Charles' Law, effects of pressure on evaporation, refrigerant tools and materials, requirements and classification of refrigerants, selection of proper type, and amount of refrigerant, expansion valve, pressure control, low and high, capillary tube control, fittings, check valves, solenoid, suction and pressure valves. One hundred twenty clock hours. Four semester hours.
- VAR 2235 COMMERCIAL SYSTEMS Practical work in load distribution, commercial installation troubleshooting and repair, hermetic units, condensers, motors and controls, removing air moisture, leak detecting, cooling, heating, frozen foods units. One hundred fifty clock hours. Five semester hours.
- VAR 2334 INTRODUCTION TO HEAT Practical work in the background knowledge in early applications, body comfort, reverse cycles, hear controls, circuits, types of control, systems check out procedures, leakage, condensers, motor controls. One hundred twenty clock hours. Four semester hours.
- VAR 2434 GAS AND ELECTRIC HEAT Practical work in installation and repair of gas units and electric units, make-up, disassembly and assembly, gas codes, electric codes, load, controls, applications, service problems, and safety of gas and electric heating. One hundred twenty clock hours. Four semester hours.
- VAR 2144 LOAD CALCULATIONS Practical work to include sources of heat, cooling, heat load estimating, identification of units for heating and cooling, components, symbols, proper function of the system, design and layour of a heating and cooling system, oils and technical characteristics of commercial units. One hundred twenty clock hours. Four semester hours.
- VAR 2244 AIR DISTRIBUTION & DUCT DESIGN Practical work in design installation of ducts, duct size, size of outlets, instruments, ventilation requirements, blowers, motor size, noise, drafts, and technical characteristics. One hundred twenty clock hours. Four semester hours.
- VAR 2344 HEAT PUMP Practical work on the makeup of the heat pump, the purpose, theory installation, operation, the performance, controls, reversing valves and schematics, figuring loads, layour of

systems, duct and outlet sizes, disassembly and assembly. One hundred twenty clock hours. Four semester hours.

VAR 2445 — TROUBLESHOOTING & REPAIR OF AIR AND HEAT SYSTEMS (CUSTOMER RELATIONS — Practical work in problem solving in control of air and heat and combination units, controls used on both air and heat systems, mechanical function, replacement of parts and regassing of units. One hundred fifty clock hours. Five semester hours.

OTHER VOCATIONAL COURSES

- VOC 1410 ACCOUNTING I A study of the elementary accounting principles as applied to the various forms of business organizations, and an introduction to specialized fields of accounting. 127.5 clock hours 12.75 CEU'S.
- VOC 1420 ACCOUNTING II A continuation of Accounting I. Prerequisite Accounting 1410. 127.5 clock hours. 12.75 CEU'S.
- VOC 1210 BUSINESS MATHEMATICS Emphasis is placed on the study of the fundamental processes, fractions, decimals, percentage, and problem solving. The application of these fundamental processes applied toward the problems of business which the student will encounter in the various commercial fields. 85 clock hours. 8.5 CEU'S
- VOC 1110 TYPEWRITING I Mechanism and care of the typewritor, illeperation, keyboard drills to gain speed and accuracy, and introduction to letter forms. Students with a year of high school typewriting cannot receive credit for this course. 85 clock hours. 8.5 CEU'S.
- VOC 1120 TYPEWRITING II Advanced drills for speed and accuracy letter forms, telegrams, and other business forms, and manuscript typewriting. 85 clock hours. 8.5 CEU'S.
- VOC 1610 BUSINESS ENGLISH A review of correct English usage including parts of speech, word choice, punctuation, and capitalization. It emphasizes those aspects of English that are directly applicable to the writing of effective business letters. 85 clock hours. 8.5 CEU'S.
- VOC 1130 TYPEWRITING III A continuation of secretarial course 1120 85 clock hours, 8.5 CEU'S.
- VOC 1310 RECORDS MANAGEMENT Basic principles and practice that aim toward intelligent and efficient performance in managing and using records in the office. 51 clock hours. 5.1 CEU'S.
- VOC 1710 OFFICE APPLIANCES Instruction and practice in the operation of office equipment including transcribing machines electronic typewriters, magnetic care selectric typewriters, duplication and copying machine. 85 clock hours. 8.5 CEU'S.
- VOC 1510 OFFICE MACHINES Instruction and practice in the operation of adding and calculating machines. Problem-solving activities, machine programming, and an extensive review of basic mathematics. 85 clock hours. 8.5 CEU'S.

VOC 1620 — BUSINESS COMMUNICATIONS — Study and practice in writing different types of business letters and reports with emphasis on correct spelling, grammar, punctuation, and clarity of communication. 85 clock hours. 8.5 CEU'S.

VOCATIONAL EVENING CLASSES

The Evening Division of the Vocational Department is established primarily for the purpose of supplementary training of people already employed. Those who are interested in improving their present skills, learning new skills, or learning a new trade should enter the evening program. A certificate is issued to a person upon successful completion of each of the following courses. Other courses will be established as the need arises, either on campus or in-plant training, both supplementary and preparatory. The courses will vary in length and carry Continuing Education Units. (One CEU per ten clock hours of instruction).

BUSINESS AND OFFICE

- FILING Three hours per evening, one evening per week for ren weeks.

 Instruction as well as actual practice in filing is given in the following areas: filing, system, coding, indexing, equipment, and materials. Three CEUs
- TYPING I Three hours per evening, one evening per week for sixteen weeks. Instruction as well as actual practice in typing is given in the following areas: mechanisms and care of the typewriter, its operation, keyboard drills, and introduction to letter forms. Five CEUs
- TYPING II Three hours per evening, one evening per week for sixteen weeks. Instruction as well as actual practice in typing is given in the following areas: advanced drills; letter forms, relegrams, and other business forms; and manuscript typewriting. Five CEUs.
- SHORTHAND I Three hours per evening, one evening per week for sixteen weeks. Instruction as well as practice in shorthand is given in the theory and practice of Gregg Shorthand. The principles are applied by reading and writing shorthand with limited amounts of dictation and transcription from shorthand notes. Five CEUs.
- SHORTHAND II Three hours per evening per week. A continuation of Shorthand I. Five CEUs.
- OFFICE MACHINES Three hours per evening, one evening per week for sixteen weeks. Instruction and practice in the operation of the major types of adding and calculating machines; development of a working knowledge of the ten-key and full keyboard adding machines, rotary calculators and other mechanical office devices. Five CEUs.
- OFFICE APPLIANCES Three hours per evening, one evening per week for sixteen weeks. Instruction and practice in the operation of office

- appliances, including stencils and spirit duplicators, transcribing machines, electric typewriters, mimeoscopes, and copying machines. Five CEUs.
- BOOKKEEPING I Three hours per evening, two evenings per week for sixteen weeks. Instruction and practice in bookkeeping is given in the following areas: the bookkeeping cycle, special journals and subsidiary ledgers, recording special transaction, adapting bookkeeping methods to business. Ten CEUs.
- BOOKKEEPING II Three hours per evening, one evening per week for sixteen weeks. A continuation of Bookkeeping I. Five CEUs.

TRADE AND INDUSTRIAL

- ELECTRICITY I, II, III & IV Three hours per evening, two evenings per week for ten weeks. Instruction and practice in the electrical trade to include the following areas: use of electrical tools and instruments, basic electricity, residential and commercial wiring, motor testing and overhaul, controls and related science. Six CEUs.
- MACHINE SHOP I, II, III & IV Three hours per evening, two evenings per week for ten weeks. Instruction and practice in machine shop to include the following areas: precision measuring instruments, tools, materials heat treating, bench work, drilling machines, milling machines, lather and shaper, jig, boring and girding machines, and abrasive and cutting fluids. Six CEUs when offered on campus. If offered in industry, length of course is determined by the industry.
- REFRIGERATION, AIR-CONDITIONING & HEATING I, II, III & IV Three hour per evening, two evenings per week for ten weeks. Instruction and practice in the A-C and refrigeration trade to include the following areas basic electricity, motors and controls, service tools, fundamentals at refrigeration, compression systems and construction, refrigerants and controls, cabinets, materials, absorption, systems, hermatic units, and commercial refrigeration and heating application. Six CEUs.
- WELDING I, II, III & IV Three hours per evening, two evenings per week for ten weeks. Instruction and practice in welding including arc and oxyacetylene welding and cutting in the following areas: welding beads, rods, machine setting, stick welding, wire welding, gases, weld positions and related information. Six CEUs when offered on campus. If offered in industry, length of course is determined by industry.

OTHER

CAKE DECORATING — Two hours per night, one night a week for 10 week 2 CEUs. Instruction in making icing, frosting, and making decorating cones, and equipment, and making the following designs: sweet peoclown, basket, heart, wedding, bathing suit, doll, etc.

- COSTING IN FOOD SERVICE Three hours per evening, one evening per week for 8 weeks. 2.4 CEUs. Instruction in management, development of skills, controls in budget, factors affecting the budget, labor cost, food cost, menus, recipes, ordering and purchasing, receiving, storing, portion control.
- AUTO MECHANICS (carburetor and electrical) Three hours per day for two days per week. 9.6 CEUs. Instructions in fuel system, fuels, types of carburetors, types of fuel pumps, air cleaners and manifolds. Electrical system-magnetism and electricity, generators, ignitions, lighting, schematics and diagram reading and symbols.
- BLUEPRINT READING Three hours per night, one night a week for 16 weeks. 4.8 CEUs. Instructions in fundamentals, lines, views, notes and specifications, dimensions, shapes, abbreviations and symbols, sections, details and assembly, precision instruments.
- EMERGENCY MEDICAL TECHNICIAN (EMT) Four hours per day for two days per week for 15 weeks. 120 CEUs. Instructions in the role and responsibilities of the technician, use of equipment, airway obstruction and pulmonary arrest, resuscitation, cardiac arrest, bleeding, shock, wounds, upper fracture, lower fracture, injuries, childbirth and problems related, moving patients, environmental emergencies, auto accidents, operation of emergency vehicles, maintenance, records and reports, hospital procedures, responding to ambulance calls, testing at various intervals, comprehensive practice. Students must spend 10 hours in hospital emergency room and participate in a minimum of five separate ambulance runs.
- MECHANICAL MAINTENANCE Instructions in elements of mechanics, lubrication of drive components, bearings, pumps, piping systems, basic hydraulics, hydraulic trouble-shooting, tools, measurements, trouble-shooting skills, pneumatics, blueprints and schematics. Length of course to be determined by industry.
- PERSONNEL MANAGEMENT Instructions in the management system, personnel program, staffing the organization, employee potential, behavior management, labor relations, remuneration, security, and management of the future. Length of course to be determined by the industry.
- SEWING MACHINE MECHANICS Instructions in machine makeup, technology, stitches, threads, machine parts, tension, needle bar, pressure bar, disassembling, timing, needle guard, feeder adjustment and motor maintenance. Three hours per day, two days per week for 16 weeks. 9.6 CEUs.
- SUPERVISORY TRAINING Instructions in history of company, the art of supervision, planning, organizing, directing and leadership, controlling, decision making, motivation, communication, team work, performance and role playing. Length of course determined by needs of industry.

145

TAILORING - Three hours per day for 1 day per week for 10 weeks 1 CEUs. Instructions in pattern and fabric selection; preparation in cutting alterations, markings and stitching; construction and pressing methods for interfacings and underlining; instructions in tailoring the jacket, coal and skirt, and lining the garments.

VOLUNTEER FIREMANSHIP — Two and one-half hours per day for 4 days 1 CEU. Instructions in fire triangle, travel, transfer of hear, exposure chemistry of petroleum, fire, use of equipment, operation of truck breathing equipment, fire stream, forcible entry and coordination of attack.

CROCHET - Two hours per evening, one evening a week for 8 weeks. 1.1 CEU. Instructions are given in the basic stitches of crochet. Further instructions are given on how to select the design of item to be made and the correct color and size of thread to use.

BEGINNING PAINTING - A studio course designed for the beginner pertaining to the use and knowledge of various painting media as well as decorative crafts. 3 CEU's credit.

BEGINNING CERAMICS - A studio course designed for the beginner pertaining to the use and knowledge of various clays in hand building three dimensional art objects. An application of ceramic glaze and firm procedures will also be included. 3 CEU's credit.

BEGINNING PHOTOGRAPHY - Two hours per night, one night a week for ten weeks. 2 CEU's, Instruction in examining camera functions and came types of films and accessories, operation of camera, introduction to various types of photography, developing film, printmaking and mounting for display.

INDEX

Absences	60
Academic Probation	59
Academic Records	56
Accounting, Courses In	104
ACT	
Administration	5
Admissions	
Advanced Placement	
Agriculture, Program of Study	
Air Conditioning, Hearing and Refrigeration	101
Program of Study	
Courses In	
Art	
Program of Study	
Courses In	
Automated Manufacturing Technology	
Automotive Body and Fender Repair	
Program of Study	
Courses In	
Automotive Mechanics	
Program of Study	
Courses In	
Biology, Courses In	
Board of Trustees	
Bookstore	
Buildings and Equipment	
Business Administration	
Program of Study	
Courses In	
Business Technology	
Administrative Secretary	
Administrative Assistant	
Word Processing	
Courses In	
Calendar	
Carpentry and Cabinet Making	
Program of Study	
Courses In	
Changing Schedules	
Chemistry, Courses In	
Class Arrendance	60

Computer Science Program of Study Computer Programming Computer Operations Courses In Cosmetology Program of Study Courses In Credit by Examination Dental Program of Study Description of Courses Academic Technical Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Elementary Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Elementary Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study Frogram of Study Courses In Engineering, Program of Study Frogram of Study Frogram of Study Courses In Engineering, Program of Study Frogram of Study	Classification of Students	56
Program of Study Computer Programming Computer Operations Courses In Cosmetology Program of Study Courses In Credit by Examination Dental Program of Study Description of Courses Academic Technical Vocational Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Physical Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Program of Study Courses In Electricity Program of Study Courses In Engineering, Program of Study Frogram of Study Courses In Engineering, Program of Study Frogram of Study Frogram of Study Courses In Engineering, Program of Study Frogram of Study		
Computer Operations Courses In Cosmetology Program of Study Courses In Credit by Examination Dental Program of Study Description of Courses Academic Technical Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Elementary Education, Program of Study Physical Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electricity Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electroic Technology Program of Study Educational Psychology, Courses In Electroic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In		
Computer Operations Courses In Cosmetology Program of Study Courses In Credit by Examination Dental Program of Study Description of Courses Academic Technical Vocational Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Elementary Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Electronic Technology Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In		
Courses In Cosmetology Program of Study Courses In Credit by Examination Dental Program of Study Description of Courses Academic Technical Vocational Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Elementary Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Educational Psychology, Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Ald Forestry, Program of Study Courses In		
Cosmetology Program of Study Courses In Credit by Examination Dental Program of Study Description of Courses Academic Technical Vocational Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Education Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Electronic Technology Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In		
Program of Study Courses In Credit by Examination Dental Program of Study Description of Courses Academic Technical Vocational Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Electronic Technology Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In English, Courses In Engineering, Program of Study English, Courses In		
Courses In Credit by Examination Dental Program of Study Description of Courses Academic Technical Vocational Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In		98
Credit by Examination Dental Program of Study Description of Courses Academic Technical Vocational Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Elementary Education, Program of Study Secondary Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Electronic Technology Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In		90
Program of Study Description of Courses Academic Technical Vocational Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Education Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In		
Program of Study Description of Courses Academic Technical Vocarional Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In	Carlotte and Carlo	
Description of Courses Academic Technical Technical Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In		
Academic Technical Vocational Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In		
Technical Vocational Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Education Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Foculty Financial Aid Forestry, Program of Study Courses In		
Vocational Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Education Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Foculty Financial Aid Forestry, Program of Study Courses In	Academic1	04
Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Education Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In	Technical	18
Developmental Studies Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Education Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In	Vocational	29
Division of Adult and Continuing Education Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Education Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In	Developmental Studies	08
Drafting and Design Technology Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Education Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In	Division of Adult and Continuing Education	66
Program of Study Courses In Dropping a Class Early Admissions Program Economics, Courses In Education Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In	Drafting and Design Technology	99
Courses In Dropping a Class Early Admissions Program Economics, Courses In Education Courses In Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In	Program of Study	99
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Elementary Education, Program of Study Physical Education, Program of Study Secondary Education, Program of Study Educational Psychology, Courses In Electricity Program of Study Courses In Electronic Technology Program of Study Courses In Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In		
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Engineering, Program of Study English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In		
English, Courses In Expenses Faculty Financial Aid Forestry, Program of Study Courses In		
Expenses Faculty Financial Aid Forestry, Program of Study Courses In		
Faculty Financial Aid Forestry, Program of Study Courses In		
Financial Aid Forestry, Program of Study Courses In		
Forestry, Program of Study Courses In		
Courses In		
Childcare Technology		
	Childcare Technology	09

Computer Technology	89
Full Time Load	60
Maximum	.,62
Minimum	62
General Information	26
Grades	57
Graduation	,
Fee	64
Requirements	63
Graphics, Courses In	123
Guidance	65
Health, Physical Education and Recreation	
Program of Study	73
Courses In	109
History, Courses In	110
Home Economics	76
Program of Study	76
Courses In	111
Honors Program	
Humanities, Courses In	111
Journalism, Courses In	
Lare Registration	.22, 23, 24
Liberal Arts, Program of Study	77
Map of Campus	152
Masonry	101
Program of Study	101
Courses In	137
Mathematics, Courses In	112
Medical Laboratory Technology	79
Program of Study	
Medical Services	
Medicine, Program of Study	
Metal Fabrication Technology	
Program of Study	
Courses In	
Modern and Foreign Languages, Courses In	
Music	79
Programs of Study	
Music Education	113
Applied Music	
Piano Major	
Voice Major	114
Instrumental Major	
Courses In	113

Nursing, Program of Study Occupational Therapy, Program of Study Orientation 69 Pharmacy, Program of Study Physical Therapy, Program of Study Precision Machine Technology Professional Staff Refund Policy Related Studies Room Reservations Satisfactory Academic Progress Secondary Education, Program of Study Student Organizations and Activities Textbooks Veterans Information Vocational Instruction, Courses In Withdrawal from College

1992 Calendar

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January

1993 Calendar

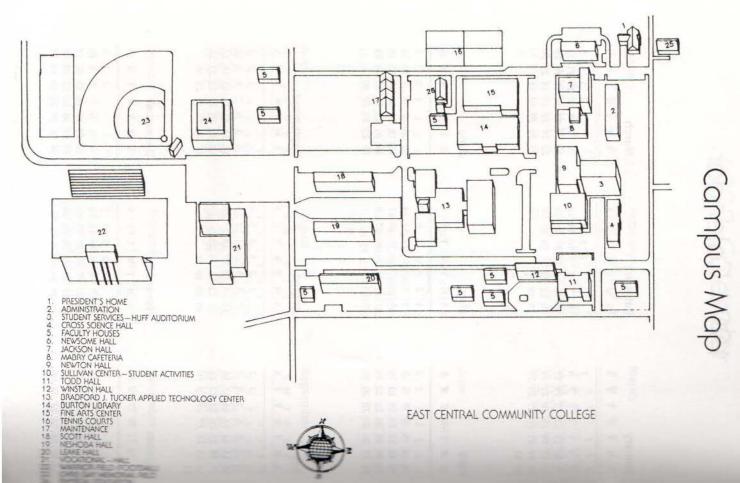
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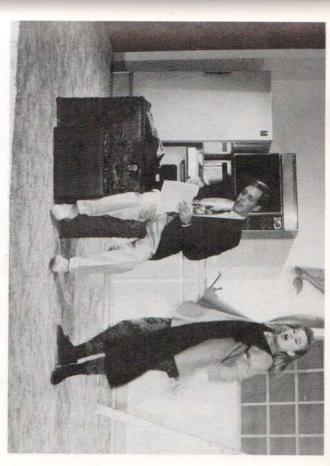
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11 12 13 14 15 16 17	9 10 11 12 13 14 15	13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18
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EAST CENTRAL COMMUNITY COLLEGE Decatur, Mississippi 39327

Social Security:	<u> </u>			
Name:				2012
Last	First		Middle	(Maiden)
Legal Home Address:				
City		State	Zij	Code
Home Phone:	County:		Sex: M	F (Circle)
Religion:	_ Race:	-	_ Date of Birth	1:
High School:		Grad	duation Date:	Month/Year
If not high school graduate, have (Send copy of scores)	you complete	ed GED?		
Have you taken the ACT? Yes_ Did you send a copy to ECCC? Yes	esNoN	lo	If no, please se	end one.
Have you ever attended ECCC?_		If so	o, when?	
Name on your record when you a	ttended ECC	C:		
Parent of Guardian Name:				
Address:		State	Zig)
Have you ever attended another of	ollege? Yes_	No_		
Send transcript from each college				
What semester do you plan to enr Spring 19	roll? Summer.	19	Fall	_ 19
Do you expect to enroll as a Fresh	nman		_ Sophomore.	
Do you plan to live in the dormit required. Are you enclosing the de	ory? Yes eposit? Yes	No	If yes, a	\$50 deposit is
Roommate preference:				
Program of study desired:				
If Cosmetology is the program of s to be complete.	tudy desired,	a \$50 fee m	ust be included	for application
	5	Signature		
All transcripts and health record for the process is complete.	rms must be	filed with the	Director of Adm	nissions before

Mail to: Director of Admissions
East Central Community College
Decatur, Mississippi 39327

East Central Community College does not discriminate on the basis of race, color, religion, national origin, sex, age, or handicap. The college is in compliance with Title VI of the 1964 Civil Rights Act. Title IX of the 1972 Educational Amendments and section 504 of the Rehabilitation Act of 1972.

Revised: March 1991

EAST CENTRAL COMMUNITY COLLEGE Decatur, Mississippi 39327 STUDENT HEALTH INFORMATION RECORD - TO BE COMPLETED BY STUDENT Please send this record to: Director of Admissions, East Central Community College, Decatur, Mississippi before the beginning of the semester or summer term when you plan to enroll. You cannot register until this report is received. Name: ___ Middle Home Address: _ Street & No. City Freshman ☐ Sophomore Age When do you plan to register at E.C.C.C.? (check one) □Jan. 19_____ □June 19_ □Aug. 19__ Check below if you have had or now have any of the following ailments: Sore Throat Diabetes Epilepsy Asthma Tuberculosis Frequent Colds Bronchitis Chest Pains Kidney Infection □Nervous Trouble Do you bleed excessively after List medications to which you are allergic: injury? ☐ Yes No List any medications you are now taking, and why? List operations: FAMILY PHYSICIAN: Name: _____ Height: _ Weight: _ HEALTH: In general, what is the condition of your health? I hereby authorize the campus nurse of East Central Community College to administer routine medications and treatments or to refer this student to physician at her discretion DATE:_____ SIGNATURE OF APPLICANT: _____ ___ SIGNATURE OF PARENT OR GUARDIAN: ___ NOTE: This completed form will be kept in the College Clinic. It is necessary that the information given on this form be correct so that the College Nurse can consider it valid.

Zip code

